



City Council Meeting – Sept. 19, 2022 Staff Responses to Questions

Before each Committee of the Whole or City Council meeting, questions that have been posted by the City Council relating to [the agenda](#) for that evening will be posted to the City's website. Below are the responses to this week's questions.

Agenda Item 7 (A): Tax Revenue Report

Q: Is the 10-year monthly allocation of sales tax received still available?

A: This report is available and has been attached.

Agenda Item 10: Municipal Bills for Payment

1) Alpha Building Maintenance: \$7,494

Q: Why are the monthly charges variable?

A: Due to staffing challenges, the contractor was unable to clean every day. Staff requested and received revised invoices from the contractor to reflect the service provided. The contractor has since resolved the staffing issue and is performing services as outlined in their contract.

2) Deere & Co.: John Deere UTV - \$19,158.19

Q: What department purchased this, and what is the intended use?

A: The Fire Department purchased this vehicle. It will be used to provide emergency medical response and support for various events and activities that the Fire Department covers. This includes races, festivals, and athletic events. The vehicle allows EMS personnel to respond and transport patients from areas that would be difficult for Fire apparatus, an ambulance, or pickup to otherwise access.

3) Passport Labes: Wallet Transfer - \$52,898.03

Q: What is this transfer, and for what time period?

A: The City has collected the wallet funds for all parkers using Passport since 2018. When a user pays for parking, the wallet balance is drawn down. The City was able to reduce processing costs by moving to Passport as a credit card processor. With that change, Passport will now hold all of the wallet transactions and only remit the City the daily revenue. The Accounts Payable check is for all customers' wallet transactions to move to Passport.

Agenda Item 12 (a): Approve Resolution No. 2022-87 Rejecting Snow Removal Project Bid

Q: What is the approximate cost of snow removal for the past two years?

A: Parking lot snow removal expenses from the past two years have been \$26,412 (2021) and \$29,420 (2020).

Q: Does the request not to apply chemical/salt treatment after snow removal have any impact on liability to the vendor?

A: Two of the four vendors that were contacted indicated this caveat did affect their decision.

Q: Is the City capable of performing this work? Would there be any drawbacks to bringing this work in-house?

A: Providing this service in-house would require a minimum of two staff members dedicated to parking lot snow removal. Staff estimates the time needed to clear surface lots after a 2-inch snowfall to be eight hours, depending on weather conditions. Dedicating staff to clear the surface lots would require the Public Works Department to pull staff from other snow plowing routes, adversely impacting snow and ice removal operations and increasing the time necessary to clear City streets.

**City of Geneva
Sales Tax Report
Received For August 2022**

Sales Tax Report

Received (Month of Sale)	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	% +/- Last Year	+/- In Dollars
May (Feb)	\$ 319,989	\$ 301,485	\$ 322,369	\$ 334,177	\$ 346,817	\$ 336,458	\$ 355,598	\$ 313,373	\$ 384,182	\$ 400,541	4.26%	\$ 16,359
June (Mar)	\$ 392,321	\$ 374,320	\$ 413,883	\$ 420,508	\$ 418,499	\$ 447,512	\$ 462,036	\$ 308,216	\$ 508,930	\$ 468,158	-8.01%	(40,772)
July (Apr)	\$ 378,466	\$ 375,545	\$ 383,724	\$ 401,111	\$ 402,170	\$ 402,450	\$ 395,219	\$ 213,279	\$ 473,766	\$ 502,489	6.06%	28,723
August (May)	\$ 417,038	\$ 405,404	\$ 415,491	\$ 433,163	\$ 436,257	\$ 456,481	\$ 454,531	\$ 251,048	\$ 540,678	\$ 546,421	1.06%	5,743
September (Jun)	\$ 434,559	\$ 387,849	\$ 440,153	\$ 461,787	\$ 471,328	\$ 477,009	\$ 473,369	\$ 389,370	\$ 559,333			
October (Jul)	\$ 387,266	\$ 386,883	\$ 402,869	\$ 397,081	\$ 423,817	\$ 422,780	\$ 430,625	\$ 458,405	\$ 514,765			
November (Aug)	\$ 399,767	\$ 388,423	\$ 410,801	\$ 407,700	\$ 431,485	\$ 436,015	\$ 435,150	\$ 400,123	\$ 509,345			
December (Sep)	\$ 407,325	\$ 407,588	\$ 422,297	\$ 460,675	\$ 429,156	\$ 440,905	\$ 426,537	\$ 417,721	\$ 520,964			
January (Oct)	\$ 380,616	\$ 384,032	\$ 395,257	\$ 412,390	\$ 384,423	\$ 406,610	\$ 455,066	\$ 402,748	\$ 506,945			
February (Nov)	\$ 420,544	\$ 423,665	\$ 419,643	\$ 451,979	\$ 431,521	\$ 477,176	\$ 448,827	\$ 401,634	\$ 542,637			
March (Dec)	\$ 585,938	\$ 590,410	\$ 609,103	\$ 602,089	\$ 598,865	\$ 599,865	\$ 573,300	\$ 542,888	\$ 697,801			
April (Jan)	\$ 305,970	\$ 334,363	\$ 344,312	\$ 369,908	\$ 368,159	\$ 324,751	\$ 346,684	\$ 387,292	\$ 429,746			
Total Annual Revenue	\$ 4,829,798	\$ 4,759,968	\$ 4,979,903	\$ 5,152,567	\$ 5,142,497	\$ 5,228,012	\$ 5,256,942	\$ 4,486,098	\$ 6,189,092	\$ 1,917,610	399.14%	\$ 10,053
Total Received Through August	319,989	301,485	322,369	334,177	346,817	336,458	355,598	313,373	384,182	400,541	4.26%	\$ 16,359
% of Total Annual Received Through August	6.63%	6.33%	6.47%	6.49%	6.74%	6.44%	6.76%	6.99%	6.21%	1.46%		
Low Projection	\$ 27,451,543											
High Projection	\$ 30,892,287											

*Only includes months for which the State has distributed funds

**Based on low projection for current fiscal year