



## AGENDA

### CITY OF GENEVA COUNCIL MEETING

Monday, February 1, 2021 at 7pm

City Hall Council Chamber  
109 James Street  
Geneva, IL 60134

In adherence to Gov. Pritzker's Executive Order 2021-01 and 2021-03 (updated mitigation tiers and phases) limiting meeting gatherings to the lesser of 25 people or 25% of overall room capacity and the requirement to wear a face covering in public places; attendance at public meetings may be limited or restricted. City of Geneva meetings are now a combination of live and virtual. In addition, meetings are livestreamed for the public to provide the ability to contemporaneously hear all discussion, testimony and roll call votes of the open meeting in real time. Please visit the City website for details on how to watch the meeting live. While the public may be limited or restricted from attending meetings in person, individuals wishing to provide public comment may do so in advance (recommended) or during the meeting by sending an email to: [publiccomment@geneva.il.us](mailto:publiccomment@geneva.il.us). In addition, individuals unable to attend in person (due to gathering restrictions) may be recognized during the meeting (audio only) by accessing the meeting via the link below:

<https://attendee.gotowebinar.com/register/8950568221477708816>

For more information please see:

["Notice Regarding Meeting and Public Comment Rule Modification Due to COVID-19"](#).

1. **CALL TO ORDER: ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC HEARINGS, SPECIAL ITEMS AND PRESENTATIONS**
  - a. Public Hearing on the FY 2022 City of Geneva and Tri-Com Central Dispatch Budgets
  - b. Proclaim February as Black History Month
4. **AMENDMENTS TO AGENDA**
5. **OMNIBUS AGENDA (OMNIBUS AGENDA)** - All Items listed with an asterisk (\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a council member so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda. All items on the Omnibus Agenda require a simple majority vote unless otherwise indicated.
- \*6. **Approve Minutes from the City Council Meeting on January 19, 2021.** (Clerk recommends approval)
- \*7. **REPORTS**
- \*8. **COUNCIL COMMITTEES**
9. **OTHER ITEMS AND CORRESPONDENCE**

- 10. MUNICIPAL BILLS FOR PAYMENT: \$1,621,262.51** (Recommended by City Administrator)
- 11. COMMITTEE OF THE WHOLE ITEMS OF BUSINESS**
- 12. PRESENTATION OF ORDINANCES, RESOLUTIONS, PETITIONS, BIDS**
  - a. Consider Approval of Resolution No. 2021-03 Adopting the FY 2022 City of Geneva and Tri-Com Central Dispatch Budgets.
  - b. Approve Resolution No. 2021-04 Authorizing Change Order No. 1 with Cahoy Pump Service, Inc. in an Amount Not-to-Exceed \$22,884.00 for Well No. 9 Rehabilitation.
- 13. NEW BUSINESS / PUBLIC COMMENT**
- 14. ADJOURNMENT**



# City of Geneva, Illinois

## *Black History Month February 2021*

**WHEREAS**, during Black History Month, we honor the heritage and accomplishments of African-Americans and recognize their significant contributions to our society; and,

**WHEREAS**, African Americans have made many contributions to our nation's economic, cultural, spiritual, and political development, dating from the arrival of the first slave ship on our shores in 1619 down to present day;

**WHEREAS**, countless African-American leaders, who have enriched our lives and shaped our national character, have challenged us to recognize that America's racial, cultural, and ethnic diversity will be among our greatest strengths in the future.

**WHEREAS**, the foremost purpose of Black History Month is to make aware of the struggle for freedom and equal opportunity. In 2021, the theme "The Black Family: Representation, Identity, and Diversity" explores the African diaspora, and the spread of Black families across the United States.

**WHEREAS**, Geneva strives to be a just and inclusive community which lives up to the historical ideals of these United States, and one in which all of its residents – past present, and future, are respected and recognized for contributions to our community, state, nation, and the world.

**Now, Therefore**, I, Kevin Burns, Mayor of the City of Geneva, do hereby proclaim February 2021 as Black History Month and call upon the citizens of the City of Geneva to observe this month and encourage all to learn more about the rich heritage and stories of African-Americans who have endured and triumphed over slavery, segregation, racial prejudice and discrimination to enrich our communities while bequeathing to present and future generations vibrant examples of courage, faith, patriotism, heroism, and perseverance from which Americans of all backgrounds can learn and draw inspiration.

