

Budget & Financial Plan

FY 2020 - 2021



City of Geneva

Geneva, Illinois

ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Geneva organization.

The following individuals are recognized for their significant contribution in the budget process:



Stephanie K. Dawkins, City Administrator

Ben McCready, Asst. City Administrator/Director of Administrative Services

Rita Kruse, Finance Manager

Jennifer Milewski, Accounting Supervisor

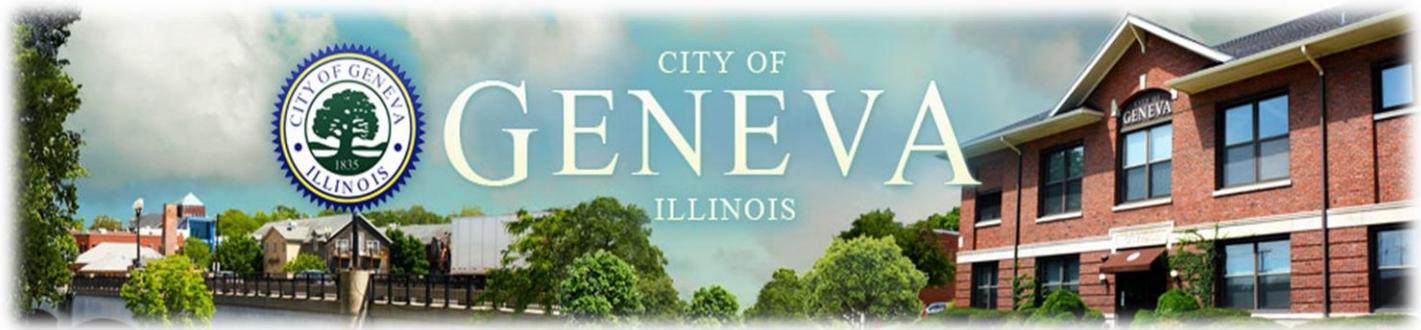
Christopher Ranney, Administrative Analyst



We would also like to acknowledge the cooperation and efforts put forth by the Senior Management team and staff members in assisting with the preparation of this budget.

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Cover Photo: Fornari, J. [City Hall Gardens] (2019)



Fiscal Year 2021 & 2022 Annual Budget

For the fiscal year beginning May 1, 2020

Mayor

Kevin R. Burns

City Council

Mike Bruno
Tara Burghart
Michael Clements
Becky Hruby
Gabriel Kaven

Dean Kilburg
Craig Maladra
Richard Marks
Jeanne McGowan
Robert Swanson

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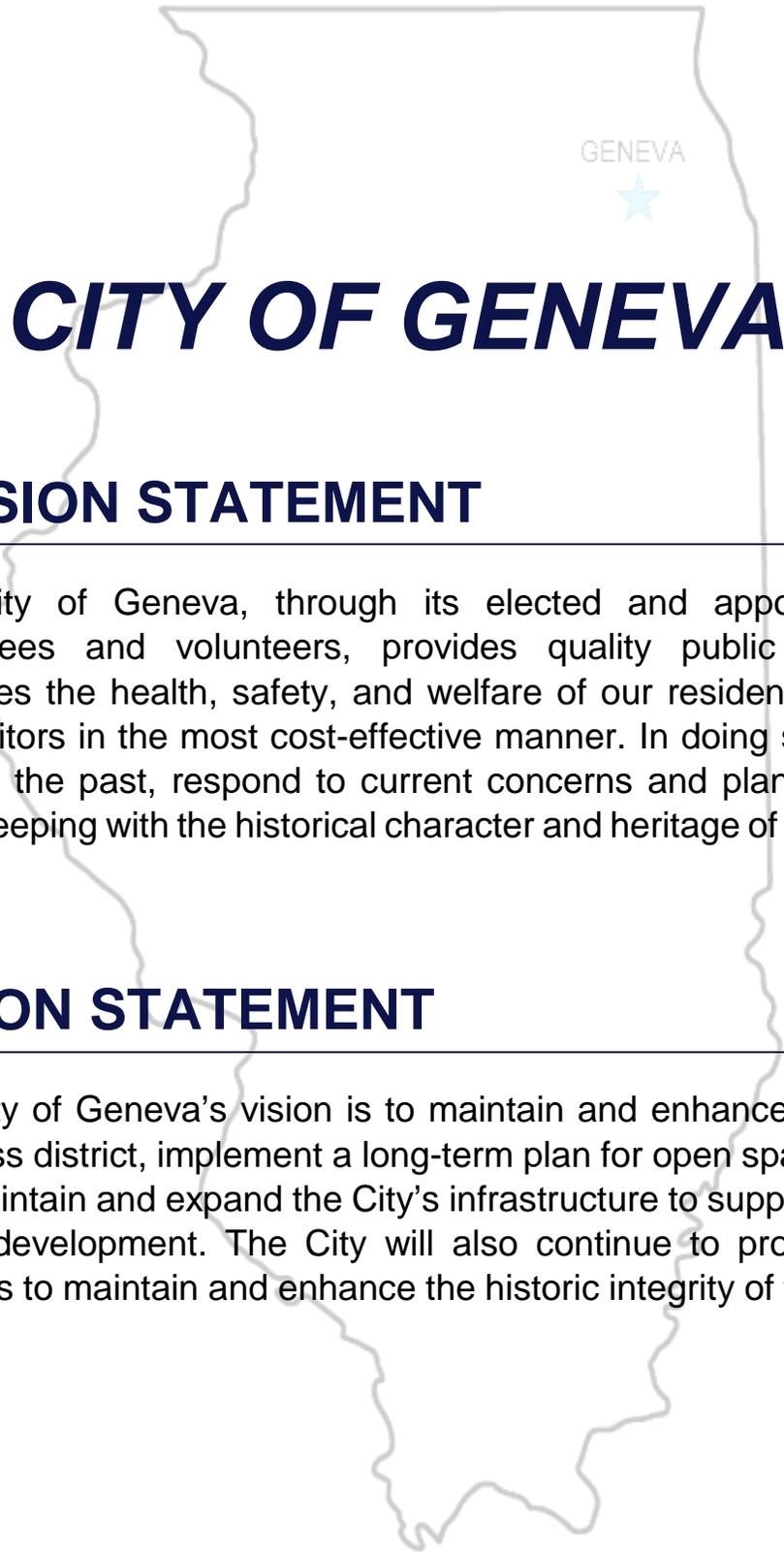


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GENEVA

CITY OF GENEVA

MISSION STATEMENT

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

VISION STATEMENT

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high-level services to maintain and enhance the historic integrity of the community.

OUR HISTORY

Selected as the Kane County seat in 1835, Geneva is located on the Fox River Valley, 43 miles west of Chicago. The first settlers arrived in 1834 and opened a trading post at the mouth of Mill Creek to trade with the Pottawatomie Indians and settlers.

In 1835, the first courthouse and jail were built. By 1838, growth in Geneva took off. Geneva was developed with wide streets that would accommodate trade. Even today a careful observer will note the main roads in Geneva are considerably wider than those in neighboring communities.

In 1844, a second courthouse was built in Geneva. U.S. Representative Abraham Lincoln dedicated the building. He and his political rival Stephen Douglas both spoke on the building's steps. The courthouse on Third and James Street, still in existence today, was built in 1892.



In 1850, the railroad came to Geneva and the population hit a new high of 827. With the railroad came a large influx of Swedish and Irish immigrants. By the turn of the century, one out of every two Genevans immigrated from overseas.

In 1906, architect Frank Lloyd Wright began the first of three projects in Geneva. His projects included the Hoyt House at 318 South Fifth Street, an addition to the Fox River Country Club, and redesigned portions of the Fabyan Villa.

In 1913, the Lincoln Highway became the nation's first coast-to-coast highway. It ran through Geneva along portions of State Street, Illinois Route 31 and later Third Street.



In 1924, Kate Rafferty opened the Little Traveler on Third Street. A remarkable business-woman, Rafferty's efforts led to the formation of the Third Street Shopping District.

In 1942, Burgess-Norton received the Army-Navy E for Excellence. During the war, Burgess Norton produced tank tread links and munitions.

In 2001, parts of the movie *Road to Perdition* were filmed in Geneva. That year, Geneva's population reached 19,000, more than doubling since 1970. In 2012, the City of Geneva celebrated the 100th anniversary of City Hall.

GENEVA TODAY



Geneva has grown over the years into a prosperous suburban community and still maintains strong historical characteristics. The City continues to be a top-notch community with distinguished schools, beautiful parks, excellent businesses, welcoming neighborhoods, diverse industries, and a thriving downtown district. Residents assume active roles in sustaining and improving the quality of life in Geneva.

Citizen Engagement

Geneva citizens are actively involved in local decision making through a range of civic organizations and volunteer city boards and commissions. Particularly, the Strategic Plan Advisory Committee (SPAC) consists of residents appointed by the Mayor to provide recommendations for the implementation of the City of Geneva Strategic Plan.

Special Events

Geneva is rich in cultural arts and hosts several events and festivals throughout the year. Geneva's most popular event is Swedish Days, a six-day festival held in June that attracts thousands of visitors. The Geneva Art's Fair is held in July and is a nationally recognized juried art show. Festival of the Vine, held the first weekend in September, features wine tasting, food vendors, a flower market, and musical

entertainment. The annual Christmas Walk and House Tour held the first weekend in December, is when Santa makes his appearance to light the "Great Tree" and open his Gingerbread House for the season.



City Government

The City of Geneva is a non-home rule community with a mayor-council form of government. The Mayor, Clerk, and Treasurer are elected at-large and serve four-year terms. The ten council members are elected by ward (two aldermen per ward) and serve staggered four year terms. The Mayor and Council appoint the City Administrator and department heads on an annual basis. The City currently employs 151 full-time and approximately 77 part-time, seasonal or paid-on-call employees. City departments include the City Administrator's Office, Administrative Services (Administration, Finance, Human Resources, and Information Technologies), Community Development (Building and Planning), Economic Development, Fire, Police, and Public Works (Engineering, Streets and Fleets, Electric, and Water-Wastewater).

DEMOGRAPHICS

GENEVA BY THE NUMBERS

Population: 21,861
 Area: 9.75 Square Miles
 Median Home Value: \$327,800
 Number of Households: 8,406
 Average Household Size:
 2.69 Persons
 Median Household Income: \$111,232
 Per Capita Income: \$52,559

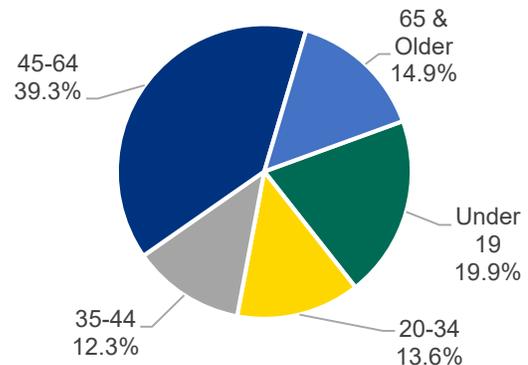
Source: 2014-2018 American Community Survey 5-year Estimates from U.S. Census Bureau Internet site.

Population, according to 2014-2018 American Community Survey 5-Year Estimates, for 2018 is 21,861 and the number of households total 8,406. Of the population, 4,532 are under the age of 19, while the largest age group, 45-64, represent 39.3% of the population or 8,926 persons. The median age is 43.4.

According to the 2010 Census, families comprised 75.4 percent of the population. Of those families, 37.3% had children under the age of 18 living with them, 63.8% were married couples living together, and 24.6% are non-families. Individuals made up 20.8% of all households and 7.8% had someone living alone who was 65 years of age or older. The average household size was 2.69 and the average family size was 3.18.

The median income for a household in 2018 was \$111,232. The per capita income for the City is \$52,559. About 5.4%

Population by Age



of families and 5.7% of the population were below the poverty line, including 9.4% of those under the age of 18 and 4.0% of those ages 65 and older.

A majority of the population, 92.0%, identify as Caucasian. Hispanic or Latino represent 5.5% while Asian represent 1.4% of the population. Those with two or more races represent 1.0% of the population.



ECONOMY



Open space and recreation are effortless to find in Geneva. Geneva features 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580-acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses plus another 12 (public & private) courses in the vicinity. Home to excellent schools, library, and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

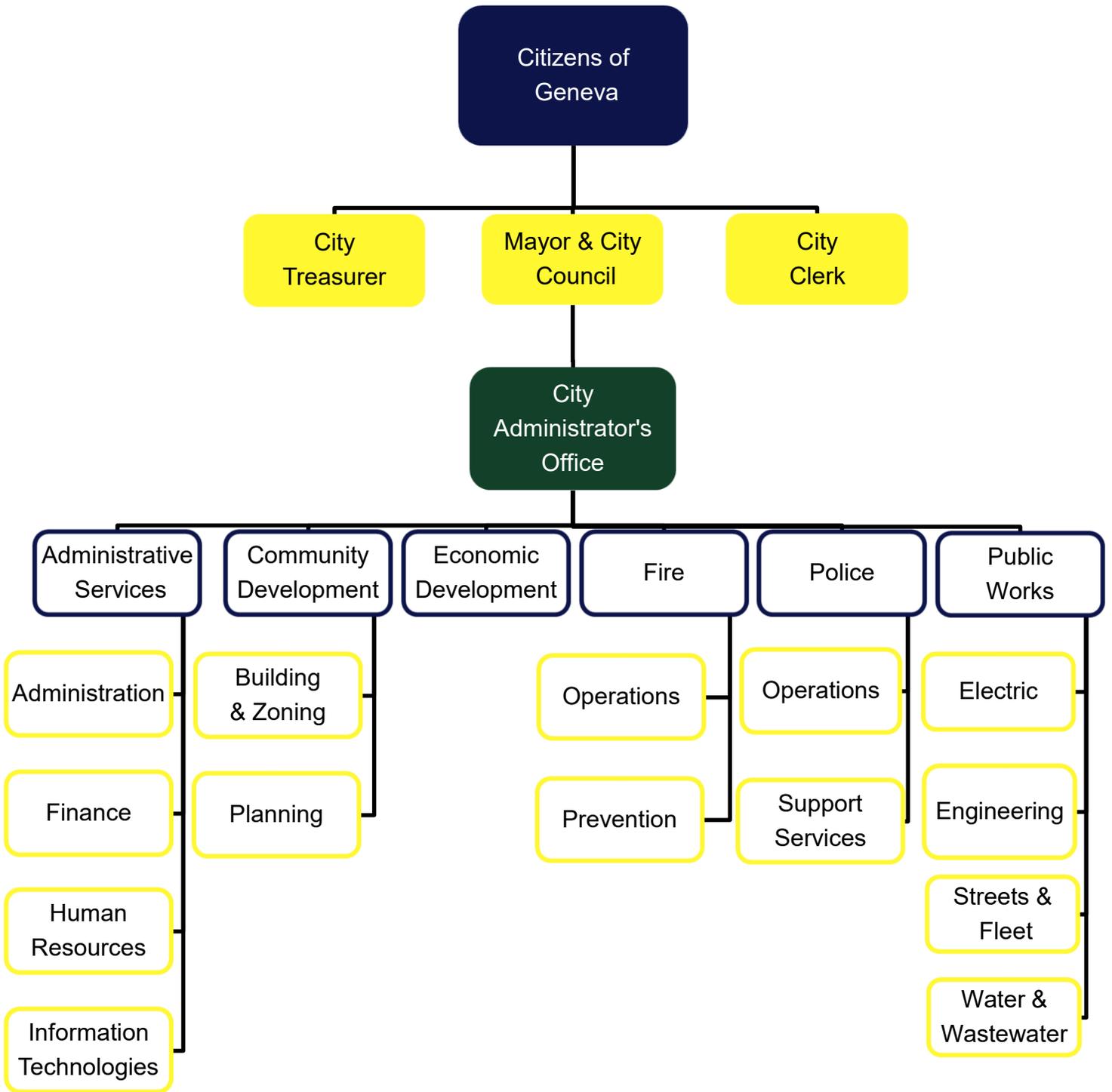
With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600 mil s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougars baseball, Chicago Steel hockey, festivals, bike trails and fun!

Over 1,000 businesses call Geneva home. Our largest employers are Kane County, Delnor Community Hospital (Northwestern Medical Group), Geneva School District 304, Greencore USA, Burgess-Norton,

Johnson Controls, Houghton Mifflin, FONA International, Power Packaging, and Lineage Logistics.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns and operates sanitary sewer and water utilities.





DIRECTORY OF OFFICIALS

Governing Body



MAYOR
Kevin Burns



WARD 1
Mike Bruno



WARD 1
Tara Burghart



WARD 2
Richard Marks



WARD 2
Mike Clements



WARD 3
Dean Kilburg



WARD 3
Becky Hruby



WARD 4
Jeanne McGowan



WARD 4
Gabriel Kaven



WARD 5
Craig Maladra



WARD 5
Robert Swanson

Management Team

CITY ADMINSTRATOR
Stephanie K. Dawkins

ASST. CITY ADMINISTRATOR/
DIRECTOR OF
ADMINISTRATIVE SERVICES
Benjamin McCreedy

CHIEF OF POLICE
Eric Passarelli

FIRE CHIEF
Michael Antenore

DIRECTOR OF COMMUNITY
DEVELOPMENT
David DeGroot

DIRECTOR OF ECONOMIC
DEVELOPEMENT
Cathleen Tymoszenko

DIRECTOR OF PUBLIC WORKS
Rich Babica

CITY CLERK
Roger Godskesen

CITY TREASURER
Patrick McQueeny



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Geneva

Illinois

For the Fiscal Year Beginning

May 1, 2019

Christopher P. Morill

Executive Director

PREFACE

On February 18, 2020 the Geneva City Council adopted this FY 2021 budget.

On March 9, 2020 the Governor of Illinois declared all counties in the State of Illinois as a disaster area in response to the breakout of COVID-19.

On March 11, 2020 the World Health Organization characterized the COVID-19 outbreak as a pandemic.

On March 13, 2020 the President of the United States of America declared a national state of emergency in response to COVID-19.

On March 15, 2020 the Corporate Authorities of the City of Geneva, Illinois found that a state of emergency and local disaster existed and the Mayor declared a local state of emergency.

As of the publishing of this budget document, it is recognized that the COVID-19 pandemic is still on-going. The financial, psychological, and sociological impacts of this pandemic has and will continue to be unprecedented. As such, we acknowledge that this document is only a plan that will continue to change and evolve in response to the challenges we are certain to face now and in the months and years to come.

We remain committed to providing essential services to our residents, businesses, and visitors. We remain – Geneva Strong.

BUDGET MESSAGE

The Honorable Kevin R. Burns
Members of the City Council
City of Geneva, Illinois

Dear Mayor Burns and City Council Members:

It is a pleasure to present to the citizens of Geneva, members of the City Council, and other interested readers the Fiscal Year (FY) 2021 Budget for the City of Geneva, Illinois. I am particularly proud of the City’s excellent financial condition and the leadership of the City Council and professional staff in preparing a financial plan that serves the residents and taxpayers now and into the future.

The budget for all funds is \$106,488,035, including a General Fund budget of \$19,965,890. This represents an overall budgetary increase of 18.0% from the amended FY 2020 budget. The General Fund property tax rate for FY 2021 is 0.566880, an increase from the current years’ property tax rate. A “Budget Recap” is included following this budget message.

Budget Principles

The City has developed a set of budget principles to guide the preparation of the annual budget, capital improvement plan (CIP), and multi-year financial models. These budget principles are:

- Fund on-going operating expenditures with ongoing revenue sources
- Use one-time revenues for one-time expenditures (e.g. capital projects)
- Maintain sufficient reserve balances to address unforeseen events
- Use a conservative approach to revenue estimation to avoid budget shortfalls

By adhering to these budget principles, the City continues to operate in a positive economic environment after the end of the “Great Recession.” Assessed valuation has increased by 4.04% for the FY 2021 budget – this is the sixth consecutive year of growth in assessed valuation. The unemployment rate in Kane County continues to remain low, and construction activity in the City has increased. Overall, the City’s General Fund financial projections remain in structural balance for the next several years.

Building the FY 2021 Budget

City Council conducted its annual strategic planning workshop on November 1, 2019. The theme of this year’s workshop was “Navigating Our Future.” The senior management team sought direction/guidance on specific topics and updated the Council on accomplishments from the current fiscal year. Council completed the workshop by reaching consensus on four areas of priority funding and the allocation of resources for inclusion in the FY 2021 budget. I am pleased that the budget directs significant resources towards the Council’s high priority initiatives from the [Strategic Plan Geneva 2025](#) as shown below:

 <p>Economic Vitality Stimulating Strong and Competitive Opportunities</p>	<p>Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base. (EV-II)</p>
 <p>Environmental Stewardship Preserving the Natural Environment</p>	<p>Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater diversity of housing. (EV-I)</p>
 <p>Strong Governance Setting Vision and Valuing Collaboration</p>	<p>The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members. (SG-I)</p>

Budget Reflective of Council’s Strategic Plan and Priorities

The budget provides resources for critical investments and provides funding and staff time to support the Council’s strategic plan priorities as follows:

- \$12.1 million in capital investment for the continued implementation of the Southeast Master Plan (SEMP) area ([EV-II](#)).
- Resources to develop programs, policies, and infrastructure to facilitate repurposing properties in commercial corridors to meet the changing needs of retail and commercial structures ([EV-II](#)).
- Goals to position the City for future renewable energy installations located, and owned by the Electric Utility’s rate payers ([ES-II](#)).
- A review of residential and commercial standards for the installation of solar and wind power ([ES-II](#)).
- A customer service initiative to streamline forms used by residents, businesses, developers, and contractors in an effort to reduce or eliminate miscommunication and simplify the request process ([SG-I](#)).
- Approximately \$700,000 in capital funding for building repair and maintenance of City facilities ([EMS-II](#)).
- An additional full-time police officer to enable the implementation of a traffic unit ([QL-I](#)).

Challenges with FY 2021 Budget

Although the City is in a positive economic environment, challenges remained in building the FY 2021 budget:

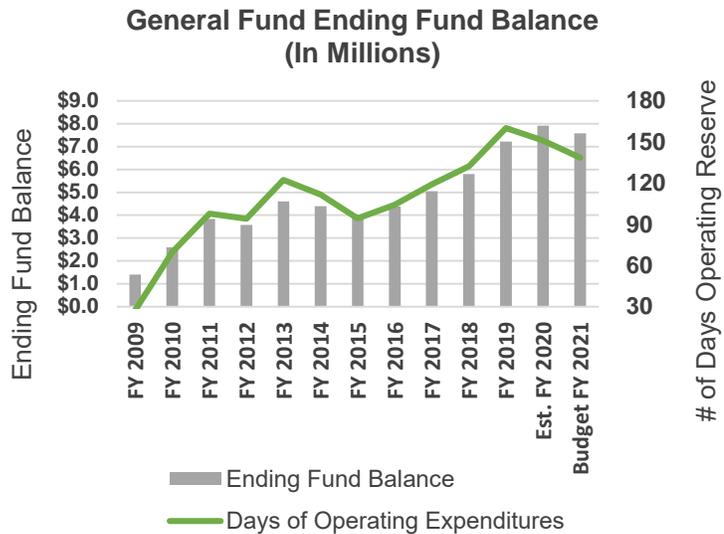
- The changing landscape of retailers (brick and mortar vs. online) and the associated sales tax collections.
- Delays (due to external agencies) on major street projects that affect the ability to appropriately budget in both amount and fund.

- Legislative changes affecting the public safety pension programs.
- Being fiscally conservative, yet addressing current needs and putting the City in a position to weather any major changes in the state or national economy.

Financial Outlook

As the City approaches the end of the current fiscal year, most measures of economic and financial health appear very strong. The City continues to maintain a strong credit rating of Aa2. Revenues are projected to remain stable and FY 2020 projected expenditures in all funds are within authorized budget levels.

FY 2020 General Fund expenditures will likely come in under budget in the range of \$450,000 to \$470,000 or about 2.3% to 2.4% of the amended budget.



The General Fund financial projections, based on year-end estimates and the FY 2021 budget, indicate the City will have a fund balance that exceeds the goal of at least 90 days of operating expenditures. Following the “Great Recession” the City made a concerted effort to grow the fund balance to position the City with the flexibility to meet unexpected costs and position the City to take advantage of unexpected opportunities. In addition, the City plans to continue to make investments in capital equipment that was delayed for many years (see discussion below regarding capital equipment investments).

Future Risks

Beyond the financial risks associated with the potential of an economic slowdown or recession, City Council should be cognizant of several issues that may affect the City’s financial position in future years. State legislative actions could have negative impacts on the composition of local revenue structures such as property tax and TIF reforms, and unfunded mandates. City Council must be prepared to advocate for balanced solutions in connection with pension reform and direct impacts to the City’s fiscal position as it relates to state legislative action. Additionally, the retail landscape is continually changing. As previously identified, the City Council should be aware of such changes and the potential impact on sales tax collections.

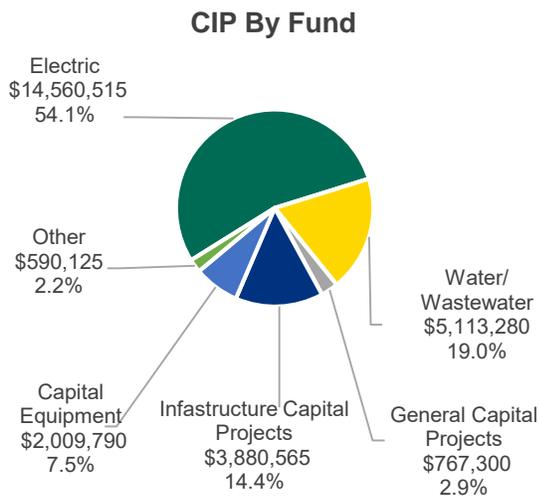
Strategic Investment in Workforce

The City’s employees provide the foundation for responsive and innovative services. Investment in our employees is reflected in our compensation philosophy and in the implementation of a competitive pay structure. The City is committed to investing in our employees and resources have been directed accordingly. Additionally, in a tight labor market (strong economy, low

unemployment) retention of current employees and the recruitment of new employees becomes exceedingly difficult.

The budget continues with market and merit-based compensation adjustments for our unrepresented (non-union) employees with a maximum achievable increase of 3.00%. The total cost for this adjustment for all funds is approximately \$76,000, with approximately \$49,000 attributable to the General Fund. Compensation for employees represented by one of three unions is determined through the collective bargaining process. Compensation adjustments for union employees are as follows: FOP (sworn police officers) – range increases 2.75% (plus step increases until step 7); IAFF (Firefighters, excluding the rank of Battalion Chief and Chief) – contract expires at the end of FY 20; IBEW (Street/Fleet employees) – across the board increase of 2.5% and IBEW (Electric employees) – across the board increase of 2.25%. Anticipated union compensation increases will result in additional compensation expense to the General Fund of approximately \$192,500.

Capital Equipment Investments

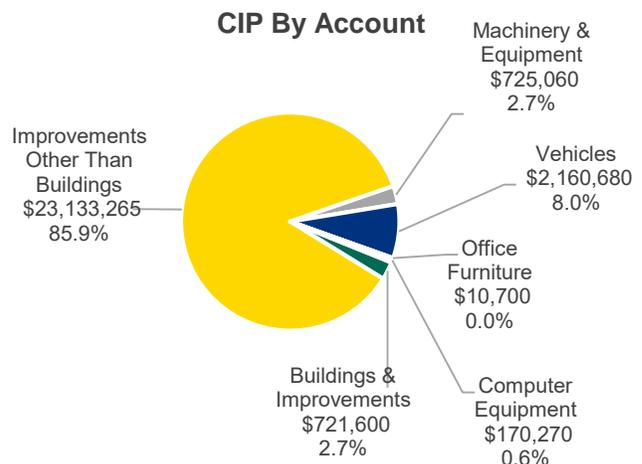


The FY 2021 budget continues the vehicle, equipment, and technology capital replacement program that was curtailed during the Great Recession. The replacement program began again, in earnest, commencing in FY 2019 with revenue derived from the newly enacted one-half percent non-home rule sales tax. The City is gradually getting back on track for replacing capital at appropriate times in the assets' life cycle. The FY 2021 budget includes \$2.2 million in vehicle/equipment replacements across all funds. Additional information regarding capital equipment investments can be found within the capital improvement schedules.

Capital Improvement Plan

The Capital Improvement Plan contains \$26.9 million in funding for FY 2021. The Electric Fund represents the largest anticipated expenditures at \$14.5 million followed by the Water/Wastewater Fund with \$5.1 million and Infrastructure Capital Projects Fund at \$3.8 million.

The critical nature of making strategic capital investments in our community's assets is reflected in the capital budget requests and is representative of the City Council's priorities.



Transparency

The budget, associated documents, previous budgets, and a myriad of other financial information are easily accessible on the [City's website](#), and staff is always more than willing to answer questions.

Conclusion

A healthy local economy provides the City with the resources to support the City Council's strategic priorities for FY 2021. Challenges exist in planning and preparing for the future of our City, but I am confident that with the City Council's leadership, and the status of the City's finances, we are strategically positioned for success. The professional staff looks forward to working with the Mayor and City Council as we lay a solid foundation for our strategic approach to the future.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephanie K. Dawkins". The signature is fluid and cursive, with a prominent initial "S".

Stephanie K. Dawkins
City Administrator



City of Geneva Strategic Plan 2025 Summary

A full copy of the Strategic Plan 2025 is available for viewing on the City of Geneva's website – www.geneva.il.us

STRATEGIC PLAN 2025



Economic Vitality

Stimulating Strong and Competitive Opportunities

In 2025, Geneva is a destination community with an economy that reflects, preserves and enhances the City's unique culture and historic character. The City's economic development strategy results in greater economic vitality, diversification of the tax base, and improved quality of life for residents. New and redeveloped areas feature greater housing diversity, supporting independent businesses and large employers alike. Visitors are continually drawn to Geneva as a place to work, shop, stay and play.

Objective EV-I: Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater diversity of housing.

Objective EV-II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.

Objective EV-III: Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.



Strong Governance

Setting Vision and Valuing Collaboration

In 2025, Geneva's City Council and Administration are respectful and transparent in their communication. Elected officials work collaboratively with staff to implement the strategic plan, utilizing a wide array of traditional and electronic communication methods to engage residents and solicit feedback. City Council and staff find value in opportunities to partner with neighboring municipalities to promote financial stability and maximize efficiency.

Objective SG-I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

Objective SG-II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.



Environmental Stewardship

Preserving the Natural Environment

In 2025, Geneva has a vibrant and diverse tree canopy spanning every neighborhood. Relationships with neighboring communities are continually strengthened through united efforts to reduce our carbon footprint and preserve the environment. Geneva benefits from environmentally friendly development that enhances access to all of the community's natural resources from the Fox River to Prairie Green. The City champions best practices and policies to promote long-term sustainability.

Objective ES-I: Maintain and enhance a healthy and diverse tree canopy throughout the City.

STRATEGIC PLAN 2025

Objective ES-II: Take actions to promote long-term sustainability and reduce the City’s carbon footprint.

Objective ES-III: Implement initiatives to protect the Fox River and preserve groundwater resources.

Objective ES-IV: Geneva residents actively contribute to preserving the City’s natural environment.



Excellent Municipal Services
Superior Delivery and Commitment

In 2025, the City delivers outstanding public services and maintains its high customer satisfaction rating. The City engages its employees to ensure they feel valued and remain dedicated to serving the community. Staff at all levels play an essential role in making the City of Geneva an efficient, innovative and data-driven organization. The City Council partners with staff to maintain fiscal integrity while implementing improvements for the community.

Objective EMS-I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

Objective EMS-II: The City provides equipment, infrastructure, and facilities necessary to maintain efficient and reliable public services.

Objective EMS-III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.

Objective EMS-IV: The City is a data-driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcomes and objectives defined in this plan.



Quality of Life
Fostering a Resilient, Safe, Inclusive, and Vibrant City

In 2025, residents take great pride in calling Geneva “home.” The City adapts to the changing needs of the community by adopting a progressive outlook while preserving Geneva’s distinct sense of place and historic charm. Residents and visitors benefit from efforts to improve bicycle and pedestrian safety that enhance access to civic and cultural amenities. Geneva’s commitment to diversity ensures the community is a welcoming place for all individuals.

Objective QL-I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.

Objective QL-II: Geneva’s distinct sense of place is enhanced through the development of engaging public places and an active public arts program.

Objective QL-III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.

BUDGET RECAP

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

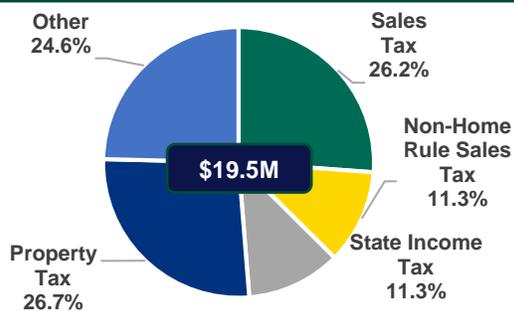
The Budget Supports our Priorities

Economic Vitality
Environmental Stewardship
Strong Governance

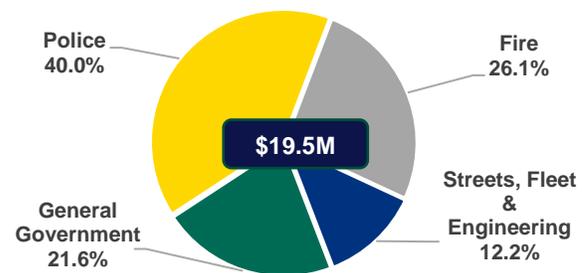
The Budget Meets our Goals

Balanced Budget
Capital Investment
Line Item Detail

General Fund Revenues



General Fund Expenditures



The following services are supported by your property tax dollars (\$.065/\$1 of property tax):

- 24-hour Police and Fire Protection
- Street Maintenance and Snow Plowing
- Storm-water management
- Tree Trimming and Maintenance
- Comprehensive Land Use Planning
- Business Retention and Attraction

City Services By The Numbers – CY 2019

149 Adopted Ordinances and Resolutions

36 Special Event Applications

Aa2 Credit Rating

225 Tons of Asphalt used for patching

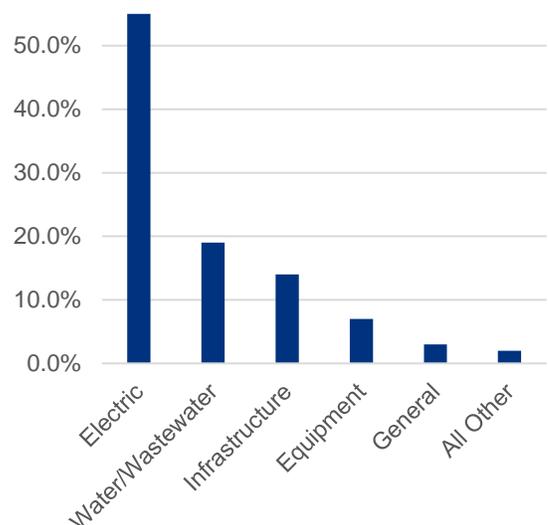
2,837 Fleet Repairs performed

151 Full-Time Employees

12,022 Police calls for service

CFAI Accredited Fire Department

Capital Improvements \$26.9 Million



FINANCIAL POLICIES & PROVISIONS

General Provisions

The City of Geneva’s financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents will be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) will be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards, and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 4, 2019:

General Policies

- 1. *Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
- 2. *Investments:*** Investment practices should have an avoidance of risk as the primary objective. Additionally, practices should provide liquidity, diversification, and yield.

FINANCIAL POLICIES & PROVISIONS

- 3. **Citizen Participation:** The City will develop methods to ensure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

- 1. **Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of the current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for the subsequent year. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

- 1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. **Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives, are not capitalized. The City will provide for the adequate maintenance of capital assets.

FINANCIAL POLICIES & PROVISIONS

- 4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

TIF Allocation Policies

- 1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
- 2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator, with assistance from the City Administrator, Community Development Director, Business Development Analyst, Finance Manager, Accounting Supervisor and City Planner.
- 3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30.0% of the total designated TIF funds.

Investment Policies

- 1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- 2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
 - a. **Credit Risk:** Credit risk is the risk an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
 - i. Limiting investments to the types of securities identified in the policy.
 - ii. Diversifying the portfolio in accordance with the policy so potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
 - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

FINANCIAL POLICIES & PROVISIONS

- i. Structuring the portfolio so securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all State and local statutes governing the investment of public funds.
5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

FINANCIAL POLICIES & PROVISIONS

All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Manager or designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire, and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Manager of the City.

7. *Authorized and Suitable Investments:* Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least two standard rating services and which mature not later than three years from the date of purchase, (ii) such purchases do not exceed 10.0% of the corporation's

FINANCIAL POLICIES & PROVISIONS

outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
 - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
 - g. Short term discount obligations of the Federal National Mortgage Association.
 - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
 - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
 - j. Illinois Metropolitan Investment Fund.
 - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6(d)), witnessed by a written agreement and held at an independent third-party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105.0% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

FINANCIAL POLICIES & PROVISIONS

value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of the fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

- 9. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.

- 10. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.

- 11. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, reserve funds may be invested in securities exceeding three (3) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

- 12. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure appropriate liquidity is maintained to meet ongoing obligations.

- 13. **Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance these objectives are met. The internal controls shall address the following points:
 - Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers

- 14. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

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- 15. **Reporting:** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council, and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

- 16. **Legislation and Documentation:** The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Manager will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Manager shall review this list from time to time and shall submit any modifications to the City Council for approval.

Debt Policies

- 1. **Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have a useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.

- 2. **Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen (15) years.

- 3. **Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Pension Funding Policies

- 1. **Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.

- 2. **Guidelines:** The City believes this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the

FINANCIAL POLICIES & PROVISIONS

State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan’s unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund based upon the advisement of the City’s enrolled actuary¹ while maintaining a minimum ARC based upon state statute.

The City will make its actuarially determined contributions to the Pension Funds after the property taxes are received each fiscal year.

¹Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.

FINANCIAL POLICIES & PROVISIONS

- The City's Comprehensive Annual Financial Report shall be published on the City's website. This report includes information on the City's annual contribution and funded status of the Pension Funds.
- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each Pension Fund budget is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website and made available for public inspection at the Geneva Public Library.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year-to-year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 1997. This document has been updated over the years. In 2017, the City Council identified a need to begin the process for a new strategic plan and tasked this responsibility to the Strategic Plan Advisory Committee (SPAC).

Over the next year and a half, SPAC volunteered countless hours of time to understand what matters most to Geneva. Their efforts included reflecting on the community's accomplishments, identifying Geneva's strengths, and acknowledging areas for improvement. The end result is a strategic plan that incorporates the voice of the residents, business owners, and other stakeholders. The plan was formally adopted by the City Council in October of 2018. The new plan focuses on five key themes: Economic Vitality (EV), Strong Governance (SG), Environmental Stewardship (ES), Excellent Municipal Services (EMS), and Quality of Life (QL). Within each theme is a vision for 2025, along with outcomes (anticipated changes that will occur as the City achieves each vision's strategic objectives), objectives (strategies and activities that must be completed to achieve the vision), action items (specific tactics that will take place in pursuit of desired outcomes and objectives), and performance indicators (help to communicate progress in achieving desired outcomes).

In November 2019, at the annual strategic plan workshop (which is traditionally the kickoff to the budget development process), the City Council along with senior management staff and representatives of SPAC met to prioritize the objectives within the plan for the upcoming fiscal year.

FINANCIAL POLICIES & PROVISIONS

Theme – Objective	PRIORITY OBJECTIVES FOR FY 2021
EV – II	Develop a resilient local economy through the development of new commercial and industrial opportunities to add to the City’s tax base.
EV – I	Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.
ES – II	Take actions to promote long-term sustainability and reduce the City’s carbon footprint.
SG – I	The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

Staff used results of the prioritization exercise to begin the budget development process and include as many of the top priority goals as resources would allow.

The Strategic Plan workshop also included an update on current fiscal year goals, a review of the two-year budget process, along with discussions on revenue and compensation and other policy considerations for the upcoming budget years.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

- Preliminary Budget Work Sessions** – The City Administrator and Finance Manager conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.
- Economic Development** – The City has a dedicated Economic Development Department that works to attract appropriate commercial, office/research and light industrial developments to the City.
- Downtown Enhancements** – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. In FY 2013 the City completed and published a downtown/station area master plan describing the City’s overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces, and urban designs.
- Infrastructure Maintenance** – The City is committed to infrastructure and property maintenance to maintain property values.

FINANCIAL POLICIES & PROVISIONS

- **Two fiscal year budget** – The City implemented a two fiscal year budget. Although legally the City Council may only pass one fiscal year (FY 2021); FY 2022 is forecasted (albeit not adopted).

