

## SPECIAL COMMITTEE OF THE WHOLE MINUTES

January 23, 2023

**Elected Officials Present:** Mayor Burns, Alderpersons Tara Burghart, Brad Kosirog, Rich Marks, Dean Kilburg, Ald. Becky Hruby, Ald. Gabe Kaven, Ald. Amy Mayer, Ald. Robert Swanson, Ald. Craig Maladra

**Elected Officials Absent:** Mike Bruno

**Others Present:** City Administrator Stephanie Dawkins, Public Works Director Richard Babica, Police Chief Eric Passarelli, Fire Chief Mike Antenore, Assistant City Admin./Director of Admin. Services Ben McCready, Economic Development Dir. Cathleen Tymoszenko, Community Development David DeGroot

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### **1. Call to Order**

Mayor Burns called the special meeting to order in City Hall Council Chambers at 7:04pm noting all were present save for Ald. Bruno.

### **2. Items of Business**

a. **Presentation on Recommended Updates to the City of Geneva Personnel Policy Manual**

Dir. McCready provided information on the purpose of the manual and how it is used. He then provided proposed updates based on current trends and research by the ASD staff. McCready proposed adding flextime/telecommuting options, a pilot paid family care program, changes to the eligibility time frame for paid time-off, and the added ability to carry over a certain amount of time off as a set policy and not subject to a supervisor's approval.

McCready explained the proposed updates would allow the City to attract top job candidates and would bring the City more in line with other public and private sector employers. There was consensus from the alderpersons present to move forward in implementing these policies.

b. **Continued Discussion on FY2024 Budget**

Department Directors provided a brief summary of their respective budgets. Following the presentations, there was consensus that no further discussions were necessary and to move forward with a February 6, 2023 budget hearing.

### **3. New Business / Public Comment**

Ald. Kaven encouraged residents and visitors to participate in Geneva Restaurant Week Jan. 23-29.

### **4. Adjournment**

On a motion by Ald. Marks, the meeting was adjourned by unanimous voice vote at 9:22pm.

*- submitted by Deputy Clerk Jeanne Fornari*