*In Witness Whereof, I have hereunto set  
my hand and seal to be affixed this first day of February, 2021.*

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*Kevin R. Burns, Mayor*

## CITY OF GENEVA COUNCIL MEETING

**January 19, 2021**

In strict adherence to Gov. Pritzker's Executive Order 2020-73 (with exceptions permitted only for compliance with the Illinois Open Meetings Act), prohibiting indoor meeting gatherings of any size; public City of Geneva meetings are now virtual. Meetings are livestreamed for the public to provide the ability to contemporaneously hear all discussion, testimony and roll call votes of the open meeting in real time. Please visit the City website for details on how to watch the meeting live. While the public may not attend meetings in person, individuals wishing to provide public comment may do so in advance (recommended) or during the meeting by sending an email to <mailto:publiccomment@geneva.il.us> . In addition, individuals may be recognized during the meeting (audio only) by accessing the meeting via the link below:

<https://attendee.gotowebinar.com/register/5813012834329237261>

For more information please see: "Notice Regarding Meeting and Public Comment Rule Modification Due to COVID-19".

### **CALL TO ORDER**

The Geneva City Council meeting was called to order by Mayor Kevin Burns at 7:00 p.m.

#### Aldermen present:

Aldermen and Clerk attending by video or teleconference: Mike Bruno, Tara Burghart, Becky Hruby, Craig Maladra, Gabriel Kaven, Dean Kilburg, Brad Kosirog, Richard Marks, Jeanne McGowan, Robert Swanson, Roger Godskesen.

#### Aldermen absent:

Staff Present: City Administrator Stephanie Dawkins, Assistant City Administrator Ben McCready

Staff attending by video or teleconference: City Atty. Ron Sandack, Finance Manager Rita Kruse

### **PLEDGE OF ALLEGIANCE**

Led by Ben McCready

Mayor Burns opened the meeting by noting that due to Covid-19 restrictions, all City meetings would be conducted virtually until those restrictions are changed. Only the Mayor, who is required to be present by law, the City Administrator and Assistant City Administrator, who monitors the meeting software, would be present in chambers. All other staff, elected officials and members of the public will attend virtually.

Burns noted the passing of former City employee Dave Adams, who worked for the department of streets from 1972 to 2002. A moment of silence was observed in Mr. Davis' memory.

### **PUBLIC HEARINGS, SPECIAL ITEMS AND PRESENTATIONS**

None

### **AMENDMENTS TO AGENDA**

None

### **OMNIBUS AGENDA**

All Items listed on the Omnibus Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a

council member so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

Moved by Ald. Swanson, seconded by Ald. McGowan to approve the measure as presented.

Roll Call:

AYES: 10 (Ald. Bruno, Burghart, Hruby, Kaven, Kilburg, Kosirog, Maladra, Marks, McGowan, Swanson)

ABSENT: 0

NAYS: 0 Motion Carried

**\*Approve Minutes from the City Council Meeting on January 4, 2021. (Clerk recommends approval)**

Moved by Ald. Swanson, seconded by Ald. McGowan to approve the measure as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

**\*APPROVE REPORTS**

- a. November Financial Report
- b. Tax Reports

Moved by Ald. Swanson, seconded by Ald. McGowan to approve the measure as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

**COUNCIL COMMITTEES**

None

**OTHER ITEMS AND CORRESPONDENCE**

**a. Discussion on FY22 Draft Budget.**

A discussion followed regarding filling an opening for a new position on the police department, and about open positions in the building inspector's office. Concerns were expressed due to the uncertain financial picture and revenue challenges to the City because of the pandemic.

Swanson felt uncomfortable adding another police officer to the payroll until finances get better, and suggested deferring the hire for another year.

Maladra asked for clarification whether the hire was for a replacement or a staff increase, and asked what the council was trying to accomplish by deferring the hire.

Administrator Dawkins noted that the police position was approved in the past, but has already been deferred for a number of years.

Hruby asked whether the police department was looking for experienced or new officers, and asked what would happen if this hire were deferred.

Kilburg noted that the city had lost personnel in the Permitting and Inspection department, asked whether outsourcing would be an option, and if permits were expected to decrease, in which case hiring might be delayed. Dawkins noted many people were using this time to improve their properties, the number of permits was steady compared to recent years, and described the city's attempts to hire replacements.

Burghart would like more discussion regarding the police hire, and felt that maybe the position could be put on hold and recommended holding off due to the economic situation.

Kosirog would like further input on the police hire.

