



**Meeting Minutes  
May 5, 2022**

**Commission Members Present:** Amy Cook, Kent Gallagher, Kevin Heckman, Doug Holzrichter, Jan Schmuckal

**Commission Members Absent:** Tim Vetang, Dana Teichart

**Also in Attendance:** Cate Tracy, City of Geneva

1. **Call to Order:** Chairman Gallagher called the meeting to order at 7:02 pm.
2. **Amendments to Agenda:** Agenda stood as presented
3. **Approve Minutes** – Holzrichter motioned, Schmuckal seconded that the April 7 2022, minutes be approved. The minutes were unanimously approved.
4. **Review Financial Reports - Holzrichter**
  - Fund Equity Balance \$30,798.16 as of 04.30.22. Financial Reports were accepted as presented.
5. **Writing Contest Update - Cook**
  - Judges have selected the winners and most will be in attendance at the reception.
  - A reception is planned for May 11, 6pm, at City Hall for the winners, parents, and interested parties when certificates will be presented to the winners.
  - Discussion of how future contests will be structured this fall.
  - Discussion of a checkbox being added to future submissions to ensure copyright material is not within the submissions.
6. **Commission Vacancy – Tracy**
  - 2 applications received and one pending, deadline will be extended to May 31 for more applicants.
7. **Reports**
  - a. **Bus Stop Art** – Schmuckal
    - All bus shelters on Randall Road have been completed.
    - The Commission discussed whether bus stop art should be rotated, even though the art is in still in good condition.
  - b. **Arts Center Update** – Holzrichter
    - New partnerships announced between the Arts Center, the Geneva Golf Club and the Geneva Public Library

- New exhibit scheduled for late May
- Workshops are scheduled for June
- An intern has been engaged for the summer months to coordinate programs and social media
- The Arts Center was featured in the recent City newsletter

c. **Art on Fire** – Tracy

- Submissions are being taken. The program has been expanded to encourage French-themed designs by students through a collaboration with the International Cultural Exchange Committee. Submissions will be accepted through the end of June, 2022.

d. **River Park Summer Concert Series** – Gallagher

- All four Sundays are set:
  - Illinois Brass Band                      July 3
  - Dixon Bandits                              July 10
  - Good Clean Fun Band                      July 17
  - Chez Butter                                 July 24
- Seeking Fourth of July décor for the Illinois Brass band concert

e. **Fine Art Show Booth** – Holzrichter

- Everything on track

f. **Shakespeare in the Park** –

- “The Tempest” on July 30, 2022, the Saturday after the Arts Fair

g. **Chalk Art Idea** – Heckman

- Age cutoffs will be instituted
- The type(s) of chalk allowed to be used will be listed.
- Dodson Place Plaza is the first location choice and Heckman will be speaking to the owner to confirm plans and answer questions.
- Possible logistics and contest rules were discussed.
- Tracy will follow up with Heckman regarding the budget, insurance, and chalk artist contacts associated with a St Charles event.
- Holzrichter asked if the Arts Center could collect donations at the event. Tracy noted that fundraising activities are prohibited, but the Arts Center could collaborate through programming.

h. **Steeple Walk** – Gallagher

- No report

i. **Commissioner Comments and Ideas**

- There were none

8. **Public Comments**

- There were none.

9. **Adjourn**

- Holzrichter moved to Adjourn, Heckman seconded. Meeting adjourned at 8:42 pm.

Respectfully submitted,

Jan Schmuckal

Next Meetings –

June 2, 2022

July 7, 2022

August 7, 2022

September 1, 2022

October 6, 2022

November 3, 2022

December 1, 2022