



COMMITTEE OF THE WHOLE

Monday, March 20, 2023
immediately following the
City Council Meeting at 7pm

City Hall Council Chamber
109 James Street
Geneva, IL 60134

Meeting Link:

<https://attendee.gotowebinar.com/register/6736143024224484699>

AGENDA

Ald. Amy Mayer, Chair

- 1. Call to Order**
- 2. Recommend Suspending the Rules to Permit Council Member Mayer to Chair this Meeting and to Vote on All Action Items on this Agenda.**
- 3. Approve Committee of the Whole Minutes from March 6, 2023 and Special Committee of the Whole Minutes from March 13, 2023.**
- 4. Items of Business**
 - a. Consider Draft Ordinance Amending Title 9 (Municipal Utilities) of the Geneva City Code.
- 5. Public Comment / New Business**
- 6. Adjournment**

GENEVA COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, March 6, 2023

City Hall Council Chambers
109 James St., Geneva, IL 60134

Elected Officials Present: Mayor Burns, Ald. Bruno, Ald. Burghart, Ald. Hruby, Ald. Kaven, Ald. Kilburg, Ald. Maladra, Ald. Mayer, Ald. Swanson, Clerk Kellick.

Elected Officials Attending by Teleconference: None.

Elected Officials Absent: Ald. Kosirog, Ald. Marks.

Others Present: City Admin. Dawkins, Asst. City Admin. McCreedy, City Attny. Sandack, Supt. Van Gyseghem, Dir. Babica, and Dir. Kruse.

Others attending by video or teleconference: None.

Call to Order

Council member Mike Bruno, serving as chair, called the meeting to order at 7:44 PM noting all council members were present except for Ald. Kosirog and Ald. Marks.

Recommend Suspending the Rules to Permit Council Member Bruno to Chair this Meeting and to Vote on All Action Items on this Agenda.

Moved by Ald. Burghart, seconded by Ald. Swanson.

Voice Vote: 7-0 (Maladra abstaining).

MOTION CARRIED

Approve Committee of the Whole Minutes from February 21, 2023.

Moved by Ald. Mayer, seconded by Ald. Maladra.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Items of Business

Consider Draft Resolution Authorizing the Execution of a Contract with Fowler Enterprises LLC for the Demolition of a Farmhouse Structure Located at 64 N. Peck Road in an Amount Not to Exceed \$20,800.00.

Moved by Ald. Kilburg, seconded by Ald. Kaven.

On a question from Ald. Kilburg, Dir. Babica stated that once approved by the City Council, it will take one week for the contractor to mobilize. He noted, however, that this project is weather-dependent and as such, it is unlikely that work will begin before mid-April. On another question from Ald. Kilburg, Dir. Babica noted that the project will be listed on the Public Works page along with the other Public Works projects.

On a question from Ald. Hruby, Admin. Dawkins stated that the house will come down because the razing has already been voted on by the City Council. It has been used for SWAT team training and is uninhabitable. Admin. Dawkins noted that once the site has been prepped, future uses can be considered.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Consider Draft Resolution Declaring Certain Equipment as Surplus Property.

Moved by Ald. Burghart, seconded by Ald. Mayer.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Consider Draft Resolution Authorizing the Execution of a Contract with Dahm Enterprises for Biosolids Disposal Services.

Moved by Ald. Kilburg, seconded by Ald. Mayer.

On a question from Ald. Kilburg, Supt. Van Gyseghem stated that they had considered selling the sludge in the past. However, two reasons prevented them from doing so. The first concerned regulations regarding the disposal, and the second regarded the potential odor near private property. Supt. Van Gyseghem noted that the wastewater plant supervisor has been involved with the program for the past 25 years and recommended that the City not sell the waste. Admin. Dawkins noted that this had already gone out to bid and Ald. Kilburg noted that this would be worth investigating for the future. Ald. Maladra agreed that it would be worth investigating for the future, especially regarding the issue of odor.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Consider Draft Resolution Authorizing the Execution of a Contract with Sewertech LLC for Storm Sewer and Large Diameter Sanitary Sewer Cleaning and Televising in an Amount Not to Exceed \$225,000.00.

Moved by Ald. Burghart, seconded by Ald. Maladra.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Consider Draft Resolution Waiving Competitive Bidding and Authorizing the Purchase and Installation of Two Variable Frequency Drives at the Waste Water Treatment Plant from Tri-R Systems in an Amount Not to Exceed \$24,250.00.

Moved by Ald. Burghart, seconded by Ald. Mayer.

MOTION CARRIED unanimously by voice vote of those present 8-0.

Public Comment / New Business

Mayor Burns noted that Officer Parisi participated in the Special Olympics Polar Plunge. Officer Parisi stated that the Police Department raised approximately \$14,000 for this event while last year's total fundraising was \$15,000. The Geneva Police Department ranked number one of all departments participating.

Admin. Dawkins noted that there will be a Special Committee of the Whole meeting at 7:00PM on March 13 to discuss updates to Title 9 of the Geneva City Code.

Adjournment

On a motion by Ald. Mayer, the meeting was adjourned by unanimous voice vote at 8:03 PM.

- Submitted by Clerk Kellick

**SPECIAL COMMITTEE OF THE WHOLE MINUTES
MARCH 13, 2023**

Present: Mayor Burns, Ald. Bruno, Burghart, Hruby, Kaven Kilburg, Kosirog, Maladra, Marks, Mayer

Absent: Ald. Swanson

Staff Present: City Admin. Dawkins, Finance Dir. Kruse, Water Supt. VanGyseghem, Deputy Clerk Fornari

Mayor Burns called the meeting to order in City Hall Council Chambers at 7:00 p.m. noting that all were present but Ald. Robert Swanson.