McGowan remembered Chief Passarelli giving input on why the additional police position was needed, and how it could actually save money related to staffing and overtime issues.

Dawkins said she would ask Chief Passarelli to join the January 25, 2021 meeting, and asked that council members submit their questions regarding the issue before the meeting.

### **MUNICIPAL BILLS FOR PAYMENT**

City of Geneva Expenditures - 1/19/2021	\$ 3,687,728.70
Manual Check(s) –	
Utility Billing Refund(s)	404.95
Misc. Refund(s) –	
Sales Tax Abatement –	
City of Geneva Payroll	639,880.09
Tri-Com Expenditures - 1/19/2021	18,525.35
Tri-Com Payroll	101,980.35
Total Expenditures	<u>\$ 4,448,519.44</u>

Moved by Ald. Bruno, seconded by Ald. Kosirog to approve the bills as presented.

Roll Call:

AYES: 10 (Ald. Bruno, Burghart, Hrubby, Kaven, Kilburg, Kosirog, Maladra, Marks, McGowan, Swanson)

ABSENT: 0

NAYS: 0 Motion Carried

### **COMMITTEE OF THE WHOLE ITEMS OF BUSINESS**

#### **\*a. Consider Approval of Certificate of Acceptance for South Street Estates**

Moved by Ald. Swanson, seconded by Ald. McGowan to approve the measure as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

### **PRESENTATION OF ORDINANCES, PETITIONS, RESOLUTIONS, AND BID AWARDS**

None

### **NEW BUSINESS**

Administrator Dawkins and Asst. Administrator McCready reported that no one had submitted comments through the email system, nor was anyone waiting to speak through the virtual platform.

### **CLOSED SESSION REGARDING THE SALE OF REAL ESTATE PROPERTY**

Moved by Ald. Bruno, seconded by Ald. Marks to adjourn to closed session.

Roll Call:

AYES: 10 (Ald. Bruno, Burghart, Hrubby, Kaven, Kilburg, Kosirog, Maladra, Marks, McGowan, Swanson)

ABSENT: 0

NAYS: 0 Motion Carried

**NOTE: (The council adjourned to closed session at 7:30 PM and the virtual session ended to ensure that only authorized staff and elected officials were in attendance on a new virtual meeting for the closed session. The council returned to open session at 7:52 PM.)**

**Return to Open Session**

Moved by Ald. McGowan, seconded by Ald. Swanson to return to open session.

Roll Call:

AYES: 10 (Ald. Bruno, Burghart, Hruby, Kaven, Kilburg, Kosirog, Maladra, Marks, McGowan, Swanson)

ABSENT: 0

NAYS: 0 Motion Carried

**ADJOURNMENT**

There being no further business, moved by Ald. Marks to adjourn the Geneva City Council meeting.

Moved by Ald. Swanson, seconded by Ald. McGowan to approve the measure as presented.

Roll Call:

AYES: 10 (Ald. Bruno, Burghart, Hruby, Kaven, Kilburg, Kosirog, Maladra, Marks, McGowan, Swanson)

ABSENT: 0

NAYS: 0 Motion Carried

The meeting adjourned at 7:53 PM.

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City Clerk  
Roger Godskesen



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item:	Well #9 Change Order #1		
Presenter & Title:	Bob VanGyseghem, Superintendent of Water and Wastewater.		
Date:	February 1, 2021		
<b><i>Please Check Appropriate Box:</i></b>			
	Committee of the Whole Meeting		Special Committee of the Whole Meeting
X	City Council Meeting		Special City Council Meeting
	Public Hearing		Other -
Associated Strategic Plan Goal/Objective: EMS II			
Estimated Cost: \$22,884.00		Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Executive Summary:</b>			
<p>Cahoy Pump Service, Inc., Sumner, Iowa was awarded the contract for Well #9 rehabilitation in November in the amount not-to-exceed \$100,275.42. At the time of award, the City Council was made aware that if the motor could not be repaired that staff would return to the City Council at a later date for approval of a replacement motor. The motor has been inspected and cannot be repaired. Change Order #1 reflects the purchase of a motor; increases in the quantity of certain bid items necessary; and deductions for bid items that have been reduced or determined unnecessary after the pump and motor were removed from the well.</p>			
<b>Attachments:</b> <i>(please list)</i>			
<p>Resolution Cahoy Pump Service Memo &amp; Findings</p>			
<b>Voting Requirements:</b>			
<p><i>This motion requires <u>6</u> affirmative votes for passage.</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the aldermen or trustees has resulted in a tie; (b) when one half of the aldermen or trustees elected have voted in favor of an ordinance, resolution, or motion even though there is no tie votes; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
<b>Recommendation / Suggested Action:</b> <i>(how item should be listed on agenda)</i>			
<p>Recommend Approval of Resolution Authorizing the City Administrator to approve Change Order #1 with Cahoy Pump Service, Inc. in an amount not-to-exceed \$22,884.00</p>			