Annual Budget Adoption

During the second quarter of the year, the City Administrator establishes the calendar for the adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the end of August. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

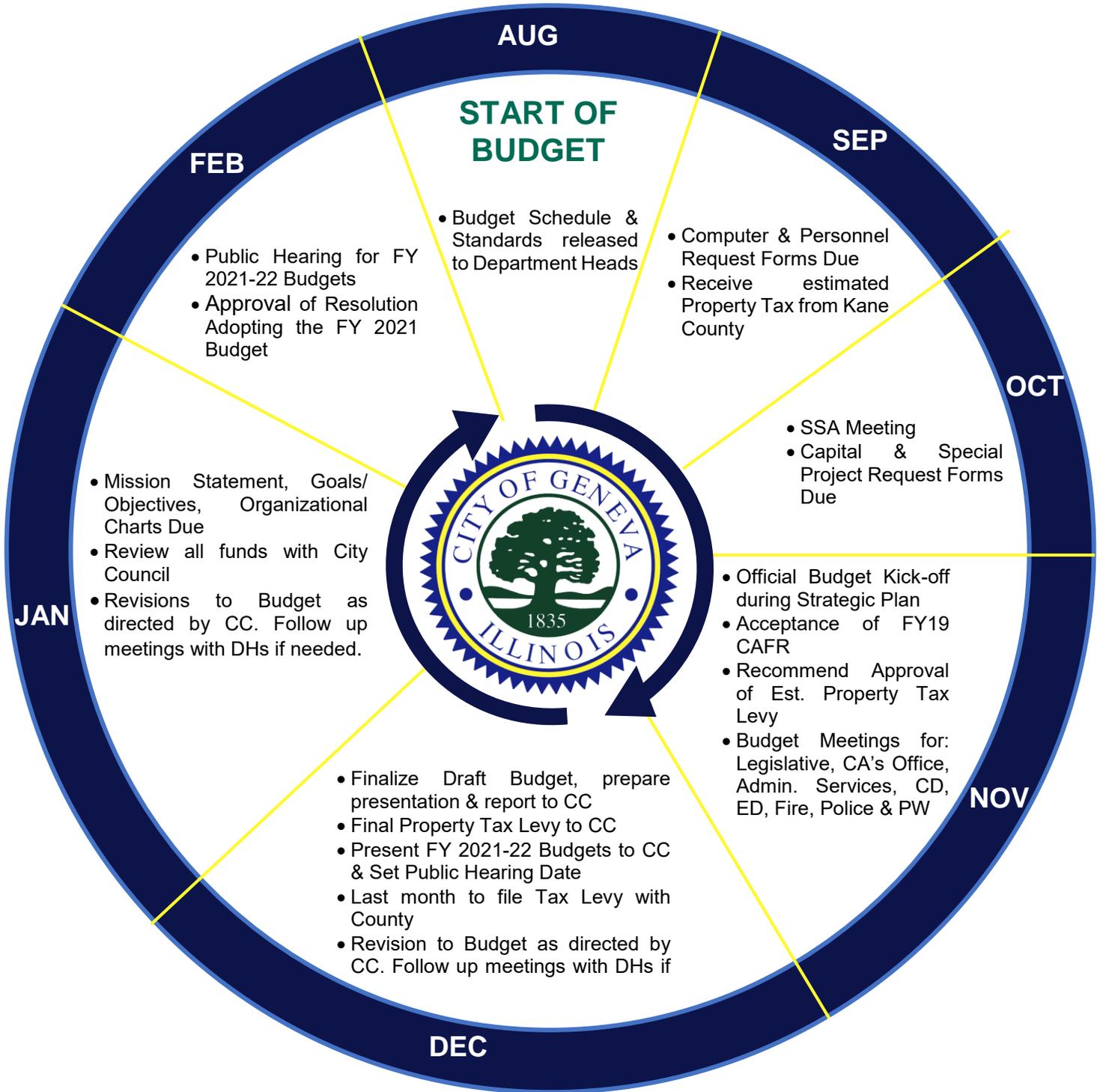
Mid-December 2019, the City Administrator presented a recommended budget and provided an overview of the FY 2021 and FY 2022 budgets at a City Council meeting. Over the next several weeks, the Council members met as a Committee of the Whole to consider and discuss the budget and specific funds. Staff was available to answer questions, present additional information, or provide justification concerning the requests.

After the initial review by the Council and action to set a public hearing date, copies of the proposed budget were made available on the City’s website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty (20) days after publication of the notice, but not less than ten (10) days, in accordance with state statutes. The Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget was adopted on February 18, 2020, prior to the May 1, 2020 deadline as required by state statute.

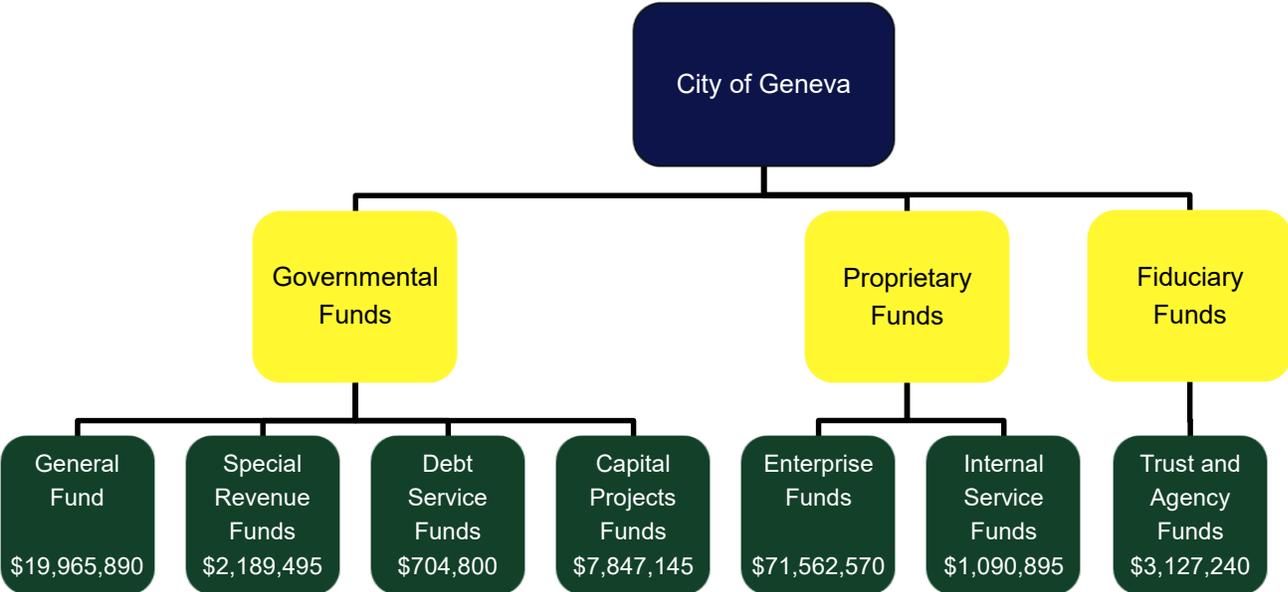
Budget Development Schedule

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. Quarterly budget to actual reports are presented and accepted by the City Council. The major 3 funds, General, Electric and Water/Wastewater, budget to actual reports are presented and accepted on a monthly basis. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 vote.

BUDGET CALENDAR



FINANCIAL STRUCTURE



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters.

The City’s accounts are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts comprised of assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

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- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments that are not required to be accounted for in another fund.
- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification Committee
 - Tourism
 - Restricted Police Fines
 - Public, Educational and Government Access (PEG)
 - Geneva Community Mental Health Board
 - Foreign Fire Insurance
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eagle Brook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
 - Special Service Area #32 (On Brentwood's Pond)
- *Debt Service Funds* are used to account for the accumulation of resources for and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)

FINANCIAL STRUCTURE

- Tax Increment Financing #3 (TIF #3)
- Capital Equipment

Proprietary Funds are for those services for which the City charges customers a fee. There are two types of proprietary funds, enterprise, and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities, refuse, and commuter parking functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking
- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. Internal Service Funds for the City include:
 - Group Dental Insurance
 - Workers' Compensation
 - Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters' Pension Fund

FINANCIAL STRUCTURE

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with “Generally Accepted Accounting Principles” (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception of principal and interest payments on general long-term debt that are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City’s finances on the basis of GAAP and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal or exceed total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City’s budget is prepared on the modified accrual basis and assumes the prior year’s ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. Adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the government are protected from loss, theft or misuse and to ensure adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, albeit not absolute, assurance these objectives are met. The concept of reasonable assurance recognizes the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

FINANCIAL STRUCTURE

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

DEBT SERVICE

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements producing a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City's debt policy is to maintain the ability to provide high-quality essential City services and improvements in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service. The rating was reaffirmed on January 27, 2020.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

DEBT SERVICE

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/20)	Principal Payments FY 2021
2011 Refunding Bonds	Electric	05-01-2021	9,935,000	2,070,000	1,440,000
2012B Refunding Bonds	Water/Wastewater	02-01-2030	5,250,000	5,080,000	170,000
2013 Refunding Bonds	Electric	05-01-2021	1,505,000	220,000	155,000
2014 Refunding Bonds	Electric	02-01-2021	1,815,000	405,000	405,000
2016A Refunding Bonds (Taxable)	Debt Service	12-15-2021	365,000	160,000	80,000
2016B Refunding Bonds (Taxable)	Debt Service	12-15-2021	2,485,000	1,115,000	570,000
Total General Obligation Bonds				9,050,000	2,820,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/20)	Principal Payments FY 2021
2016 Refunding	08-01-2022	200,000	84,000	29,000
Total SSA Bonds			84,000	29,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/20)	Principal Payments FY 2021
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	365,000	180,000
Total Revenue Bonds			365,000	180,000

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

DEBT SERVICE

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/20)	Principal Payments FY 2021
IEPA Loan (L17-0986)	08-01-2020	5,400,000	172,432	172,432
IEPA Loan (L17-1854)	06-01-2023	5,500,000	1,198,905	331,682
IEPA Loan (L17-2330)	12-09-2026	3,148,969	1,300,622	177,692
IEPA Loan (L17-2851)	12-03-2027	8,617,559	4,045,368	462,806
IEPA Loan (L17-2104)	07-01-2027	9,931,439	4,312,224	529,609
IEPA Loan (L17-5415)	06-20-2039	9,604,313	9,398,787	415,868
Total Notes Payable			20,428,338	2,090,089

Legal Debt Margin

The percentage of legal debt margin used measures the City’s ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute limit the debt of the City to 8.625% of its EAV.

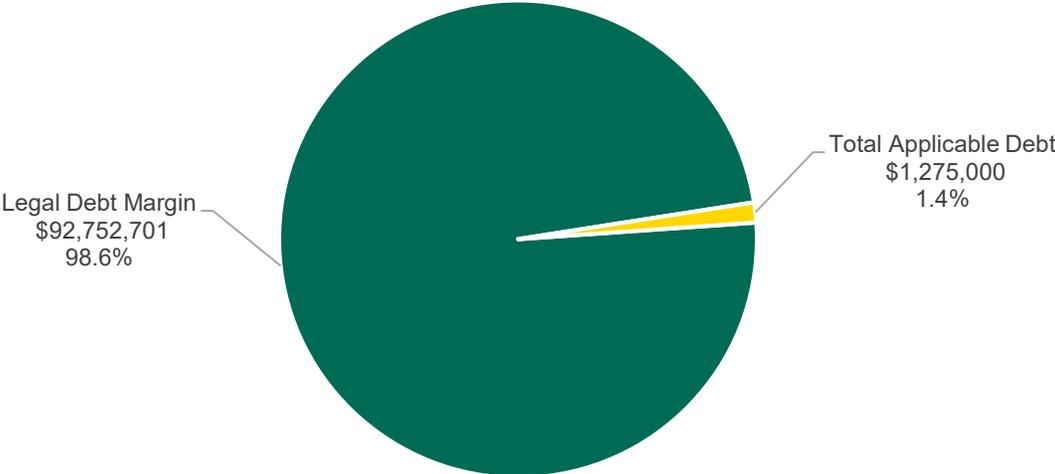
Legal Debt Margin

2019 Est. Equalized Assessed Valuation	\$1,090,176,238
Statutory Debt Limitation (8.625% of EAV)	94,027,701
General Obligation Debt:	
Series 2011 (1)	\$ 2,070,000
Series 2012B (1)	5,080,000
Series 2013 (1)	220,000
Series 2014 (1)	405,000
Series 2016A	160,000
Series 2016B	1,115,000
Less: Alternate Revenue Bonds (1)	<u>(7,775,000)</u>
Total Bonds	1,275,000
 Total Applicable Debt	 <u>1,275,000</u>
Legal Debt Margin	\$92,752,701

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, Series 2013 and Series 2014 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds are abated annually and not extended.

DEBT SERVICE

Legal Debt Margin



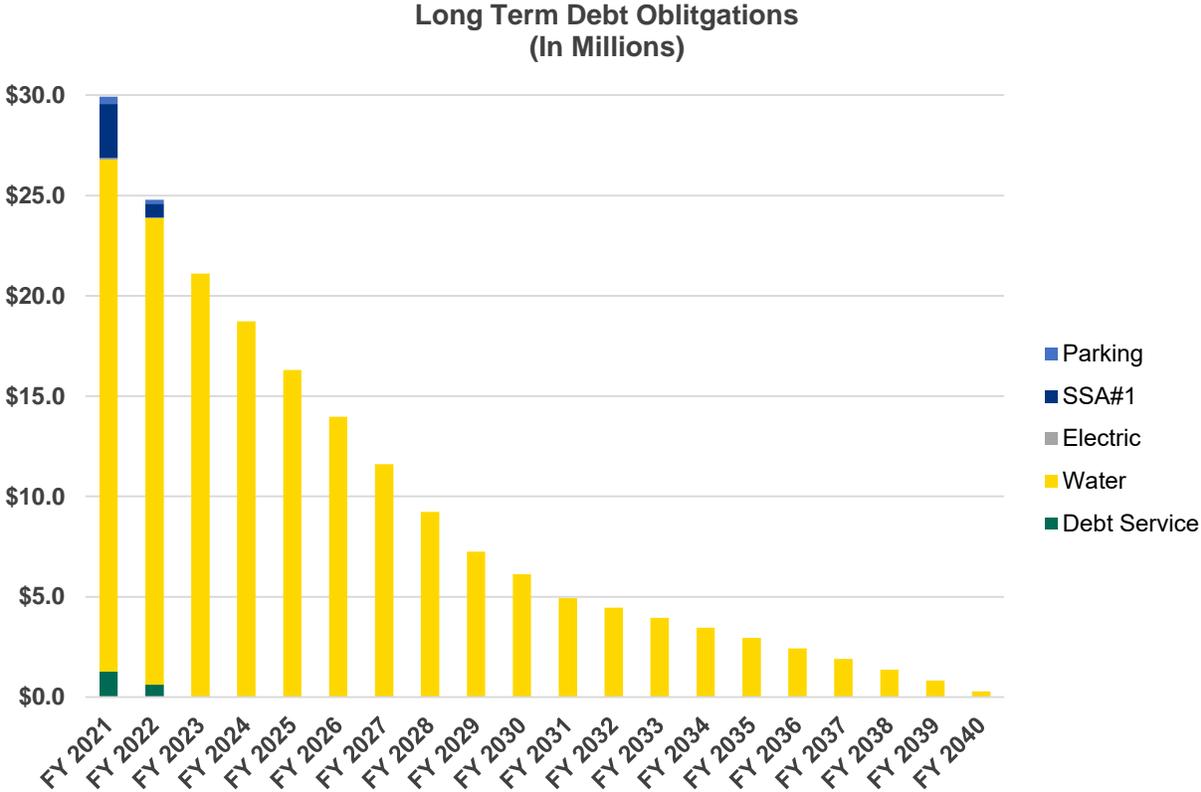
Annual Debt Service

The following table provides a summary of the City’s annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2021	5,119,089	706,001	5,825,090
2022	3,676,185	563,487	4,239,672
2023	2,398,777	473,422	2,872,199
2024	2,439,271	415,162	2,854,432
2025 – 2029	10,181,280	1,219,848	11,401,127
2030 – 2039	5,834,474	498,765	6,333,239
2040	278,263	2,174	280,437

DEBT SERVICE



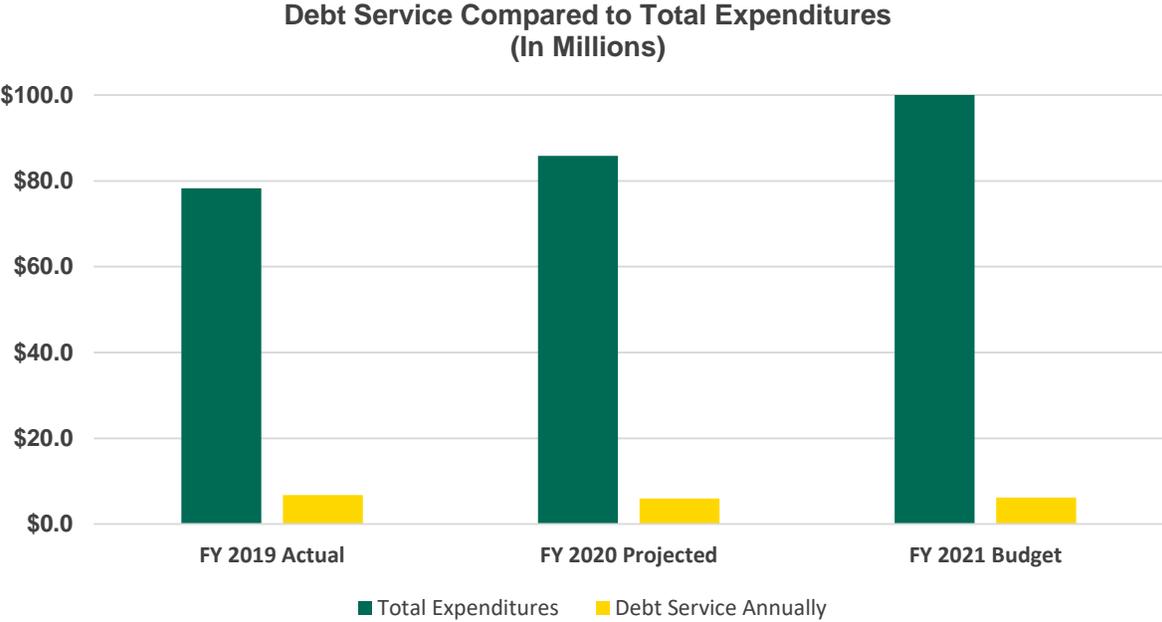
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	FY 2019 Actual	FY 2020 Projected	FY 2021 Budget
Total Expenditures	78,258,385	85,856,182	106,488,035
Debt Service Annually	6,757,653	5,967,585	6,151,589
Debt Service as a Percentage of Total Expenditures	8.6%	6.9%	5.7%

DEBT SERVICE



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast indicates alternate revenue sources will provide sufficient funding of future debt service payments abating the use of property tax levies, contributions from operating funds, and minor growth in sales tax revenues.

REVENUE SOURCES

Overview of Revenues

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. This section describes forecast methods, major revenue sources, trends, and effects on the City. Special emphasis is placed on four major revenue sources for the General Fund. Collectively, these revenues represent 73.5% of the City's budgeted revenues within the General Fund for FY 2021. Property taxes are noted as a stand out item in this section as these revenues are recognized in several City funds (General Fund, Geneva Community Mental Health, and Debt Service Funds).

Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. This includes previous year trends, economic conditions, information from the County and Township assessors, the Illinois Municipal League, and rate studies for the Electric and Water/Wastewater Funds. Trend forecast models are used for sales tax, municipal tax, telecommunications tax, income tax, MFT tax, and electric/water sales. External economic conditions including inflation, unemployment, and interest rates are also taken into consideration when forecasting revenues.

Major Revenues

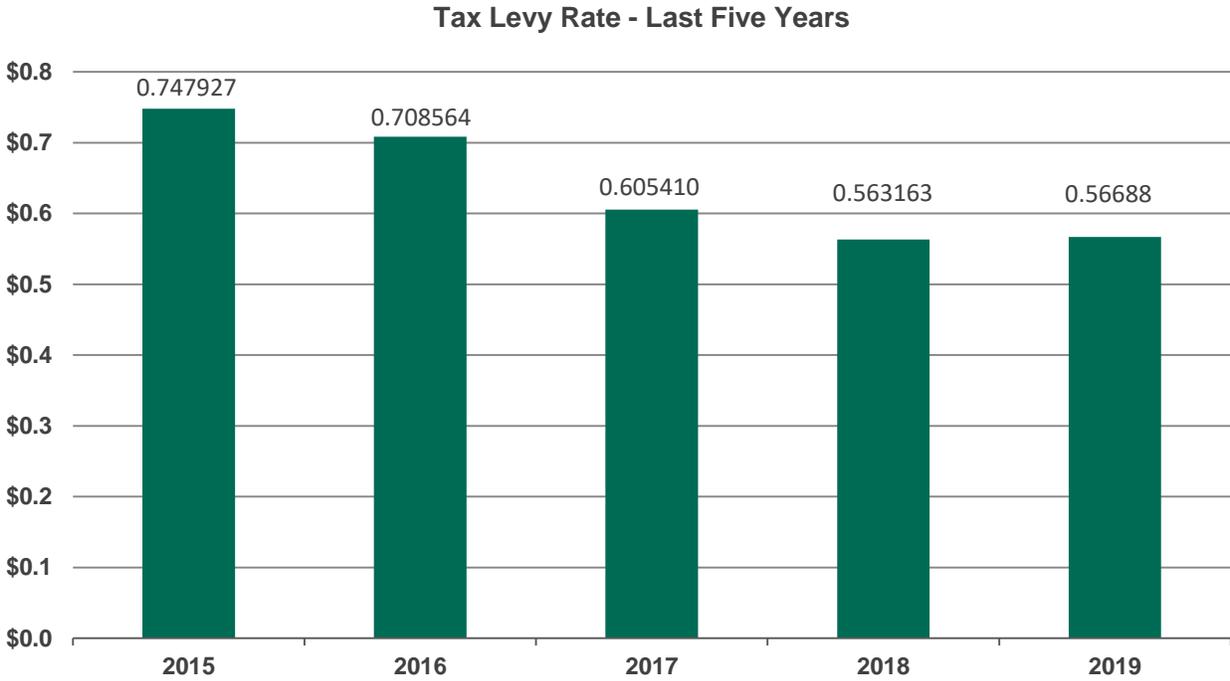
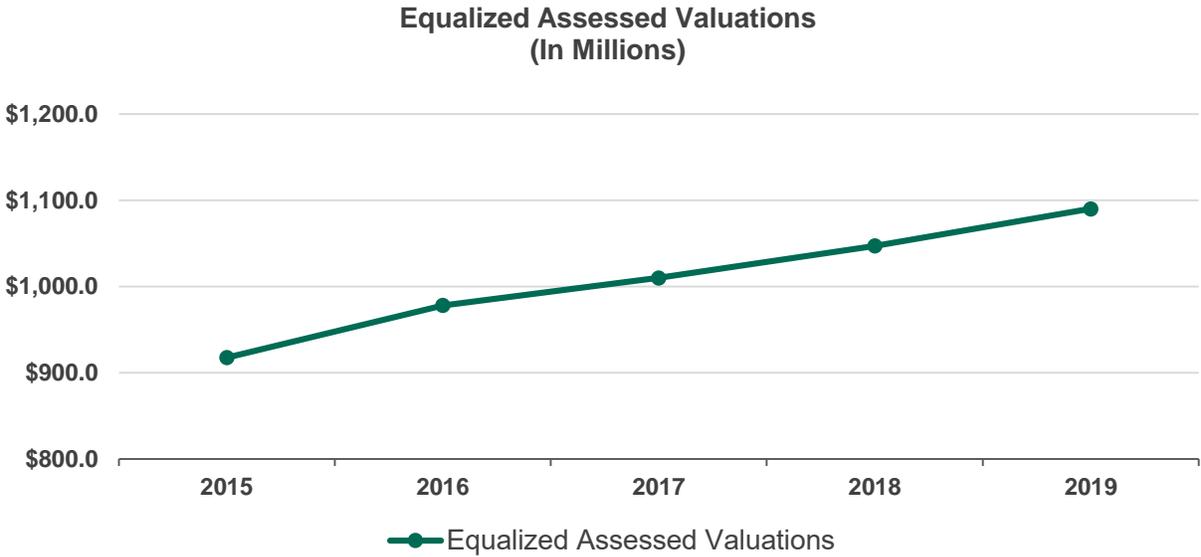
Ad Valorem Property Tax (\$6,050,640)

Property taxes are collected on the assessed valuation of taxable real personal property. The City establishes a legal right to the property tax assessments upon the enactment of a tax levy ordinance by the City Council. These tax assessments are levied in December and attached as an enforceable lien on the property as of January 1 of the same year. Tax bills are prepared by Kane County around May and August of the following year and are due in June and September, respectively. Taxes are collected and remitted to the City by the County Treasurer. The 2019 property taxes are collected in 2020 and provide funding for the FY 2021 budget.

Kane County provides the Equalized Assessed Values (EAV) used in the calculation of property taxes necessary to fund the budget. Total assessed valuation in Geneva increased steadily during the early to mid-2000's then began a steady descent after Levy Year 2009 with a slow return since Levy Year 2014. The 2019 assessed valuation of \$1,090,176,238 shows an increase of \$42,379,964 or 4.0% over 2018.

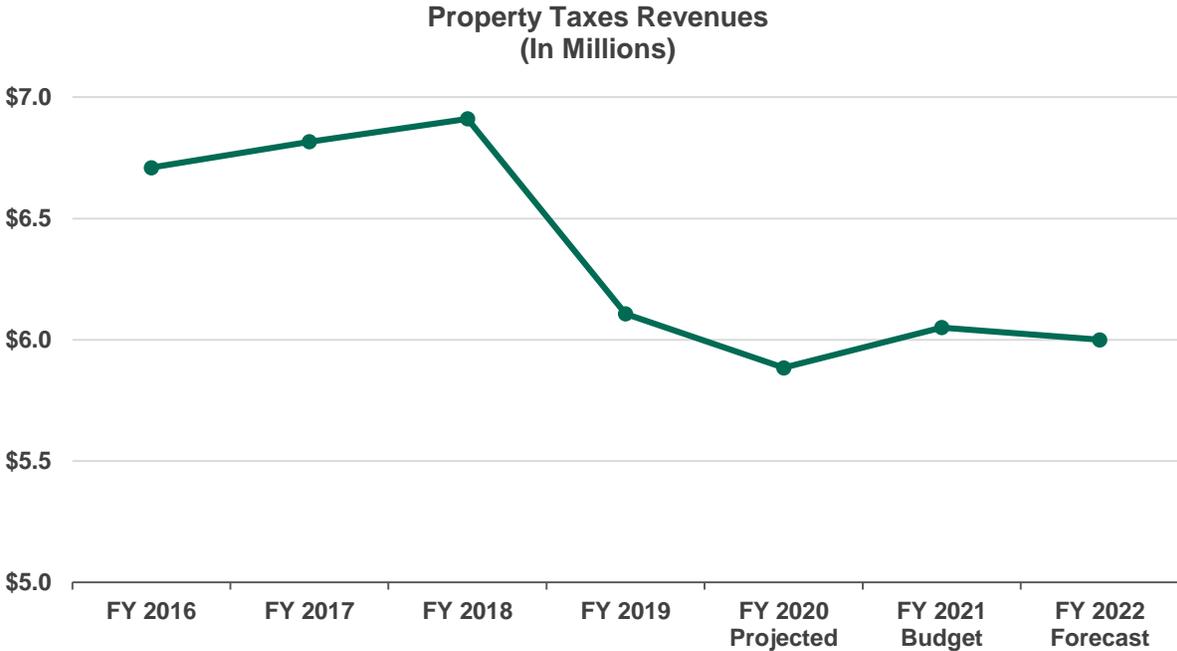
The tax levy rate also used to calculate property taxes, peaked in 2015 at \$0.7479 per \$100 of taxable assessed value and now continues a downward trend due to a decrease in required debt service payments. The tax rate for 2019 is \$0.566880 per \$100 of taxable assessed value.

REVENUE SOURCES



Property Taxes are reflected in the General, Geneva Community Mental Health and Debt Service Funds. Budgeted FY 2021 ad valorem property taxes total \$5,173,240 or 25.9% of current revenue in the General Fund. This year marks the second time in 20 years property taxes are projected to surpass Sales Tax revenues as the largest revenue source in the General Fund. Geneva Community Mental Health and Debt Service budgeted revenues are \$178,000 and \$699,400, respectively.

REVENUE SOURCES



General Fund

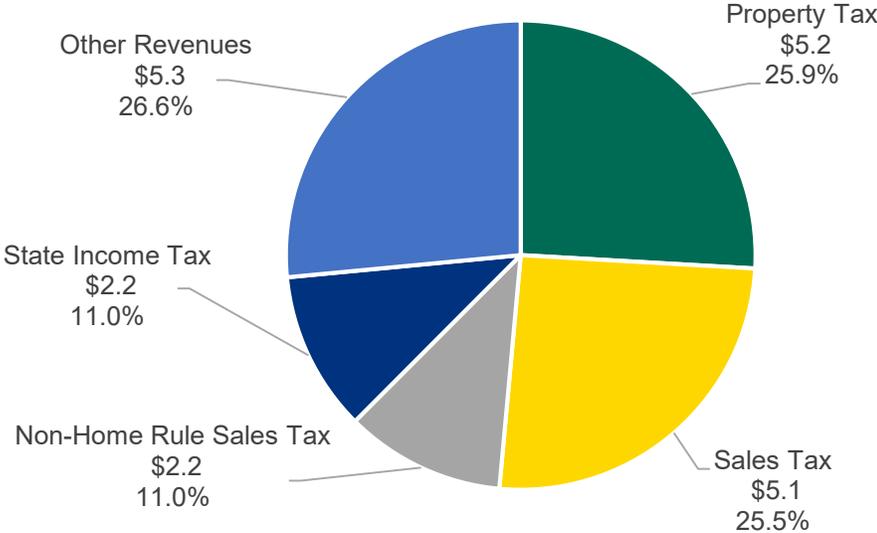
Fiscal Year 2021 budget revenues total \$19,965,860. The four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2021 Revenue	Percent of Total Current Revenue
Property Tax	\$5,173,240	25.9%
Sales Tax	\$5,100,000	25.5%
Non-Home Rule Sales Tax	\$2,200,000	11.0%
State Income Tax	\$2,200,000	11.0%
Subtotal Major Revenue Sources	\$14,673,240	73.4%
Other Revenues	\$5,292,650	26.6%
Total Current Revenues	\$19,965,890	100.0%

REVENUE SOURCES

**Major Revenue Sources - General Fund
(In Millions)**

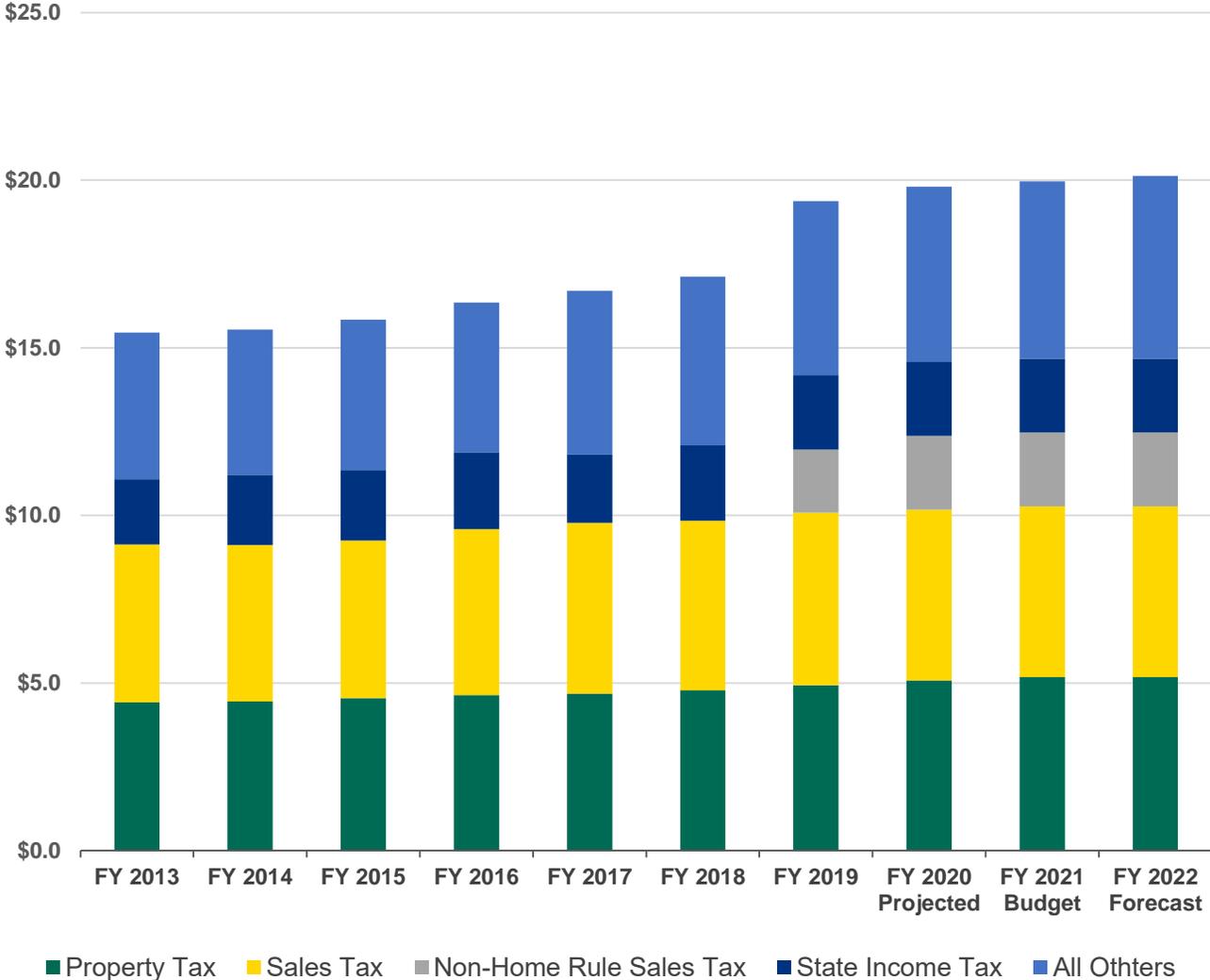


Major Revenue Sources – Last Ten Fiscal Years

Fiscal Year	Property Tax	Sales Tax	Non-Home Rule Sales Tax	State Income Tax	All Other	Total Revenues
2013	4,427,487	4,708,771	-	1,937,141	4,377,021	15,450,420
2014	4,450,945	4,666,100	-	2,094,605	4,334,903	15,546,553
2015	4,545,724	4,701,581	-	2,105,104	4,483,152	15,835,561
2016	4,640,915	4,952,394	-	2,290,774	4,465,504	16,349,587
2017	4,683,888	5,094,526	-	2,031,811	4,893,357	16,703,582
2018	4,778,699	5,066,293	-	2,244,013	5,030,922	17,119,967
2019	4,931,337	5,151,383	1,876,571	2,223,771	5,189,073	19,372,135
2020 Projected	5,073,860	5,100,000	2,200,000	2,200,000	5,232,120	19,805,980
2021 Budget	5,173,240	5,100,000	2,200,000	2,200,000	5,292,650	19,965,890
2022 Forecast	5,173,240	5,100,000	2,200,000	2,200,000	5,451,530	20,124,770

REVENUE SOURCES

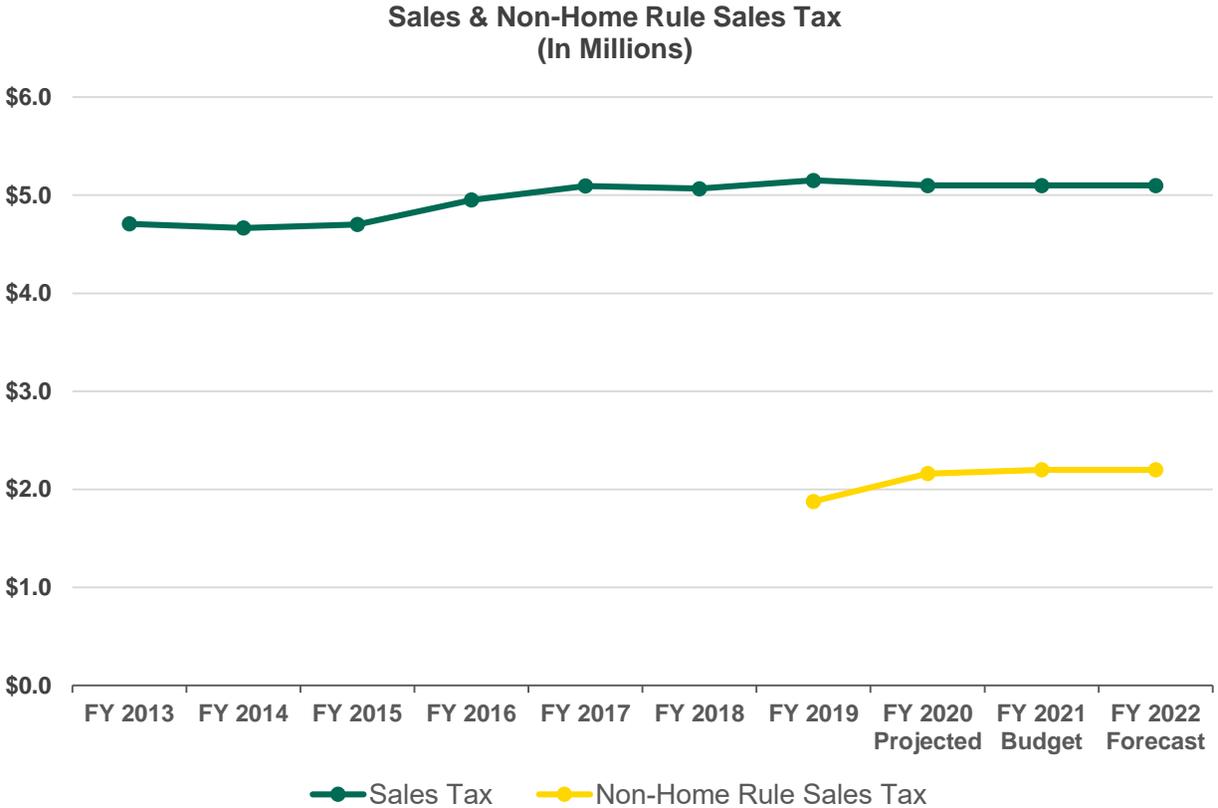
Major Revenue Sources - Last Ten Fiscal Years
(In Millions)



Sales Tax (\$5,100,000)

The second-largest source of revenue for the City’s General Fund is from local Sales taxes. Retail Sales Tax of 8.0% is collected by the State, effective July 1, 2018. Sales tax is remitted to the City three months after the liability occurs. The City currently receives 2.0% of the revenues collected. Of the total sales tax revenue received, 1.5% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted for infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales tax revenue is expected to remain stable based on historical trends. This figure represents approximately 25.5% of the total revenue in the General Fund.

REVENUE SOURCES



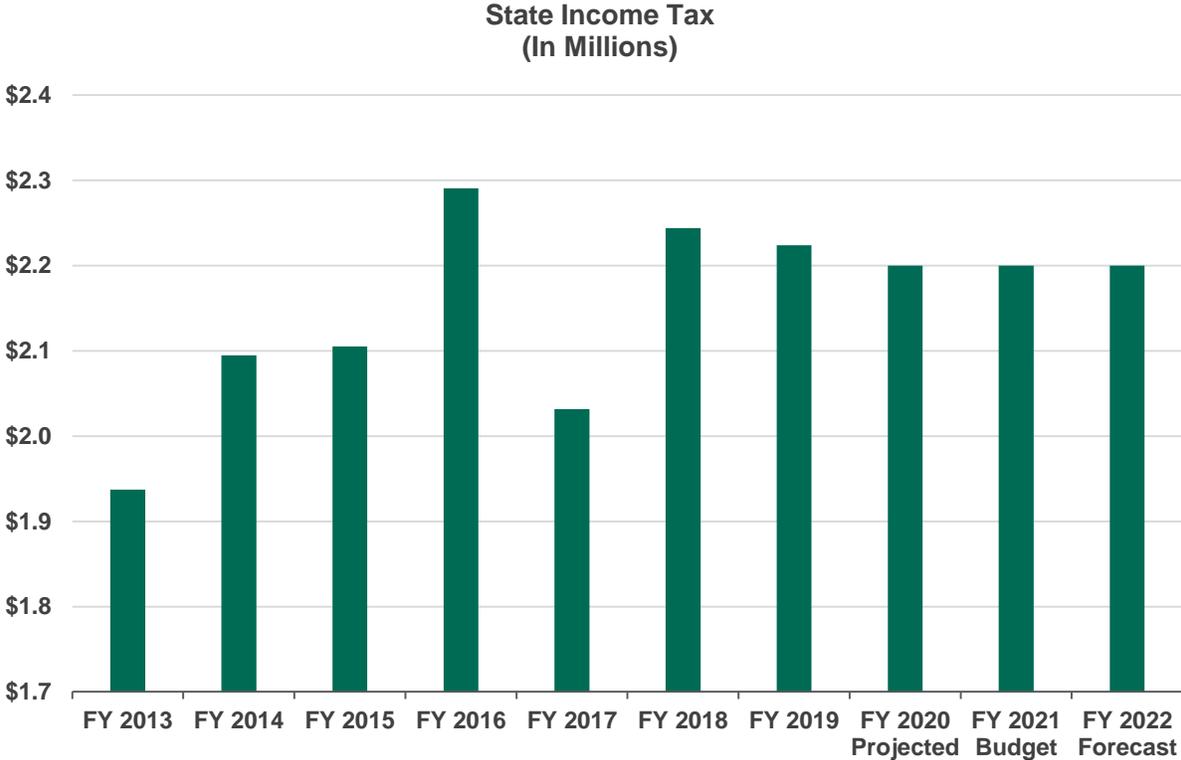
Non-Home Rule Sales Tax – Unrestricted (\$2,200,000)

The City gained a new revenue stream by passing a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer’s occupation tax and non-home rule municipal service occupation tax. The referendum held on March 20, 2018 passed with overwhelming support of the electorate. The additional 0.5% rate began collection on July 1, 2018. (This tax does not apply to sales of food, drugs, and medical appliances.) The State withholds 1.5% of collections to cover administration costs. Non-home rule sales taxes are expected to increase slightly from the FY 2019 totals. FY 2020 will reflect a full 12 month collection period. The City estimates to collect approximately \$2,200,000 for FY 2021.

State Income Tax (\$2,200,000)

The City currently receives State Income Tax revenues from the State of Illinois Local Government Distributive Fund (LGDF). LGDF is collected by the State and is distributed, on a per capita basis, one month after the liability occurs. State Income Tax is expected to maintain the projection from current year estimates. With the current legislature, there is always a threat of a reduction in LGDF.

