

City of Geneva

Strategic Plan Advisory Committee
Diversity, Equity, and Inclusion Task Force
Joint Meeting
Geneva City Hall Geneva, IL 60134
Wednesday June 16, 2021, 6:30 pm

1. **Call to order:** Meeting called to order by Chair Johnson at 6:35 P.M.
2. **Roll Call:** Present from SPAC were Johnson, Mannon, Monaco, Cooper, Malecki, Kafer, Ellett, and Frankel. Present from DEI were Albert, Forst, Nuzzo-Ericksen, Bickhem, Amaya, Theobald, Gramlich, and McMillen. Also present McCready and Johnson
3. **Amendments to Agenda:** None
4. **Approval of Submitted SPAC Reports**
 - a. Review and approval of Minutes from May 2021
Motion to Approve by Monaco, 2nd by Ellett
All in favor by voice vote.
 - b. Review and approval of Budget Report
Motion to Approve by Monaco, 2nd by Ellett
All in favor by voice vote.
5. **Reappointment of SPAC Officers**
 - a. Motion to confirm the appointment and re-appointment of officers by Kafer, 2nd by Cooper. All in favor by voice vote.
 - b. Johnson will serve as Chair, Frankel Vice-Chair, Malecki Secretary, and Monaco Treasurer.
6. **Diversity, Equity, and Inclusion Task Force**
 - a. Housekeeping
 - b. Introductions

c. Overview Presentation

- i. McCready offered a brief presentation on development of the strategic plan and the task force, presentation highlighted specific strategic plan items related to the task force.
- ii. Overview of SPAC Structure in relation to the task force (i.e., DEI to operate as a subcommittee of SPAC)
- iii. Task Force Structure (9 members; officers, SPAC liaison, and staff liaison)
- iv. Review of DEI Task Force Charter, Key Objectives
- v. Future meetings will be dedicated to developing a work plan for preparing and presenting a report outlining findings, key themes, short- & long-term recommendations.
- vi. Introduction of Mera Johnson as the staff liaison.
- vii. Remarks by Mayor Burns welcoming and thanking the new task force members for their volunteerism.
- viii. Q & A Discussion with SPAC

d. DEI's "to do list" for their first meeting.

- i. Work with Mera Johnson, staff liaison, to establish a standing date for future meetings.
- ii. Consider serving in the officer role.
- iii. Determine format for next meeting and how task for members can share their own experiences with one another.

7. Committee Reports

- a. ICEC – No Report
- b. NRC – 3rd Street Recycling Pilot program has been initiated.
- c. Student Gov't – No Report

8. New Business & Public Comment

- a. Subcommittee to review auditing and reporting of metrics. Malecki and Mannon will work with McCready.
- b. Subcommittee to research a new community survey. Schwab and Frankel.

9. Calendar Review

- a. Next meeting will be July 21st.

10. Motion to Adjourn – Motion by Kafer, 2nd by Ellett. Meeting adjourned at 8:14 p.m.