**RESOLUTION NO. 2021-04**  
**RESOLUTION AUTHORIZING EXECUTION OF**  
**Change Order with Cahoy Pump Service, Inc. for the Rehabilitation of Well #9**

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**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** That the City Council of the City of Geneva, Kane County, Illinois on November 16, 2020 entered into a contract with Cahoy Pump Service, Inc. that exceeded \$10,000.

**SECTION 2:** Pursuant to the terms of the Agreement, the Contractor agreed to complete the Well #9 Rehabilitation at a cost of \$100,275.42

**SECTION 3:** That the Agreement was approved by the City Council and the scope of serviced to be provided by the Contractor needs to be increased, necessitating a change order in the Agreement.

**SECTION 4:** The Contractor is to make the changes requested by the City.

**SECTION 5:** Pursuant to 720 ILCS 5/33E-9, Change Orders, the City Council finds (1) the circumstances said to necessitate the change in performance we not reasonably foreseeable at the time the Contract was entered; and (2) is germane to the original Contract as signed, and (3) the change order is in the best interest of the City.

**SECTION 6:** Whereas, 720 ILCS 5/33E9 requires that any change order be made in writing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Geneva, Kane County, Illinois as follows:

That the provisions outlined in the summary table of the change order requests as requested by Cahoy Pump Service, Inc. dated January 26, 2021, attached hereto, is hereby approved and the City Administrator is authorized to execute this Change Order incorporating said proposal increase the contract to the amount of \$123,159.42

**PASSED** by the City Council of the City of Geneva, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2021

**AYES:** \_\_ **NAYS:** \_\_ **ABSENT:** \_\_ **ABSTAINING:** \_\_ **HOLDING OFFICE:** \_\_

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

January 26, 2021

City of Geneva  
22 South 1<sup>st</sup> Street  
Geneva, IL 60134

Attn: Bob VanGyseghem  
Re: Geneva Well #9 Findings - Update

Greetings Bob:

We have completed the pull / inspection / & TV survey of Geneva Well #9, I have included the cost to date as well as the next steps estimate to get this well back online for you. To that end we are pleased to provide you with the following;

## **Well #9 Inspection Report**

### **PUMP:**

The pump is in poor condition & it is recommended that it be replaced due to extensive re-build needed & low expected life due to soft castings on the pump. This pump also shows signs of pumping sand. (See photos)

### **MOTOR:**

The motor is also in poor condition, this motor can be rebuilt, however we recommend replacing this motor due to the overall cost of shipping & repair of the old motor.

### **SUB-CABLE:**

It is recommended to replace the sub-cable in this well with the new motor, the cost for replacement is relatively equal to the testing of the old sub-cable, combination of comparison cost of 5A & 5B in the bid sched. See table for replacement pricing. On this item, the bid schedule references 1/0 sub-cable, we gave attached the proper sizing calculation that recommends 2/0 wire as a minimum, the 1/0 is severely under sizing this sub-cable for this application.

### **LAKWOOD CHECKVALVE:**

The 12" Lakewood style check valve is in need of replacement.

### **DROP PIPE:**

The 12" drop pipe is in good condition, needs to be blasted & recoated prior to reinstallation.

Cahoy Iowa West:  
Marne, Iowa

Cahoy Illinois South:  
Lincoln, Illinois

**Cahoy Corporate Office:**  
24568 150<sup>th</sup> Street – Suite 200  
Sumner, Iowa 50674  
(563) 578-1130

[WWW.CAHOYPUMP.COM](http://WWW.CAHOYPUMP.COM)

Cahoy High Plains:  
Cheyenne, Wyoming

CPS – IL North:  
Durand, Illinois

**PITLESS & SPOOL:**

The pitless housing is in good condition, however the internal spool that is part of the pump set string is in unusable condition, we recommend fully replacing the spool with 2 new O-rings to ensure proper seal & performance of the well & pumping equipment.