REVENUE SOURCES



Other Revenue Sources

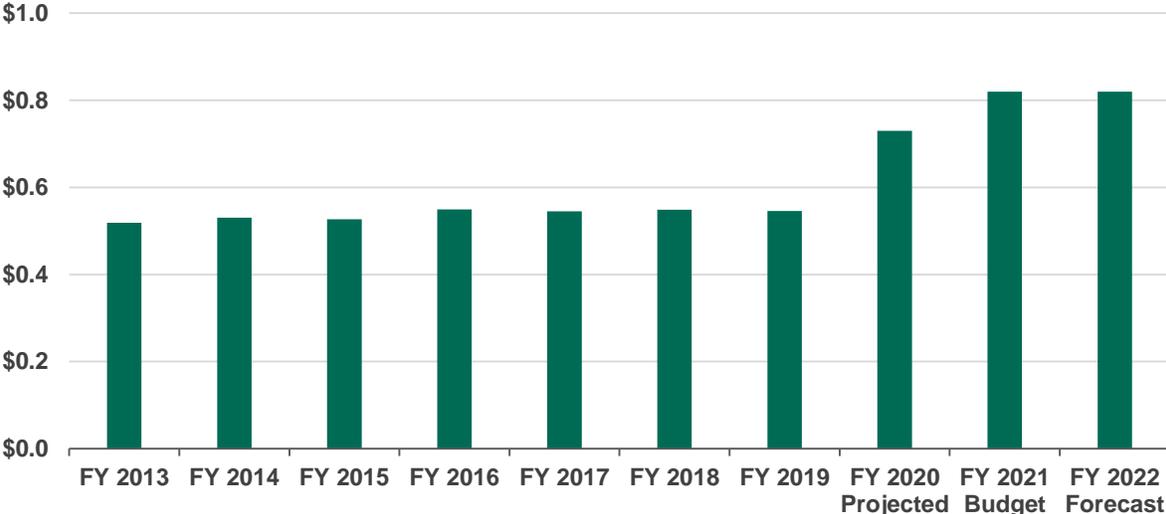
Motor Fuel Tax (\$820,000)

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships, and municipalities. Effective July 1, 2019, the State of Illinois doubled the motor fuel tax rate for all unleaded gas purchases. The additional revenue passed through to the municipalities is an approximate increase of 40%.

The FY 2020 projection is \$730,000, which accounts for a partial year of the rate increase. The FY 2021 budget estimates \$820,000 in MFT revenues to be recorded in the MFT Special Revenue Fund. The City will use these funds towards the street improvement program.

REVENUE SOURCES

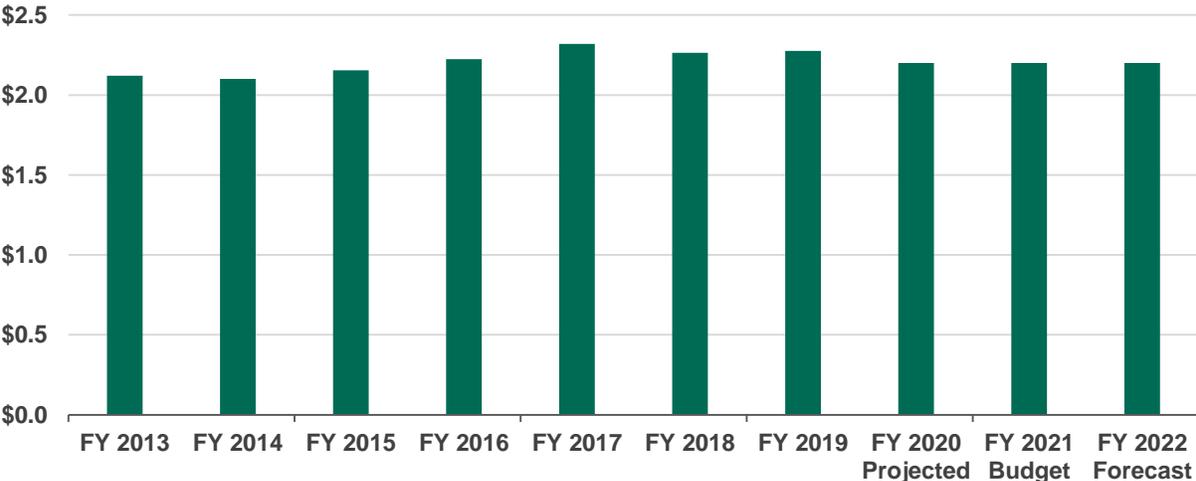
**Motor Fuel Tax
(In Millions)**



Non-Home Rule Sales Tax – Restricted (\$2,200,000)

The 0.5% non-home rule sales tax was instituted by referendum in 2007 and is restricted to “Infrastructure” related capital projects and recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances; therefore, it is not exactly half of the Sales Tax. The State withholds 1.5% of the collections to cover administration costs. Non-home rule sales taxes are expected to increase due to the strong economy and the increase in the use of e-commerce sites.

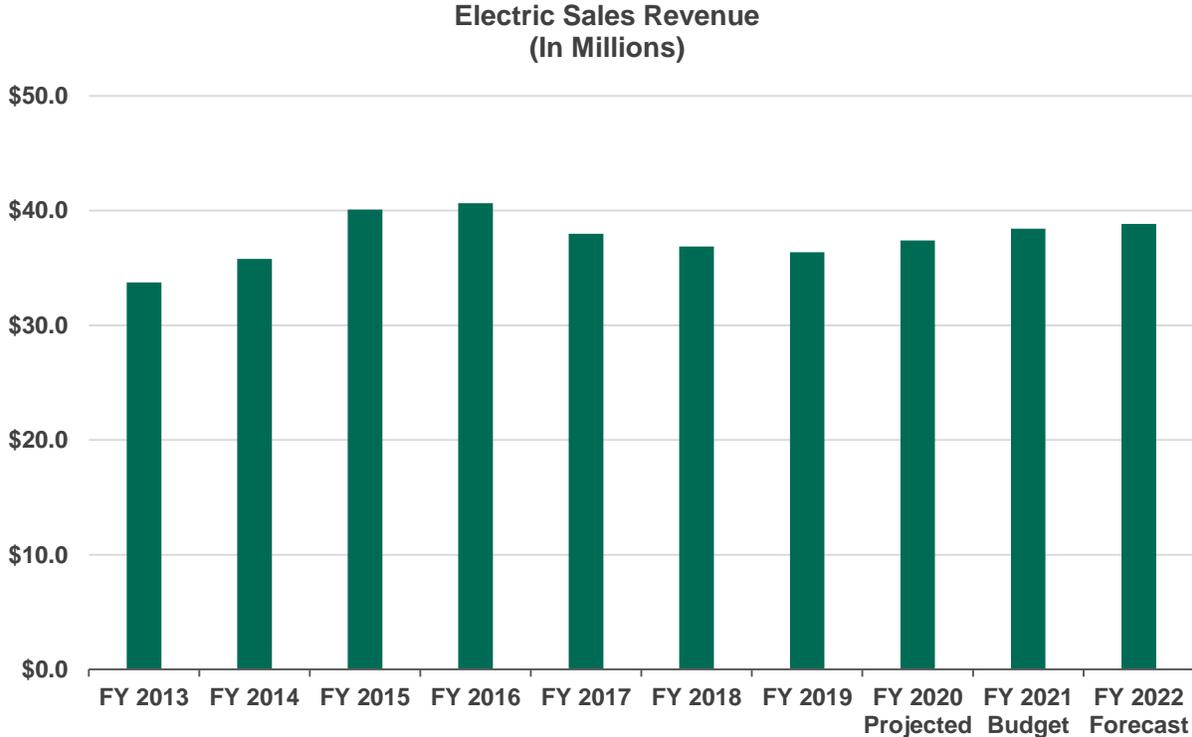
**Non-Home Rule Sales Tax
(In Millions)**



REVENUE SOURCES

Electric Sales (\$38,433,835)

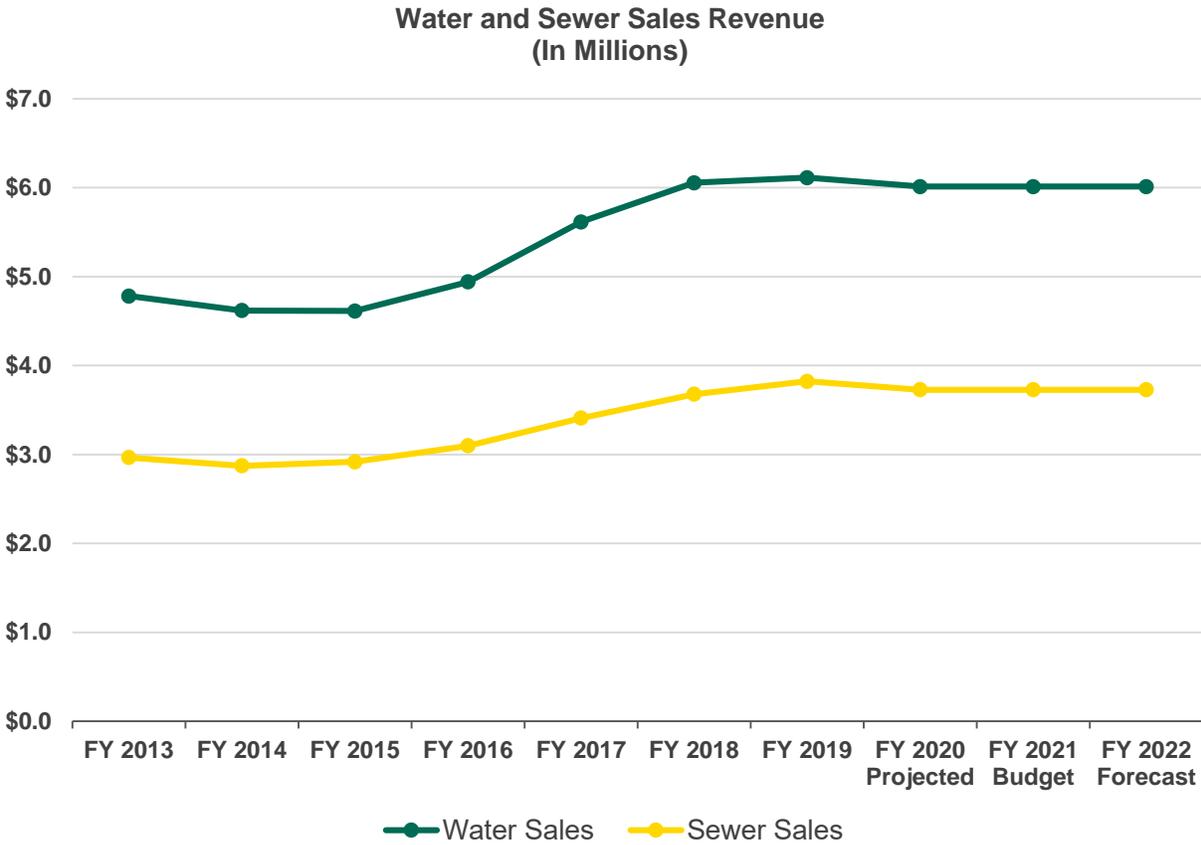
Electric revenues are based on a Class Cost of Service rate structure developed to assure each rate class pays its fair share of the utility’s cost of providing reliable electric service to the community. Geneva’s rates contain a Power Cost Adjustment (PCA) factor, which accounts for variations in the cost of electricity to the utility. Geneva utilizes a third party to conduct Class Cost of Service Studies and make rate recommendations with the last two recommendations made in FY 2014 and FY 2020. The results of these studies have shown the utility rates continue to recover the utility’s projected costs to provide electric service. Therefore, rate adjustment recommendations from these studies have been revenue-neutral to the utility. The City is a partner in the Northern Illinois Municipal Power Agency (NIMPA), which owns part of a coal-fired generating facility in southern Illinois. The City also generates power during peak demand time via the Geneva Generating Facility (GGF), a behind-the-meter natural gas-fired generating station, thereby limiting exposure to seasonal energy and capacity cost market fluctuations. As market costs vary, the PCA factor correspondingly adjusts revenues. Recent variations in power supply costs are primarily related to improved performance at Prairie State and a NIMPA Bond Refinancing in 2016 along with market increases for capacity costs. The FY 2021 budget of \$38,433,835 is based on a flat market expectation and a slight projected increase in consumption over estimated FY 2020 usage.



REVENUE SOURCES

Water Sales (\$6,308,000)

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Plant. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2015 has provided a fixed component that is independent of usage. The FY 2021 budget of \$6,308,000 is flat from the FY 2020 projected.



Sewer Sales (\$3,727,500)

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2021 budget of \$3,727,500 is consistent with FY 2020 projected.

TYPICAL TAX BILL

Market Value of Home:	\$350,000	Annual Tax Liability for City Services: \$661.29 To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .566880 = 66,129.39$; $66,129.39 \div 100 = \$661.29$
Tax Levy Rate:	\$0.566880	
Assessed Valuation:	\$116,655	Monthly Expenses for City Services: \$55.11 To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$661.29 \div 12 = \55.11
To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$		

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts. The City must comply with the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5.0% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception is all property tax dollars go to the City; the City's portion of a resident's total tax bill is approximately 7.0%. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2021 & 2022

Fund	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources						
General	\$ 17,119,967	\$ 19,372,135	\$ 19,565,860	\$ 19,805,980	\$ 19,965,890	\$ 20,124,770
Special Revenue Funds						
Motor Fuel Tax	552,318	558,868	557,800	750,000	840,000	840,000
Cultural Arts Commission	31,053	21,979	42,390	9,045	42,410	39,010
SPAC	33,166	10,535	15,030	9,650	15,330	15,330
Beautification	8,773	8,311	15,650	4,690	15,000	14,950
Tourism	259,657	259,679	373,735	256,500	395,115	321,760
Restricted Police Fines	24,644	34,001	29,655	24,250	29,720	29,655
PEG	34,051	34,611	35,000	35,800	39,500	35,800
Mental Health	154,094	154,835	155,600	155,600	178,600	178,600
Foreign Fire Insurance	53,438	54,751	54,105	55,710	54,505	54,505
SSA #1	269,121	281,476	269,485	271,380	299,625	264,165
SSA #4 (Randall Square)	18,885	19,324	34,615	19,350	34,620	22,905
SSA #5 (Williamsburg)	9,021	9,122	9,130	9,135	9,150	9,150
SSA #7 (Blackberry)	2,961	3,035	3,030	3,035	3,035	3,035
SSA #9 (Geneva Knolls)	3,241	3,340	3,335	3,335	3,340	3,340
SSA #11 (Eagle Brook)	55,539	55,842	57,320	56,175	59,040	59,040
SSA #16 (Fisher Farms)	155,087	155,600	154,310	155,205	155,400	155,300
SSA #18 (Wildwood)	3,257	3,272	3,270	3,285	3,270	3,270
SSA #23 (Sunset Meadows)	1,164	1,216	1,210	1,160	1,160	1,160
SSA #26 (Westhaven)	7,447	7,450	7,455	7,505	7,490	7,490
SSA #32 (On Brentwood's Pond)	3,000	3,001	3,090	3,095	3,185	3,185
	<u>1,679,915</u>	<u>1,680,249</u>	<u>1,825,215</u>	<u>1,833,905</u>	<u>2,189,495</u>	<u>2,061,650</u>
Debt Service Funds						
Debt Service	1,988,422	2,027,181	658,450	657,450	704,800	654,500
	<u>1,988,422</u>	<u>2,027,181</u>	<u>658,450</u>	<u>657,450</u>	<u>704,800</u>	<u>654,500</u>
Capital Projects Funds						
General Capital Projects	60,358	153,791	670,000	282,500	767,300	600,000
Infrastructure Capital Projects	2,286,876	2,328,811	2,975,310	2,638,770	3,880,565	2,452,205
Prairie Green	1,109,849	689,333	76,705	32,640	424,615	78,945
TIF #2	245,331	257,563	250,660	262,350	357,125	681,055
TIF #3	34,824	43,528	169,435	62,675	330,230	730,135
Capital Equipment	345,490	1,423,952	1,507,840	979,370	2,087,310	1,180,540
	<u>4,082,726</u>	<u>4,896,977</u>	<u>5,649,950</u>	<u>4,258,305</u>	<u>7,847,145</u>	<u>5,722,880</u>
Enterprise Funds						
Electric	37,559,824	37,970,080	42,375,130	38,599,220	54,304,830	41,385,945
Water/Wastewater	11,079,255	21,048,789	14,685,930	13,819,983	15,746,590	12,918,250
Refuse	522,441	528,068	612,230	612,230	612,230	612,230
Cemetery	87,657	79,815	84,450	86,400	86,450	86,500
Commuter Parking	630,265	647,060	888,940	632,575	812,470	809,470
	<u>49,879,442</u>	<u>60,273,811</u>	<u>58,646,680</u>	<u>53,750,408</u>	<u>71,562,570</u>	<u>55,812,395</u>
Internal Service Funds						
Group Dental Insurance	186,192	179,260	200,260	199,340	195,040	196,830
Workers' Compensation	527,750	505,437	895,465	895,465	895,855	937,730
	<u>713,942</u>	<u>684,697</u>	<u>1,095,725</u>	<u>1,094,805</u>	<u>1,090,895</u>	<u>1,134,560</u>
Trust and Agency Funds						
Police Pension	3,538,022	3,229,067	3,365,330	3,365,330	3,377,020	3,387,400
Fire Pension	1,782,846	921,160	1,910,175	1,910,175	1,919,450	1,934,275
	<u>5,320,869</u>	<u>4,150,227</u>	<u>5,275,505</u>	<u>5,275,505</u>	<u>5,296,470</u>	<u>5,321,675</u>
Total Revenues	<u>\$ 80,785,283</u>	<u>\$ 93,085,278</u>	<u>\$ 92,717,385</u>	<u>\$ 86,676,358</u>	<u>\$ 108,657,265</u>	<u>\$ 90,832,430</u>

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2021 & 2022

Fund	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures and Other Financing Uses						
General	\$ 16,367,206	\$ 17,956,194	\$ 19,565,860	\$ 19,105,187	\$ 19,965,890	\$ 20,124,770
Special Revenue Funds						
Motor Fuel Tax	589,971	585,522	557,800	550,000	840,000	840,000
Cultural Arts Commission	63,614	27,562	42,390	19,140	42,410	39,010
SPAC	38,722	16,317	15,030	3,330	15,330	15,330
Beautification	10,239	18,319	15,650	15,520	15,000	14,950
Tourism	241,895	251,071	373,735	322,460	395,115	321,760
Restricted Police Fines	10,990	8,221	29,655	21,100	29,720	29,655
PEG	50,108	37,168	35,000	25,965	39,500	35,800
Mental Health	180,319	142,700	155,600	187,775	178,600	178,600
Foreign Fire Insurance	39,056	40,576	54,105	35,855	54,505	54,505
SSA #1	235,309	245,066	269,485	258,833	299,625	264,165
SSA #4 (Randall Square)	9,514	10,049	34,615	9,300	34,620	22,905
SSA #5 (Williamsburg)	5,739	6,947	9,130	6,660	9,150	9,150
SSA #7 (Blackberry)	1,687	1,759	3,030	1,805	3,035	3,035
SSA #9 (Geneva Knolls)	2,638	2,678	3,335	825	3,340	3,340
SSA #11 (Eagle Brook)	43,150	35,500	57,320	57,320	59,040	59,040
SSA #16 (Fisher Farms)	189,844	158,740	154,310	158,650	155,400	155,300
SSA #18 (Wildwood)	1,238	787	3,270	840	3,270	3,270
SSA #23 (Sunset Meadows)	631	787	1,210	787	1,160	1,160
SSA #26 (Westhaven)	3,310	3,027	7,455	2,300	7,490	7,490
SSA #32 (On Brentwood's Pond)	3,000	3,000	3,090	3,000	3,185	3,185
	<u>1,720,974</u>	<u>1,595,797</u>	<u>1,825,215</u>	<u>1,681,465</u>	<u>2,189,495</u>	<u>2,061,650</u>
Debt Service Funds						
Debt Service	1,967,116	2,013,367	658,450	653,300	704,800	654,500
	<u>1,967,116</u>	<u>2,013,367</u>	<u>658,450</u>	<u>653,300</u>	<u>704,800</u>	<u>654,500</u>
Capital Projects Funds						
General Capital Projects	56,928	153,791	670,000	294,300	767,300	600,000
Infrastructure Capital Projects	2,341,504	2,801,998	2,975,310	2,195,110	3,880,565	2,452,205
Prairie Green	41,634	1,496,941	76,705	25,660	424,615	78,945
TIF #2	61,601	62,112	250,660	73,533	357,125	681,055
TIF #3	55,403	67,418	169,435	204,310	330,230	730,135
Capital Equipment	365,630	768,644	1,507,840	1,094,775	2,087,310	1,180,540
	<u>2,922,699</u>	<u>5,350,903</u>	<u>5,649,950</u>	<u>3,887,688</u>	<u>7,847,145</u>	<u>5,722,880</u>
Enterprise Funds						
Electric	36,477,102	37,242,713	42,375,130	40,158,229	54,304,830	41,385,945
Water/Wastewater	10,040,548	10,136,723	14,685,930	14,935,791	15,746,590	12,918,250
Refuse	535,617	549,354	612,230	582,474	612,230	612,230
Cemetery	75,069	47,404	84,450	48,100	86,450	86,500
Commuter Parking	604,305	622,055	888,940	898,458	812,470	809,470
	<u>47,732,641</u>	<u>48,598,249</u>	<u>58,646,680</u>	<u>56,623,052</u>	<u>71,562,570</u>	<u>55,812,395</u>
Internal Service Funds						
Group Dental Insurance	169,714	166,059	200,260	170,750	195,040	196,830
Workers' Compensation	760,635	130,188	895,465	892,465	895,855	937,730
	<u>930,349</u>	<u>296,247</u>	<u>1,095,725</u>	<u>1,063,215</u>	<u>1,090,895</u>	<u>1,134,560</u>
Trust and Agency Funds						
Police Pension	1,458,324	1,609,956	1,821,050	1,902,045	2,157,320	2,211,350
Fire Pension	808,470	837,672	945,855	940,230	969,920	998,680
	<u>2,266,794</u>	<u>2,447,628</u>	<u>2,766,905</u>	<u>2,842,275</u>	<u>3,127,240</u>	<u>3,210,030</u>
Total Expenditures	<u>\$ 73,907,780</u>	<u>\$ 78,258,385</u>	<u>\$ 90,208,785</u>	<u>\$ 85,856,182</u>	<u>\$ 106,488,035</u>	<u>\$ 88,720,785</u>

BUDGET SUMMARY – TOTAL BY FUND

General Fund

The General Fund budget has increased \$400,030, or 2.4%, above the FY 2020 budget resulting from combined increases to Property, Sales, Non-Home Rule Sales, and Income taxes.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2020 amended budget, except for the Motor Fuel Tax (MFT) Fund. The increase in the MFT Fund is due to the state rate increase effective July 1, 2019.

Debt Service Fund

Scheduled increases of principal payments on outstanding debt resulted in an increase for FY 2021 to \$704,800, or 7.0%, higher than the FY 2020 budget.

Capital Projects Funds

The Capital Projects Funds budget is \$2,197,195, or 38.9%, higher than the FY 2020 budget. Loan issuance to purchase a Fire engine is the contributing factor for the large increase in the Capital Equipment Fund. Transfers from General Fund funded by the non-home rule sales tax – unrestricted and grants account for the remaining increases.

Enterprise Funds

The Electric Fund budget is \$11,929,700, or 28.2%, higher than the FY 2020 budget due to debt issuance related to the expansion of the electrical system. The Water/Wastewater FY 2021 budget is \$1,060,660, or 7.2%, higher compared to FY 2020 budget due to capital project costs.

Internal Service Funds

The Internal Service Funds remain stable with a slight decrease of \$4,830, or 0.4%, lower than FY 2020 budget.

Trust and Agency Funds

The Police and Fire Pension’s budgets are higher due to increased costs for retiree pension payments caused by anticipated retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2021

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Revenues and Other Financing Sources								
Taxes	\$ 9,518,290	\$ 890,465	\$ 699,400	\$ 2,540,000	\$ -	\$ -	\$ -	\$ 13,648,155
Licenses	190,950	-	-	-	-	-	-	190,950
Permits	443,400	-	-	-	-	-	-	443,400
Intergovernmental Revenues	8,080,900	820,000	-	570,830	-	-	-	9,471,730
Fines and Forfeits	191,500	116,500	-	-	530,000	-	-	838,000
Service Charges	-	1,820	-	-	49,047,085	-	-	49,048,905
Service Fees	709,575	2,500	-	5,000	656,990	1,068,345	-	2,442,410
Other Revenues	495,000	84,930	5,400	188,090	646,980	-	5,296,470	6,716,870
Other Financing Sources	336,275	273,280	-	4,543,225	20,681,515	22,550	-	25,856,845
Total Revenues	\$ 19,965,890	\$ 2,189,495	\$ 704,800	\$ 7,847,145	\$ 71,562,570	\$ 1,090,895	\$ 5,296,470	\$ 108,657,265
Expenditures and Other Financing Uses								
Personal Services	\$ 16,202,775	\$ 224,151	\$ -	\$ 129,117	\$ 6,768,399	\$ -	\$ 2,904,690	\$ 26,229,132
Contractual Services	1,895,700	607,667	-	523,293	34,077,758	1,066,605	222,550	38,393,573
Commodities	832,360	105,767	-	-	926,359	-	-	1,864,486
Debt Service	-	31,035	700,500	77,520	5,193,534	-	-	6,002,589
Capital Outlay	-	130,565	-	7,117,215	19,673,795	-	-	26,921,575
Other Expenditures	(535,745)	734,075	4,300	-	4,892,375	-	-	5,095,005
Other Financing Uses	1,570,800	356,235	-	-	30,350	24,290	-	1,981,675
Total Expenditures/Expenses	\$ 19,965,890	\$ 2,189,495	\$ 704,800	\$ 7,847,145	\$ 71,562,570	\$ 1,090,895	\$ 3,127,240	\$ 106,488,035

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Department and Fund
 Fiscal Year Ending April 30, 2021

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses								
Legislative	\$ 131,197	\$ 251,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382,537
City Administrator's Office	246,237	-	-	-	-	-	-	246,237
Administrative Services	2,665,240	70,535	704,800	-	591,095	1,090,895	-	5,122,565
Community Development	1,139,738	279,690	-	424,615	-	-	-	1,844,043
Economic Development	137,111	394,115	-	687,355	-	-	-	1,218,581
Police Department	7,964,522	78,808	-	-	95,170	-	2,157,320	10,295,820
Fire Department	5,266,833	54,505	-	-	-	-	969,920	6,291,258
Public Works	2,415,012	1,060,502	-	6,735,175	70,876,305	-	-	81,086,994
Total Expenditures/Expenses	\$ 19,965,890	\$ 2,189,495	\$ 704,800	\$ 7,847,145	\$ 71,562,570	\$ 1,090,895	\$ 3,127,240	\$ 106,488,035

CITY OF GENEVA, ILLINOIS
 Estimated Change in Fund Balance
 Fiscal Year Ending April 30, 2021 & April 30, 2022

Fund	April 30, 2019 Fund Balance	Estimated April 30, 2020 Fund Balance	Estimated April 30, 2021 Fund Balance	Estimated April 30, 2022 Fund Balance
General (1)	7,214,629	7,915,422	7,579,147	7,091,692
Special Revenue Funds				
Motor Fuel Tax	847,157	1,047,157	1,337,157	1,627,157
Cultural Arts Commission (1)	48,649	38,554	13,169	(8,816)
SPAC	43,351	49,671	48,111	46,551
Beautification (1)	32,082	21,252	9,852	(1,498)
Tourism (1)	168,631	102,671	(10,944)	(76,204)
Restricted Police Fines (1)	73,411	76,561	69,841	63,186
PEG (1)	122,969	132,804	129,104	139,904
Mental Health (1)	38,727	6,552	6,552	6,552
Foreign Fire Insurance (1)	89,689	109,544	131,304	153,064
SSA #1 (1)	192,115	204,662	115,072	60,142
SSA #4 (Randall Square) (1)	61,736	71,786	56,516	52,961
SSA #5 (Williamsburg) (1)	23,141	25,616	27,901	30,026
SSA #7 (Blackberry) (1)	13,342	14,572	15,727	16,827
SSA #9 (Geneva Knolls) (1)	10,723	13,233	15,713	18,168
SSA #11 (Eagle Brook) (1)	87,072	85,927	83,387	80,847
SSA #16 (Fisher Farms) (1)	98,020	94,575	125,075	155,475
SSA #18 (Wildwood) (1)	8,070	10,515	12,945	15,350
SSA #23 (Sunset Meadows) (1)	8,518	8,891	9,211	9,506
SSA #26 (Westhaven) (1)	24,618	29,823	34,943	40,063
SSA #32 (On Brentwood's Pond)	1	96	281	466
	1,992,022	2,144,462	2,230,917	2,429,727
Debt Service Funds				
Debt Service (1)	358,080	362,230	366,530	370,180
Capital Projects Funds				
General Capital Projects	17,605	5,805	5,805	5,805
Infrastructure Capital Projects (1)	863,769	1,307,429	219,524	286,729
Prairie Green (1)	713,253	720,233	374,563	448,893
TIF #2 (1)	1,197,959	1,386,776	1,303,811	1,162,396
TIF #3 (1)	(155,600)	(297,235)	(541,075)	(929,100)
Capital Equipment	688,877	573,472	557,927	227,387
	3,325,863	3,696,480	1,920,555	1,202,110
Enterprise Funds				
Electric (2)	10,482,379	10,965,705	10,426,710	10,713,575
Water/Wastewater (2)	4,369,943	5,703,510	2,747,835	2,620,500
Refuse (2)	147,402	177,498	192,568	205,021
Cemetery (2)	425,537	467,837	502,187	536,587
Commuter Parking (2)	1,270,555	1,405,202	1,613,262	1,823,322
	16,695,816	18,719,752	15,482,562	15,899,005
Internal Service Funds				
Group Dental Insurance	114,699	143,289	167,579	193,659
Workers Compensation	179,105	182,105	159,555	194,730
	293,804	325,394	327,134	388,389
Trust and Agency Funds				
Police Pension	24,017,118	25,480,403	26,700,103	27,876,153
Fire Pension	15,169,457	16,139,402	17,088,932	18,024,527
	39,186,575	41,619,805	43,789,035	45,900,680

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves

(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension Expense

ESTIMATED CHANGE IN FUND BALANCE

General Fund

The General Fund fund balance is expected to increase slightly to \$7,915,422 at the end of FY 2020 due to revenues coming in higher than expected in taxes, licenses, and permits. The City Council policy strives to maintain a General Fund reserve level of at least 25.0% of anticipated expenditures. The estimated April 30, 2021, and 2022 fund balance will be at 38.0% and 35.2% respectively. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Cultural Arts Commission Fund and Beautification fund balance decreases are attributed to lower revenues from donations and/or special event fees.

The Tourism Fund has a budgeted decrease in fund balance due to the use of Hotel/Motel tax receipts to cover the City's expense for five special events hosted by the Geneva Chamber of Commerce and an expected increase in overall expenditures for FY 2021.

The Foreign Fire Fund will continue with historical trends and see a fund balance increase of 19.9% due to declining expenses.

SSA's 1 and 4 have budgeted a decrease in fund balance to fund current capital projects. SSA's 9, 16, 18, 26 and 32 are expected to see fund balances increases to support future capital projects in these areas.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable.

Capital Projects Funds

The Infrastructure Capital Projects Fund fund balance is expected to decrease by 83.2% due to the use of reserves accumulated from the prior years.

A reduction of 48.0%, \$345,670, in the Prairie Green fund balance is related to the construction of a parking lot.

The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover the prior year's expenditures.

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$538,995 to \$10,426,710, 4.9%, as a result of the continued investment in capital improvements to the system.

The Water/Wastewater Fund cash balance is expected to decrease \$2,955,675 or 51.8% traceable to investments in capital improvements to the water and wastewater infrastructures.

ESTIMATED CHANGE IN FUND BALANCE

The Refuse Fund assumed an 8.5% increase in fund balance to \$192,568 assignable to a lower than expected contractual service cost.

A 14.0% fund balance increase is expected in the Commuter Lot Fund fund balance imputable to a decrease in expenditures.

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

Trust and Agency Funds

The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.



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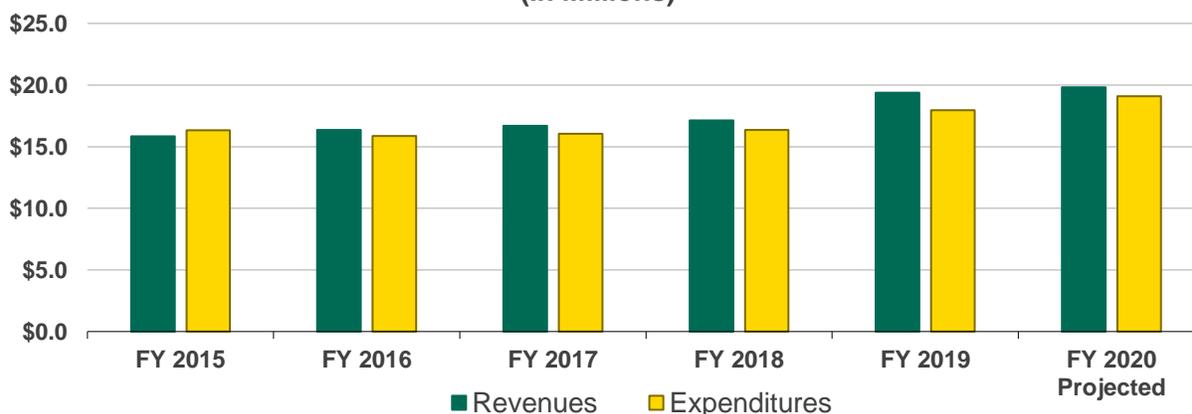
GENERAL FUND



The General Fund accounts for resources traditionally associated with the City's operations, which are not required legally or by sound financial management to be accounted for in another fund. Organization charts, descriptions, fiscal year goals, performance measures, personnel summaries, and detail budgets for departments listed to the right are explained further within this section.

- Legislative
- City Administrator's Office
- Administrative Services
- Community Development
- Economic Development
- Police
- Fire
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division

**General Fund
Revenues & Expenditures
(In Millions)**



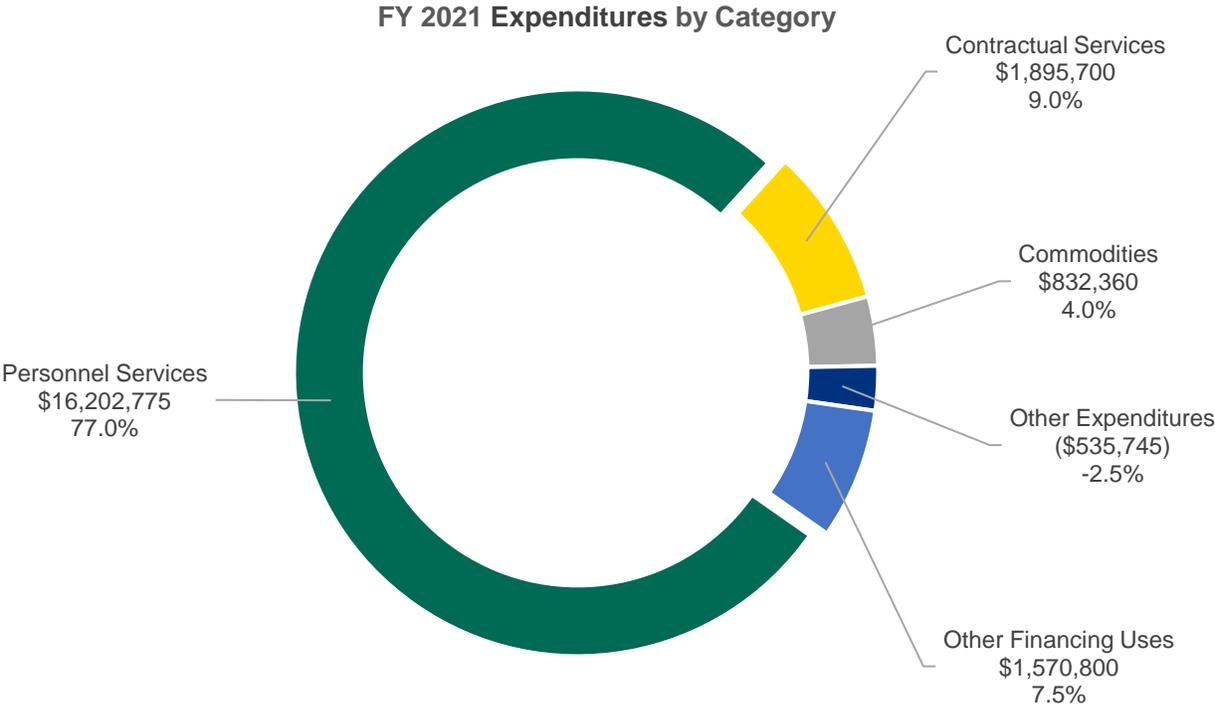
GENERAL FUND

FY 2021 Revenues by Category

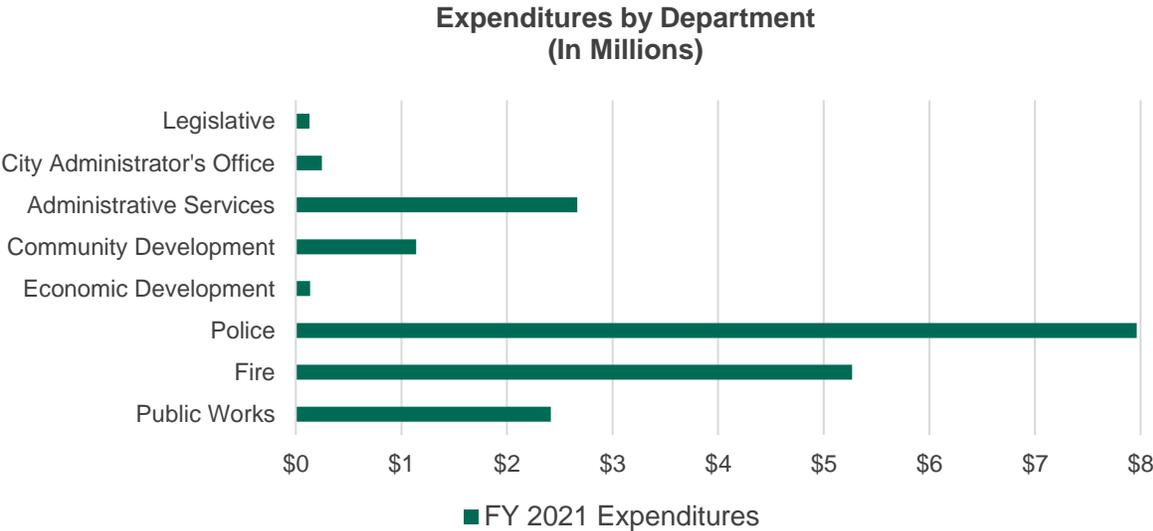


Total General Fund budgeted revenues have increased from FY 2020. This is primarily due to the passing of the Non-Home Rule Sales Tax. Property Tax revenues are projected to surpass Sales Tax for the second time since 1997. Sales Tax revenues derive from a large number of commercial businesses in the City and the vibrant historic downtown area.

GENERAL FUND



Personnel Services account for 81.2% of the General Fund budget. FY 2021 budgeted personnel services expenditures increased 2.38% over FY 2020 budget due to a combination of compensation study implementations, increases in the City’s Police Pension and Fire Pension contributions, collective bargaining wage increases, and addition of a sworn Police Officer. Overall, expenditures have been controlled to ensure recurring revenues cover operating expenditures. The General Fund expenditures increased by \$400,030 or 2.0%, which will fund capital equipment purchases.



CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 4,778,699	\$ 4,931,337	\$ 5,111,655	\$ 5,073,860	\$ 5,173,240	\$ 5,173,240
412	Simplified Telecommunications Tax	772,727	791,992	745,000	760,000	760,000	760,000
413	Municipal Utility Tax	1,318,427	1,339,033	1,300,500	1,315,000	1,315,000	1,315,000
415	Township Fire Tax	60,072	75,724	70,000	70,000	70,000	70,000
416	Auto Rental Tax	9	47	50	50	50	50
417	Charitable Games Tax	-	-	300	-	-	-
419	Non-Home Rule Sales Tax	-	1,876,571	2,160,000	2,200,000	2,200,000	2,200,000
Total Taxes		6,929,934	9,014,704	9,387,505	9,418,910	9,518,290	9,518,290
420	Business Licenses	178,178	193,225	180,100	192,080	190,950	190,950
Total Licenses		178,178	193,225	180,100	192,080	190,950	190,950
430	Building Permits	426,381	468,866	429,300	431,500	430,400	430,400
431	Sign Permits	9,660	10,310	10,000	10,000	10,000	10,000
433	Overweight Permits	3,540	2,290	3,000	3,000	3,000	3,000
Total Permits		439,581	481,466	442,300	444,500	443,400	443,400
440	Sales Tax	5,066,293	5,151,383	5,000,000	5,100,000	5,100,000	5,100,000
442	State Income Tax	2,244,013	2,223,771	2,000,000	2,200,000	2,200,000	2,200,000
443	Replacement Tax	84,909	84,451	90,000	85,000	85,000	85,000
444	Local Use Tax	568,096	662,906	600,000	600,000	600,000	600,000
446	Reimbursements	89,356	91,133	91,800	92,500	95,100	97,800
447	Federal Grants	5,985	2,288	-	-	-	-
448	State/Local Grants	717	2,423	800	2,425	800	800
Total Intergovernmental Revenues		8,059,368	8,218,355	7,782,600	8,079,925	8,080,900	8,083,600
450	Circuit Court Fines	109,597	112,762	100,000	110,000	110,000	110,000
451	Parking Violations	32,201	38,260	35,000	35,000	35,000	35,000
453	Ordinance Fines	41,079	34,770	35,000	35,000	35,000	35,000
454	False Alarm Fines	8,500	7,700	8,000	7,500	7,500	7,500
455	Penalties	651	-	-	-	-	-
456	Compliance Fines	2,000	2,100	1,000	3,450	2,500	2,500
459	Civil Law Violations	4,680	1,825	4,000	1,500	1,500	1,500
Total Fines & Forfeits		198,708	197,417	183,000	192,450	191,500	191,500
471	General Government Fees	537,153	413,355	401,750	407,825	407,750	407,750
472	Community Development Fees	147,712	141,892	164,000	141,500	141,500	141,500
473	Public Safety Fees	160,950	199,303	176,150	174,725	160,325	160,325
Total Service Fees		845,814	754,550	741,900	724,050	709,575	709,575
481	Interest Income	37,679	112,841	55,000	100,000	95,000	90,000
482	Rental Income	177,703	184,343	181,085	190,000	195,000	200,000
483	Insurance & Property Damage	7,721	717	-	2,200	-	-
484	Sale of Capital Assets	-	-	-	261,415	-	-
485	Reimbursed Expenditures	228,692	202,927	235,000	190,000	195,000	200,000
486	Donations	1,485	2,660	-	-	-	-
489	Miscellaneous	15,105	8,933	10,000	10,450	10,000	10,000
Total Other Revenues		468,384	512,419	481,085	754,065	495,000	500,000
491	Transfers In	-	-	-	-	-	-
499	Reappropriation	-	-	367,370	-	336,275	487,455
Total Other Financing Sources		-	-	367,370	-	336,275	487,455
Total Revenues and Other Financing Sources		\$ 17,119,967	\$ 19,372,135	\$ 19,565,860	\$ 19,805,980	\$ 19,965,890	\$ 20,124,770
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 8,205,830	\$ 8,643,329	\$ 8,857,915	\$ 8,839,350	\$ 9,100,802	\$ 9,310,908
502	Wages - Part-Time/Seasonal	155,003	168,581	209,750	177,715	209,623	202,070
503	Overtime	647,588	758,126	684,539	683,996	697,215	695,975
504	Stand-By	102,244	93,401	95,000	92,670	98,650	98,450
506	Wages - Meetings	4,210	4,641	9,640	4,570	9,720	9,720
513	POC Holiday	5,577	5,502	12,950	5,505	13,080	13,080
514	Overnight Duty	375,534	333,409	410,080	316,850	416,800	416,800
515	Still Alarms	37,322	35,375	36,000	39,182	36,000	36,000
516	Training	3,553	16,292	14,280	9,620	14,400	14,400

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
521	Group Insurance	1,887,863	1,883,519	2,232,128	2,190,352	2,267,436	2,310,850
522	Medicare	143,789	140,296	149,783	139,528	153,619	156,430
523	Social Security	261,489	225,257	230,840	221,460	232,354	235,540
524	IMRF	345,430	348,157	320,557	320,236	391,001	408,545
525	Police/Fire Pension	1,884,381	1,959,085	2,562,075	2,562,075	2,562,075	2,562,075
528	Unemployment Compensation	-	2,097	-	590	-	-
Total Personnel Services		14,059,814	14,617,068	15,825,537	15,603,699	16,202,775	16,470,843
531	Maintenance Service	243,165	253,938	298,395	311,355	298,665	300,815
541	Accounting & Auditing Service	19,285	31,165	29,380	31,037	30,285	35,815
542	Engineering Service	28,182	25,048	40,000	20,000	20,000	20,000
543	Legal Service	99,428	143,224	120,000	126,010	120,000	125,000
544	Medical Services	9,760	25,137	22,905	21,635	24,650	24,315
546	Janitorial Service	59,474	56,097	56,400	56,400	56,400	56,400
547	Banking Service	6,262	6,457	8,500	7,800	8,000	8,200
550	Collection Service	-	-	-	100	250	252
551	Advertising	100	100	500	-	-	-
552	Data Programming Service	330	-	2,500	2,500	1,500	1,500
559	Other Professional Services	63,951	45,442	86,785	79,715	86,135	86,670
561	Postage	5,744	8,467	7,868	7,070	7,365	7,380
562	Telephone	56,845	63,993	61,390	61,910	62,790	63,320
563	Publishing	11,142	13,204	12,900	13,150	14,700	14,450
564	Printing	8,120	9,990	13,285	13,555	13,055	13,160
565	Internet	2,129	3,427	2,680	2,680	2,680	2,680
566	Recording Fees	2,649	4,235	1,500	3,350	3,350	3,380
571	Dues & Subscriptions	33,730	36,221	42,445	37,995	38,235	38,355
572	Travel & Meals	9,325	10,207	17,525	15,840	17,020	23,065
573	Training & Professional Development	48,813	46,509	69,640	63,625	71,680	70,730
575	Publications	727	143	825	825	825	825
581	Utilities	10,386	10,551	12,040	12,195	12,195	12,195
582	Street Lighting	498	538	600	600	600	600
584	Landfill Charges	-	566	2,000	2,000	2,000	2,000
587	Mosquito Abatement	59,998	48,294	60,000	60,000	60,000	60,000
592	General Insurance	123,745	104,601	220,500	220,500	220,500	231,525
595	Rentals	25,244	25,156	27,265	26,765	26,325	26,325
596	Public Transportation	13,957	14,946	30,000	30,000	30,000	30,000
597	Tri-City Ambulance/Tri-Com	659,349	527,083	473,455	476,190	484,870	484,870
599	Other Contractual Services	166,681	130,086	168,425	174,801	181,625	183,010
Total Contractual Services		1,769,019	1,644,823	1,889,708	1,879,603	1,895,700	1,926,837
601	Maintenance Supplies	336,964	372,430	421,450	366,135	393,650	426,395
621	Office Supplies	18,524	19,647	25,255	23,255	24,805	25,200
622	Office Equipment	4,892	8,009	7,250	5,940	14,950	7,505
623	Office Furniture	1,078	2,259	5,050	5,050	7,300	3,205
624	Operating Supplies	56,394	46,067	76,060	72,570	72,510	72,810
625	Small Tools	9,790	4,231	14,000	13,950	18,500	18,500
626	Janitorial Supplies	3,709	3,213	4,650	4,250	4,450	4,450
627	Motor Fuel & Lubricants	96,333	116,061	144,040	129,695	143,810	149,810
630	Ammunition	5,387	4,372	10,750	10,750	10,750	10,750
631	Clothing	75,987	80,279	80,625	80,655	80,635	80,640
632	Per Copy Charges	7,565	8,816	9,140	9,070	8,340	8,360
641	Books	1,228	1,369	2,800	1,850	2,200	1,915
642	Periodicals	203	207	350	350	350	350
662	Film/Video	-	-	-	-	-	-
663	Computer Software	108	21,637	56,450	44,620	50,110	51,215
Total Commodities		618,162	688,597	857,870	768,140	832,360	861,105
705	Principal	126,986	-	-	-	-	-
710	Interest	1,875	-	-	-	-	-
715	Paying Agent Fees	-	-	-	-	-	-
Total Debt Service		128,861	-	-	-	-	-

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
910	Capitalized Assets	(589,971)	(585,522)	(550,000)	(550,000)	(550,000)	(550,000)
912	Bad Debt	4,357	(4,221)	1,500	5,000	5,000	5,000
913	Community Relations	451	545	1,830	1,390	1,830	1,835
914	State/Federal Permit Fees	500	500	500	500	500	500
916	Property Taxes	1,055	60,611	1,250	2,715	1,250	-
917	Employee Awards	4,352	5,859	6,325	6,025	5,675	5,150
Total Other Expenditures		<u>(579,256)</u>	<u>(522,227)</u>	<u>(538,595)</u>	<u>(534,370)</u>	<u>(535,745)</u>	<u>(537,515)</u>
951.17	Interfund Transfers Out - SPAC	3,500	3,500	3,500	3,500	3,500	3,500
951.41	Interfund Transfers Out - Gen Capital Proj.	63,223	153,791	670,000	265,615	767,300	600,000
951.44	Interfund Transfers Out - Capital Equip	303,883	1,370,642	857,840	857,840	800,000	800,000
951.63	Interfund Transfers Out - Water Fund	-	-	-	261,160	-	-
Total Other Financing Uses		<u>370,606</u>	<u>1,527,933</u>	<u>1,531,340</u>	<u>1,388,115</u>	<u>1,570,800</u>	<u>1,403,500</u>
Total Expenditures and Other Financing Uses		<u>\$ 16,367,206</u>	<u>\$ 17,956,194</u>	<u>\$ 19,565,860</u>	<u>\$ 19,105,187</u>	<u>\$ 19,965,890</u>	<u>\$ 20,124,770</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
10 Legislative	\$ 119,686	\$ 108,841	\$ 128,009	\$ 115,628	\$ 131,197	\$ 131,329
30 City Administrator's Office	214,704	207,961	236,266	238,252	246,237	246,631
40 Administrative Services	1,280,068	2,542,573	2,607,412	2,202,014	2,665,240	2,549,775
50 Community Development	952,587	1,014,313	1,105,175	1,114,450	1,139,738	1,170,389
60 Economic Development	87,070	102,827	150,151	130,685	137,111	137,486
70 Police	7,131,248	7,279,046	7,828,103	7,697,753	7,964,522	7,970,566
80 Fire	4,556,018	4,609,231	5,114,398	5,077,152	5,266,833	5,467,140
90 Pubic Works	2,025,825	2,091,471	2,396,346	2,268,093	2,415,012	2,451,454
Total General Fund	16,367,206	17,956,264	19,565,860	18,844,027	19,965,890	20,124,770

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
10 Legislative						
Personnel Services	\$ 67,981	\$ 69,031	\$ 72,709	\$ 68,803	\$ 72,947	\$ 73,579
Contractual Services	49,980	38,252	50,800	43,625	54,550	54,300
Commodities	1,324	1,131	3,500	2,200	2,700	2,450
Other Expenditures	401	427	1,000	1,000	1,000	1,000
Total	119,686	108,841	128,009	115,628	131,197	131,329
30 City Administrator						
Personnel Services	175,315	185,218	194,463	196,912	201,972	204,531
Contractual Services	38,401	21,657	39,453	39,630	39,815	39,750
Commodities	889	1,086	2,350	1,710	4,300	2,350
Other Expenditures	100	-	-	-	150	-
Total	214,704	207,961	236,266	238,252	246,237	246,631
40 Administrative Services						
Personnel Services	429,449	552,673	565,207	566,702	578,525	610,388
Contractual Services	337,388	396,425	492,485	487,907	494,135	515,937
Commodities	7,345	8,952	14,180	11,585	14,280	13,450
Debt Service	128,861	-	-	-	-	-
Other Expenditures	6,418	56,591	4,200	8,865	7,500	6,500
Other Financing Uses	370,606	1,527,932	1,531,340	1,126,955	1,570,800	1,403,500
Total	1,280,068	2,542,573	2,607,412	2,202,014	2,665,240	2,549,775
50 Community Development						
Personnel Services	779,258	832,490	871,520	879,875	894,283	922,169
Contractual Services	165,253	170,733	218,545	220,250	230,280	232,785
Commodities	7,977	10,593	14,780	14,035	14,745	15,100
Other Expenditures	100	497	330	290	430	335
Total	952,587	1,014,313	1,105,175	1,114,450	1,139,738	1,170,389
60 Economic Development						
Personnel Services	72,520	93,282	114,406	101,200	108,326	111,186
Contractual Services	13,997	8,706	32,195	26,785	24,485	24,400
Commodities	553	770	3,000	2,550	3,800	1,400
Other Expenditures	-	70	550	150	500	500
Total	87,070	102,827	150,151	130,685	137,111	137,486
70 Police						
Personnel Services	6,564,530	6,706,219	7,225,218	7,109,123	7,370,722	7,374,551
Contractual Services	465,102	451,525	412,720	418,455	403,345	404,815
Commodities	99,896	118,010	187,640	167,650	188,280	189,400
Other Expenditures	1,720	3,293	2,525	2,525	2,175	1,800
Total	7,131,248	7,279,046	7,828,103	7,697,753	7,964,522	7,970,566
80 Fire						
Personnel Services	4,019,426	4,169,397	4,665,978	4,615,462	4,801,868	4,998,030
Contractual Services	444,422	337,005	352,605	365,840	368,005	372,150
Commodities	90,994	101,614	94,615	94,650	95,760	95,760
Other Expenditures	1,176	1,216	1,200	1,200	1,200	1,200
Total	4,556,018	4,609,231	5,114,398	5,077,152	5,266,833	5,467,140

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
90 Public Works						
Personnel Services	1,951,335	2,008,759	2,116,036	2,065,622	2,174,132	2,176,409
Contractual Services	254,478	220,583	291,105	277,111	281,085	282,700
Commodities	409,183	446,450	537,605	473,760	508,495	541,195
Other Expenditures	(589,171)	(584,322)	(548,400)	(548,400)	(548,700)	(548,850)
Total	<u>2,025,825</u>	<u>2,091,471</u>	<u>2,396,346</u>	<u>2,268,093</u>	<u>2,415,012</u>	<u>2,451,454</u>
 Total General Fund	 <u>16,367,206</u>	 <u>17,956,264</u>	 <u>19,565,860</u>	 <u>18,844,027</u>	 <u>19,965,890</u>	 <u>20,124,770</u>
 Total General Fund						
Personnel Services	\$ 14,059,814	\$ 14,617,068	\$ 15,825,537	\$ 15,603,699	\$ 16,202,775	\$ 16,470,843
Contractual Services	1,769,019	1,644,885	1,889,908	1,879,603	1,895,700	1,926,837
Commodities	618,161	688,606	857,670	768,140	832,360	861,105
Debt Service	128,861	-	-	-	-	-
Other Expenditures	(579,256)	(522,227)	(538,595)	(534,370)	(535,745)	(537,515)
Other Financing Uses	370,606	1,527,932	1,531,340	1,126,955	1,570,800	1,403,500
Total	<u>16,367,206</u>	<u>17,956,264</u>	<u>19,565,860</u>	<u>18,844,027</u>	<u>19,965,890</u>	<u>20,124,770</u>



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LEGISLATIVE

DEPARTMENT DESCRIPTION

The Corporate Authorities are composed of ten City Council members and a Mayor elected by the voters. Two Aldermen are elected from each of five wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five Aldermen elected the year preceding Leap Year and five Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Terms of office are four-years commencing the first regular council meeting in May, following the April election. The Mayor's responsibilities include presiding over the City Council meetings, Committee of the Whole meetings, and signs all documents on behalf of the City Council. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council and Committee of the Whole are held on the first and third Monday of each month in the Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular

meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The Mayor with the advice and consent of the City Council, appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions that operate in an advisory capacity to the Council.

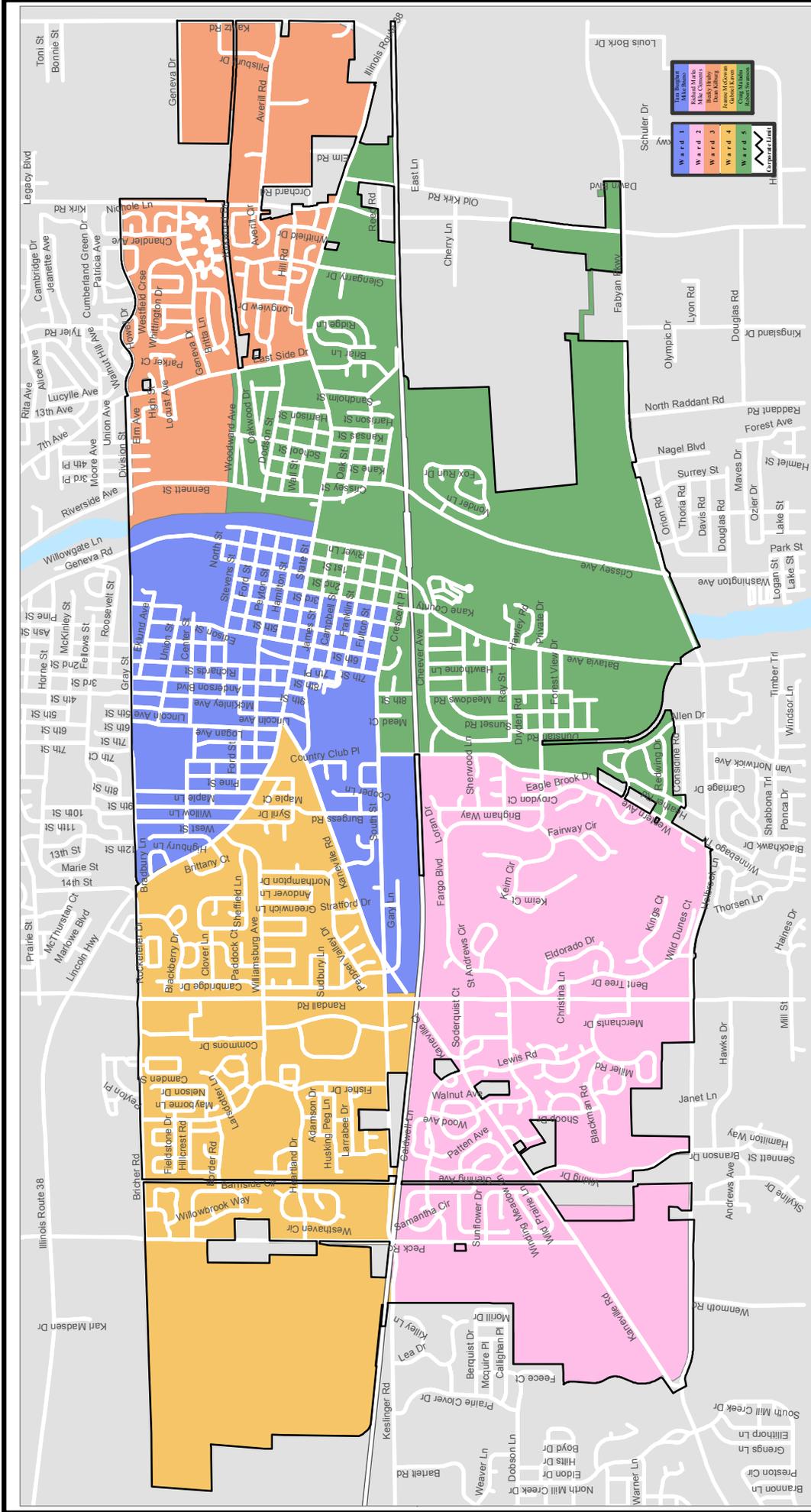
The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation reflecting the needs, wishes and priorities of all the residents of the City of Geneva. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations. They strive to promote the economic, cultural and governmental well-being of the community.

STUDENT GOVERNMENT DAY 2019



On Student Government Day, held twice a year, students shadow employees from across the City to learn their role within the organization. In the afternoon session, students participate in a mock City Council meeting or roundtable discussion of City issues.





GENERATED BY:
 City of Geneva, Illinois
 Engineering / GIS Division
 April 2019

Information shown on this map is schematic in nature and accuracy is not guaranteed. It is the responsibility of the user to field verify all information shown. The data is subject to change without notice.
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City of Geneva - Ward Boundaries

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Mayor & Council							
502	Wages - Part-Time/Seasonal	\$ 63,150	\$ 64,125	\$ 67,538	\$ 63,911	\$ 67,760	\$ 68,346
521	Group Insurance	-	1	9	2	8	9
522	Medicare	916	930	977	927	980	989
523	Social Security	3,915	3,976	4,185	3,963	4,199	4,235
Total Personnel Services		67,981	69,031	72,709	68,803	72,947	73,579
543	Legal Service	882	-	-	-	-	-
544	Medical Services	-	100	-	-	-	-
559	Other Contractual Services	12,554	248	10,000	10,000	10,000	10,000
561	Postage	350	146	250	175	175	175
562	Telephone	648	651	700	700	725	725
563	Publishing	7,166	7,636	6,000	6,000	8,500	8,500
564	Printing	235	371	750	500	750	750
566	Recording Fees	-	-	150	150	150	150
571	Dues	11,155	11,599	11,400	11,400	11,400	11,450
572	Travel	1,587	1,876	3,500	3,500	3,500	3,500
573	Training	129	-	2,500	2,500	2,500	2,500
Total Contractual Services		34,704	22,627	35,250	34,925	37,700	37,750
621	Office Supplies	904	741	1,000	1,000	1,000	1,000
622	Office Equipment	-	-	250	250	500	250
624	Operating Supplies	15	83	1,500	500	500	500
631	Clothing	170	27	250	250	250	250
632	Per Copy Charges	195	280	250	200	200	200
Total Commodities		1,284	1,131	3,250	2,200	2,450	2,200
913	Community Relations	401	327	1,000	1,000	1,000	1,000
917	Employee Awards	-	100	-	-	-	-
Total Other Expenditures		401	427	1,000	1,000	1,000	1,000
Total Mayor & Council		104,370	93,216	112,209	106,928	114,097	114,529
Fire & Police Commission							
559	Other Professional Services	14,694	13,840	14,000	7,500	15,000	15,000
561	Postage	12	7	25	25	25	25
563	Publishing	84	640	350	600	650	350
571	Dues	375	375	375	375	375	375
572	Travel	111	129	150	-	150	150
573	Training	-	634	650	200	650	650
Total Contractual Services		15,276	15,624	15,550	8,700	16,850	16,550
624	Operating Supplies	40	-	250	-	250	250
Total Commodities		40	-	250	-	250	250
Total Fire & Police Commission		15,316	15,624	15,800	8,700	17,100	16,800
Total Legislative		\$ 119,686	\$ 108,841	\$ 128,009	\$ 115,628	\$ 131,197	\$ 131,329



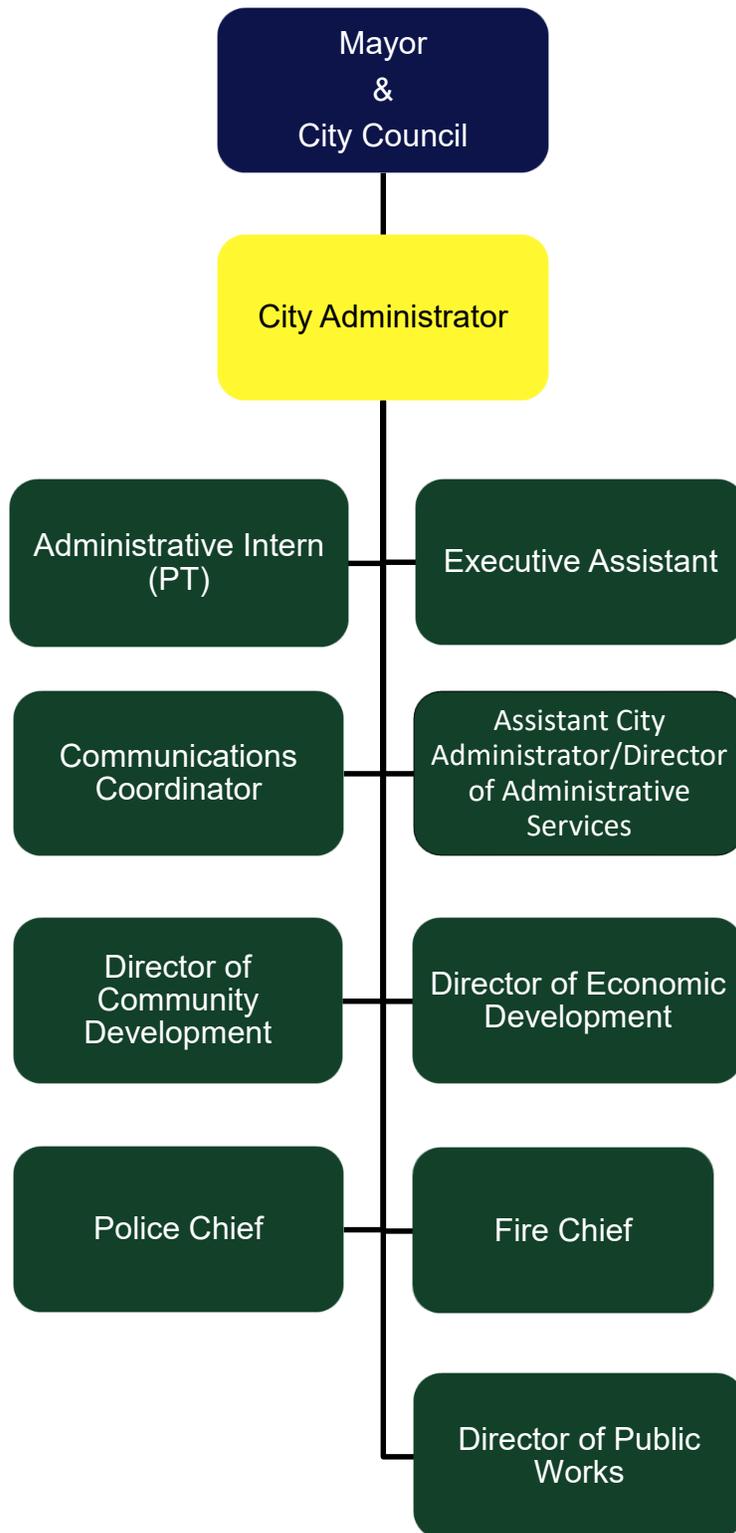
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CITY ADMINISTRATOR'S OFFICE



CITY ADMINISTRATOR'S OFFICE

DEPARTMENT DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

FY 2021 GOALS

Goal # 1 Develop method to track and report progress on City's Strategic Plan objectives including updated performance measurement indicators.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-IV

Goal # 2 Initiate best practices for records retention to include migration to electronic retention.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: N/A

Goal # 3 Implement communication strategies related to business licensing processes and customer service.

Funding: General Operating, Staff time

Completion Date: 12/31/2020

Strategic Plan: SG-I

Goal # 4 Work with GIS to improve mapping functionality as it relates to leaf collection and construction updates to provide timely and accurate information.

Funding: General Operating, Staff time

Completion Date: 10/31/2020

Strategic Plan: SG-I

Goal # 5 Monitor state legislative actions that directly impact the city's operations and fiscal condition and provide appropriate recommendations for action to the City Council.

Funding: General Operating, Staff time

Completion Date: On-going

Strategic Plan: N/A

CITY ADMINISTRATOR'S OFFICE

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Licenses Issued	413	532	468	504
Number of FOIA Requests Processed	479	500	481	398
Number of Ordinances Registered/Filed	66	47	45	46
Number of Resolutions Registered/Filed	92	124	142	83
Number of City Council Meeting Agenda Packets	30	34	27	27
Number of Committee of the Whole Meeting Agenda Packets	36	36	30	35
Number of Cemetery Deeds Issued	28	36	25	21
Number of Facebook Fans	8,480	9,108	9,964	10,217
Number of Twitter Followers	5,338	5,926	6,482	6,824
Number of Instagram Followers	3,244	3,800	5,156	6,618
YouTube Video Viewers	30,953	44,290	60,185	73,493
GenevaMail Subscribers	1,881	1,879	1,916	1,889*
Quarterly Newsletter Subscribers	2,128	2,109	2,135	2,093*

*An audit performed in FY 2019-2020 resulted in the removal of e-mail addresses

CITY ADMINISTRATOR'S OFFICE PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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Full-Time

City Administrator	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Communications Coordinator	1	1	1	1	1	1

Part-Time

Administrative Intern	1	1	1	1	1	1
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Total	4	4	4	4	4	4
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CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
501	Wages - Regular	\$ 125,100	\$ 121,604	\$ 125,670	\$ 127,265	\$ 128,132	\$ 131,160
502	Wages - Part-Time/Seasonal	1,240	14,582	19,720	18,382	19,968	18,720
521	Group Insurance	25,837	25,043	24,744	26,798	26,382	26,274
522	Medicare	1,860	1,883	2,107	2,015	2,147	2,173
523	Social Security	7,490	7,538	8,413	8,007	8,462	8,597
524	IMRF	13,786	14,568	13,809	14,445	16,881	17,607
Total Personnel Services		175,315	185,218	194,463	196,912	201,972	204,531
559	Other Professional Services	-	54	500	500	500	500
561	Postage	149	148	153	150	150	150
562	Telephone	755	761	800	800	800	800
564	Printing	-	10	200	250	250	250
571	Dues	1,858	1,648	1,700	1,830	1,930	1,950
572	Travel	1,423	2,146	3,000	3,000	3,000	3,000
573	Training	1,384	1,240	3,000	3,000	3,000	3,000
575	Publications	30	-	100	100	100	100
596	Public Transportation	13,957	14,946	30,000	30,000	30,000	30,000
599	Other Contractual Services	18,845	619	-	-	-	-
Total Contractual Services		38,401	21,657	39,453	39,630	39,815	39,750
621	Office Supplies	276	374	750	500	750	750
622	Office Equipment	-	226	500	-	750	500
623	Office Furniture	-	-	300	300	2,000	300
624	Operating Supplies	-	-	250	250	250	250
627	Motor Fuel & Lubricants	186	-	-	-	-	-
632	Per copy Charges	223	379	400	400	400	400
641	Books	95	-	-	150	-	-
663	Computer Software	108	108	150	110	150	150
Total Commodities		889	1,086	2,350	1,710	4,300	2,350
917	Employee Awards	100	-	-	-	150	-
Total Other Expenditures		100	-	-	-	150	-
Total City Administrator's Office		\$ 214,704	\$ 207,961	\$ 236,266	\$ 238,252	\$ 246,237	\$ 246,631



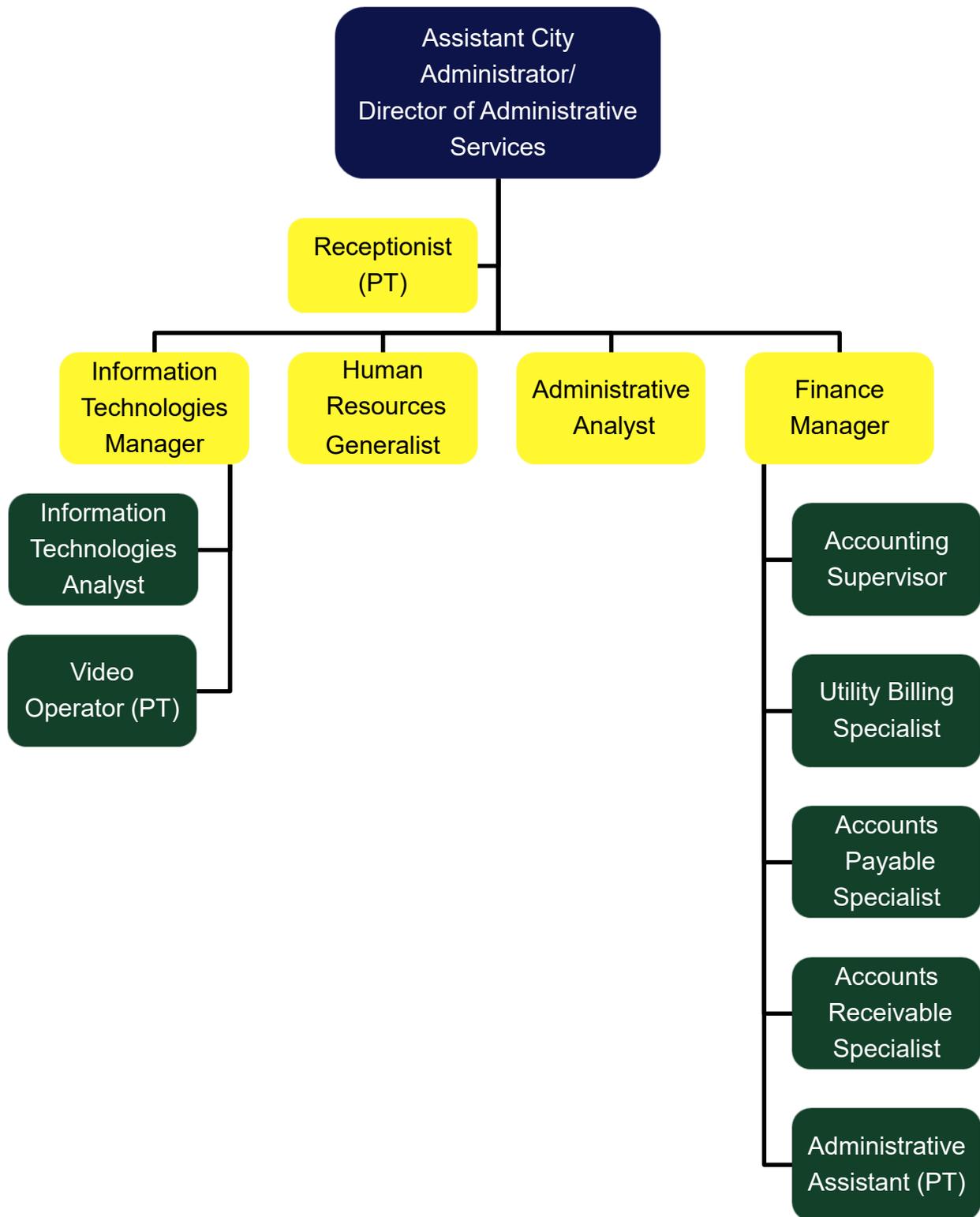
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ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

DEPARTMENT DESCRIPTION

The Administrative Services Department is comprised of four divisions:

- Administration – Handles a wide range of administrative function including interactions with citizens of Geneva, the governing body, City management, and responsibilities relating to risk management.
- Information Technologies – Responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees.
- Human Resources – Responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination.
- Finance – Develops, implements and maintains all accounting systems and procedures, including maintenance of books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources, and Finance.

FY 2021 GOALS

Goal # 1 Administer an employee survey to solicit objective feedback and provides insight on opportunities for improving internal customer service.

Funding: General Operating, Staff time

Completion Date: 01/30/2021

Strategic Plan: EMS-1

ADMINISTRATIVE SERVICES

Goal # 2 Evaluate and make recommendations regarding the management and administration of deferred compensation program.

Funding: General Operating, Staff time

Completion Date: 03/31/2021

Strategic Plan: EMS-I

Goal # 3 Complete a comprehensive review and implement recommended updates to the City's Personnel Policy Manual.

Funding: General Operating, Staff time

Completion Date: 11/30/2020

Strategic Plan: N/A

Goal # 4 Update the Public Works Department Safety Manual with the assistance and collaboration of the Public Works Safety Committee.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

Goal # 5 Evaluate and make recommendations for enhancements to the enterprise resource system (New World) for enhancing security of personal information, reduction of errors, and completion of the onboarding process for new employees in a timely manner.

Funding: General, Electric and Water/Wastewater Operating, Staff time

Completion Date: 03/31/2021

Strategic Plan: EMS-IV

Goal # 6 Research and develop a best practices cyber-incident policy and response plan.

Funding: General Operating, Staff time

Completion Date: 09/30/2020

Strategic Plan: EMS-III

Goal # 7 Assess redundancy needs to the SCADA system for Water & Wastewater during emergency procedures to ensure the safety and health of community members.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

ADMINISTRATIVE SERVICES

Goal # 8 Analyze and develop recommendations regarding the use of third party providers to complete background checks for potential new employees.

Funding: General Operating, Staff time

Completion Date: 12/31/2020

Strategic Plan: EMS-I

Goal # 9 Facilitate the transition to an electronic open enrollment process through the use of e-HR platform.

Funding: General Operating, Staff time

Completion Date: 09/30/2020

Strategic Plan: EMS-I

Goal # 10 Work with the Fire Department to review and update the intergovernmental agreement with Geneva Township Special Fire District.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-II

Goal # 11 Assist with a comprehensive review and implementation of recommended updates to Title 9 (Municipal Utilities) of the Geneva City Code.

Funding: General, Electric and Water/Wastewater Operating, Staff time

Completion Date: 10/31/2020

Strategic Plan: SG-I

Goal # 12 Identify and implement efficiencies for commuter parking permits, utility billing, human resources and Fire department processes.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-IV

Goal # 13 Engage stakeholders to secure support for authorization of enabling legislation to address downtown needs and the pending expiration of SSA 1.

Funding: General and SSA 1 Operating, Staff time; General Capital, \$12,500

Completion Date: 04/30/2021

Strategic Plan: EV-II

ADMINISTRATIVE SERVICES

Administration Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Ride in Kane - New Registrations	38	23	10	15
Ride in Kane - Total Register Riders	258*	198	217	230
Ride in Kane - Average Monthly One-way Rides	227	176	197	190
Ride in Kane - Total Miles Ridden	10,399	10,382	10,192	7,350

*A FY 2017 audit of registrants resulted in the removal of riders no longer meeting residency requirements of the program.

Information Technology Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of E-mail Accounts	260	267	266	266
Number of Desktops	114	114	113	113
Number of Laptops	57	57	59	59
Number of Tablets	5	10	15	15
Number of Telephones	250	250	250	250
Number of Cell Devices/Phones	105	103	102	102
Number of Voice Mail Boxes	200	200	200	200
Number of City Sites on the Network	8	8	8	8
Miles of Optical Fiber Installed	20	20	20	20
Total E-mails Received	20,788,867	23,538,144	29,417,073	32,000,000
Number of E-mails Blocked	13,433,611	14,311,678	16,224,850	18,000,000

ADMINISTRATIVE SERVICES

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
E-mail Viruses Blocked	65,086	68,076	70,184	72,000
E-mails Quarantined	459	463	495	515

Human Resources Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Sick Leave Hours Used per 1,000 Hours Worked	39	37	32	33
Number of Employee Grievances/Appeals per 100 Employees	<1	0	1	1
Number of Workers' Compensation Claims	24	9	19	21
Turnover Rate: Total	6%	5%	7%	5%
Turnover Rate: Voluntary	5%	4%	7%	5%
Turnover Rate: Involuntary	1%	1%	0%	0%
Total Full-Time Staff per 1,000 Residents	6.6	6.7	6.7	6.7
Non Public-Safety Full-Time Staff per 1,000 Residents	4	4	4	4
Public-Safety Full-Time Staff per 1,000 Residents	2.6	2.7	2.7	2.7
Liability/Property Claims Processed	26	21	12	12
Average Number of Working Days to Complete External Recruitment	26	31	44	91
Total Number of Workdays Lost	115	144	184	142
Number of Employee Training Programs Initiated	6	6	11	17

ADMINISTRATIVE SERVICES

Finance Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Accounts				
- Cycle 1	2,677	2,716	2,703	2,713
- Cycle 2	3,276	3,285	3,261	3,264
- Cycle 3	2,382	2,398	2,373	2,375
- Cycle 4	1,936	1,934	1,928	1,931
Total Amount Billed				
- Cycle 1	\$22,274,329	\$20,069,486	\$22,274,329	\$19,565,567
- Cycle 2	\$8,382,409	\$7,554,908	\$8,382,409	\$7,368,364
- Cycle 3	\$6,880,471	\$6,023,426	\$6,880,471	\$6,418,863
- Cycle 4	\$11,983,952	\$10,631,460	\$11,983,952	\$10,788,19
Utility Accounts				
- Adjustments Processed	1,008	2,110	1,846	2,250
- Accounts Penalized	5,107	5,314	5,518	5,400
- Number of Utility Penalties Assessed	17,913	18,365	19,879	17,525
AP invoices processed	8,283	7,515	8,584	8,600
Cash Receipts				
- Cash	\$524,025	\$484,713	\$457,698	\$450,237
- Check	\$46,811,259	\$50,598,776	\$44,014,590	\$43,846,552
- Credit Card	\$1,408,645	\$1,780,594	\$1,830,993	\$1,940,000
- Online Credit Card	\$4,279,425	\$7,678,693	\$4,140,192	\$4,865,133
- ACH	\$26,803,212	\$26,117,036	\$35,035,759	\$32,282,373
- Other	\$3,870	\$15,645	\$600	-

ADMINISTRATIVE SERVICES PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Assistant City Administrator/ Director of Administrative Services	-	1	1	1	1	1
Administrative Analyst	-	-	1	1	1	1
Administrative Assistant	1	1	-	-	-	-
Information Technologies Manager	1	1	1	1	1	1
Information Technologies Analyst	1	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1	1
Finance Manager	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Accounts Payable Specialist	1	1	1	1	1	1
Accounts Receivable Specialist	1	1	1	1	1	1
Utility Billing Specialist	1	1	1	1	1	1
<i>Part-Time</i>						
Finance Administrative Assistant	1	1	1	1	1	1
Payroll Specialist	1	1	1	-	-	-
Receptionist	-	-	-	1	1	1
Video Operator	-	-	-	-	1	1
Total	11	12	12	12	13	13

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Administration							
501	Wages - Regular	\$ 69,565	\$ 141,827	\$ 147,985	\$ 149,817	\$ 142,482	\$ 158,316
521	Group Insurance	13,472	20,977	21,571	23,035	21,709	23,142
522	Medicare	1,085	1,995	2,146	2,100	2,066	2,296
523	Social Security	4,641	8,528	9,176	8,977	8,799	9,815
524	IMRF	6,607	14,448	14,061	14,852	16,246	18,604
Total Personnel Services		95,370	187,775	194,939	198,781	191,302	212,173
544	Medical Service	85	-	-	-	-	-
561	Postage	42	163	100	95	100	100
562	Telephone	-	794	780	780	780	800
563	Publishing	50	-	-	-	-	-
564	Printing	-	242	150	-	150	-
571	Dues	-	1,457	1,285	1,460	1,510	1,550
572	Travel	28	30	500	300	500	500
573	Training	-	521	2,545	1,000	3,880	2,545
Total Contractual Services		205	3,206	5,360	3,635	6,920	5,495
621	Office Supplies	86	194	325	250	300	300
622	Office Equipment	114	(10)	175	-	250	250
624	Operating Supplies	-	-	150	-	150	150
632	Per Copy Charges	69	212	250	230	250	250
Total Commodities		269	396	900	480	950	950
Total Administration		95,844	191,377	201,199	202,896	199,172	218,618
Information Technology							
501	Wages - Regular	33,005	39,330	40,025	40,536	40,687	41,635
521	Group Insurance	9,413	9,412	10,539	11,199	10,937	11,065
522	Medicare	510	545	581	563	590	604
523	Social Security	2,182	2,332	2,482	2,405	2,524	2,583
524	IMRF	4,263	4,163	3,802	4,020	4,640	4,894
Total Personnel Services		49,374	55,781	57,429	58,723	59,378	60,781
531	Maintenance Service	29,434	8,035	7,285	8,175	7,260	7,260
561	Postage	2	292	100	100	100	100
562	Telephone	5,453	8,128	5,250	5,000	5,250	5,250
564	Printing	-	121	-	-	-	-
565	Internet	2,129	3,427	2,680	2,680	2,680	2,680
571	Dues	-	210	210	275	210	210
573	Training	1,602	325	1,400	1,400	1,400	1,400
581	Utilities	568	463	480	480	480	480
595	Rentals	2,502	4,621	3,285	3,285	3,285	3,285
Total Contractual Services		41,690	25,620	20,690	21,395	20,665	20,665
601	Maintenance Supplies	1,120	522	2,000	2,000	2,000	2,000
621	Office Supplies	274	219	250	250	250	250
622	Office Equipment	96	1,281	1,000	1,000	1,000	1,000
632	Per Copy Charges	13	2	50	50	50	50
663	Computer Software	-	372	-	-	-	-
Total Commodities		1,503	2,397	3,300	3,300	3,300	3,300