1. Presentation and Discussion on Updates to Title 9 (Municipal Utilities) of the Geneva City Code.

Finance Director Rita Kruse presented information related to bringing Title 9 utility billing language in line with present-day practices. Proposed changes included:

- Removing the requirement for deposits due to customer inconvenience and staff time
- Revising the fee schedule for disconnections to better recover staff costs and time involved
- Revising the language and code sections for manual read fees to allow for equity in both electric and water utilities
- Reducing the ability to waive penalties from two instances to one to allow for better staff efficiency and to allow for additional enterprise fund revenues
- Adjust rates to customers (approx. 68 accounts) whose lines are serviced by the City of St. Charles through an intergovernmental agreement between the cities so that the rates reflect the St. Charles rates more accurately.
- Change billing from annual to monthly for private fire service and cross connection fees and adding a fee charged by the third-party who processes the billing services.

Kruse also noted several areas of the code where updates were needed such as obsolete language and the need to reflect current organizational structures. Lastly, Kruse proposed reducing billing cycles from four per month to two per month to improve overall efficiency which would be a change in process only, not a code update.

Water Superintendent Bob VanGyseghem then presented proposed rate changes based on the feedback received at the January 9, 2023 policy discussion meeting. VanGyseghem also proposed changes to the Sewer Lining Grant Program to increase the amount reimbursed from a maximum of \$5,000 to \$10,000 to be more in line with current industry costs for the service.

Ald. Kilburg and Ald. Burghart expressed concern about the proposed rate increase for those affected by the lines serviced in St. Charles and asked if there were any other alternatives within the parameters of the IGA to charge the Geneva rates to those customers. Burns and Dawkins stated they would review the current agreement to determine what options if any would be available and would report back. Additional discussion on the grant program was heard with general encouragement to continue the program at the proposed reimbursement rates. Other comments were heard requesting increased city communications when the new rates are rolled out.

Burns noted that the items discussed would be on an upcoming agenda, most likely in April.

With no new business, the meeting was adjourned by voice vote on a motion by Ald. Marks at 7:50 p.m.

- *Submitted by Deputy Clerk Fornari*

TITLE 9 MUNICIPAL UTILITIES¹

CHAPTER 1 GENERAL PROVISIONS

SECTION:

9-1-1: APPLICATION FOR SERVICE:

~~A. —Application: Application for any municipal utility services or uses, including, potable water, sanitary sewer, and/or electric (collectively referred to as "municipal utility services") requested, pursuant to this title shall be made in writing or online to the Finance ~~Division~~ Department. Every application shall contain a unilateral agreement by the applicant to abide by and accept all of the provisions of this title as conditions governing the use of and/or service from the city's utility services.~~

~~B. —Service Deposits:~~

~~1. —Amount Of Deposit: The amount of the deposit shall be:~~

~~Residential customer: (houses, mobile homes, apartments, permanent multi-family dwellings): A deposit of one hundred dollars (\$100.00) shall be collected at time of application for each service applied for, e.g. potable water, sanitary sewer or electric. Potable water and sanitary sewer service shall be considered, for the purpose of a deposit, one (1) service. A deposit may be waived by the Finance Manager or designee if the applicant is a current Geneva customer moving to a new residence within the city and has demonstrated satisfactory payment history at the former address during two (2) of the past five (5) years. The deposit requirement may be waived by the Finance Manager or designee for landlords where the property will be transferred to their name for a short period of time.~~

~~Commercial or industrial customer: A deposit of two hundred fifty dollars (\$250.00) shall be collected at time of application for service for each service applied for, e.g. potable water, sanitary sewer or electric. Potable water and sanitary sewer service shall be considered, for the purpose of a deposit, one~~

¹Editor's note(s)—Ord. No. 2013-36, §§ 1—3, adopted October 21, 2013, amended title 9 in its entirety to read as herein set out. Formerly, title 9, chapters 1—5, pertained to similar subject matter, and derived from the Code of 1975, §§ 12-16—12-26, 12-39—12-44, 12-47, 12-49, 12-51—12-53, 25-1—25-11, 25-29, 25-32—25-35, 25-201—25-205, 25-300—25-306, 25-308, App. A(§§ 201—204, 301—307, 401, 501—504, 506—513, 601, 602, 604, 605, 610, 701, 801, 901—903); Ord. No. 80-48, adopted December 1, 1980; Ord. No. 2000-19, adopted March 6, 2000; Ord. No. 2000-33, adopted April 17, 2000; amd. 2003 Code; Ord. No. 2003-16, adopted February 18, 2003; Ord. No. 2004-51, adopted July 19, 2004; Ord. No. 2005-29, adopted April 18, 2005; Ord. No. 2006-30, adopted April 17, 2006; Ord. No. 2006-47, adopted September 5, 2006; Ord. No. 2006-67, adopted October 16, 2006; Ord. No. 2008-45, §§ 1—3, adopted September 2, 2008; Ord. No. 2009-14, §§ 1, 2, adopted February 17, 2009; Ord. No. 2010-24, § 1, adopted May 3, 2010; Ord. No. 2010-25, §§ 2, 3, adopted May 10, 2010; Ord. No. 2011-14, §§ 1, 2, adopted February 28, 2011; Ord. No. 2011-20, §§ 1—3, adopted March 7, 2011; Ord. No. 2011-28, § 1, adopted May 16, 2011; Ord. No. 2011-53, § 1, adopted November 21, 2011; Ord. No. 2012-18, §§ 2, 3, adopted April 16, 2012; Ord. No. 2012-23, §§ 1—3, adopted July 2, 2012; Ord. No. 2013-17, § 1, adopted May 6, 2013, and Ord. No. 2013-29, § 1, 9-3-2013.