**WELL INTEGRITY:**

The well was televised and the structure is in excellent condition, however, the bottom of the upper screen & the entire lower screen have build-up that is plugging off a fair percentage of the screen. With this from the video log & the evidence that the pump was pumping sand & sediment, we recommend Airburst be utilized to clean & redevelop the well. The well was also found to have 3' of fill in it so bailing of that material will be required prior to rehabilitation via Airburst.

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
	<b>WORK COMPLETED – PER BIDSCHEDULE</b>				
1	Mobilize / load & transport for inspection / & inspect – 60% of line item #1	1	LS	\$ 7,338.00	\$ 7,338.00
2	Pull pumping equipment – 100% of line item #2	1	LS	\$ 4,310.00	\$ 4,310.00
3	Perform Downhole TV – 100% of line item #8	LF	152	\$ 12.50	\$ 1,900.00
4	Field Inspection of pump & motor – 100% of line item # 4A	LS	1	\$ 949.00	\$ 949.00
	<b>TOTAL of WORK COMPLETED</b>	<b>xx</b>	<b>xx</b>	<b>xxxxxxxxxx</b>	<b>\$ 14,497.00</b>
	<b>WORK TO BE COMPLETED BID SCHEDULE ITEMS</b>				
1	Job Prep & Mobilization – Remaining 40% of line item #1	LS	1	\$ 4,892.00	\$ 4,892.00
2	Material Cost for Replacement Motor – Recommend water filled SME – SS 2-pole motor	LS	1	\$ 26,100.00	\$ 26,100.00
3	Replacement Pump to deliver 1,500GPM @ 225' TDH - (This design must be verified & signed off by owner prior to order)	LS	1	\$ 25,582.00	\$ 25,582.00
4	New 2/0 sub-cable & splice kit	LS	1	\$ 1,308.00	\$ 1,308.00
5	Deduct from line items 5A & 5B – based on 1/0 improper sub-cable	LS	1	(\$ 950.00)	(\$ 950.00)
6	Bail well – Line item # 3(additional items)	HR	8	\$ 275.00	\$ 2,200.00
7	Sandblast column/drop pipe – line item #3A	LF	69	\$ 33.00	\$ 2,277.00
8	Epoxy coat interior & exterior of pipe – line item #3B	LF	69	\$ 56.00	\$ 3,864.00
9	Disinfect per spec & reinstall pump gear & test – line item #7	LS	1	\$ 6,465.00	\$ 6,465.00
10	Provide & install ¼” airline rated @ 250PSI	LF	138	\$ 0.59	\$ 81.42
11	Material cost for new Lakewood check valve – 12” Line item #3F	EA	1	\$ 1,792.00	\$ 1,792.00
12	Additional Test pumping per line item 2 in conjunction with sand content measurement with additional recommended rehab steps on the well	HR	8	\$ 275.00	\$ 2,200.00
	<b>TOTAL of ADDITIONS PER BID SCHEDULE</b>	<b>xx</b>	<b>xx</b>	<b>xxxxxxxxxx</b>	<b>\$ 75,811.42.00</b>

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
	<b>RECOMMENDED WORK NOT IN BID SCHED</b>				
1	Mechanically clean casing & screen	HR	8	\$ 275.00	\$ 2,200.00
2	Replacement Pitless Spool w/new O-rings for the Baker unit	EA	1	\$ 29,814.00	\$ 29,814.00
	<b>TOTAL of ADDITIONAL RECOMENDED</b>	<b>xx</b>	<b>xx</b>	<b>xxxxxxxxxx</b>	<b>\$ 32,014.00</b>
*	<b>OPTION</b> – Replacement pump to deliver 1,700 GPM @ 225’ TDH – (this maxes out the 125HP motor) – If selected replace line item #3 in bid schedule items section with the following cost....	LS	1	\$ 26,419.00	

NOTES;

- Proposal is valid for 10 days. After that date, we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- Any hours unused or in excess will be credited/invoiced @ a the applicable rate
- Additional Per Diems if required will be invoiced @ \$185.00 ea.
- Proposal is based on prevailing wage
- All Bac-T’s are the responsibility of the owner
- If CPS personnel have to return to gather hoses due to longer pump to waste needed to achieve a clean Bac-T, those hours & any materials will be invoiced on a T&M basis

Bob; we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked “copy” and return it to our Sumner office. The original is yours to keep for your records.

Please feel free to contact Jon Lilja in our Durand facility, myself, or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

*Mike Whittenbaugh*

Mike Whittenbaugh  
President