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
917	Employee Awards	-	200	-	-	-	-
Total Other Expenditures		-	200	-	-	-	-
Total Information Technology		92,567	83,999	81,419	83,418	83,343	84,746
Human Resources							
501	Wages - Regular	64,487	72,047	72,538	73,462	73,345	74,891
502	Wages - Part-Time/Seasonal	16,137	17,335	16,738	5,495	18,237	19,400
521	Group Insurance	10,835	10,738	10,632	11,496	11,434	11,264
522	Medicare	1,211	1,249	1,295	1,180	1,327	1,367
523	Social Security	5,177	5,339	5,536	5,047	5,678	5,846
524	IMRF	8,129	7,645	6,891	7,253	10,440	11,080
Total Personnel Services		105,975	114,353	113,630	103,933	120,461	123,848
544	Medical Service	784	792	2,160	850	2,160	2,160
561	Postage	136	248	325	175	275	275
564	Printing	387	299	320	300	300	300
571	Dues	1,054	724	830	905	1,005	875
572	Travel	-	66	75	200	230	230
573	Training	3,108	1,635	3,800	900	3,800	3,800
Total Contractual Services		5,470	3,764	7,510	3,330	7,770	7,640
621	Office Supplies	562	712	1,225	725	1,225	1,225
622	Office Equipment	-	-	-	-	500	300
624	Operating Supplies	1,619	1,198	1,500	900	1,500	1,500
632	Per Copy Charges	548	649	650	650	650	650
Total Commodities		2,729	2,559	3,375	2,275	3,875	3,675
917	Employee Awards	1,006	-	1,200	900	1,200	1,200
Total Other Expenditures		1,006	-	1,200	900	1,200	1,200
Total Human Resources		115,180	120,676	125,715	110,438	133,306	136,363
Finance							
501	Wages - Regular	117,214	130,960	134,938	136,633	137,948	142,046
502	Wages - Part-Time/Seasonal	8,888	11,533	12,632	12,877	12,993	13,493
521	Group Insurance	28,043	26,645	26,333	29,491	27,687	27,872
522	Medicare	1,807	1,959	2,139	2,057	2,188	2,256
523	Social Security	7,728	8,376	9,148	8,795	9,360	9,644
524	IMRF	15,051	15,292	14,019	14,822	17,208	18,275
Total Personnel Services		178,731	194,764	199,209	204,675	207,384	213,586
541	Accounting & Auditing Service	19,285	31,165	29,380	31,037	30,285	35,815
547	Banking Service	6,262	6,457	8,500	7,800	8,000	8,200
550	Collection Service	-	-	-	100	50	52
561	Postage	1,264	1,110	1,400	1,000	1,100	1,100
562	Telephone	-	62	-	500	500	500
564	Printing	1,949	2,540	3,010	2,250	2,250	2,250
571	Dues	2,028	2,490	2,350	2,580	2,460	2,460
572	Travel	-	369	600	600	600	600
573	Training	1,018	856	900	900	900	1,040
595	Rentals	2,239	2,053	2,280	2,240	2,280	2,280
599	Other Contractual Services	30	56	60	60	60	60
Total Contractual Services		34,076	47,157	48,480	49,067	48,485	54,357

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
601	Maintenance Supplies Equipment	-	19	-	-	-	-
621	Office Supplies	1,198	954	1,500	700	1,000	1,000
622	Office Equipment	59	13	550	550	550	400
623	Office Furniture	-	-	450	450	-	-
624	Operating Supplies	-	45	50	-	50	50
632	Per Copy Charges	410	326	350	350	350	350
641	Books	-	-	-	-	500	-
Total Commodities		1,666	1,357	2,900	2,050	2,450	1,800
912	Bad Debt	4,357	(4,221)	1,500	5,000	5,000	5,000
917	Employee Awards	-	-	250	250	50	300
Total Other Expenditures		4,357	(4,221)	1,750	5,250	5,050	5,300
Total Finance		218,830	239,056	252,339	261,042	263,369	275,043
City-Wide Services							
528	Unemployment Compensation	-	-	-	590	-	-
Total Personnel Services		-	-	-	590	-	-
531	Maintenance Service	440	49,107	47,645	47,645	49,060	50,520
543	Legal Service	98,547	143,224	120,000	120,000	120,000	125,000
559	Other Professional Services	600	1,675	2,350	2,350	750	750
562	Telephone	3,482	3,498	4,060	4,060	4,060	4,060
563	Publishing	-	-	250	250	250	250
564	Printing	-	78	-	-	-	-
571	Dues	-	588	-	35	35	35
572	Travel	-	25	15	15	15	15
581	Utilities	9,657	8,970	10,500	10,500	10,500	10,500
592	General Insurance	123,745	104,601	220,500	220,500	220,500	231,525
595	Rentals	5,827	4,912	5,125	5,125	5,125	5,125
599	Other Contractual Services	13,650	-	-	-	-	-
Total Contractual Services		255,948	316,678	410,445	410,480	410,295	427,780
621	Office Supplies	1,177	1,659	2,500	2,500	2,500	2,500
627	Motor Fuel & Lubricants	-	91	225	-	225	225
641	Books	-	14	-	-	-	-
663	Computer Software	-	480	980	980	980	1,000
Total Commodities		1,177	2,244	3,705	3,480	3,705	3,725
916	Property Taxes	1,055	60,611	1,250	2,715	1,250	-
Total Other Expenditures		1,055	60,611	1,250	2,715	1,250	-
951	Transfers Out	370,606	1,527,932	1,531,340	1,126,955	1,570,800	1,403,500
Total Other Financing Uses		370,606	1,527,932	1,531,340	1,126,955	1,570,800	1,403,500
705	Principal - 2014 Capital Lease	126,986	-	-	-	-	-
710	Interest - 2014 Capital Loan	1,875	-	-	-	-	-
Total Debt Service		128,861	-	-	-	-	-
Total City-Wide Services		757,647	1,907,465	1,946,740	1,544,220	1,986,050	1,835,005
Total Administrative Services		\$ 1,280,068	\$ 2,542,573	\$ 2,607,412	\$ 2,202,014	\$ 2,665,240	\$ 2,549,775



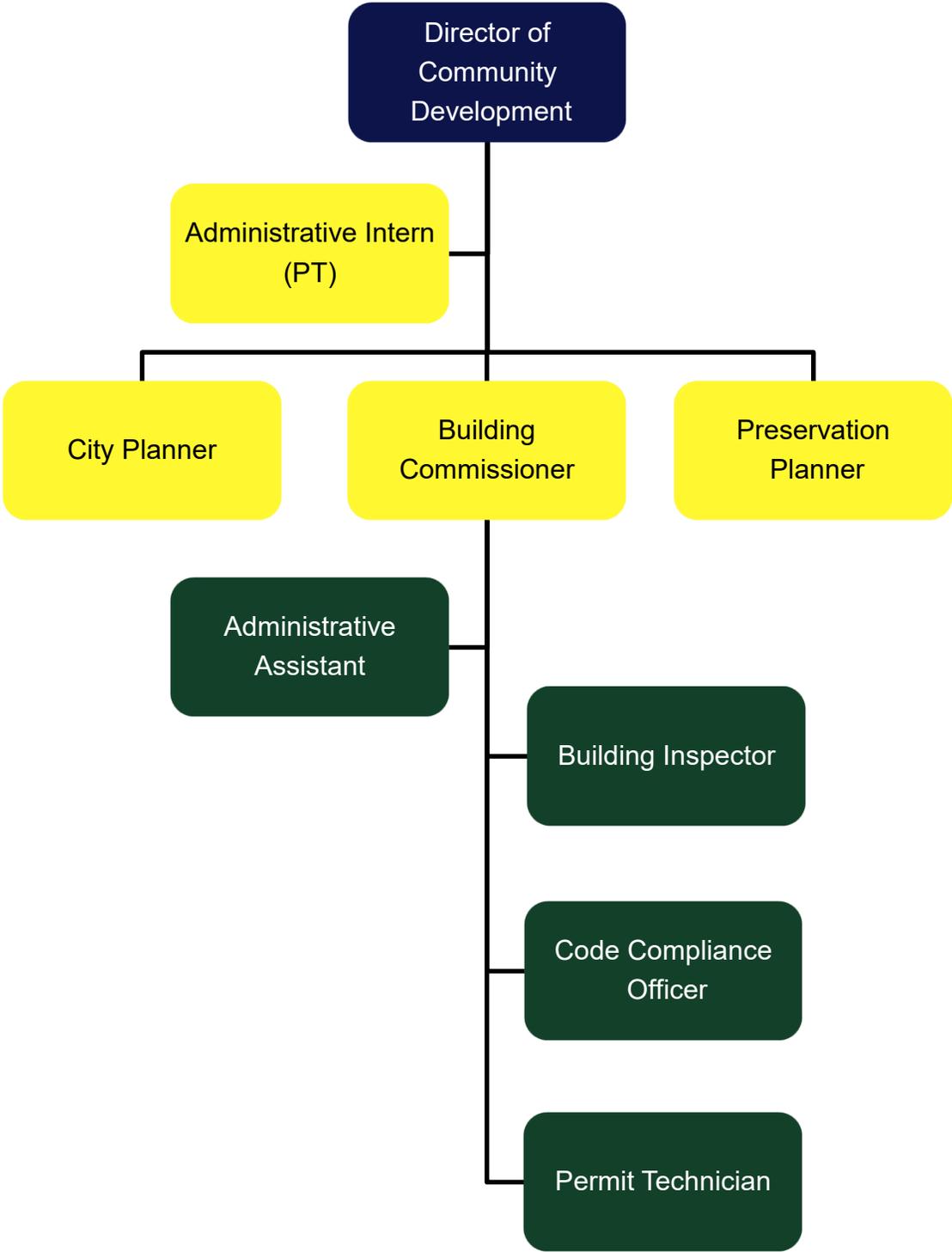
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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT

DEPARTMENT DESCRIPTION

The Community Development Department is comprised of two divisions:

- Building - Responsible for issuing building permits for new construction projects, as well as certain required remodeling and maintenance projects. The division reviews the applications, construction plans, and plats of survey to ensure compliance with local, state, and national standards as recognized by the adopted codes. City Staff also inspects the construction work and provides technical assistance to residents and contractors.
- Planning - Serves residents, business owners, and developers within the City by managing land-use entitlements for proposed residential and commercial projects, including projects requiring review by the Plan Commission and /or Historic Preservation Commission. The Historic Preservation Commission reviews any projects, including building permit applications involving exterior alterations to buildings located within the Historic District.

MISSION STATEMENT

The Community Development Department develops, maintains, and implements plans, policies, codes, and ordinances that provide for orderly development; promote the public health, safety, and general welfare of citizens in the City; protect property values; and preserve the City's unique historic character.

COMMUNITY DEVELOPMENT

FY 2021 GOALS

Goal # 1 Develop an orientation guide and training program for members of the Historic Preservation Commission and Planning and Zoning Commission.

Funding: General Operating, Staff time

Completion Date: 10/31/2020

Strategic Plan: SG-I

Goal # 2 Utilize the architectural resources inventory data to create an online interactive map for the Geneva Historic District and Historic Landmark properties.

Funding: General Operating, Staff time

Completion: 07/31/2020

Strategic Plan: SG-I

Goal # 3 Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial structures.

Funding: General Operating, Staff time

Completion Date: 12/31/2020

Strategic Plan: EV-II

Goal # 4 Review residential and commercial standards for the installation of solar and wind power and present recommendation to the City Council.

Funding: General operating, Staff time

Completion Date: 01/31/2021

Strategic Plan: ES-II

Goal # 5 Evaluate the results of the facilities study and provide recommendation and direction to address critical issues based upon the completed report.

Funding: General Operating, Staff time; General Capital Projects \$500,000.

Completion Date: 04/01/2021

Strategic Plan: EMS-II

COMMUNITY DEVELOPMENT

Building Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Zoning Board of Appeals Cases	10	5	8	2
Number of Permits	1,070	818	940	1,100
- Residential				
- Commercial	143	183	-	-
- Industrial	1	-	682	530
- Other	649	540	682	530
Number of Inspections Completed	5,682	5,325	3,055	4,000
Number of Code Enforcement Contacts	923	817	703	885
Number of Code Enforcement Cases sent to Adjudication	8	8	11	8

Planning Division

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Plan Commission Cases Reviewed	14	16	14	14
Number of Administrative Reviews of Historic Preservation Commission Cases	127	77	79	100
Number of Commission Reviews of Historic Preservation Commission Cases	18	66	43	45

COMMUNITY DEVELOPMENT PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Director of Community Development	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
City Planner	1	1	1	1	1	1
Preservation Planner	-	1	1	1	1	1
Building Commissioner	1	1	1	1	1	1
Building Inspector	1	1	1	1	1	1
Code Compliance Officer	1	1	1	1	1	1
Permit Technician	1	1	1	1	1	1
<i>Part-Time</i>						
Administrative Intern	1	1	1	1	1	1
Preservation Planner	1	-	-	-	-	-
Total	9	9	9	9	9	9

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Building Division							
501	Wages - Regular	\$ 358,482	\$ 373,710	\$ 385,048	\$ 388,796	\$ 392,800	\$ 403,725
502	Wages - Part-Time/Seasonal	120	-	-	-	-	-
521	Group Insurance	75,277	87,254	95,905	102,207	96,998	100,983
522	Medicare	5,419	5,075	5,584	5,290	5,697	5,854
523	Social Security	23,170	21,699	23,874	22,615	24,354	25,030
524	IMRF	39,568	40,151	36,578	38,543	44,780	47,437
Total Personnel Services		502,035	527,890	546,989	557,451	564,629	583,029
531	Maintenance Service	2,615	11,103	16,590	8,490	16,940	17,235
544	Medical Services	-	-	-	-	-	-
546	Janitorial Service	18,303	15,876	15,880	15,880	15,880	15,880
559	Other Professional Services	11,535	4,840	10,000	9,000	10,000	10,100
561	Postage	662	606	800	700	800	810
562	Telephone	4,434	4,758	3,480	3,480	3,515	3,515
563	Publishing	488	762	-	-	-	-
564	Printing	505	130	500	500	600	660
566	Recording Fees	1,049	547	200	350	350	355
571	Dues	400	430	1,300	900	900	1,010
572	Travel	258	612	1,500	800	1,300	1,330
573	Training	1,478	4,986	4,100	3,800	4,340	4,385
595	Rentals	2,076	1,903	2,200	2,200	2,220	2,220
599	Other Contractual Services	94,006	88,770	124,180	124,180	125,420	126,680
Total Contractual Services		137,808	135,322	180,730	170,280	182,265	184,180
601	Maintenance Supplies	1,699	1,276	3,250	2,750	3,250	3,310
621	Office Supplies	1,102	1,305	2,000	2,000	2,000	2,040
622	Office Equipment	-	-	350	250	350	350
624	Operating Supplies	-	-	150	155	150	150
625	Small Tools	97	60	150	100	150	150
626	Janitorial Supplies	-	-	100	-	-	-
627	Motor Fuel & Lubricants	2,459	2,822	3,500	3,500	3,560	3,560
631	Clothing	295	273	750	750	750	755
632	Per Copy Charges	959	1,213	1,000	1,000	1,000	1,010
641	Books	334	843	1,000	1,000	1,000	1,210
663	Computer Software	-	480	480	480	485	485
Total Commodities		6,944	8,272	12,730	11,985	12,695	13,020
917	Employee Awards	-	150	-	-	-	-
Total Other Expenditures		-	150	-	-	-	-
Total Building Division		646,786	671,634	740,449	739,716	759,589	780,229
Planning Division							
501	Wages - Regular	193,535	225,960	231,868	234,066	235,939	242,187
502	Wages - Part-Time/Seasonal	11,594	4,808	18,720	11,923	14,560	14,175
503	Overtime	-	-	-	-	-	-
521	Group Insurance	32,964	32,624	32,935	34,986	33,532	34,228
522	Medicare	3,030	3,242	3,634	3,458	3,632	3,717
523	Social Security	12,955	13,864	15,346	14,786	15,094	15,496
524	IMRF	23,145	24,102	22,028	23,205	26,897	29,337
Total Personnel Services		277,223	304,600	324,531	322,424	329,654	339,140

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
543	Legal Service	-	-	-	6,010	-	-
544	Medical Service	85	-	85	85	-	85
559	Other Professional Services	12,024	13,038	16,150	16,150	16,150	16,315
561	Postage	64	2,215	150	150	-	-
562	Telephone	705	761	840	840	150	155
563	Publishing	1,976	3,169	4,500	4,500	840	850
564	Printing	116	-	-	-	4,500	4,550
566	Recording Fees	1,273	3,468	1,000	2,500	2,500	2,525
571	Dues	2,240	2,579	2,575	2,575	2,600	2,630
572	Travel	254	83	1,200	1,200	1,200	1,215
573	Training	2,163	855	2,075	2,075	2,075	2,100
595	Rentals	-	-	-	-	-	-
599	Other Contractual Services	6,545	9,242	9,240	13,885	18,000	18,180
Total Contractual Services		27,445	35,411	37,815	49,970	48,015	48,605
621	Office Supplies	405	639	450	450	450	455
622	Office Equipment	-	639	400	400	400	405
623	Office Furniture	-	383	400	400	400	405
632	Per Copy Charges	585	558	600	600	600	610
641	Books	44	102	200	200	200	205
Total Commodities		1,034	2,321	2,050	2,050	2,050	2,080
913	Community Relations	50	147	330	-	330	335
917	Employee Awards	50	200	-	290	100	-
Total Other Expenditures		100	347	330	290	430	335
Total Planning Division		305,802	342,679	364,726	374,734	380,149	390,160
Total Community Development		\$ 952,587	\$ 1,014,313	\$ 1,105,175	\$ 1,114,450	\$ 1,139,738	\$ 1,170,389



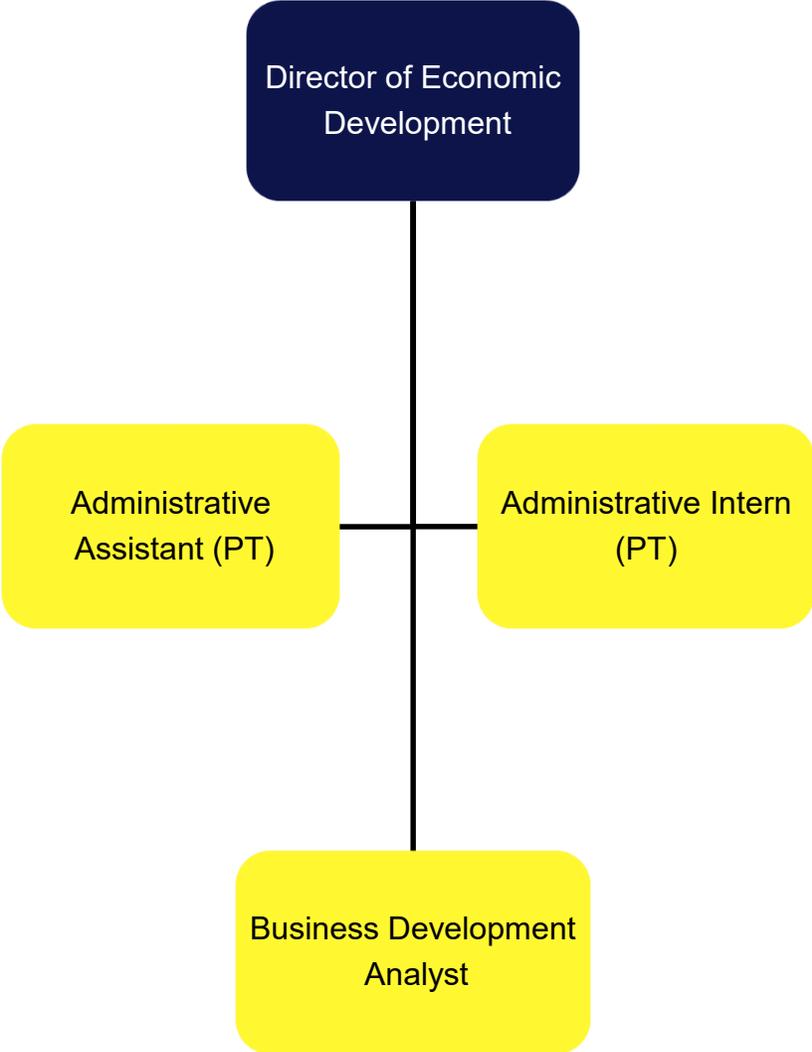
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ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENT DESCRIPTION

The Economic Development Department is responsible for developing and implementing strategies and programs to retain, expand and attract appropriate commercial, office/research and light industrial developments within the City.

MISSION STATEMENT

The City of Geneva’s Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2021 GOALS

Goal # 1 Work to implement the vision and development goals described in the Southeast Master Plan including plans to develop the necessary infrastructure.

Funding: General Operating, Staff time; General Capital Projects, \$50,000
Completion Date: 04/30/2021
Strategic Plan: EV-II

Goal # 2 Work with developers, property owners and end users in the City’s Tax Increment Financing Districts to implement redevelopment objectives as defined in the Redevelopment Project and Plan for each District.

Funding: General, TIF 2, TIF 3 Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: EV-II

Goal # 3 Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

Funding: General Operating, Staff time
Completion Date: 12/31/2020
Strategic Plan: EV-II

Goal # 4 Engage stakeholders to secure support for authorization of enabling legislation to address downtown needs and the pending expiration of SSA 1.

Funding: General and SSA 1 Operating, Staff time; General Capital Projects \$12,500
Completion Date: 04/30/2021
Strategic Plan: EV-II

ECONOMIC DEVELOPMENT

Goal # 5 Create and publish analytic reports to inform stakeholders, assist in securing investment and aid in public policy deliberations.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: SG-I, EMS-IV

Goal # 6 Plan for infrastructure necessary for the development of the Southeast Industrial Park.

Funding: General Operating, Staff time
Completion Date: 11/01/2021
Strategic Plan: EV-II, EMS-II

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Active Businesses	1,083	1,066	1,064	1,080
Number of New Businesses	58	57	45	50
Number of Sales Tax Payers	1,918	1,797	1,996	1,996
Total Equalized Assessed Value - TIF 2	5,354,013	5,656,416	5,893,341	6,093,341
- TIF 3	7,024,237	7,361,518	7,702,354	7,952,354
Number of Special Event Applications Processed	77	75	36*	35

*Less applications processed due to streamlining of approval requirements

ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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Full-Time

Director of Economic Development	1	1	1	1	1	1
Business Development Specialist	1	1	-	-	-	-
Business Development Analyst	-	-	1	1	1	1

Part-Time

Administrative Assistant	1	1	1	1	1	1
Administrative Intern	1	1	1	1	1	1

Total	4	4	4	4	4	4
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CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
501	Wages - Regular	\$ 37,530	\$ 56,501	\$ 63,390	\$ 51,015	\$ 55,298	\$ 57,385
502	Wages - Part-Time/Seasonal	14,736	14,535	19,824	19,658	20,096	19,968
521	Group Insurance	9,892	9,632	16,954	18,460	18,643	18,893
522	Medicare	738	819	1,206	971	1,092	1,122
523	Social Security	3,154	3,502	5,127	4,151	4,602	4,729
524	IMRF	6,471	6,196	7,905	6,945	8,595	9,089
528	Unemployment Compensation	-	2,097	-	-	-	-
Total Personnel Services		72,520	93,282	114,406	101,200	108,326	111,186
544	Medical Service	-	170	-	85	85	-
551	Advertising	100	100	500	-	-	-
552	Data Programming Service	330	-	2,500	2,500	1,500	1,500
559	Other Professional Services	-	-	9,000	9,000	9,000	9,000
561	Postage	166	27	300	210	200	200
562	Telephone	1,218	641	1,440	1,440	1,440	1,440
563	Publishing	-	-	1,000	1,000	-	-
564	Printing	-	212	500	1,500	500	500
571	Dues	6,960	6,208	11,545	6,350	6,350	6,350
572	Travel	254	362	550	500	550	550
573	Training	350	236	2,160	1,500	2,160	2,160
575	Publications	119	-	200	200	200	200
599	Other Contractual Services	4,500	750	2,500	2,500	2,500	2,500
Total Contractual Services		13,997	8,706	32,195	26,785	24,485	24,400
621	Office Supplies	300	184	500	500	500	500
622	Office Equipment	-	-	250	-	250	250
623	Office Furniture	-	322	1,800	1,800	2,800	400
624	Operating Supplies	47	-	200	-	-	-
632	Per Copy Charges	207	264	250	250	250	250
Total Commodities		553	770	3,000	2,550	3,800	1,400
913	Community Relations	-	70	500	100	500	500
917	Employee Awards	-	-	50	50	-	-
Total Other Expenditures		-	70	550	150	500	500
Total Economic Development		\$ 87,070	\$ 102,827	\$ 150,151	\$ 130,685	\$ 137,111	\$ 137,486



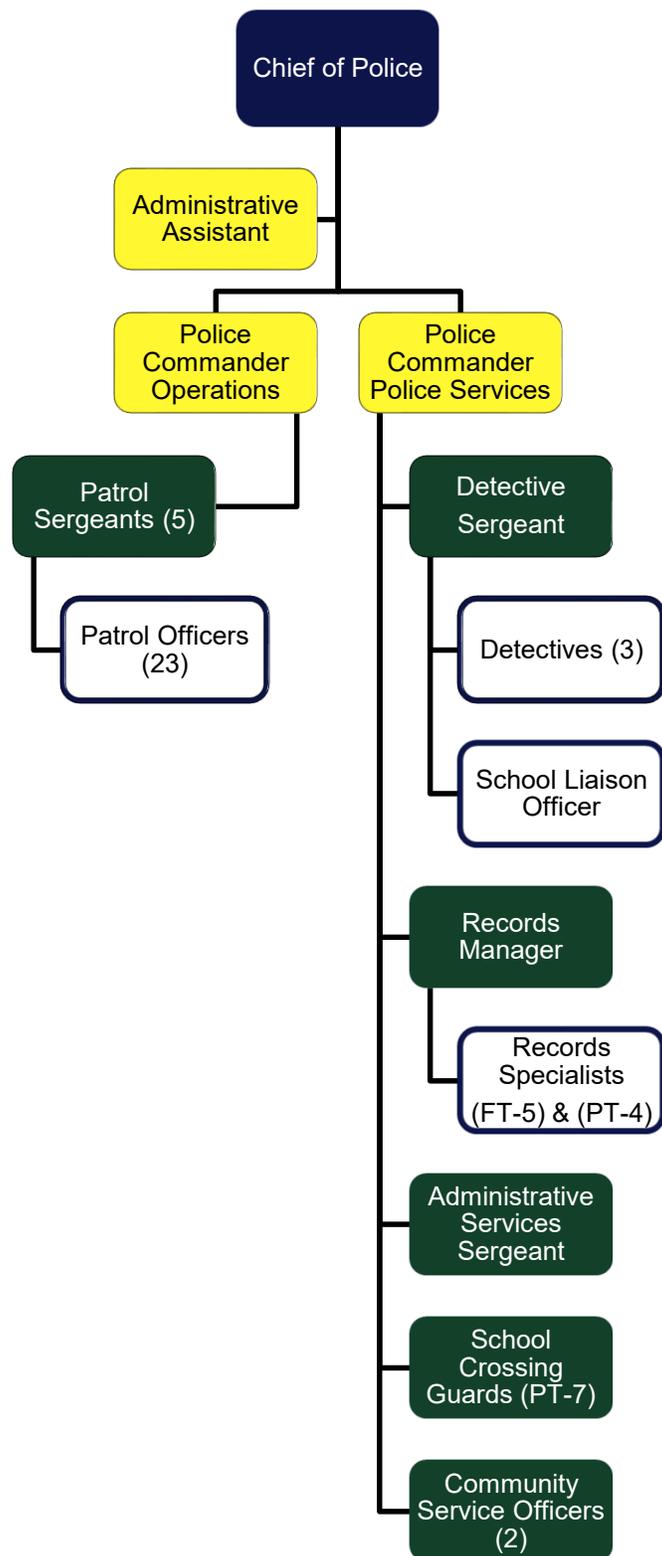
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POLICE



POLICE

DEPARTMENT DESCRIPTION

The Police Department consists of three divisions:

- Sworn – Provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violator of the law through patrol and response to calls for service.
- Records – Provides administrative support within the department as well as information and assistance to the general public.
- Community Service – Enforces parking regulations, handles special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2021 GOALS

Goal # 1 Engage in proactive and measurable crime prevention efforts that will enhance the safety of the community.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: EMS-III

Goal # 2 Promote pedestrian and bicycle safety throughout the community by utilizing proven and innovative measures.

Funding: General Operating, Staff time
Completion Date: 12/31/2020
Strategic Plan: QL-I, EMS-II

POLICE

Goal # 3 Establish a Police Chaplain Program to address the needs of our community and city staff.

Funding: General Operating, Staff time

Completion Date: 12/30/2020

Strategic Plan: EMS-III

Goal # 4 Complete the installation of in-car video cameras in each patrol vehicle to enhance the safety of officers and the community along with providing transparency as it relates to those incidents captured on the in-car cameras.

Funding: General Operating, \$12,020 (data storage), Staff time; Capital Equipment, \$12,000

Completion Date: 12/30/2020

Strategic Plan: EMS-III

Goal # 5 Complete the transition from current policy and procedure manuals to the Lexipol Policy Software System to provide standardized policies that are reviewed and updated on an annual basis assuring compliance with state and federal statutes.

Funding: General Operating, \$13,500 (software), Staff time

Completion Date: 04/01/2021

Strategic Plan: EMS-II

Goal # 6 Evaluate the results of the facilities study and provide recommendation and direction to address critical issues based upon the completed report.

Funding: General Operating, Staff time; General Capital Projects \$500,000.

Completion Date: 04/01/2021

Strategic Plan: EMS-II

Goal # 7 Identify and implement efficiencies for commuter parking permits.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-IV

POLICE

Performance Measures	CY 2016	CY 2017	CY 2018	CY 2019
Number of Calls for Service	12,727	13,105	11,973	12,022
Number of Traffic Stops	5,911	6,221	5,933	6,560
Number of Parking Tickets Issued	8,647	6,995	7,853	6,950
Number of Accident Reports	1,013	1,079	998	934
Number of DUI Tickets Issued	53	62	54	51
Number of Domestic Battery Cases	33	41	35	28
Service Satisfaction Survey Results (Average out of 4.0 scale)	3.82	3.80	3.84	3.87

POLICE PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Chief of Police	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Police Commander	2	2	2	2	2	2
Police Sergeant	7	7	7	7	7	7
Police Officer	26	26	26	26	27	27
Community Service Officer	2	2	2	2	2	2
Records Manager	1	1	1	1	1	1
Records Specialist	5	5	5	5	5	5
<i>Part-Time</i>						
Records Specialist	4	4	4	4	4	4
Crossing Guard	7	7	7	7	7	7
Total	56	56	56	56	57	57

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 70 - Police

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Police Services							
501	Wages - Regular	\$ 3,415,179	\$ 3,504,463	\$ 3,520,274	\$ 3,483,570	\$ 3,643,686	\$ 3,636,727
503	Overtime	373,719	406,746	397,530	388,640	405,000	405,000
504	Stand-By	16,527	15,731	20,000	11,780	22,250	22,250
521	Group Insurance	611,914	576,322	697,819	631,629	691,919	685,677
522	Medicare	58,031	55,020	57,100	54,226	59,026	58,932
523	Social Security	23,663	-	-	-	-	-
525	Police/Fire Pension	1,365,906	1,389,261	1,756,100	1,756,100	1,756,100	1,756,100
Total Personnel Services		5,864,938	5,947,544	6,448,823	6,325,945	6,577,981	6,564,686
531	Maintenance Service	24,690	22,485	20,035	26,100	19,675	19,650
544	Medical Services	-	5,330	2,750	3,000	2,750	2,500
546	Janitorial Service	36,016	35,419	35,460	35,460	35,460	35,460
559	Other Professional Services	-	1,879	1,140	2,000	1,140	1,140
561	Postage	66	7	-	-	-	-
562	Telephone	14,128	15,082	15,200	15,000	15,200	15,400
564	Printing	4,720	5,706	6,635	6,635	6,635	6,700
571	Dues	860	1,330	1,890	2,000	2,140	2,140
572	Travel	1,562	994	1,450	1,200	1,450	1,450
573	Training	14,376	9,389	18,625	18,000	18,625	18,800
575	Publications	578	143	525	525	525	525
595	Rentals	-	200	800	600	800	800
597	Tri-City Ambulance/Tri-Com	311,986	298,346	236,225	236,225	236,225	236,225
599	Other Contractual Services	5,857	4,106	7,590	7,590	7,590	7,590
Total Contractual Services		414,839	400,417	348,325	354,335	348,215	348,380
601	Maintenance Supplies	3,630	8,440	9,015	9,000	9,015	9,000
621	Office Supplies	70	2	-	-	-	-
622	Office Equipment	225	-	-	-	1,400	-
624	Operating Supplies	894	1,800	1,605	1,500	1,800	2,000
627	Motor Fuel & Lubricants	42,774	45,289	60,000	50,000	60,000	66,000
630	Ammunition	5,387	4,372	10,750	10,750	10,750	10,750
631	Clothing	25,579	31,139	36,800	36,800	37,050	37,050
642	Periodicals	203	207	350	350	350	350
663	Computer Software	-	2,000	31,820	22,000	25,215	26,250
Total Commodities		78,761	93,250	150,340	130,400	145,580	151,400
917	Employee Awards	1,418	2,957	2,175	2,175	1,825	1,500
Total Other Expenditures		1,418	2,957	2,175	2,175	1,825	1,500
Total Police Services		6,359,957	6,444,168	6,949,663	6,812,855	7,073,601	7,065,966
Records							
501	Wages - Regular	406,030	463,066	466,080	472,130	471,946	481,181
502	Wages - Part-Time/Seasonal	7,489	7,989	8,602	8,292	8,904	9,328
503	Overtime	518	185	1,260	981	1,260	1,260
521	Group Insurance	116,911	118,822	121,389	130,576	127,245	127,569
522	Medicare	6,177	6,370	6,901	6,500	6,971	7,111

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 70 - Police

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
523	Social Security	26,414	27,236	29,508	27,795	29,890	30,412
524	IMRF	51,682	48,894	44,276	46,860	53,802	56,537
Total Personnel Services		615,221	672,561	678,016	693,134	700,018	713,398
531	Maintenance Service	12,372	12,694	25,340	25,340	15,840	16,500
544	Medical Service	255	-	500	-	500	500
559	Other Professional Services	3,115	2,579	1,730	1,800	1,730	2,000
561	Postage	1,942	2,316	3,235	3,235	3,235	3,235
562	Telephone	2,292	3,651	3,000	3,000	3,000	3,300
564	Printing	-	-	170	170	170	300
572	Travel	54	10	755	755	755	755
573	Training	1,354	793	1,850	1,850	1,850	1,850
581	Utilities	76	229	240	395	395	395
595	Rentals	6,166	5,600	6,720	6,720	5,900	5,900
599	Other Contractual Services	12,350	12,873	12,855	12,855	13,555	13,500
Total Contractual Services		39,975	40,746	56,395	56,120	46,930	48,235
601	Maintenance Supplies	70	243	-	-	-	-
621	Office Supplies	9,344	9,648	11,450	11,000	11,450	11,800
622	Office Equipment	1,032	540	1,900	1,900	7,200	2,000
623	Office Furniture	311	1,563	2,100	2,100	2,100	2,100
624	Operating Supplies	3,973	2,887	4,200	4,200	4,200	4,300
631	Clothing	1,655	1,891	3,100	3,100	3,100	3,100
632	Per Copy Charges	3,204	3,626	3,000	3,000	3,000	3,000
663	Computer Software	-	3,399	9,850	9,850	9,950	10,000
Total Commodities		19,589	23,796	35,600	35,150	41,000	36,300
917	Employee Awards	302	336	350	350	350	300
Total Other Expenditures		302	336	350	350	350	300
Total Records		675,087	737,439	770,361	784,754	788,298	798,233
Community Service							
501	Wages - Regular	30,653	32,737	34,052	34,516	35,026	36,198
502	Wages - Part-Time/Seasonal	31,650	29,910	39,400	28,165	32,400	32,400
503	Overtime	1,712	2,187	1,863	3,840	2,000	4,000
504	Stand-By	1,559	2,282	1,800	2,210	2,000	1,800
521	Group Insurance	9,994	9,978	11,956	12,157	11,841	12,263
522	Medicare	938	949	1,117	975	1,034	1,050
523	Social Security	4,010	4,055	4,784	4,156	4,430	4,502
524	IMRF	3,856	4,015	3,407	4,025	3,992	4,254
Total Personnel Services		84,371	86,114	98,379	90,044	92,723	96,467

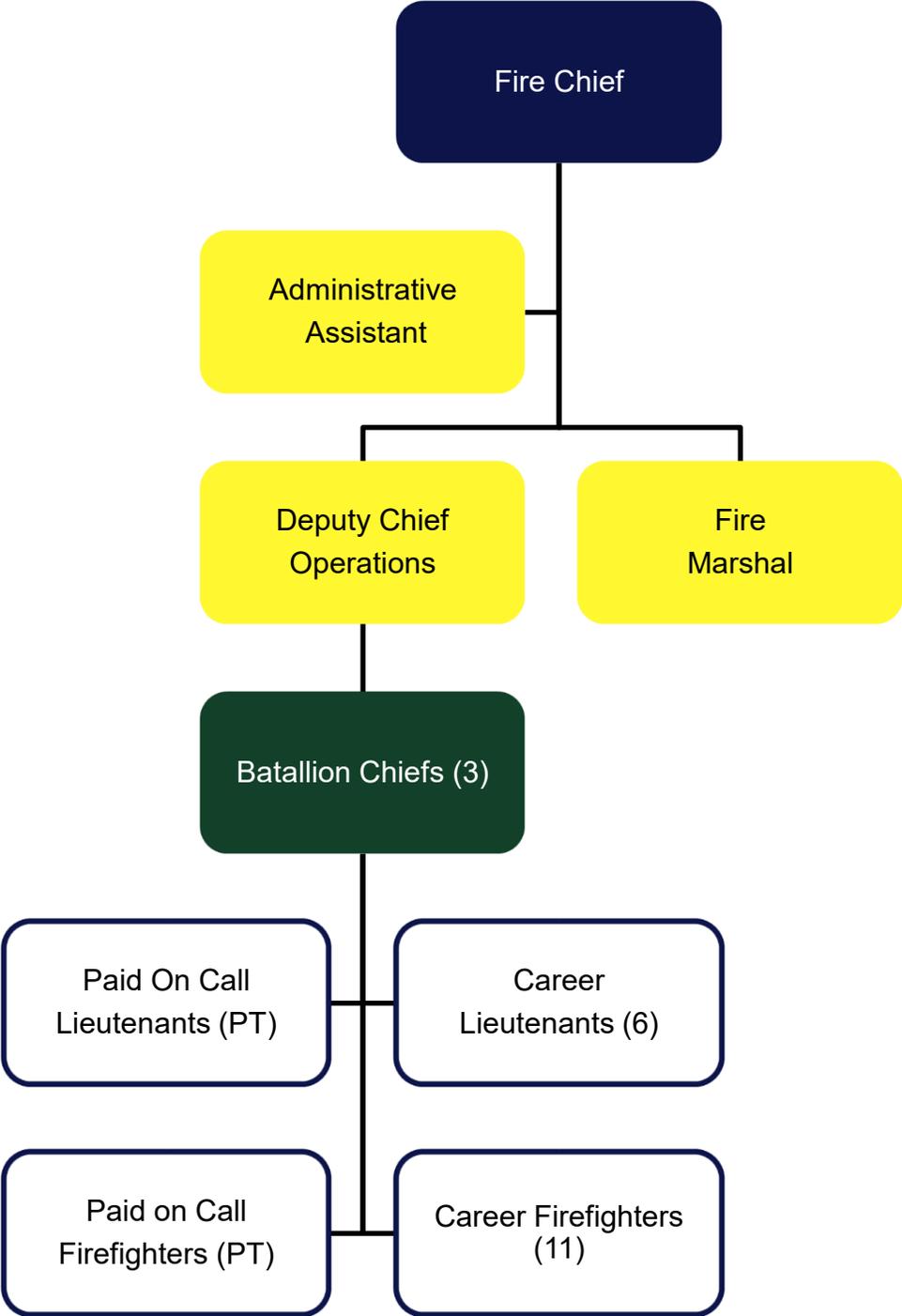
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 70 - Police

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
550	Collection Service	-	-	-	-	200	200
562	Telephone	912	912	1,000	1,000	1,000	1,000
599	Other Contractual Services	9,375	9,450	7,000	7,000	7,000	7,000
Total Contractual Services		<u>10,287</u>	<u>10,362</u>	<u>8,000</u>	<u>8,000</u>	<u>8,200</u>	<u>8,200</u>
624	Operating Supplies	676	453	900	1,300	900	900
631	Clothing	869	510	800	800	800	800
Total Commodities		<u>1,546</u>	<u>964</u>	<u>1,700</u>	<u>2,100</u>	<u>1,700</u>	<u>1,700</u>
Total Community Service		<u>96,204</u>	<u>97,440</u>	<u>108,079</u>	<u>100,144</u>	<u>102,623</u>	<u>106,367</u>
Total Police		<u>\$ 7,131,248</u>	<u>\$ 7,279,046</u>	<u>\$ 7,828,103</u>	<u>\$ 7,697,753</u>	<u>\$ 7,964,522</u>	<u>\$ 7,970,566</u>

FIRE



FIRE

DEPARTMENT DESCRIPTION

The Geneva Fire Department is comprised of three divisions:

- Command – Responsible for the administration, fire inspections, plan reviews, code enforcement, and overall leadership of the department.
- Fire Service – Maintains the operational functions of the department including fire suppression, hazardous material mitigation, advanced life support emergency medical response, basic and advanced rescue, response services to the citizens, employers, and visitors of Geneva.
- Geneva Emergency Management Agency – Provides community wide emergency management support. This includes severe weather spotting, traffic management, festival crowd control disaster recovery and other emergency-related tasks.

MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire and non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

FY 2021 GOALS

Goal # 1 Research, investigate and justify an updated training deployment and tracking application.

Funding: General Operating, Staff time
Completion Date: 10/31/2020
CFAI Accreditation Criterion: 8B, 8C
Strategic Plan: EMS-IV

FIRE

Goal # 2 In preparation of the CFAI 2021 re-accreditation cycle, update the Fire and Emergency Service Self-Assessment Manual (FESSAM) to the 9th Edition, update the 2015 Strategic Plan and update the 2015 Standard of Cover/Community Risk Assessment.

Funding: General Operating, Staff time
Completion Date: 12/31/2020
CFAI Accreditation Criterion: 2D.1, 2D.7
Strategic Plan: EMS-II, EMS-IV

Goal # 3 Utilize existing platform technology to implement improved financial management of the Foreign Fire Insurance Fund.

Funding: General Operating, Staff time
Completion Date: 01/31/2021
CFAI Accreditation Criterion: 4A, 4B
Strategic Plan: EMS-II

Goal # 4 Work with the Finance Division to review and update the intergovernmental agreement with Geneva Township Special Fire District.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
CFAI Accreditation Criterion: 10A
Strategic Plan: EMS-II

Goal # 5 Develop a Paid-On-Call recruitment program to improve the quality and quantity of the pool of annual recruits.

Funding: General Operating, Staff time
Completion Date: 06/30/2020
CFAI Accreditation Criterion: 7B
Strategic Plan: EMS-II

FIRE

Performance Measures	CY 2015	CY 2016	CY 2017	CY 2018	CY 2019
Total Response Time – 1 st Due	6:15	6:49	7:20	7:21	7:21
Call Volume:					
- Fire % of total	2.9	3.5	3.2	2.8	3.2
- EMS % of Total	53.5	56.3	62.1	61.9	61.2
- Other % of Total	43.6	40.2	34.7	35.4	35.6
Structure Fires (Geneva ERF)	4	4	5	4	4
Patient Transports	1,148	1,102	1,033	1,131	1,252
Training Hours	16,689	15,728	13,221	16,685	14,793

FIRE PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Fire Chief	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3	3
Fire Marshal	1	1	1	1	1	1
Fire Lieutenant	6	6	6	6	6	6
Firefighter	10	11	11	11	11	11
<i>Part-Time</i>						
Paid-On-Call Firefighter	50	50	50	50	50	50
Total	73	74	74	74	74	74

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Command							
501	Wages - Regular	\$ 765,011	\$ 789,776	\$ 796,791	\$ 825,352	\$ 813,508	\$ 850,035
521	Group Insurance	181,353	193,071	220,479	231,054	229,184	236,889
522	Medicare	11,721	10,955	11,553	11,415	11,795	12,325
523	Social Security	22,023	10,011	10,981	10,532	11,186	11,431
524	IMRF	17,977	18,442	16,520	17,780	20,566	21,663
Total Personnel Services		998,085	1,022,254	1,056,324	1,096,133	1,086,239	1,132,343
531	Maintenance Service	5,064	7,739	5,210	5,210	5,210	5,210
544	Medical Service	218	1,138	1,320	1,465	1,465	1,465
559	Other Professional Services	306	448	265	265	215	215
561	Postage	238	473	300	300	300	300
562	Telephone	9,463	10,434	10,320	10,530	10,740	10,740
564	Printing	40	126	350	350	350	350
571	Dues	4,744	4,895	4,940	4,940	4,950	4,950
572	Travel	730	417	1,000	1,000	1,000	7,000
573	Training	388	3,599	500	500	500	500
595	Rentals	2,132	2,038	2,180	1,920	1,940	1,940
597	Tri-City Ambulance/Tri-Com	347,363	228,737	237,230	239,965	248,645	248,645
Total Contractual Services		370,686	260,043	263,615	266,445	275,315	281,315
601	Maintenance Supplies	42	1,491	500	500	500	500
621	Office Supplies	1,451	1,481	1,500	1,500	1,500	1,500
622	Office Equipment	1,299	3,816	300	300	300	300
624	Operating Supplies	152	69	1,000	1,000	500	500
631	Clothing	2,337	1,986	2,100	2,100	2,100	2,100
632	Per Copy Charges	604	700	1,500	1,500	750	750
Total Commodities		5,885	9,543	6,900	6,900	5,650	5,650
917	Employee Awards	1,176	1,216	1,200	1,200	1,200	1,200
Total Other Expenditures		1,176	1,216	1,200	1,200	1,200	1,200
Total Command		1,375,833	1,293,056	1,328,039	1,370,678	1,368,404	1,420,508
Fire Services							
501	Wages - Regular	1,387,711	1,430,564	1,551,407	1,542,695	1,623,387	1,748,913
503	Overtime	200,381	269,718	202,300	215,235	205,540	202,300
506	Wages - Meetings	4,210	4,641	9,640	4,570	9,720	9,720
513	POC Holiday	5,577	5,502	12,950	5,505	13,080	13,080
514	Overnight Duty	375,534	333,409	410,080	316,850	416,800	416,800
515	Still Alarms	37,322	35,375	36,000	39,182	36,000	36,000
516	Training	3,553	16,292	14,280	9,620	14,400	14,400
521	Group Insurance	432,113	427,891	521,935	526,560	544,677	570,322
522	Medicare	29,715	29,542	32,430	29,855	33,625	35,398
523	Social Security	26,749	24,384	12,657	23,282	12,425	12,779
525	Police/Fire Pension	518,475	569,824	805,975	805,975	805,975	805,975
Total Personnel Services		3,021,341	3,147,142	3,609,654	3,519,329	3,715,629	3,865,687
531	Maintenance Service	-	7,000	6,500	6,500	6,500	6,500
544	Medical Service	7,355	15,917	14,670	14,670	16,185	16,185
572	Travel	652	704	1,000	1,000	1,000	1,000
573	Training	14,317	12,436	17,000	17,000	17,000	17,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Total Contractual Services		22,324	36,056	39,170	39,170	40,685	40,685
601	Maintenance Supplies	-	9,880	5,000	5,000	5,000	5,000
624	Operating Supplies	21,050	17,202	23,050	23,050	21,255	21,255
625	Small Tools	-	699	500	500	5,000	5,000
627	Motor Fuel & Lubricants	-	17,239	20,805	20,805	21,010	21,010
631	Clothing	36,364	34,775	24,000	24,000	24,000	24,000
641	Books	755	410	500	500	500	500
Total Commodities		58,170	80,205	73,855	73,855	76,765	76,765
Total Fire Services		3,101,835	3,263,404	3,722,679	3,632,354	3,833,079	3,983,137
Facility Maintenance							
531	Maintenance Service	36,302	24,292	18,405	28,550	20,070	18,215
581	Utilities	-	813	660	660	660	660
595	Rentals	465	505	950	950	950	950
599	Other Contractual Services	742	758	1,000	1,000	1,000	1,000
Total Contractual Services		37,509	26,369	21,015	31,160	22,680	20,825
601	Maintenance Supplies	8,040	7,544	6,800	6,835	6,800	6,800
624	Operating Supplies	1,043	504	1,450	1,450	1,450	1,450
626	Janitorial Supplies	3,261	3,035	3,500	3,500	3,500	3,500
627	Motor Fuel & Lubricants	13,920	-	-	-	-	-
Total Commodities		26,265	11,083	11,750	11,785	11,750	11,750
Total Facility Maintenance		63,773	37,452	32,765	42,945	34,430	32,575
GEMA							
531	Maintenance Service	4,125	4,143	5,145	5,145	5,245	5,245
559	Other Professional Services	4,027	4,028	16,000	16,000	16,000	16,000
562	Telephone	5,750	6,195	6,660	6,920	7,080	7,080
573	Training	-	170	1,000	1,000	1,000	1,000
Total Contractual Services		13,902	14,536	28,805	29,065	29,325	29,325
622	Office Equipment	-	123	-	40	-	-
624	Operating Supplies	610	442	750	710	500	500
627	Motor Fuel & Lubricants	65	219	305	305	310	310
631	Clothing	-	-	1,055	1,055	785	785
Total Commodities		674	783	2,110	2,110	1,595	1,595
Total GEMA		14,577	15,319	30,915	31,175	30,920	30,920
Total Fire		\$ 4,556,018	\$ 4,609,231	\$ 5,114,398	\$ 5,077,152	\$ 5,266,833	\$ 5,467,140

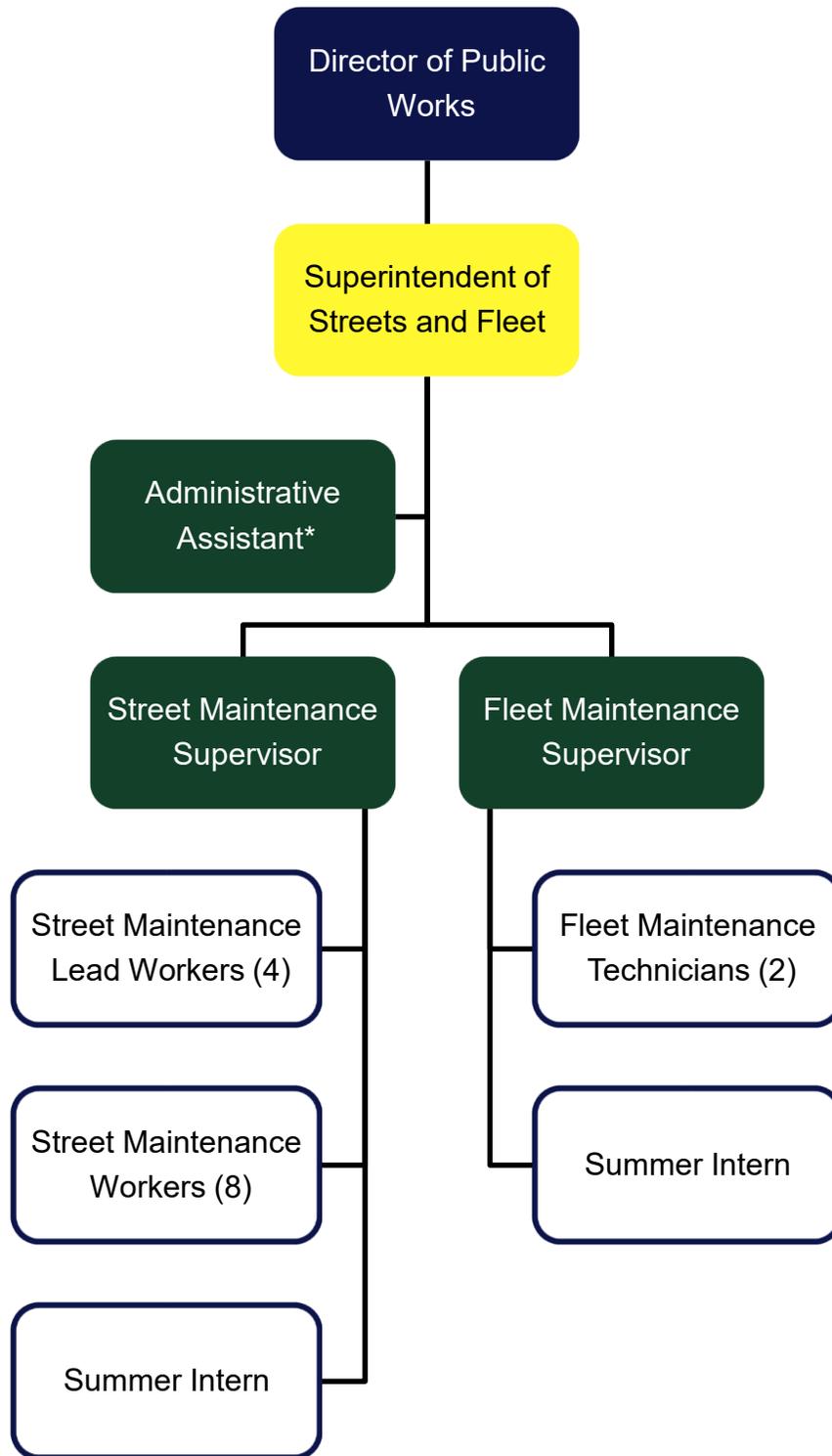
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
General Maintenance							
501	Wages - Regular	\$ 892,721	\$ 915,049	\$ 931,679	\$ 934,227	\$ 951,575	\$ 974,337
502	Wages - Part-Time/Seasonal	-	3,420	5,760	7,800	6,000	5,760
503	Overtime	70,984	78,764	80,580	74,875	82,200	82,200
504	Stand-By	84,103	75,044	73,200	78,680	74,400	74,400
521	Group Insurance	268,912	273,223	348,243	336,351	343,188	360,291
522	Medicare	15,837	14,896	15,821	13,110	16,154	16,401
523	Social Security	67,718	63,648	67,540	56,055	68,898	69,943
524	IMRF	118,873	112,762	103,120	93,242	126,330	130,585
Total Personnel Services		1,519,150	1,536,806	1,625,943	1,594,340	1,668,745	1,713,917
531	Maintenance Service	63,844	64,037	73,245	77,280	79,945	81,560
544	Medical Service	977	1,095	1,330	1,330	1,330	1,330
546	Janitorial Service	2,577	2,401	2,540	2,540	2,540	2,540
559	Other Professional Services	1,288	500	500	-	500	500
561	Postage	-	12	250	250	250	250
562	Telephone	1,992	2,023	2,400	2,400	2,400	2,400
563	Publishing	503	270	300	300	300	300
564	Printing	113	95	100	100	100	100
571	Dues	776	845	670	670	670	670
572	Travel	1,996	1,345	540	540	540	540
573	Training	3,528	5,162	3,195	3,200	3,200	3,200
581	Utilities	85	76	160	160	160	160
582	Street Lighting	498	538	600	600	600	600
584	Landfill Charges	-	566	2,000	2,000	2,000	2,000
595	Rentals	2,140	1,820	2,070	2,070	2,170	2,170
599	Other Contractual Services	451	126	500	500	500	500
Total Contractual Services		80,769	80,911	90,400	93,940	97,205	98,820
601	Maintenance Supplies	29,311	32,780	31,710	31,610	36,610	36,610
621	Office Supplies	692	816	800	800	800	800
622	Office Equipment	1,468	540	500	250	500	500
623	Office Furniture	766	-	-	-	-	-
624	Operating Supplies	17,900	15,973	23,560	23,560	23,560	23,560
625	Small Tools	2,090	2,789	6,000	6,000	6,000	6,000
626	Janitorial Supplies	104	119	400	400	400	400
627	Motor Fuel & Lubricants	32,259	42,998	43,840	43,840	43,840	43,840
631	Clothing	5,671	7,147	8,800	8,800	8,800	8,800
632	Per Copy Charges	274	326	480	480	480	480
641	Books	-	-	900	-	-	-
662	Film/Video	-	-	-	-	-	-
663	Computer Software	-	12,117	11,200	11,200	11,360	11,360
Total Commodities		90,535	115,605	128,190	126,940	132,350	132,350
910	Capitalized Assets	(589,971)	(585,522)	(550,000)	(550,000)	(550,000)	(550,000)
917	Employee Awards	300	650	500	500	600	600
Total Other Expenditures		(589,671)	(584,872)	(549,500)	(549,500)	(549,400)	(549,400)
Total General Maintenance		1,100,782	1,148,450	1,295,033	1,265,720	1,348,900	1,395,687

PUBLIC WORKS – STREETS & FLEET



*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

PUBLIC WORKS – STREETS & FLEET

DIVISION DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2021 GOALS

Goal # 1 Expand the GIS sign layer to include all signs within the City.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: EMS-IV

Goal # 2 Create general knowledge training booklet for new employees.

Funding: General Operating, Staff Time
Completion Date: 10/30/2020
Strategic Plan: EMS-IV

Goal # 3 Implement the recommendations of the Speed Control Policy Task Force by evaluating, replacing, and adding signage in park and school zones.

Funding: General Operating, Staff time
Completion Date: 08/15/2020
Strategic Plan: ES-I, EMS-IV

PUBLIC WORKS – STREETS & FLEET

Goal # 4 Improve customer service by streamlining and creating forms used by residents, businesses, developers, and contractors in an effort to reduce or eliminate miscommunication and simplify requests.

Funding: General Operating, Staff time

Completion Date: 01/01/2021

Strategic Plan: SG-I, EMS-I

Goal # 5 Develop strategies to implement the findings of the Citywide Watershed Study.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-II, EMS-III, ES-IV

Goal # 6 Continue to expand the anti-icing program to include all City roads and begin pilot study using additives for enhanced performance at lower temperatures.

Funding: General Operating Snow Removal, Capital Equipment

Completion Date: 03/01/2021

Strategic Plan: ES-III

Goal # 7 Update the Public Works Department Safety Manual in conjunction with the Public Works Safety Committee and Administrative Services Department.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

Goal # 8 Evaluate the results of the facilities assessment study and provide recommendations and direction to address critical issues based upon the completed report.

Funding: General Operating, General Capital Projects \$500,000.

Completion Date: 04/30/2021

Strategic Plan: EMS-II

Goal # 9 Create efficiencies by updating and replacing multiple diagnostic tools to one diagnostic tool for all fleet vehicles including equipment.

Funding: General, Electric, and Water/Wastewater Operating, Staff time

Completion Date: 07/30/2020

Strategic Plan: EMS-II

PUBLIC WORKS – STREETS & FLEET

Goal # 10 Create efficiencies by use of a fleet intern to do various routine tasks to include small engine repair, parts runs, vehicle drop offs and maintain shop tools and equipment.

Funding: General, Electric, Water/Wastewater Operating, Staff time

Completion Date: 08/31/2020

Strategic Plan: EMS-IV

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 TARGET
Number of Trees Removed	40	152	165	110
Total Number of Parkway Trees Trimmed	2,514	2,416	2,625	3,300
Number of Parkway Trees Planted	100	60	60	70
Number of Snow Events	13	17	17	15
Salt Used (Tons)	1,426	2,140	1,800	1,308
Asphalt Patching (Tons)	330	330	225	200
Number of Fleet Repairs Performed	2,825	2,837	1,800	1,258
Number of Burials	49	43	40	40
Number of Plots Sold	40	38	42	45

PUBLIC WORKS – STREETS & FLEET PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Director of Public Works	1	1	1	1	1	1
Superintendent of Streets and Fleet	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Street Maintenance Supervisor	1	1	1	1	1	1
Street Maintenance Lead Worker	4	4	4	4	4	4
Street Maintenance Worker	8	8	8	8	8	8
Fleet Maintenance Supervisor	1	1	1	1	1	1
Fleet Maintenance Technician	2	2	2	2	2	2
<i>Part-Time</i>						
Fleet Summer Intern	-	-	-	-	1	-
Streets Summer Intern	-	-	-	-	1	-
Total	19	19	19	19	21	19

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 91 - Streets

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
General Maintenance							
501	Wages - Regular	\$ 892,721	\$ 915,049	\$ 931,679	\$ 934,227	\$ 951,575	\$ 974,337
502	Wages - Part-Time/Seasonal	-	3,420	5,760	7,800	6,000	5,760
503	Overtime	70,984	78,764	80,580	74,875	82,200	82,200
504	Stand-By	84,103	75,044	73,200	78,680	74,400	74,400
521	Group Insurance	268,912	273,223	348,243	336,351	343,188	360,291
522	Medicare	15,837	14,896	15,821	13,110	16,154	16,401
523	Social Security	67,718	63,648	67,540	56,055	68,898	69,943
524	IMRF	118,873	112,762	103,120	93,242	126,330	130,585
Total Personnel Services		1,519,150	1,536,806	1,625,943	1,594,340	1,668,745	1,713,917
531	Maintenance Service	63,844	64,037	73,245	77,280	79,945	81,560
544	Medical Service	977	1,095	1,330	1,330	1,330	1,330
546	Janitorial Service	2,577	2,401	2,540	2,540	2,540	2,540
559	Other Professional Services	1,288	500	500	-	500	500
561	Postage	-	12	250	250	250	250
562	Telephone	1,992	2,023	2,400	2,400	2,400	2,400
563	Publishing	503	270	300	300	300	300
564	Printing	113	95	100	100	100	100
571	Dues	776	845	670	670	670	670
572	Travel	1,996	1,345	540	540	540	540
573	Training	3,528	5,162	3,195	3,200	3,200	3,200
581	Utilities	85	76	160	160	160	160
582	Street Lighting	498	538	600	600	600	600
584	Landfill Charges	-	566	2,000	2,000	2,000	2,000
595	Rentals	2,140	1,820	2,070	2,070	2,170	2,170
599	Other Contractual Services	451	126	500	500	500	500
Total Contractual Services		80,769	80,911	90,400	93,940	97,205	98,820
601	Maintenance Supplies	29,311	32,780	31,710	31,610	36,610	36,610
621	Office Supplies	692	816	800	800	800	800
622	Office Equipment	1,468	540	500	250	500	500
623	Office Furniture	766	-	-	-	-	-
624	Operating Supplies	17,900	15,973	23,560	23,560	23,560	23,560
625	Small Tools	2,090	2,789	6,000	6,000	6,000	6,000
626	Janitorial Supplies	104	119	400	400	400	400
627	Motor Fuel & Lubricants	32,259	42,998	43,840	43,840	43,840	43,840
631	Clothing	5,671	7,147	8,800	8,800	8,800	8,800
632	Per Copy Charges	274	326	480	480	480	480
641	Books	-	-	900	-	-	-
662	Film/Video	-	-	-	-	-	-
663	Computer Software	-	12,117	11,200	11,200	11,360	11,360
Total Commodities		90,535	115,605	128,190	126,940	132,350	132,350
910	Capitalized Assets	(589,971)	(585,522)	(550,000)	(550,000)	(550,000)	(550,000)
917	Employee Awards	300	650	500	500	600	600
Total Other Expenditures		(589,671)	(584,872)	(549,500)	(549,500)	(549,400)	(549,400)
Total General Maintenance		1,100,782	1,148,450	1,295,033	1,265,720	1,348,900	1,395,687

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 91 - Streets

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Snow Control							
	559 Other Professional Services	2,104	2,008	2,100	2,100	2,100	2,100
	Total Contractual Services	2,104	2,008	2,100	2,100	2,100	2,100
	601 Maintenance Supplies	218,497	227,485	273,000	220,000	240,300	273,000
	624 Operating Supplies	-	335	700	700	700	700
	625 Small Tools	-	-	100	100	100	100
	Total Commodities	218,497	227,820	273,800	220,800	241,100	273,800
	Total Snow & Ice Control	220,601	229,828	275,900	222,900	243,200	275,900
Forestry							
	531 Maintenance Service	539	433	2,000	2,000	2,000	2,000
	559 Other Professional Services	1,705	250	3,000	3,000	3,000	3,000
	564 Printing	-	-	500	500	500	500
	571 Dues & Subscriptions	575	575	600	600	600	600
	587 Mosquito Abatement	59,998	48,294	60,000	60,000	60,000	60,000
	Total Contractual Services	62,817	49,552	66,100	66,100	66,100	66,100
	601 Maintenance Supplies	813	271	1,000	1,000	1,000	1,000
	624 Operating Supplies	-	43	600	600	600	600
	625 Small Tools	1,948	588	4,000	4,000	4,000	4,000
	627 Motor Fuel & Lubricants	155	143	205	205	205	205
	Total Commodities	2,916	1,045	5,805	5,805	5,805	5,805
	Total Forestry	65,732	50,597	71,905	71,905	71,905	71,905
	Total Streets	\$ 1,387,115	\$ 1,428,876	\$ 1,642,838	\$ 1,560,525	\$ 1,664,005	\$ 1,743,492

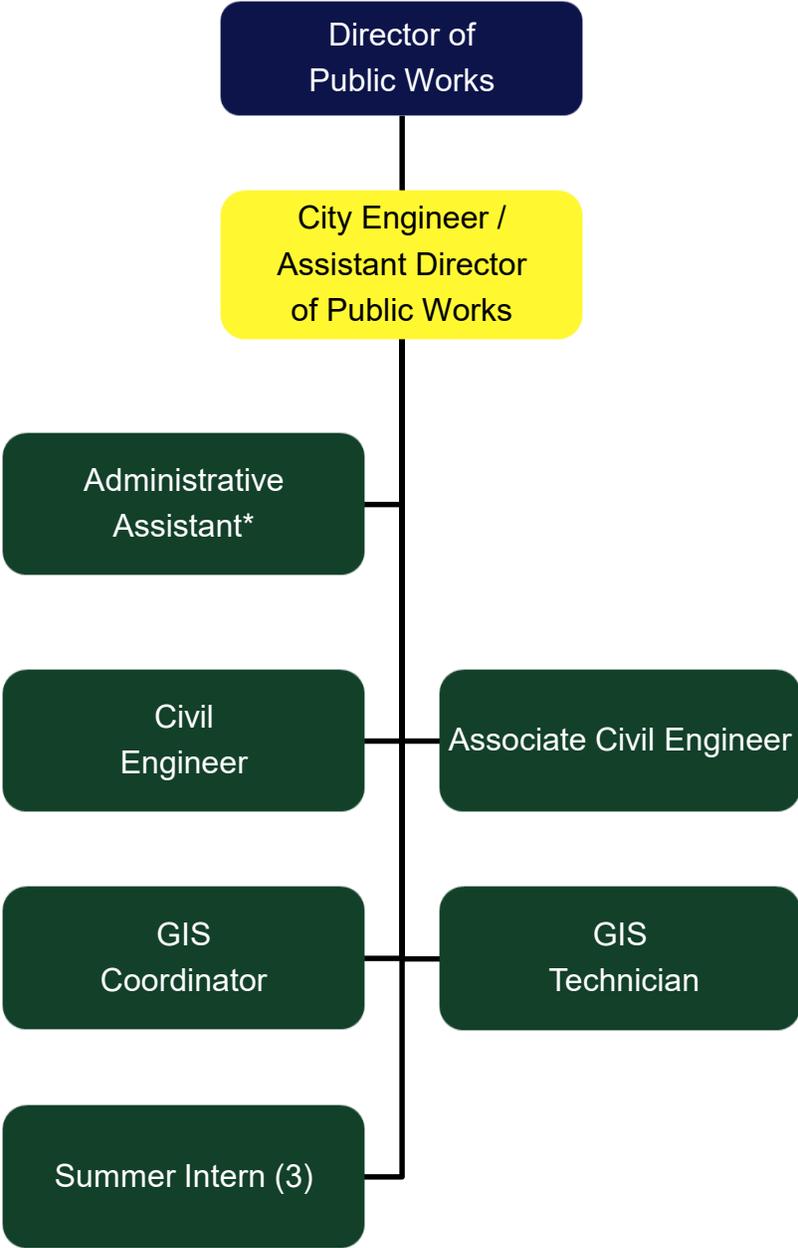
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Fleet Maintenance							
501	Wages - Regular	\$ 102,960	\$ 136,189	\$ 138,203	\$ 124,555	\$ 140,924	\$ 143,623
502	Wages - Part Time	-	-	-	-	7,830	-
503	Overtime	149	397	1,006	145	1,215	1,215
521	Group Insurance	16,943	19,523	23,124	21,160	24,029	24,350
522	Medicare	1,561	1,944	2,020	1,777	2,176	2,101
523	Social Security	6,678	8,311	8,630	7,600	9,297	8,980
524	IMRF	12,464	14,505	13,762	12,362	16,202	17,019
Total Personnel Services		<u>140,755</u>	<u>180,870</u>	<u>186,745</u>	<u>167,599</u>	<u>201,673</u>	<u>197,288</u>
531	Maintenance Service	63,564	41,842	70,000	70,000	70,000	70,000
562	Telephone	511	641	660	660	660	660
563	Publishing	-	30	-	-	-	-
571	Dues	529	166	185	510	510	510
572	Travel	-	15	-	-	-	-
573	Training	1,534	1,658	1,500	1,500	1,500	1,500
595	Rentals	1,060	939	1,000	1,000	1,000	1,000
599	Other Contractual Services	-	-	1,000	1,000	1,000	1,000
Total Contractual Services		<u>67,198</u>	<u>45,292</u>	<u>74,345</u>	<u>74,670</u>	<u>74,670</u>	<u>74,670</u>
601	Maintenance Supplies	62,745	73,941	78,000	78,000	78,000	78,000
622	Office Equipment	-	37	-	-	-	-
624	Operating Supplies	5,731	2,336	10,685	9,185	10,685	10,685
625	Small Tools	5,655	94	3,200	3,200	3,200	3,200
626	Janitorial Supplies	254	29	500	300	500	500
627	Motor Fuel & Lubricants	3,519	5,941	13,120	9,000	12,620	12,620
631	Clothing	1,920	1,464	1,650	1,650	1,650	1,650
663	Computer Software	-	2,681	1,970	-	1,970	1,970
Total Commodities		<u>79,823</u>	<u>86,524</u>	<u>109,125</u>	<u>101,335</u>	<u>108,625</u>	<u>108,625</u>
Total Fleet Maintenance		<u>\$ 287,776</u>	<u>\$ 312,686</u>	<u>\$ 370,215</u>	<u>\$ 343,604</u>	<u>\$ 384,968</u>	<u>\$ 380,583</u>

PUBLIC WORKS - ENGINEERING



*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

PUBLIC WORKS - ENGINEERING

DIVISION DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The GIS division maintains and oversees the City's land-based GIS and provides information systems support and back up. The GIS Division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the internet and intranet, and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2021 GOALS

Goal # 1 Finalize design and initiate construction for the East State Street Corridor including finalization of land acquisition with IDOT, Phase II design, project specifications, and coordination of bidding operations with IDOT to target a 2021 road construction start date.

Funding: General Operating, Staff time

Completion Date: 11/30/2023

Strategic Plan: EMS-II, EV-III, ES-II, ES-III, QL-I

PUBLIC WORKS - ENGINEERING

Goal # 2 Develop plans for the infrastructure necessary for the development of the Southeast Industrial Park.

Funding: General Operating, Staff time

Completion Date: ~ 11/01/2021

Strategic Plan: EV-II, EMS-II

Goal # 3 Assist stormwater consultant with collecting public input, identifying, estimating, prioritizing and resolving drainage issues throughout the City to develop strategies to implement the findings of the Citywide Watershed Study.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-II, EMS-III, ES-IV

Goal # 4 Improve customer service by streamlining and creating forms used by residents, businesses, developers, and contractors in an effort to reduce or eliminate miscommunication and simplify requests.

Funding: General Operating, Staff time

Completion Date: 01/01/2021

Strategic Plan: SG-I, EMS-I

Goal # 5 Review and make recommendations for updates to the Geneva City Code to mirror current engineering practices and standards.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EV-III

Goal # 6 Improve digital mapping applications by updating the asset database, digitizing infrastructure information, providing timely and relevant information to decision makers, stakeholders and the public.

Funding: General Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EV-III, EMS-III, EMS-IV

PUBLIC WORKS - ENGINEERING

Goal # 7 Develop and provide in-house training sessions to City staff to promote the use of the GIS database system.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: EMS-II

Goal # 8 Update the Public Works Department Safety Manual with the assistance and collaboration of the Public Works Safety Committee and Administration Division.

Funding: General Operating, Staff time
Completion Date: 04/30/2021
Strategic Plan: EMS-III

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 TARGET
Sidewalk Replaced/Repaired (Sq. Ft)	25,000	34,300	17,858	15,00
Curb Removed/Replaced (Sq. Ft)	8,900	8,956	6,879	2,000
Pavement Maintenance (Miles)	3.0	2.0	2.0	0.0
Roadway Resurfaced (Miles)	3.5	3.0	6.0	2.0
Number of Drainage & Utility Structures Improved (Each)	75	74	57	50
Sidewalk Repaired/Trip Hazard Removed (Each)	N/A	N/A	475	450

PUBLIC WORKS – ENGINEERING PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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Full-Time

Director of Public Works	1	1	1	1	1	1
City Engineer / Assistant Director of Public Works	1	1	1	1	1	1
Civil Engineer	1	1	1	1	1	1
Associate Civil Engineer	-	-	-	-	1	1
Engineering Technician	1	1	1	1	-	-
GIS Coordinator	-	1	1	1	1	1
GIS Technician	2	1	1	1	1	1

Part-Time

Engineering Summer Intern	1	1	1	1	2	2
GIS Summer Intern	1	1	1	1	1	1

Total	8	8	8	8	9	9
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CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Engineering							
501	Wages - Regular	\$ 169,035	\$ 174,038	\$ 176,990	\$ 185,215	\$ 178,264	\$ 151,602
502	Wages - Part-time/Seasonal	-	344	816	1,212	875	480
503	Overtime	45	123	-	200	-	-
504	Stand-by	4	343	-	-	-	-
521	Group Insurance	32,671	32,582	37,176	32,283	37,460	29,019
522	Medicare	2,680	2,433	2,579	2,620	2,599	2,199
523	Social Security	11,457	10,358	10,910	11,200	10,933	9,228
524	IMRF	19,140	19,054	16,483	18,357	20,334	17,821
Total Personnel Services		235,032	239,275	244,954	251,087	250,465	210,349
531	Maintenance Service	970	1,029	995	920	920	920
542	Engineering Service	28,182	25,048	40,000	20,000	20,000	20,000
544	Medical Service	-	510	90	150	90	90
546	Janitorial Service	2,577	2,401	2,520	2,520	2,520	2,520
559	Other Professional Services	-	55	50	50	50	50
561	Postage	650	697	480	505	505	505
562	Telephone	5,101	5,062	4,800	4,800	4,800	4,800
563	Publishing	876	698	500	500	500	500
564	Printing	55	60	100	500	500	500
566	Recording Fees	327	220	350	350	350	350
571	Dues	177	103	590	590	590	590
572	Travel	417	1,023	1,540	1,080	1,080	1,080
573	Training	2,084	2,012	2,840	3,300	3,300	3,300
595	Rentals	638	566	655	655	655	655
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		42,054	39,485	55,510	35,920	35,860	35,860
601	Maintenance Supplies	18	15	100	100	100	100
621	Office Supplies	684	719	1,000	1,000	1,000	1,000
622	Office Equipment	598	803	1,000	1,000	1,000	1,000
624	Operating Supplies	270	197	950	950	950	950
626	Janitorial Supplies	90	30	150	50	50	50
627	Motor Fuel & Lubricants	997	1,320	2,040	2,040	2,040	2,040
631	Clothing	1,127	1,067	1,320	1,350	1,350	1,350
632	Per Copy Charge	274	281	360	360	360	360
641	Books	-	-	-	-	-	-
Total Commodities		4,058	4,431	6,920	6,850	6,850	6,850
917	Employee Awards	-	50	600	600	200	50
Total Other Expenditures		-	50	600	600	200	50
Total Engineering		281,145	283,241	307,984	294,457	293,375	253,109
GIS							
501	Wages - Regular	11,921	8,986	13,057	7,290	7,394	7,679
521	Group Insurance	3,298	1,667	1,597	1,673	1,662	1,635
522	Medicare	177	125	189	101	107	111
523	Social Security	758	535	810	433	458	476
524	IMRF	1,497	1,053	1,241	725	843	902

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2021 & 2022

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Total Personnel Services		17,651	12,366	16,894	10,222	10,464	10,803
531	Maintenance Service	(794)	-	-	-	-	-
572	Travel	-	-	150	150	150	150
Total Contractual Services		(794)	-	150	150	150	150
601	Maintenance Supplies	-	-	75	75	75	75
621	Office Supplies	-	-	80	80	80	80
624	Operating Supplies	-	-	60	60	60	60
625	Small Tools	-	-	50	50	50	50
663	Computer Software	-	-	-	-	-	-
Total Commodities		-	-	265	265	265	265
Total GIS		16,857	12,366	17,309	10,637	10,879	11,218
Storm Drainage							
501	Wages - Regular	25,692	26,523	27,920	28,210	28,461	29,268
503	Overtime	81	5	-	80	-	-
504	Stand-By	51	-	-	-	-	-
521	Group Insurance	8,022	8,113	8,788	9,235	8,901	9,105
522	Medicare	376	366	404	388	413	424
523	Social Security	1,606	1,566	1,733	1,661	1,765	1,814
524	IMRF	2,920	2,869	2,655	2,800	3,245	3,441
Total Personnel Services		38,747	39,442	41,500	42,374	42,785	44,052
599	Other Contractual Services	331	3,336	2,500	4,231	5,000	5,000
Total Contractual Services		331	3,336	2,500	4,231	5,000	5,000
601	Maintenance Supplies	10,981	8,524	11,000	9,265	11,000	11,000
624	Operating Supplies	2,373	2,500	2,500	2,500	2,500	2,500
Total Commodities		13,354	11,024	13,500	11,765	13,500	13,500
914	State/Federal Permit Fees	500	500	500	500	500	500
Total Other Expenditures		500	500	500	500	500	500
Total Storm Drainage		52,931	54,302	58,000	58,870	61,785	63,052
Total Engineering & Storm Drainage		\$ 350,933	\$ 349,909	\$ 383,293	\$ 363,964	\$ 366,039	\$ 327,379



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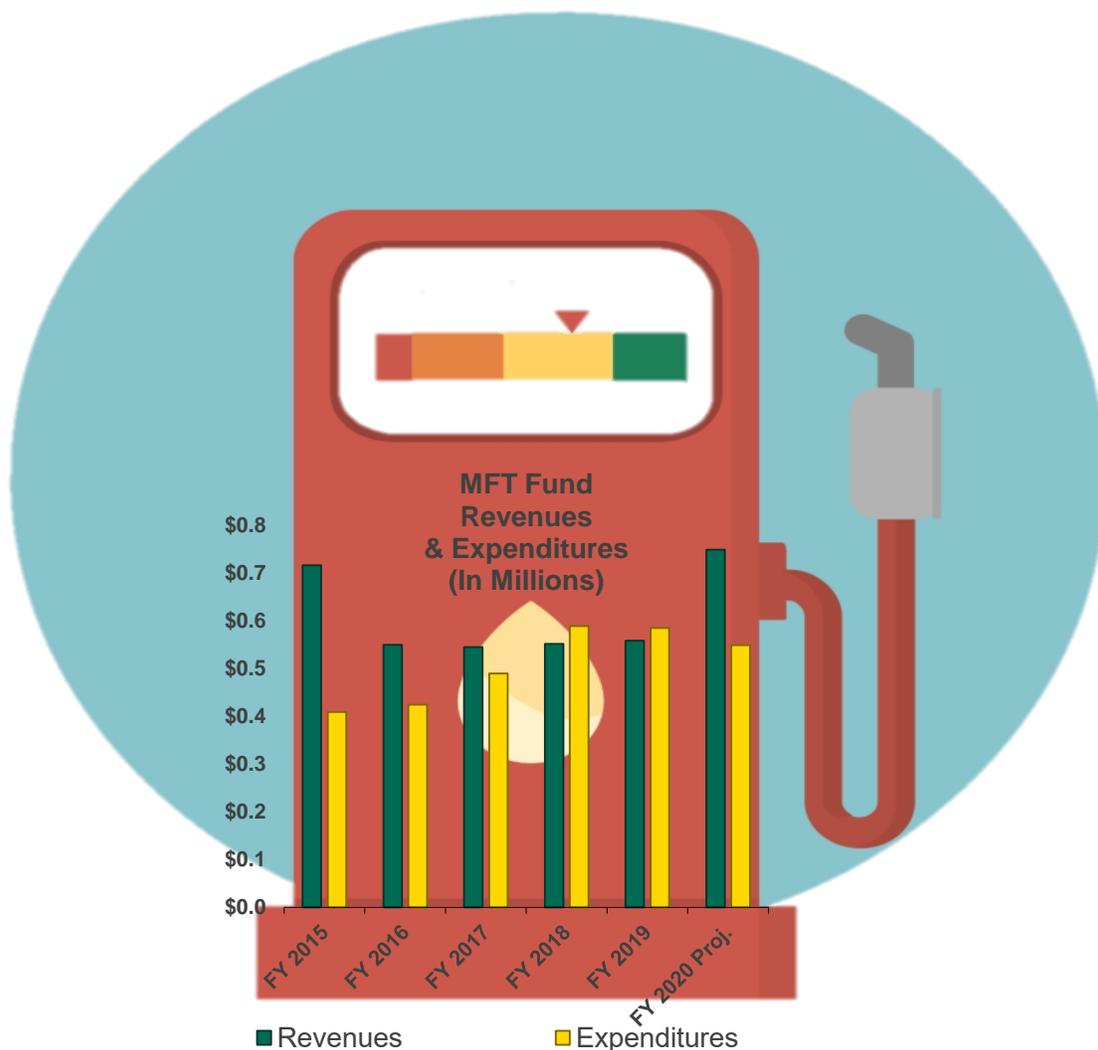


MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures of maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires gasoline taxes be used to maintain streets. Illinois Motor Fuel Tax rate for gasoline, gasoline products, propane and gasohol is \$0.38 per gallon. Special fuels, such as diesel and biodiesel, are currently taxed at \$0.43 per gallon.

