

GENEVA COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, June 5, 2023

City Hall Council Chambers
109 James St., Geneva, IL 60134

Elected Officials Present: Mayor Burns, Ald. Bowring, Ald. Hrubby, Ald. Kilburg, Ald. Kosirog, Ald. Maladra, Ald. Marks, Ald. Mayer, Ald. Paschke, Ald. Swanson, Clerk Kellick.

Elected Officials Attending by Teleconference: Ald. Bruno.

Elected Officials Absent: None.

Others Present: City Admin. Dawkins, Asst. City Admin. Ben McCready, City Attny. Sandack, Supt. Holton, Dir. Babica, Mngr. Adams.

Others attending by video or teleconference: None.

Call to Order

Council member Dean Kilburg, serving as chair, called the meeting to order at 7:57 PM noting all council members were present.

Recommend Suspending the Rules to Permit Alderperson Kilburg to Chair this Meeting and to Vote on All Action Items on this Agenda.

Moved by Ald. Mayer, seconded by Ald. Marks.

Voice Vote: 9-0 (Kilburg abstaining).

MOTION CARRIED.

Approve Committee of the Whole Minutes from May 15, 2023.

Moved by Ald. Bowring, seconded by Ald. Swanson.

MOTION CARRIED unanimously by voice vote of those present 10-0.

Items of Business

Consider Draft Resolution Awarding Bid to WESCO for the Delivery and Purchase of a G&W Viper Switch and Controls in the Amount of \$35,120.00.

Moved by Ald. Mayer, seconded by Ald. Bowring.

On a question from Ald. Kilburg, Supt. Holton explained that this is a manual switch between two substations that is operated often. The new switch will help to reduce the length of power outages and the number of times that employees must travel to the substations.

Roll call:

AYES: 10 (Bowring, Bruno, Hrubby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Consider Draft Resolution Awarding Bid to Haugland Energy LLC for the Procurement of Equipment and Devices and the Construction of the Kautz Road Electric Substation in an Amount of \$6,383,000.00 with Approval of Change Orders Not to Exceed Ten Percent of the Contracted Amount.

Moved by Ald. Mayer, seconded by Ald. Paschke.

Roll call:

AYES: 10 (Bowring, Bruno, Hrubby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Consider Draft Resolution Awarding Bid to Myers Controlled Power LLC for the Delivery and Construction of the Geneva Business Park III Electric Substation Switchgear and Building in an Amount of \$1,375,742.00 with Approval of Change Orders Not to Exceed Ten Percent of the Contracted Amount.

Moved by Ald. Bowring, seconded by Ald. Mayer.

On a question by Ald. Kosirog, Admin. Dawkins corrected the amount read by the Admin. to that on the agenda of \$1,375,742.00. Supt. Holton noted that the engineers noticed discrepancies between the contact and the specifications and corrected the amount to that presented on the agenda.

There was a discussion regarding the building size. Supt. Holton noted that a 15-foot-wide building could be delivered in one piece while a 17-foot-wide building would have to be delivered in two pieces. Supt. Holton noted that it would be less expensive for bidding purposes to bid on the 15-foot building so the City made

sure that all bids were the same. He also noted that negotiations were impacted by supply chain issues, lead times, and liquidated damages. Supt. Holton also noted that there is better working room inside of the larger building and a 15-foot-wide building would be too small. Supt. Holton noted that the transformer would have the longest lead time and that the project schedule would last a year or more. Admin. Dawkins confirmed that the delivery date is set for a period within 15 days before or after December 26, 2024.

Roll call:

AYES: 10 (Bowring, Bruno, Hruby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Consider Draft Ordinance Authorizing the Execution of Access Easement and Abrogation of 1974 Ingress and Egress Easement Located on Lots 2 and 3 of the Original Town of Geneva, Kane County, Illinois.

Moved by Ald. Marks, seconded by Ald. Kosirog.

Roll call:

AYES: 10 (Bowring, Bruno, Hruby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Consider Draft Resolution Authorizing the Execution of a Contract with FGM Architects for Facilities Master Planning Services in the Amount of \$99,500.

Moved by Ald. Marks, seconded by Ald. Paschke.

On a question from Ald. Mayer, Dave Yandel of FGM Architects stated that August was an aggressive timeframe, but it can be done. On further questions, Mr. Yandel noted that FGM has worked with Cary most recently and is working in Downers Grove now. The firm was responsible for the design of Williamsburg and Fabyan Elementary Schools as well as the two Geneva fire stations.

Discussion then focused on fee structure of the work and the time needed for the project. Mngr. Adams stated that the proposal was based on segments of the scope of work to which hours were applied to come up with a total amount. During

negotiations, a general guideline was provided on hours estimated by FGM. Mr. Yandel noted that he is happy to share and have Mngr. Adams provide the pricing specifics to the City Council. Mr. Yandel noted that the firm's goal is to identify immediate long- and short-term goals, and that a five-year window is typical in which to revisit the plans. He also noted that while locations for the police station and city hall have been identified, if other sites are suggested, they could be considered. He stated that the firm has had historical consultants on board for past projects and would bring on such consultants if needed.

Roll call:

AYES: 10 (Bowring, Bruno, Hruby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Public Comment / New Business

None.

Closed Session on the Discussion of Minutes of Meetings Lawfully Closed, Whether for Purposes of Approval By the Body of the Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06 of the 5 ILCS 120/2(c)(21); and Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives.

Moved by Ald. Marks, seconded by Ald. Kosirog to enter into closed session at 8:47 PM.

Roll call:

AYES: 10 (Bowring, Bruno, Hruby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Moved by Ald. Marks, seconded by Ald. Kosirog to enter into open session at 9:09 PM.

MOTION CARRIED unanimously by voice vote of those present 10-0.

Open Session to Approve Certain Closed Session Minutes and Approve of the Destruction of Certain Closed Session Audio Recordings Pursuant to 5 ILCS 120/2.06(c).

Moved by Ald. Marks, seconded by Ald. Mayer to release the full closed session minutes from March 21, 2022, a partial release of closed session minutes from November 7, 2022, and to approve destruction of closed session audio recordings October 2020 through December 2021.

Roll call:

AYES: 10 (Bowring, Bruno, Hruby, Kilburg, Kosirog, Maladra, Marks, Mayer, Paschke, Swanson)

ABSENT: 0

NAYS: 0

MOTION CARRIED.

Adjournment

On a motion by Ald. Kosirog, the meeting was adjourned by unanimous voice vote at 9:11 PM.

- Submitted by Clerk Kellick