Illinois Motor Fuel Tax Rate
\$0.38 per gallon

**FY 2021 Budget
Revenues &
Expenditures:
\$840,000**



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 214 - Motor Fuel Tax Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
445	Motor Fuel Tax	\$ 548,832	\$ 545,642	\$ 553,500	\$ 730,000	\$ 820,000	\$ 820,000
Total Intergovernmental Revenues		<u>548,832</u>	<u>545,642</u>	<u>553,500</u>	<u>730,000</u>	<u>820,000</u>	<u>820,000</u>
481	Interest Income	3,485	13,226	4,300	20,000	20,000	20,000
Total Other Revenues		<u>3,485</u>	<u>13,226</u>	<u>4,300</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Revenues and Other Financing Sources		<u>\$ 552,318</u>	<u>\$ 558,868</u>	<u>\$ 557,800</u>	<u>\$ 750,000</u>	<u>\$ 840,000</u>	<u>\$ 840,000</u>
Expenditures and Other Financing Uses							
920	Reimbursed MFT Expenditures	\$ 589,971	\$ 585,522	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
Total Other Expenditures		<u>589,971</u>	<u>585,522</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>
999	Source of Reserves	-	-	7,800	-	290,000	290,000
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>7,800</u>	<u>-</u>	<u>290,000</u>	<u>290,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 589,971</u>	<u>\$ 585,522</u>	<u>\$ 557,800</u>	<u>\$ 550,000</u>	<u>\$ 840,000</u>	<u>\$ 840,000</u>

CULTURAL ARTS COMMISSION FUND



FY 2021 BUDGET REVENUES & EXPENDITURES: \$42,410

Cultural Arts Fund
Revenues & Expenditures
(In Thousands)

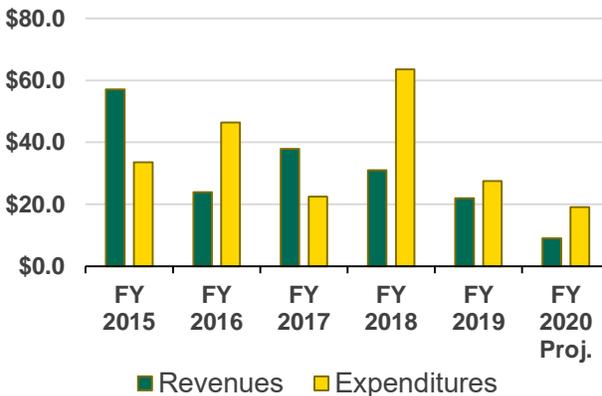


Photo 1: Northside Brass performance for the River Park Summer Concert Series

Photo 2: Stone Soup Shakespeare performs “Twelfth Night” for Shakespeare in the Park Event

Photo 3: ‘A Unique Cycle’ Artist: James Jenkins (2016) for Bike + Rack = Art Program

The Cultural Arts Commission is tasked with creating diverse cultural arts experiences that engage the community by: pursuing the active participation and cooperation of the arts community, government, business, education, and the public; providing resources and opportunities for both the community and art patron; and developing new and exciting cultural initiatives that encourage economic and social growth. This fund accounts for special events including Steeple Walk, Shakespeare in the Park, and River Park Concerts. Resources for the fund include special event fees and donations.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

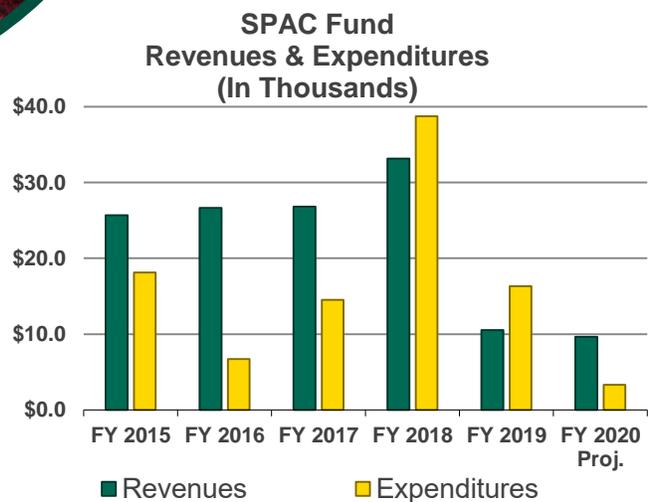
Fund 216 - Cultural Arts Commission Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
481	Interest Income	\$ 333	\$ 637	\$ 500	\$ 600	\$ 600	\$ 600
486	Donations	9,390	17,438	11,975	4,300	11,975	11,975
487	Special Event Fees	15,429	3,904	4,950	4,145	4,250	4,250
489	Miscellaneous	5,900	-	300	-	200	200
Total Other Revenue		<u>31,053</u>	<u>21,979</u>	<u>17,725</u>	<u>9,045</u>	<u>17,025</u>	<u>17,025</u>
499	Reappropriation	-	-	24,665	-	25,385	21,985
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>24,665</u>	<u>-</u>	<u>25,385</u>	<u>21,985</u>
Total Revenues and Other Financing Sources		<u>\$ 31,053</u>	<u>\$ 21,979</u>	<u>\$ 42,390</u>	<u>\$ 9,045</u>	<u>\$ 42,410</u>	<u>\$ 39,010</u>
Expenditures and Other Financing Uses							
547	Banking Service	\$ 568	\$ 114	\$ 600	\$ 115	\$ 150	\$ 150
551	Advertising	250	250	750	150	350	350
559	Other Professional Services	2,570	826	500	-	200	200
561	Postage	129	162	500	-	400	400
564	Printing	4,555	828	4,610	3,000	3,360	4,610
565	Internet	-	20	-	25	25	25
571	Dues & Subscriptions	159	146	100	100	100	100
572	Travel & Meals	1,414	320	100	50	100	100
573	Training & Professional Development	2,450	-	100	-	250	100
595	Rentals	4,526	2,926	4,800	1,550	2,095	2,095
598	Program Support	40,000	2,000	2,000	-	2,000	2,000
599	Other Contractual Services	5,737	19,602	26,650	13,750	27,900	27,900
Total Contractual Services		<u>62,358</u>	<u>27,195</u>	<u>40,710</u>	<u>18,740</u>	<u>36,930</u>	<u>38,030</u>
621	Office Supplies	208	71	200	75	200	200
624	Operating Supplies	438	12	930	50	430	430
632	Copy Charges	2	4	100	25	100	100
Total Commodities		<u>648</u>	<u>87</u>	<u>1,230</u>	<u>150</u>	<u>730</u>	<u>730</u>
913	Community Relations	609	280	450	250	4,750	250
Total Other Expenditures		<u>609</u>	<u>280</u>	<u>450</u>	<u>250</u>	<u>4,750</u>	<u>250</u>
Total Expenditures and Other Financing Uses		<u>\$ 63,614</u>	<u>\$ 27,562</u>	<u>\$ 42,390</u>	<u>\$ 19,140</u>	<u>\$ 42,410</u>	<u>\$ 39,010</u>

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND



**FY 2021 Budget
Revenues &
Expenditures:
\$15,330**



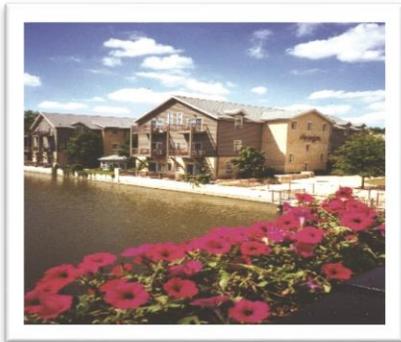
The Strategic Plan Advisory Committee preserves the life of the Strategic Plan document by prioritizing strategic communal goals, conveying them to City staff and elected officials, and where possible, assist in their implementation. Several sub-committees help to further the goals of SPAC, these include the Natural Resources Committee, International Cultural Exchange Committee, and Student Government. This fund accounts for activities related to SPAC. Resources include an annual fundraising event, donations, and a transfer from the General Fund.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 217 - SPAC Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
469	Sale of Materials	\$ 1,240	\$ 825	\$ 1,820	\$ 900	\$ 1,820	\$ 1,820
Total Service Charges		<u>1,240</u>	<u>825</u>	<u>1,820</u>	<u>900</u>	<u>1,820</u>	<u>1,820</u>
481	Interest Income	55	302	100	400	350	350
486	Donations	21,041	1,115	6,500	100	6,500	6,500
487	Special Event Fees	7,070	3,643	1,500	3,750	1,500	1,500
489	Miscellaneous Income	260	1,150	100	1,000	100	100
Total Other Revenues		<u>28,426</u>	<u>6,210</u>	<u>8,200</u>	<u>5,250</u>	<u>8,450</u>	<u>8,450</u>
491	Transfers In - General Fund	3,500	3,500	3,500	3,500	3,500	3,500
499	Reappropriation	-	-	1,510	-	1,560	1,560
Total Other Financing Sources		<u>3,500</u>	<u>3,500</u>	<u>5,010</u>	<u>3,500</u>	<u>5,060</u>	<u>5,060</u>
Total Revenues and Other Financing Sources		<u>\$ 33,166</u>	<u>\$ 10,535</u>	<u>\$ 15,030</u>	<u>\$ 9,650</u>	<u>\$ 15,330</u>	<u>\$ 15,330</u>
Expenditures and Other Financing Uses							
547	Banking Service	\$ 420	\$ 3	\$ 200	\$ -	\$ 200	\$ 200
559	Other Professional Services	1,050	90	-	-	-	-
561	Postage	-	-	145	-	145	145
564	Printing	301	22	-	-	-	-
571	Dues & Subscriptions	100	100	100	100	100	100
572	Travel & Meals	2,115	1,901	1,500	1,800	1,800	1,800
595	Rentals	100	900	-	-	-	-
599	Other Contractual Services	666	-	-	-	-	-
Total Contractual Services		<u>4,752</u>	<u>3,016</u>	<u>1,945</u>	<u>1,900</u>	<u>2,245</u>	<u>2,245</u>
621	Office Supplies	30	24	60	10	60	60
624	Operating Supplies	33,941	13,258	13,000	1,400	13,000	13,000
632	Per Copy Charges	-	19	25	20	25	25
Total Commodities		<u>33,971</u>	<u>13,301</u>	<u>13,085</u>	<u>1,430</u>	<u>13,085</u>	<u>13,085</u>
Total Expenditures and Other Financing Uses		<u>\$ 38,722</u>	<u>\$ 16,317</u>	<u>\$ 15,030</u>	<u>\$ 3,330</u>	<u>\$ 15,330</u>	<u>\$ 15,330</u>

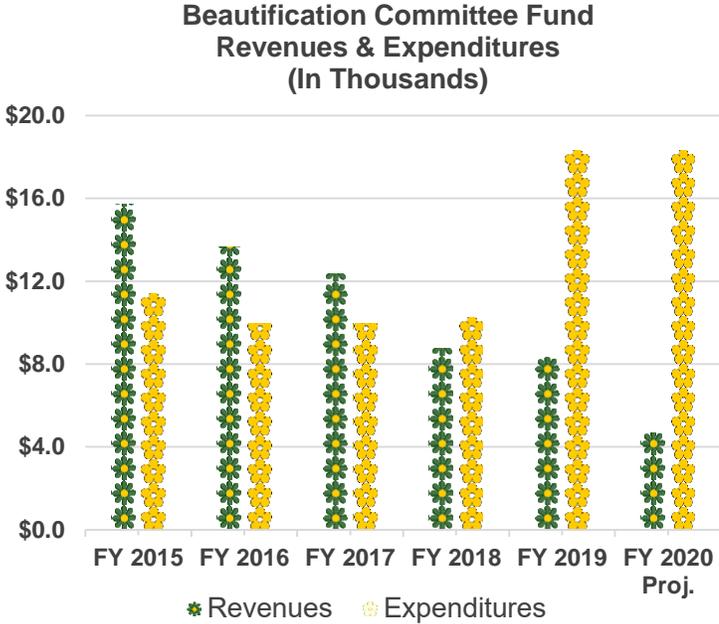
BEAUTIFICATION COMMITTEE FUND



The Beautification Committee consists of families, organizations, businesses, and individual volunteers that adopt and maintain planting beds, containers, and flower boxes within Geneva’s Central Business District. This fund accounts for the purchase and maintenance of flowers and plants. Resources include donations and interest income.

FY 2021 Budget
Revenues &
Expenditures:

\$15,000



Planting Calendar

Date	Descriptions
May 16, 2020	Summer Planting
August 22, 2020	Fall Planting
October 30-31, 2020	Winter Clean Out
April 2021	Spring Planting

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

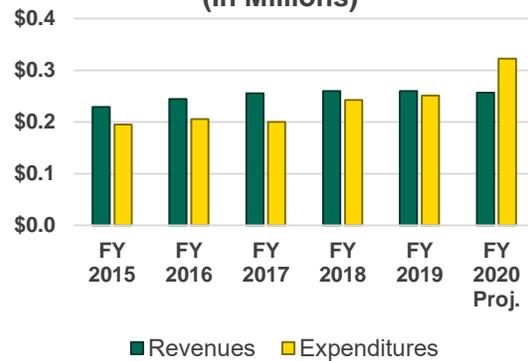
Fund 218 - Beautification Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
481	Interest Income	\$ 278	\$ 531	\$ 500	\$ 500	\$ 500	\$ 500
486	Donations	8,495	7,780	3,600	4,190	3,100	3,100
Total Other Revenues		<u>8,773</u>	<u>8,311</u>	<u>4,100</u>	<u>4,690</u>	<u>3,600</u>	<u>3,600</u>
491	Transfers In - General Fund	-	-	-	-	-	-
499	Reappropriation	-	-	11,550	-	11,400	11,350
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>11,550</u>	<u>-</u>	<u>11,400</u>	<u>11,350</u>
Total Revenues and Other Financing Sources		<u>\$ 8,773</u>	<u>\$ 8,311</u>	<u>\$ 15,650</u>	<u>\$ 4,690</u>	<u>\$ 15,000</u>	<u>\$ 14,950</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 46	\$ -	\$ -	\$ 2,000	\$ 2,050	\$ 2,000
547	Banking Services	38	20	50	20	50	50
561	Postage	59	66	100	100	100	100
564	Printing	88	397	600	500	500	500
599	Other Contractual Services	-	4,607	2,000	-	-	-
Total Contractual Services		<u>230</u>	<u>5,090</u>	<u>2,750</u>	<u>2,620</u>	<u>2,700</u>	<u>2,650</u>
624	Operating Supplies	10,008	13,229	12,900	12,900	12,300	12,300
Total Commodities		<u>10,008</u>	<u>13,229</u>	<u>12,900</u>	<u>12,900</u>	<u>12,300</u>	<u>12,300</u>
Total Expenditures and Other Financing Uses		<u>\$ 10,239</u>	<u>\$ 18,319</u>	<u>\$ 15,650</u>	<u>\$ 15,520</u>	<u>\$ 15,000</u>	<u>\$ 14,950</u>

TOURISM FUND

The City of Geneva is home to many events sponsored by various organizations, including Swedish Days Festival, Geneva Arts Fair, Geneva Concours d'Elegance, and Festival of the Vine that help make Geneva a tourist destination. The Tourism Fund accounts for marketing of the City and provides support to the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts of 5.0% total fee charged for overnight stays.

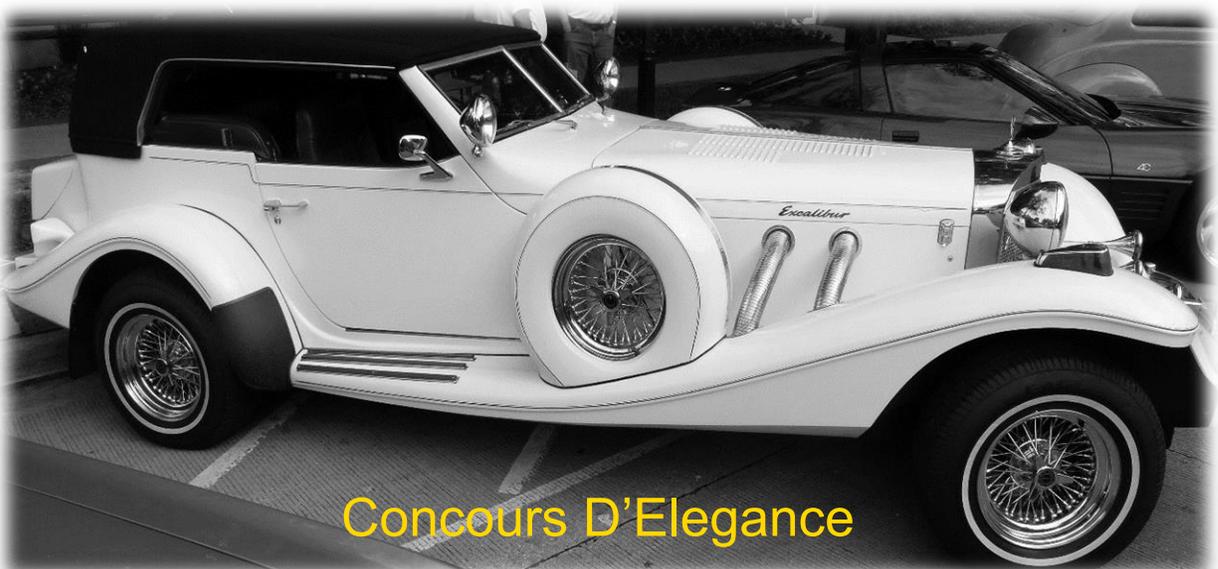
**Tourism Fund
Revenues & Expenditures
(In Millions)**



**FY 2021 Budget
Revenues &
Expenditures:
\$395,115**

2020

- ✓ Swedish Days – June 23-28
- ✓ Geneva Arts Fair – July 25-26
- ✓ Concours D'Elegance – Aug 23
- ✓ Fest. Of the Vine – Sept 11-13
- ✓ Christmas Walk – Dec 4
- ✓ Holiday House Tour – Dec 4-5



Concours D'Elegance

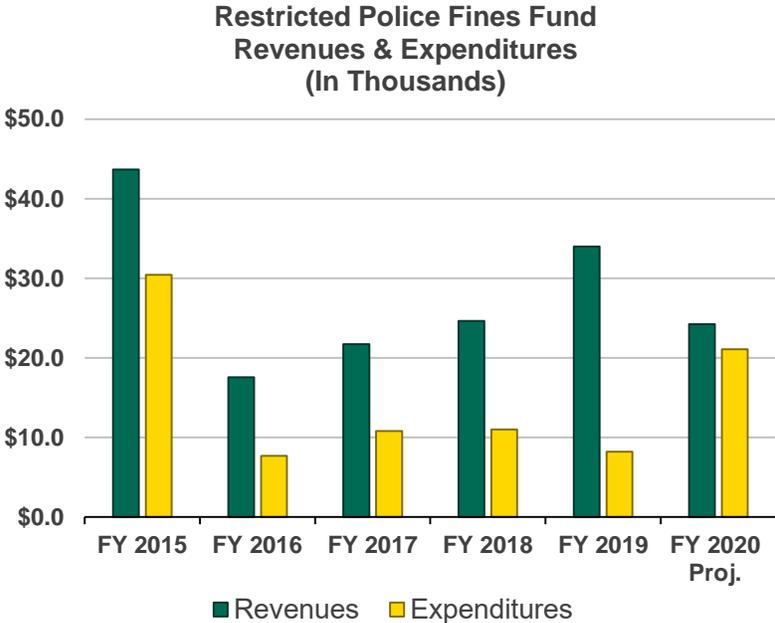
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 219 - Tourism Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
414	Hotel/Motel Tax	\$ 258,139	\$ 257,496	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000
Total Taxes		258,139	257,496	255,000	255,000	255,000	255,000
455	Penalties	816	-	-	-	-	-
Total Fines & Forfeits		816	-	-	-	-	-
481	Interest Income	702	2,183	1,900	1,500	1,500	1,500
485	Reimbursed Expenditures	-	-	-	-	-	-
489	Miscellaneous	-	-	-	-	25,000	-
Total Other Revenues		702	2,183	1,900	1,500	26,500	1,500
499	Reappropriation	-	-	116,835	-	113,615	65,260
Total Other Financing Sources		-	-	116,835	-	113,615	65,260
Total Revenues and Other Financing Sources		<u>\$ 259,657</u>	<u>\$ 259,679</u>	<u>\$ 373,735</u>	<u>\$ 256,500</u>	<u>\$ 395,115</u>	<u>\$ 321,760</u>
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 24,039	\$ 26,518	\$ 33,332	\$ 29,330	\$ 30,879	\$ 31,992
502	Wages - Part-Time/Seasonal	19,992	23,128	26,000	8,280	24,044	25,495
521	Group Insurance	4,832	5,562	8,304	9,780	8,862	9,111
522	Medicare	611	697	860	525	796	834
523	Social Security	2,614	2,979	3,647	2,245	3,333	3,499
524	IMRF	2,612	2,837	3,166	3,035	3,520	3,761
528	Unemployment Compensation	-	699	-	-	-	-
Total Personnel Services		54,701	62,420	75,309	53,195	71,434	74,692
551	Advertising	-	-	-	-	-	-
552	Data Programming Services	-	-	-	-	-	-
559	Other Professional Services	-	-	20,001	-	40,001	5,003
561	Postage	-	-	100	-	100	100
564	Printing	5,906	434	2,400	2,400	2,400	2,400
571	Dues & Subscriptions	4,119	207	450	150	150	150
572	Travel & Meals	32	185	500	250	250	250
573	Training & Professional Development	-	-	500	200	200	200
575	Publications	-	-	150	150	150	150
598	Program Support	175,071	185,688	183,275	185,350	186,150	186,150
599	Other Contractual Services	2,065	2,080	3,065	5,515	22,865	22,865
Total Contractual Services		187,193	188,595	210,441	194,015	252,266	217,268
621	Office Supplies	-	56	150	150	150	150
624	Operating Supplies	-	-	50	-	50	-
632	Per Copy Charges	1	-	100	100	150	150
663	Computer Software	-	-	175	-	-	-
Total Commodities		1	56	475	250	350	300
815	Improvement Other than Buildings	-	-	87,510	75,000	71,065	29,500
Total Capital Outlay		-	-	87,510	75,000	71,065	29,500
Total Expenditures and Other Financing Uses		<u>\$ 241,895</u>	<u>\$ 251,071</u>	<u>\$ 373,735</u>	<u>\$ 322,460</u>	<u>\$ 395,115</u>	<u>\$ 321,760</u>

RESTRICTED POLICE FINES FUND

Restricted Police Fines, as set forth by Illinois State Statute 625 ILCS 5/11-501.01(f), are to be used for the enforcement and prevention of driving while under the influence of alcohol or drugs. This fund accounts for maintenance, training, and equipment purchases for the Police Department. The source of funds are DUI fines, drug forfeitures, court supervision fees, and the City’s portion of sales tax from cannabis sales.



**FY 2021
Budget
Revenues &
Expenditures:
\$29,720**

2019 MONTH	Cannabis Control Act	Controlled Substance Act	Hypodermic Syringes and Needles Act	Drug Paraphernalia Act
Jan.	0	1	0	0
Feb.	1	1	0	6
March	2	0	0	3
April	0	3	0	2
May	2	1	0	3
June	0	2	0	0
July	0	1	0	1
Aug.	0	1	0	1
Sept.	0	0	0	4
Oct.	0	1	0	4
Nov.	0	1	0	1
Dec.	1	1	0	0
Total	44	13	0	25

Above are Drug Crime Arrests reported to the State of Illinois for calendar year 2019. Numbers represent the arrest made in the City of Geneva for violations of the Acts indicated.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 235 - Restricted Police Fines Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
440	Sales Tax	\$ -	\$ -	\$ -	\$ 250	\$ 1,000	\$ 1,000
		-	-	-	250	1,000	1,000
Total Intergovernmental Revenues							
457	Restricted Police Fines	24,644	34,001	22,750	24,000	22,000	22,000
Total Fines & Forfeits		24,644	34,001	22,750	24,000	22,000	22,000
499	Reappropriation	-	-	6,905	-	6,720	6,655
Total Other Financing Sources		-	-	6,905	-	6,720	6,655
Total Revenues and Other Financing Sources		\$ 24,644	\$ 34,001	\$ 29,655	\$ 24,250	\$ 29,720	\$ 29,655
Expenditures and Other Financing Uses							
503	Overtime	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
521	Group Insurance	-	-	54	-	83	54
522	Medicare	-	-	-	-	36	-
Total Personnel Services		-	-	2,554	-	2,619	2,554
531	Maintenance Service	5,575	5,992	11,101	11,100	11,101	11,101
573	Training & Professional Development	-	-	1,000	1,000	1,000	1,000
Total Contractual Services		5,575	5,992	12,101	12,100	12,101	12,101
601	Maintenance Supplies	2,619	2,229	7,000	7,000	7,000	7,000
624	Operating Supplies	2,139	-	6,000	2,000	6,000	6,000
631	Clothing Allowance	658	-	2,000	-	2,000	2,000
Total Commodities		5,416	2,229	15,000	9,000	15,000	15,000
Total Expenditures and Other Financing Uses		\$ 10,990	\$ 8,221	\$ 29,655	\$ 21,100	\$ 29,720	\$ 29,655

PUBLIC, EDUCATION AND GOVERNMENT ACCESS (PEG) TELEVISION FUND

The Communications Act of 1934 established the use of cable channels for public, educational, or governmental use. In addition to broadcasting various City meetings, the Geneva Broadcast Network also includes original programming such as “Business Beat” and “Officially Speaking”. The PEG Fund accounts for the maintenance of television production equipment, computers, office furniture and other capital necessary for broadcasting. The cable television franchise fee from cable TV companies servicing the community and interest income on investments are the main revenue sources for this fund.

FY 2021
Revenues &
Expenditures:
\$39,500



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 240 - PEG Fund

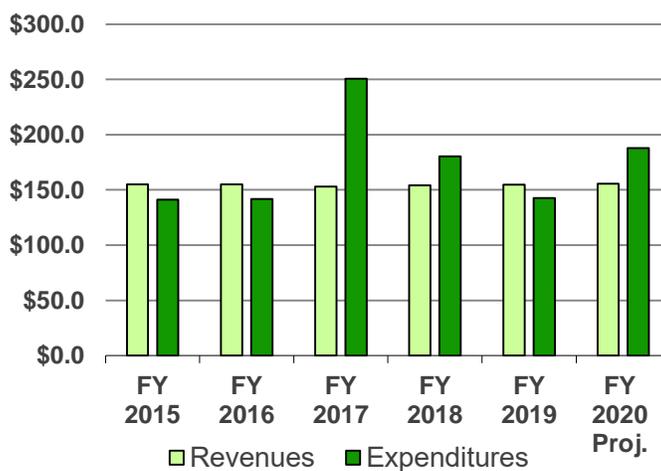
Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
471	General Government Fees	\$ 33,460	\$ 32,569	\$ 33,500	\$ 33,500	\$ 33,500	\$ 33,500
Total Fines & Forfeits		<u>33,460</u>	<u>32,569</u>	<u>33,500</u>	<u>33,500</u>	<u>33,500</u>	<u>33,500</u>
481	Interest Income	591	2,041	1,500	2,300	2,300	2,300
Total Other Revenues		<u>591</u>	<u>2,041</u>	<u>1,500</u>	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>
499	Reappropriation	-	-	-	-	3,700	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,700</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 34,051</u>	<u>\$ 34,611</u>	<u>\$ 35,000</u>	<u>\$ 35,800</u>	<u>\$ 39,500</u>	<u>\$ 35,800</u>
Expenditures and Other Financing Uses							
622	Office Equipment	\$ 414	\$ 232	\$ -	\$ 965	\$ -	\$ -
Total Commodities		<u>414</u>	<u>232</u>	<u>-</u>	<u>965</u>	<u>-</u>	<u>-</u>
810	Buildings & Improvements	10,526	7,456	-	-	-	-
835	Computer Equipment	39,168	29,480	25,000	25,000	39,500	25,000
Total Capital Outlay		<u>49,695</u>	<u>36,936</u>	<u>25,000</u>	<u>25,000</u>	<u>39,500</u>	<u>25,000</u>
999	Source of Reserves	-	-	10,000	-	-	10,800
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,800</u>
Total Expenditures and Other Financing Uses		<u>\$ 50,108</u>	<u>\$ 37,168</u>	<u>\$ 35,000</u>	<u>\$ 25,965</u>	<u>\$ 39,500</u>	<u>\$ 35,800</u>

GENEVA COMMUNITY MENTAL HEALTH FUND

The Geneva Community Mental Health Board is established under Illinois State Statute 405 ILCS 20. The Board grants funding to various non-for-profit organizations that provide services to City of Geneva residents. Resources are provided by property taxes. FY 2021 Budget revenues and expenditures are \$178,600.

Geneva Community Mental Health Board FY 2020 Grant Recipients	
Association of Individual Development	\$ 35,400
Ecker Center for Mental Health	\$ 31,300
TriCity Family Service	\$ 27,500
Lazarus House	\$ 18,300
Renz Addiction and Counseling Center	\$ 11,000
Elderday Center	\$ 10,100
Suicide Prevention Service	\$ 9,300
National Alliance on Mental Illness	\$ 6,300
The Joshua Tree Community	\$ 5,000
DayOne Pact	\$ 3,900
Fox Valley Special Recreation	\$ 3,300

**Mental Health Fund
Revenues & Expenditures
(In Thousands)**



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 242 - Mental Health

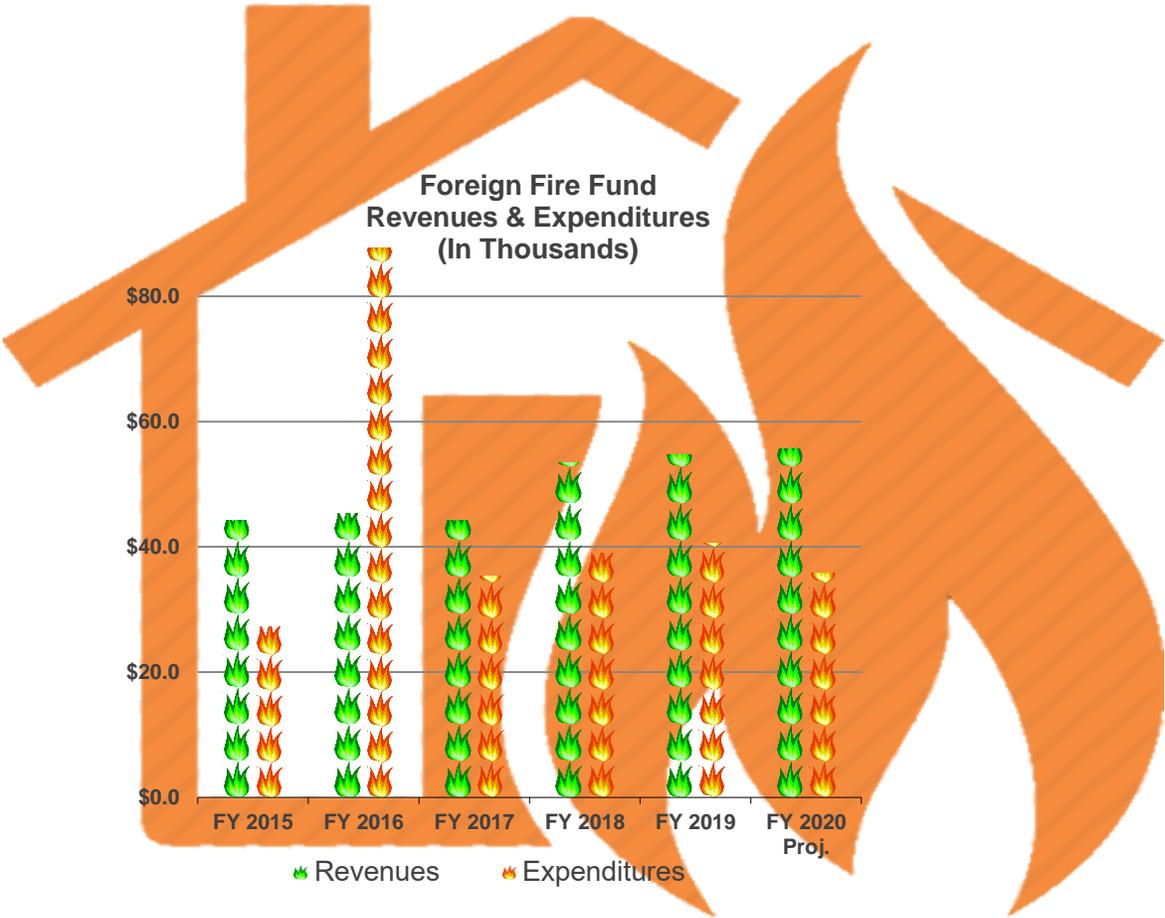
Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 153,163	\$ 154,795	\$ 155,000	\$ 155,000	\$ 178,000	\$ 178,000
Total Taxes		<u>153,163</u>	<u>154,795</u>	<u>155,000</u>	<u>155,000</u>	<u>178,000</u>	<u>178,000</u>
481	Interest Income	921	40	20	600	600	600
486	Donations Gifts	10	-	-	-	-	-
499	Reappropriation	-	-	580	-	-	-
Total Other Revenues		<u>931</u>	<u>40</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
Total Revenues and Other Financing Sources		<u>\$ 154,094</u>	<u>\$ 154,835</u>	<u>\$ 155,600</u>	<u>\$ 155,600</u>	<u>\$ 178,600</u>	<u>\$ 178,600</u>
Expenditures and Other Financing Uses							
559	Other Professional Services	\$ 1,069	\$ 1,200	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
571	Dues & Subscriptions	500	500	775	775	775	775
Total Contractual Services		<u>1,569</u>	<u>1,700</u>	<u>2,775</u>	<u>2,775</u>	<u>2,775</u>	<u>2,775</u>
915	Charitable Donations	178,750	141,000	152,825	185,000	175,825	175,825
Total Other Expenditures		<u>178,750</u>	<u>141,000</u>	<u>152,825</u>	<u>185,000</u>	<u>175,825</u>	<u>175,825</u>
Total Expenditures and Other Financing Uses		<u>\$ 180,319</u>	<u>\$ 142,700</u>	<u>\$ 155,600</u>	<u>\$ 187,775</u>	<u>\$ 178,600</u>	<u>\$ 178,600</u>

FOREIGN FIRE INSURANCE FUND

The Geneva Foreign Fire Board is established in accordance with Illinois State Statute 65 ILCS 5/11-10-2. The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. Resources come from the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies.

The Foreign Fire Insurance Board is comprised of 7 trustees; 6 members are elected at large by the sworn members of the department. The Fire Chief is required to hold the last trustee position per statute.

FY 2021 Budget Revenues & Expenditures: \$54,505



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 245 - Foreign Fire Insurance Board

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
411	Foreign Fire Insurance Tax	\$ 49,394	\$ 51,380	\$ 52,000	\$ 53,125	\$ 52,000	\$ 52,000
Total Taxes		49,394	51,380	52,000	53,125	52,000	52,000
473	Public Safety Fees	2,761	2,100	2,100	2,580	2,500	2,500
Total Service Fees		2,761	2,100	2,100	2,580	2,500	2,500
481	Interest Income	5	8	5	5	5	5
485	Reimbursed Expenditures	1,283	120	-	-	-	-
489	Miscellaneous	(5)	1,143	-	-	-	-
Total Other Revenues		1,284	1,271	5	5	5	5
Total Revenues and Other Financing Sources		\$ 53,438	\$ 54,751	\$ 54,105	\$ 55,710	\$ 54,505	\$ 54,505
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ -	\$ -	\$ -	\$ 2,630	\$ -	\$ -
542	Engineering Service	300	-	-	-	-	-
547	Banking Service	144	85	-	100	100	100
571	Dues & Subscriptions	1,522	-	250	250	250	250
572	Travel & Meals	-	(26)	-	-	-	-
573	Training & Professional Development	300	-	5,000	5,000	5,000	5,000
592	General Insurance	622	194	195	195	195	195
599	Other Contractual Services	763	-	-	-	-	-
Total Contractual Services		3,651	253	5,445	8,175	5,545	5,545
601	Maintenance Supplies	1,137	-	500	500	500	500
621	Office Supplies	2,402	-	-	-	-	-
622	Office Equipment	2,028	-	-	230	-	-
623	Office Furniture	3,313	8,524	-	-	-	-
624	Operating Supplies	4,520	6,789	20,000	20,000	20,000	20,000
631	Clothing	5,634	6,327	3,200	3,450	3,200	3,200
Total Commodities		19,033	21,640	23,700	24,180	23,700	23,700
820	Machinery & Equipment	19,356	14,512	-	-	-	-
Total Capital Outlay		19,356	14,512	-	-	-	-
913	Community Relations	1,542	300	1,500	1,500	1,500	1,500
917	Employee Awards	(4,526)	3,871	2,000	2,000	2,000	2,000
Total Other Expenditures		(2,984)	4,171	3,500	3,500	3,500	3,500
999	Source of Reserves	-	-	21,460	-	21,760	21,760
Total Other Financing Uses		-	-	21,460	-	21,760	21,760
Total Expenditures and Other Financing Uses		\$ 39,056	\$ 40,576	\$ 54,105	\$ 35,855	\$ 54,505	\$ 54,505

SPECIAL SERVICE AREAS (SSA)

A Special Service Area is a financing technique that allows the continuing maintenance costs for a contiguous area within the City to be borne by that area itself (rather than the City as whole). The City has twenty-four SSA's throughout the City of which eleven are active. Activation of a dormant SSA may occur when a developer or homeowner association discontinue maintenance responsibilities within an SSA.

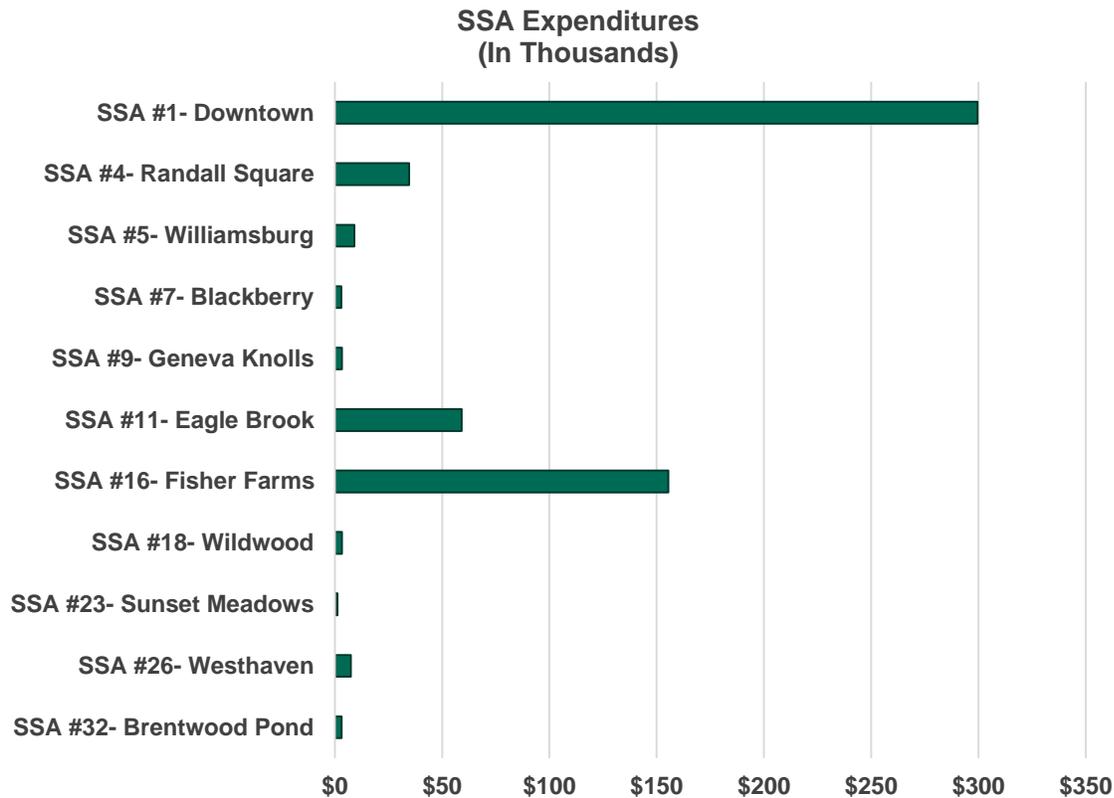
The City levies an SSA tax annually on each property within an active SSA. The taxes levied offset the maintenance costs of the subdivision's public areas (examples include: stormwater basins, landscaping, etc.) and may fluctuate year-to-year. The City accounts for each active SSA within its own fund to ensure proper recording. Surpluses within each fund are used to offset future costs.

Active SSA's

- SSA #1 – Downtown*
- SSA #4 – Randall Square
- SSA #5 – Williamsburg
- SSA #6 – Blackberry
- SSA #9 – Geneva Knolls
- SSA #11 – Eagle Brook
- SSA #16 – Fisher Farms
- SSA #18 – Wildwood
- SSA #23 – Sunset Meadows
- SSA #26 – Westhaven
- SSA #32 – Brentwood's Pond

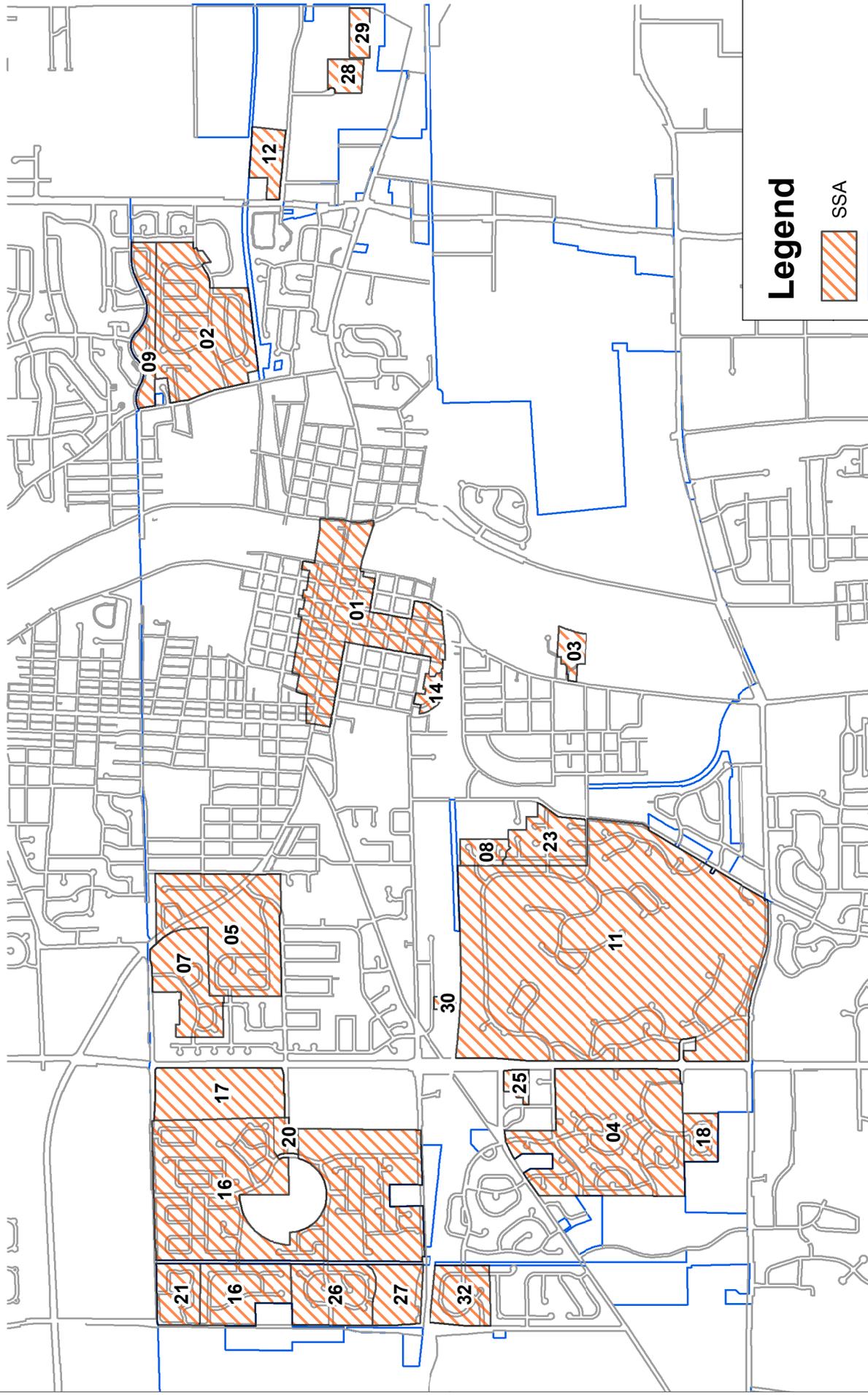
*SSA #1- Located in the downtown historic district of the City; this fund accounts for the financing of maintenance, parking control, and capital improvement activities within SSA #1 and the repayment of SSA bonds. Resources include special service area property taxes and property leases.

SPECIAL SERVICE AREAS (SSA)



Inactive SSA's

- SSA #2 – Geneva East
- SSA #3 – McLaughlin Subdivision
- SSA #8 – Sunset Meadows III
- SSA #12 – Averill Road Extension
- SSA #14 – Creekside Drive
- SSA #17 – Fisher Farms Commercial Area A
- SSA #20 – Fisher Farms Commercial Area C
- SSA #21 – Fisher Farms Commercial Area D
- SSA #25 – 1000 Randall Road
- SSA #27 – Westhaven First Baptist Church
- SSA #28 – Northern Illinois Food Bank
- SSA #29 – Roquette
- SSA #30 – 2202 Gary Lane



Legend

-  SSA
-  Geneva Municipal Boundary



Not to Scale
City of Geneva

Geneva SSAs

GENERATED BY:
City of Geneva, Illinois
Engineering Division
M.B. - January 2019
Fiscal Year 2021



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CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 210,029	\$ 209,339	\$ 208,735	\$ 207,630	\$ 146,435	\$ 145,735
Total Taxes		210,029	209,339	208,735	207,630	146,435	145,735
451	Parking Violations	58,050	68,869	59,000	61,000	61,000	61,000
Total Fines & Forfeits		58,050	68,869	59,000	61,000	61,000	61,000
481	Interest Income	1,043	3,269	1,750	2,750	2,600	2,500
489	Miscellaneous	(1)	-	-	-	-	-
Total Other Revenues		1,042	3,269	1,750	2,750	2,600	2,500
499	Reappropriation	-	-	-	-	89,590	54,930
Total Other Financing Sources		-	-	-	-	89,590	54,930
Total Revenues and Other Financing Sources		\$ 269,121	\$ 281,476	\$ 269,485	\$ 271,380	\$ 299,625	\$ 264,165
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 92,146	\$ 85,535	\$ 93,471	\$ 91,380	\$ 94,044	\$ 96,566
502	Wages - Part-Time	-	-	5,760	-	6,000	-
503	Overtime	6,957	8,812	-	8,020	-	-
504	Stand-by	574	508	-	725	-	-
521	Group Insurance	26,256	26,335	31,254	32,077	31,824	32,007
522	Medicare	1,466	1,315	1,439	1,280	1,450	1,400
523	Social Security	6,175	5,519	6,031	5,346	6,058	5,848
524	IMRF	10,316	10,010	8,878	9,185	10,722	11,344
528	Unemployment Compensation	-	350	-	-	-	-
Total Personnel Services		143,889	138,383	146,833	148,013	150,098	147,165
531	Maintenance Service	31,067	38,539	28,450	28,955	28,450	25,000
543	Legal Service	-	-	500	-	-	-
547	Banking Fees	40	296	402	300	350	350
559	Other Professional Services	-	-	-	-	-	-
561	Postage	246	652	600	2,100	2,100	2,100
564	Printing	1,012	893	1,200	1,200	570	1,200
566	Recording Fees	-	-	55	-	-	-
583	Garbage Disposal	-	-	11,300	-	11,580	11,580
595	Rentals	14,354	14,289	14,840	14,840	14,840	14,840
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		46,719	54,670	57,347	47,395	57,890	55,070
601	Maintenance Supplies	5,682	7,252	11,450	11,200	11,200	11,200
621	Office Supplies	-	4	-	90	-	-
622	Office Equipment	-	-	-	-	5,002	-
624	Operating Supplies	5,292	3,874	9,100	9,100	13,100	9,100
625	Small Tools	589	372	500	500	500	500
663	Computer Software	-	3,600	10,800	10,800	10,800	10,800
Total Commodities		11,562	15,102	31,850	31,690	40,602	31,600
820	Machinery & Equipment	-	-	-	-	20,000	-
835	Computer Equipment	-	4,476	-	-	-	-
Total Capital Outlay		-	4,476	-	-	20,000	-
705	Principal	29,000	29,000	29,000	29,000	29,000	29,000

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
710	Interest	4,138	3,436	3,735	2,735	2,035	1,330
Total Debt Service		<u>33,138</u>	<u>32,436</u>	<u>32,735</u>	<u>31,735</u>	<u>31,035</u>	<u>30,330</u>
999	Source of Reserves	-	-	720	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>720</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 235,309</u>	<u>\$ 245,066</u>	<u>\$ 269,485</u>	<u>\$ 258,833</u>	<u>\$ 299,625</u>	<u>\$ 264,165</u>

CITY OF GENEVA, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Department	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
40	Administrative Services	33,138	32,436	33,455	31,735	31,035	30,330
70	Police	44,149	37,054	41,026	43,681	48,088	44,691
90	Public Works	158,022	175,576	195,004	183,417	220,502	189,144
Total SSA #1		\$ 235,309	\$ 245,066	\$ 269,485	\$ 258,833	\$ 299,625	\$ 264,165

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
40 Administrative Services						
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Debt Service	33,138	32,436	32,735	31,735	31,035	30,330
Other Financing Uses	-	-	720	-	-	-
Total	<u>33,138</u>	<u>32,436</u>	<u>33,455</u>	<u>31,735</u>	<u>31,035</u>	<u>30,330</u>
70 Police						
Personnel Services	42,851	27,133	28,024	29,191	29,266	30,241
Contractual Services	1,298	1,841	2,202	3,600	3,020	3,650
Commodities	-	3,604	10,800	10,890	15,802	10,800
Capital Outlay	-	4,476	-	-	-	-
Total	<u>44,149</u>	<u>37,054</u>	<u>41,026</u>	<u>43,681</u>	<u>48,088</u>	<u>44,691</u>
90 Public Works						
Personnel Services	101,038	111,249	118,809	118,822	120,832	116,924
Contractual Services	45,421	52,829	55,145	43,795	54,870	51,420
Commodities	11,562	11,498	21,050	20,800	24,800	20,800
Capital Outlay	-	-	-	-	20,000	-
Total	<u>158,022</u>	<u>175,576</u>	<u>195,004</u>	<u>183,417</u>	<u>220,502</u>	<u>189,144</u>
Total SSA #1	<u>235,309</u>	<u>245,066</u>	<u>269,485</u>	<u>258,833</u>	<u>299,625</u>	<u>264,165</u>
Total SSA #1	-	-	-	-	-	-
Total SSA #1	\$ 143,889	\$ 138,383	\$ 146,833	\$ 148,013	\$ 150,098	\$ 147,165
Personnel Services	46,719	54,670	57,347	47,395	57,890	55,070
Contractual Services	11,562	15,102	31,850	31,690	40,602	31,600
Commodities	33,138	32,436	32,735	31,735	31,035	30,330
Debt Service	-	4,476	-	-	20,000	-
Capital Outlay	-	-	720	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total	<u>235,309</u>	<u>245,066</u>	<u>269,485</u>	<u>258,833</u>	<u>299,625</u>	<u>264,165</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Administration							
705	Principal	29,000	29,000	29,000	29,000	29,000	29,000
710	Interest	4,138	3,436	3,735	2,735	2,035	1,330
Total Debt Service		33,138	32,436	32,735	31,735	31,035	30,330
999	Source of Revenues	-	-	720	-	-	-
Total Other Financing Uses		-	-	720	-	-	-
Total Administration		33,138	32,436	33,455	31,735	31,035	30,330
Community Service							
501	Wages - Regular	33,245	18,707	19,458	19,725	20,014	20,684
503	Overtime	20	40	-	165	-	-
504	Stand-By	11	-	-	190	-	-
521	Group Insurance	5,010	4,991	5,230	5,646	5,440	5,545
522	Medicare	477	260	282	280	290	300
523	Social Security	2,040	1,113	1,206	1,195	1,240	1,282
524	IMRF	2,047	2,022	1,848	1,990	2,282	2,430
Total Personnel Services		42,851	27,133	28,024	29,191	29,266	30,241
543	Collection Service	-	-	-	-	-	-
547	Telephone	40	296	402	300	350	350
552	Travel	-	-	-	-	-	-
564	Other Contractual Services	1,012	893	1,200	1,200	570	-
561	Postage	246	652	600	2,100	2,100	2,100
599	Other Contractual Services	-	-	-	-	-	1,200
Total Contractual Services		1,298	1,841	2,202	3,600	3,020	3,650
621	Office Supplies	-	4	-	90	-	-
622	Office Equipment	-	-	-	-	5,002	-
663	Computer Software	-	3,600	10,800	10,800	10,800	10,800
Total Commodities		-	3,604	10,800	10,890	15,802	10,800
835	Computer Equipment	-	4,476	-	-	-	-
Total Capital Outlay		-	4,476	-	-	-	-
Total Community Service		44,149	37,054	41,026	43,681	48,088	44,691
Public Works							
501	Wages - Regular	58,900	66,828	74,013	71,655	74,030	75,882
502	Wages - Part Time/Seasonal	-	-	5,760	-	6,000	-
503	Overtime	6,937	8,771	-	7,855	-	-
504	Stand-By	563	508	-	535	-	-
521	Group Insurance	21,246	21,343	26,024	26,431	26,384	26,462
522	Medicare	989	1,054	1,157	1,000	1,160	1,100
523	Social Security	4,135	4,405	4,825	4,151	4,818	4,566
524	IMRF	8,269	7,989	7,030	7,195	8,440	8,914

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
	528 Unemployment Compensation	-	350	-	-	-	-
	Total Personnel Services	101,038	111,249	118,809	118,822	120,832	116,924
	531 Maintenance Service	31,067	38,539	28,450	28,955	28,450	25,000
	543 Legal Service	-	-	500	-	-	-
	566 Recording Fees	-	-	55	-	-	-
	583 Garbage Disposal	-	-	11,300	-	11,580	11,580
	595 Rentals	14,354	14,289	14,840	14,840	14,840	14,840
	Total Contractual Services	45,421	52,829	55,145	43,795	54,870	51,420
	601 Maintenance Supplies	5,682	7,252	11,450	11,200	11,200	11,200
	624 Operating Supplies	5,292	3,874	9,100	9,100	13,100	9,100
	625 Small Tools	589	372	500	500	500	500
	627 Motor Fuel & Lubricants	-	-	-	-	-	-
	Total Commodities	11,562	11,498	21,050	20,800	24,800	20,800
	815 Computer Equipment	-	-	-	-	-	-
	820 Machinery & Equipment	-	-	-	-	20,000	-
	Total Capital Outlay	-	-	-	-	20,000	-
	Total Public Works	158,022	175,576	195,004	183,417	220,502	189,144
	Total SSA #1	\$ 235,309	\$ 245,066	\$ 269,485	\$ 258,833	\$ 299,625	\$ 264,165

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 254 - SSA #4 (Randall Square)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 18,494	\$ 18,494	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500
Total Taxes		<u>18,494</u>	<u>18,494</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
481	Interest Income	391	830	800	850	850	850
Total Other Revenues		<u>391</u>	<u>830</u>	<u>800</u>	<u>850</u>	<u>850</u>	<u>850</u>
499	Reappropriation	-	-	15,315	-	15,270	3,555
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>15,315</u>	<u>-</u>	<u>15,270</u>	<u>3,555</u>
Total Revenues and Other Financing Sources		<u>\$ 18,885</u>	<u>\$ 19,324</u>	<u>\$ 34,615</u>	<u>\$ 19,350</u>	<u>\$ 34,620</u>	<u>\$ 22,905</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 9,514	\$ 10,049	\$ 34,615	\$ 9,300	\$ 34,620	\$ 22,905
Total Contractual Services		<u>9,514</u>	<u>10,049</u>	<u>34,615</u>	<u>9,300</u>	<u>34,620</u>	<u>22,905</u>
Total Expenditures and Other Financing Uses		<u>\$ 9,514</u>	<u>\$ 10,049</u>	<u>\$ 34,615</u>	<u>\$ 9,300</u>	<u>\$ 34,620</u>	<u>\$ 22,905</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 255 - SSA #5 (Williamsburg)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 8,909	\$ 8,906	\$ 8,910	\$ 8,895	\$ 8,910	\$ 8,910
Total Taxes		<u>8,909</u>	<u>8,906</u>	<u>8,910</u>	<u>8,895</u>	<u>8,910</u>	<u>8,910</u>
481	Interest Income	112	216	220	240	240	240
Total Other Revenues		<u>112</u>	<u>216</u>	<u>220</u>	<u>240</u>	<u>240</u>	<u>240</u>
Total Revenues and Other Financing Sources		<u>\$ 9,021</u>	<u>\$ 9,122</u>	<u>\$ 9,130</u>	<u>\$ 9,135</u>	<u>\$ 9,150</u>	<u>\$ 9,150</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 5,739	\$ 6,947	\$ 6,865	\$ 6,660	\$ 6,865	\$ 7,025
Total Contractual Services		<u>5,739</u>	<u>6,947</u>	<u>6,865</u>	<u>6,660</u>	<u>6,865</u>	<u>7,025</u>
999	Source of Reserves	-	-	2,265	-	2,285	2,125
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,265</u>	<u>-</u>	<u>2,285</u>	<u>2,125</u>
Total Expenditures and Other Financing Uses		<u>\$ 5,739</u>	<u>\$ 6,947</u>	<u>\$ 9,130</u>	<u>\$ 6,660</u>	<u>\$ 9,150</u>	<u>\$ 9,150</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 257 - SSA #7 (Blackberry)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 2,884	\$ 2,885	\$ 2,885	\$ 2,885	\$ 2,885	\$ 2,885
Total Taxes		<u>2,884</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>
481	Interest Income	77	150	145	150	150	150
Total Other Revenues		<u>77</u>	<u>150</u>	<u>145</u>	<u>150</u>	<u>150</u>	<u>150</u>
Total Revenues and Other Financing Sources		<u>\$ 2,961</u>	<u>\$ 3,035</u>	<u>\$ 3,030</u>	<u>\$ 3,035</u>	<u>\$ 3,035</u>	<u>\$ 3,035</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 1,687	\$ 1,759	\$ 2,635	\$ 1,805	\$ 1,880	\$ 1,935
Total Contractual Services		<u>1,687</u>	<u>1,759</u>	<u>2,635</u>	<u>1,805</u>	<u>1,880</u>	<u>1,935</u>
999	Source of Reserves	-	-	395	-	1,155	1,100
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>395</u>	<u>-</u>	<u>1,155</u>	<u>1,100</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,687</u>	<u>\$ 1,759</u>	<u>\$ 3,030</u>	<u>\$ 1,805</u>	<u>\$ 3,035</u>	<u>\$ 3,035</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,141	\$ 3,147	\$ 3,150	\$ 3,145	\$ 3,150	\$ 3,150
Total Taxes		<u>3,141</u>	<u>3,147</u>	<u>3,150</u>	<u>3,145</u>	<u>3,150</u>	<u>3,150</u>
481	Interest Income	100	193	185	190	190	190
Total Other Revenues		<u>100</u>	<u>193</u>	<u>185</u>	<u>190</u>	<u>190</u>	<u>190</u>
Total Revenues and Other Financing Sources		<u>\$ 3,241</u>	<u>\$ 3,340</u>	<u>\$ 3,335</u>	<u>\$ 3,335</u>	<u>\$ 3,340</u>	<u>\$ 3,340</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 2,638	\$ 2,678	\$ 860	\$ 825	\$ 860	\$ 885
Total Contractual Services		<u>2,638</u>	<u>2,678</u>	<u>860</u>	<u>825</u>	<u>860</u>	<u>885</u>
999	Source of Reserves	-	-	2,475	-	2,480	2,455
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,475</u>	<u>-</u>	<u>2,480</u>	<u>2,455</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,638</u>	<u>\$ 2,678</u>	<u>\$ 3,335</u>	<u>\$ 825</u>	<u>\$ 3,340</u>	<u>\$ 3,340</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 55,539	\$ 55,566	\$ 55,600	\$ 55,275	\$ 55,600	\$ 55,600
Total Taxes		<u>55,539</u>	<u>55,566</u>	<u>55,600</u>	<u>55,275</u>	<u>55,600</u>	<u>55,600</u>
481	Interest Income	-	277	50	900	900	900
Total Other Revenues		<u>-</u>	<u>277</u>	<u>50</u>	<u>900</u>	<u>900</u>	<u>900</u>
499	Reappropriation	-	-	1,670	-	2,540	2,540
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>1,670</u>	<u>-</u>	<u>2,540</u>	<u>2,540</u>
Total Revenues and Other Financing Sources		<u><u>\$ 55,539</u></u>	<u><u>\$ 55,842</u></u>	<u><u>\$ 57,320</u></u>	<u><u>\$ 56,175</u></u>	<u><u>\$ 59,040</u></u>	<u><u>\$ 59,040</u></u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 43,150	\$ 35,500	\$ 57,320	\$ 57,320	\$ 59,040	\$ 59,040
Total Contractual Services		<u>43,150</u>	<u>35,500</u>	<u>57,320</u>	<u>57,320</u>	<u>59,040</u>	<u>59,040</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 43,150</u></u>	<u><u>\$ 35,500</u></u>	<u><u>\$ 57,320</u></u>	<u><u>\$ 57,320</u></u>	<u><u>\$ 59,040</u></u>	<u><u>\$ 59,040</u></u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 153,914	\$ 153,914	\$ 154,000	\$ 153,705	\$ 154,000	\$ 154,000
Total Taxes		<u>153,914</u>	<u>153,914</u>	<u>154,000</u>	<u>153,705</u>	<u>154,000</u>	<u>154,000</u>
481	Interest Income	1,173	1,686	310	1,500	1,400	1,300
Total Other Revenues		<u>1,173</u>	<u>1,686</u>	<u>310</u>	<u>1,500</u>	<u>1,400</u>	<u>1,300</u>
Total Revenues and Other Financing Sources		<u>\$ 155,087</u>	<u>\$ 155,600</u>	<u>\$ 154,310</u>	<u>\$ 155,205</u>	<u>\$ 155,400</u>	<u>\$ 155,300</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 148,947	\$ 134,121	\$ 90,900	\$ 90,900	\$ 90,900	\$ 90,900
559	Other Professional Services	24,547	12,200	11,000	11,000	11,000	11,000
581	Utilities	16,350	12,420	23,000	23,000	23,000	23,000
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		<u>189,844</u>	<u>158,740</u>	<u>124,900</u>	<u>124,900</u>	<u>124,900</u>	<u>124,900</u>
815	Improvement Other than Buildings	-	-	-	33,750	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>33,750</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	29,410	-	30,500	30,400
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>29,410</u>	<u>-</u>	<u>30,500</u>	<u>30,400</u>
Total Expenditures and Other Financing Uses		<u>\$ 189,844</u>	<u>\$ 158,740</u>	<u>\$ 154,310</u>	<u>\$ 158,650</u>	<u>\$ 155,400</u>	<u>\$ 155,300</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 268 - SSA #18 (Wildwood)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,245	\$ 3,240	\$ 3,240
Total Taxes		<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,245</u>	<u>3,240</u>	<u>3,240</u>
481	Interest Income	17	32	30	40	30	30
Total Other Revenues		<u>17</u>	<u>32</u>	<u>30</u>	<u>40</u>	<u>30</u>	<u>30</u>
Total Revenues and Other Financing Sources		<u>\$ 3,257</u>	<u>\$ 3,272</u>	<u>\$ 3,270</u>	<u>\$ 3,285</u>	<u>\$ 3,270</u>	<u>\$ 3,270</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 1,238	\$ 787	\$ 840	\$ 840	\$ 840	\$ 865
Total Contractual Services		<u>1,238</u>	<u>787</u>	<u>840</u>	<u>840</u>	<u>840</u>	<u>865</u>
999	Source of Reserves	-	-	2,430	-	2,430	2,405
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,430</u>	<u>-</u>	<u>2,430</u>	<u>2,405</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,238</u>	<u>\$ 787</u>	<u>\$ 3,270</u>	<u>\$ 840</u>	<u>\$ 3,270</u>	<u>\$ 3,270</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,109	\$ 1,109	\$ 1,110	\$ 1,110	\$ 1,110	\$ 1,110
Total Taxes		<u>1,109</u>	<u>1,109</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>
481	Interest Income	55	107	100	50	50	50
Total Other Revenues		<u>55</u>	<u>107</u>	<u>100</u>	<u>50</u>	<u>50</u>	<u>50</u>
Total Revenues and Other Financing Sources		<u>\$ 1,164</u>	<u>\$ 1,216</u>	<u>\$ 1,210</u>	<u>\$ 1,160</u>	<u>\$ 1,160</u>	<u>\$ 1,160</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 631	\$ 787	\$ 840	\$ 787	\$ 840	\$ 865
Total Contractual Services		<u>631</u>	<u>787</u>	<u>840</u>	<u>787</u>	<u>840</u>	<u>865</u>
999	Source of Reserves	-	-	370	-	320	295
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>370</u>	<u>-</u>	<u>320</u>	<u>295</u>
Total Expenditures and Other Financing Uses		<u>\$ 631</u>	<u>\$ 787</u>	<u>\$ 1,210</u>	<u>\$ 787</u>	<u>\$ 1,160</u>	<u>\$ 1,160</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 276 - SSA #26 (Westhaven)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 7,447	\$ 7,447	\$ 7,450	\$ 7,455	\$ 7,450	\$ 7,450
Total Taxes		<u>7,447</u>	<u>7,447</u>	<u>7,450</u>	<u>7,455</u>	<u>7,450</u>	<u>7,450</u>
481	Interest Income	-	3	5	50	40	40
Total Other Revenues		<u>-</u>	<u>3</u>	<u>5</u>	<u>50</u>	<u>40</u>	<u>40</u>
Total Revenues and Other Financing Sources		<u>\$ 7,447</u>	<u>\$ 7,450</u>	<u>\$ 7,455</u>	<u>\$ 7,505</u>	<u>\$ 7,490</u>	<u>\$ 7,490</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 3,310	\$ 3,027	\$ 2,300	\$ 2,300	\$ 2,370	\$ 2,370
Total Contractual Services		<u>3,310</u>	<u>3,027</u>	<u>2,300</u>	<u>2,300</u>	<u>2,370</u>	<u>2,370</u>
999	Source of Reserves	-	-	5,155	-	5,120	5,120
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>5,155</u>	<u>-</u>	<u>5,120</u>	<u>5,120</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,310</u>	<u>\$ 3,027</u>	<u>\$ 7,455</u>	<u>\$ 2,300</u>	<u>\$ 7,490</u>	<u>\$ 7,490</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 282 - SSA #32 (On Brentwood's Pond)

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 2,998	\$ 3,000	\$ 3,090	\$ 3,095	\$ 3,185	\$ 3,185
Total Taxes		<u>2,998</u>	<u>3,000</u>	<u>3,090</u>	<u>3,095</u>	<u>3,185</u>	<u>3,185</u>
481	Interest Income	2	1	-	-	-	-
Total Other Revenues		<u>2</u>	<u>1</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,000</u>	<u>\$ 3,001</u>	<u>\$ 3,090</u>	<u>\$ 3,095</u>	<u>\$ 3,185</u>	<u>\$ 3,185</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Contractual Services		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
999	Source of Reserves	-	-	90	-	185	185
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>90</u>	<u>-</u>	<u>185</u>	<u>185</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,090</u>	<u>\$ 3,000</u>	<u>\$ 3,185</u>	<u>\$ 3,185</u>



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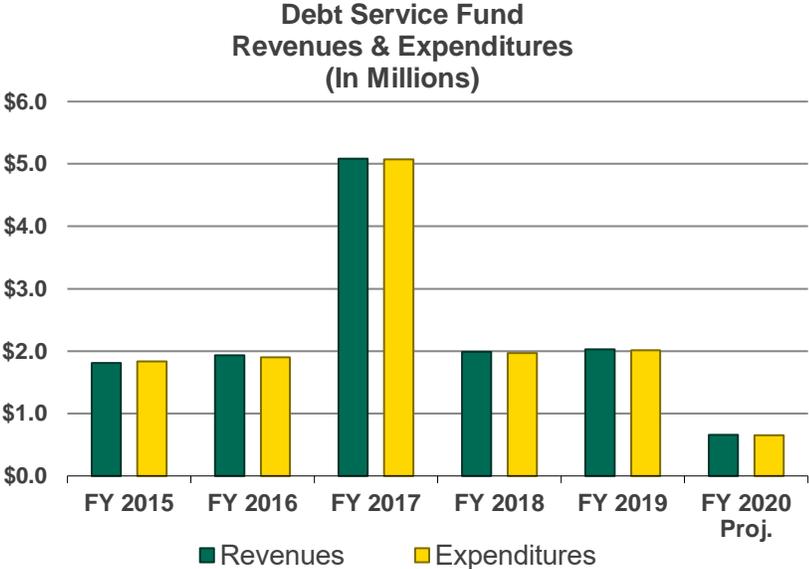
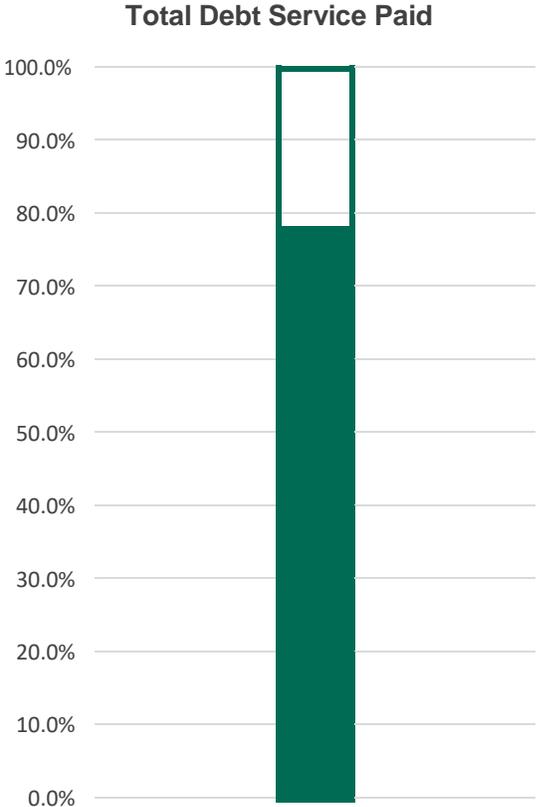
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DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 2016A, and 2016B general obligation bonds. Financing is provided by property tax revenues. At the end of the fiscal year the city will have paid 78.1% of its total outstanding debt in the Debt Service Fund.



**FY 2021
Revenues &
Expenditures:
\$704,800**

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

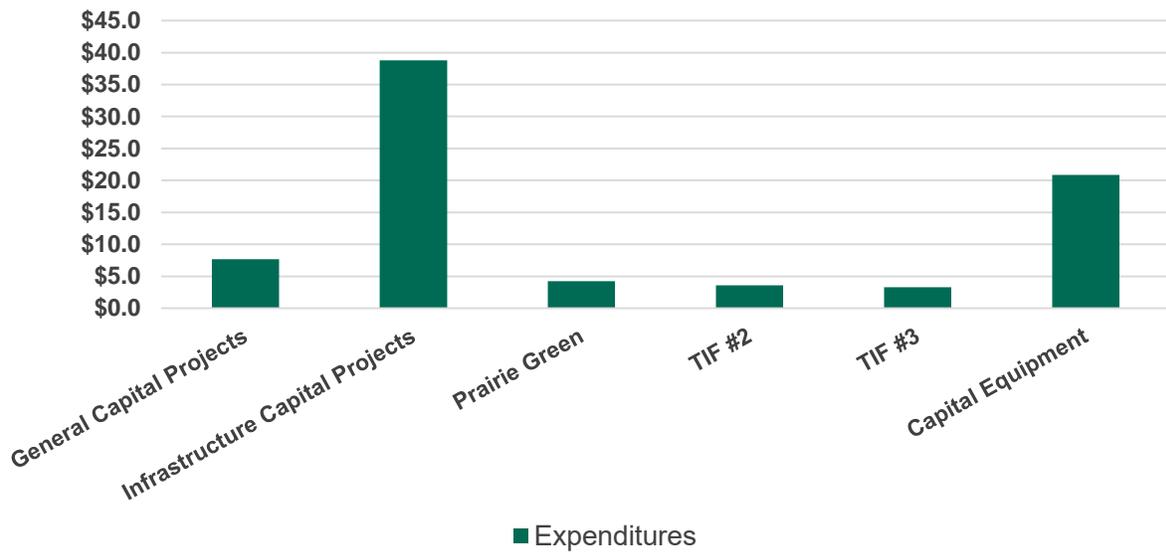
Fund 301 - Debt Service Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,979,244	\$ 1,020,714	\$ 651,950	\$ 651,950	\$ 699,400	\$ 649,200
Total Taxes		<u>1,979,244</u>	<u>1,020,714</u>	<u>651,950</u>	<u>651,950</u>	<u>699,400</u>	<u>649,200</u>
481	Interest Income	9,178	6,467	6,500	5,500	5,400	5,300
Total Other Revenues		<u>9,178</u>	<u>6,467</u>	<u>6,500</u>	<u>5,500</u>	<u>5,400</u>	<u>5,300</u>
491	Transfer In	-	1,000,000	-	-	-	-
Total Other Financing Sources		<u>-</u>	<u>1,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,988,422</u>	<u>\$ 2,027,181</u>	<u>\$ 658,450</u>	<u>\$ 657,450</u>	<u>\$ 704,800</u>	<u>\$ 654,500</u>
Expenditures and Other Financing Uses							
705	Principal	1,745,000	1,870,000	575,000	575,000	650,000	625,000
710	Interest	220,075	141,950	76,650	76,650	49,400	24,200
715	Paying Agent Fees	2,041	1,417	1,650	1,650	1,100	1,650
Total Debt Service		<u>1,967,116</u>	<u>2,013,367</u>	<u>653,300</u>	<u>653,300</u>	<u>700,500</u>	<u>650,850</u>
999	Source of Reserves	-	-	5,150	-	4,300	3,650
Other Expenditures		<u>-</u>	<u>-</u>	<u>5,150</u>	<u>-</u>	<u>4,300</u>	<u>3,650</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,967,116</u>	<u>\$ 2,013,367</u>	<u>\$ 658,450</u>	<u>\$ 653,300</u>	<u>\$ 704,800</u>	<u>\$ 654,500</u>

CAPITAL FUNDS



Capital Expenditures
(In Millions)



CAPITAL FUNDS

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, furniture and for various special projects and capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and grant revenues.

Infrastructure Capital Project Fund

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non-Home-Rule Sales Tax instituted in 2007 and Federal, State and Local grants.

Prairie Green Capital Project Fund

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Objectives of the project include:

- Establish a large publicly owned open space that defines the west edge of the City.
- Restore the pre-settlement native vegetation on the site, including native prairie plants and wetlands.
- Create opportunities for passive recreation activities such as hiking, biking, birding and exporting nature.
- Enhance surface water quality and provide additional management of stormwater in the Upper Mill Creek Watershed.

The Prairie Green Capital Projects Fund accounts for capital improvements within the wetlands area. Resources are provided by grant revenues, farm lease revenue, and sale of wetland mitigation credits.

Capital Equipment

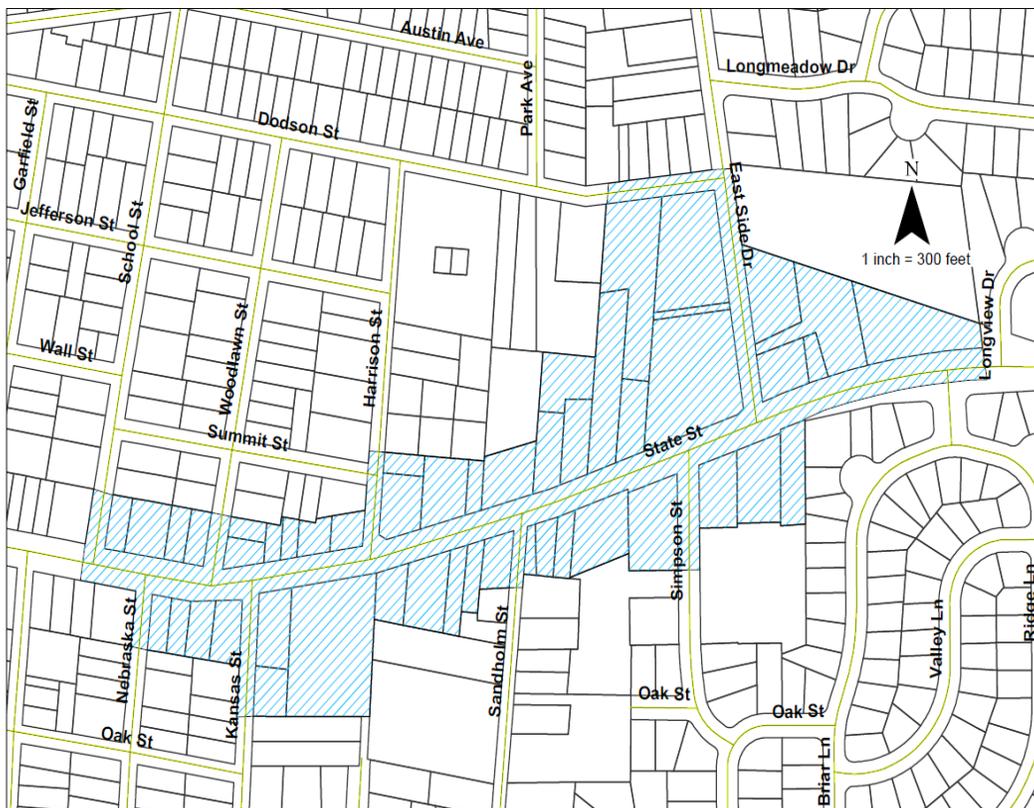
The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and transfers from the General Fund.

CAPITAL FUNDS

Tax Increment Financing District #2 Capital Project Fund

The East State Street TIF District, TIF #2, encompasses twenty four acres just a mile east of Geneva's historic downtown. The TIF #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

East State Street TIF District

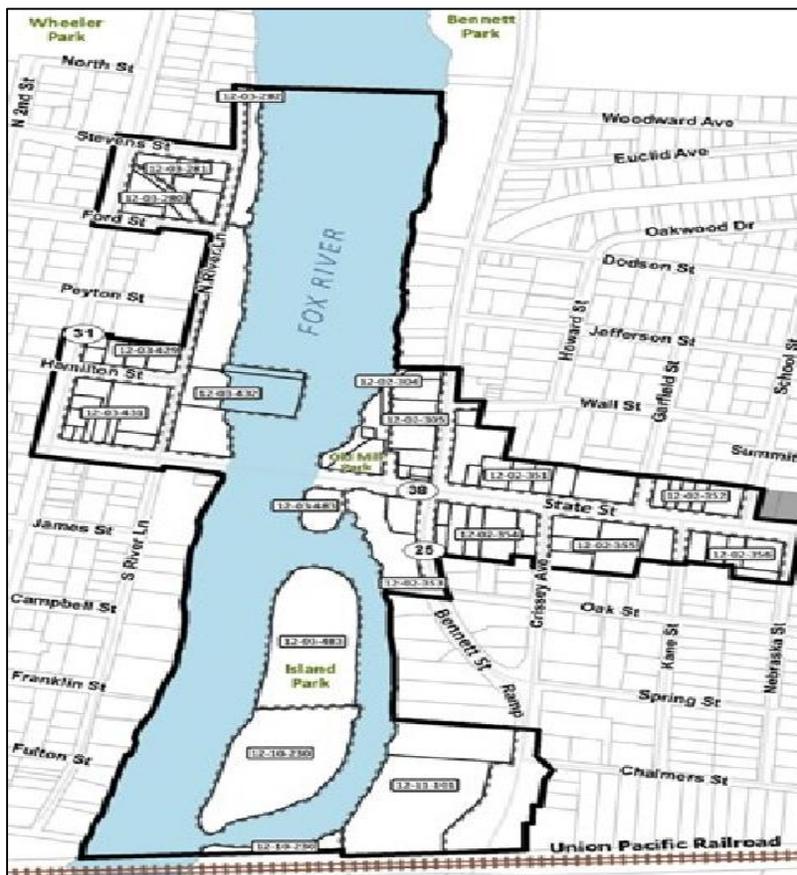


CAPITAL FUNDS

Tax Increment Financing District #3 Capital Project Fund

The Geneva Fox River TIF District, TIF #3, consists of 84 tax parcels and 49 buildings located east and west of the Fox River. The redevelopment area primarily includes commercial and multi-family residential properties and public open space along the river. Financing is provided by incremental property tax. This TIF district was enacted in September 2016.

Geneva Fox River TIF District



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 410 - General Capital Projects

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
447	Federal Grants	\$ (2,865)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental Revenues		<u>(2,865)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
483	Insurance & Property Damage	-	-	-	16,885	-	-
Total Other Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>16,885</u>	<u>-</u>	<u>-</u>
491	Transfer In	63,223	153,791	670,000	265,615	767,300	600,000
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		<u>63,223</u>	<u>153,791</u>	<u>670,000</u>	<u>265,615</u>	<u>767,300</u>	<u>600,000</u>
Total Revenues and Other Financing Sources		<u>\$ 60,358</u>	<u>\$ 153,791</u>	<u>\$ 670,000</u>	<u>\$ 282,500</u>	<u>\$ 767,300</u>	<u>\$ 600,000</u>
Expenditures and Other Financing Uses							
810	Buildings & Improvements	\$ 39,135	\$ 41,100	\$ 465,000	\$ 115,000	\$ 649,100	\$ 575,000
815	Improvement Other Than Buildings	9,596	110,204	195,000	157,500	107,500	25,000
820	Machinery & Equipment	8,197	-	10,000	10,000	-	-
830	Office Furniture	-	-	-	-	10,700	-
835	Computer Equipment	-	2,487	-	11,800	-	-
Total Capital Outlay		<u>56,928</u>	<u>153,791</u>	<u>670,000</u>	<u>294,300</u>	<u>767,300</u>	<u>600,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 56,928</u>	<u>\$ 153,791</u>	<u>\$ 670,000</u>	<u>\$ 294,300</u>	<u>\$ 767,300</u>	<u>\$ 600,000</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
419	Non-HR Sales Tax	\$ -	\$ 2,275,450	\$ 2,160,000	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000
Total Taxes		-	2,275,450	2,160,000	2,200,000	2,200,000	2,200,000
441	Non-HR Sales Tax	2,263,616	-	-	-	-	-
447	Federal Grants	-	-	65,000	-	-	-
448	State/Local Grants	-	-	150,000	412,000	570,830	-
Total Intergovernmental Revenues		2,263,616	-	215,000	412,000	570,830	-
471	General Government Fees	7,800	210	5,000	5,000	5,000	5,000
Total Service Fees		7,800	210	5,000	5,000	5,000	5,000
481	Interest Income	2,096	12,188	3,200	15,000	15,000	15,000
485	Reimbursed Expenditures	12,863	40,813	-	6,770	-	-
489	Miscellaneous	500	150	391,000	-	1,830	232,205
Total Other Revenues		15,459	53,151	394,200	21,770	16,830	247,205
491	Transfer In	-	-	-	-	-	-
499	Reappropriation	-	-	201,110	-	1,087,905	-
Total Other Financing Sources		-	-	201,110	-	1,087,905	-
Total Revenues and Other Financing Sources		\$ 2,286,876	\$ 2,328,811	\$ 2,975,310	\$ 2,638,770	\$ 3,880,565	\$ 2,452,205
Expenditures and Other Financing Uses							
815	Improvement Other Than Buildings	\$ 2,341,504	\$ 2,801,998	\$ 2,975,310	\$ 2,195,110	\$ 3,880,565	\$ 2,385,000
Total Capital Outlay		2,341,504	2,801,998	2,975,310	2,195,110	3,880,565	2,385,000
999	Source of Reserves	-	-	-	-	-	67,205
Total Other Financing Uses		-	-	-	-	-	67,205
Total Expenditures and Other Financing Uses		\$ 2,341,504	\$ 2,801,998	\$ 2,975,310	\$ 2,195,110	\$ 3,880,565	\$ 2,452,205

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 420 - Prairie Green

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
481	Interest Income	\$ 10,866	\$ 29,835	\$ 2,000	\$ 15,000	\$ 15,000	\$ 15,000
482	Rental Income	68,750	74,725	74,705	17,640	63,945	63,945
489	Miscellaneous	1,030,233	584,773	-	-	-	-
Total Other Revenues		<u>1,109,849</u>	<u>689,333</u>	<u>76,705</u>	<u>32,640</u>	<u>78,945</u>	<u>78,945</u>
499	Reappropriation	-	-	-	-	345,670	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>345,670</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,109,849</u>	<u>\$ 689,333</u>	<u>\$ 76,705</u>	<u>\$ 32,640</u>	<u>\$ 424,615</u>	<u>\$ 78,945</u>
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ (83)	\$ -	\$ -	\$ -	\$ -	\$ -
521	Group Insurance	-	-	-	-	-	-
522	Medicare	16	-	-	-	-	-
523	Social Security	67	-	-	-	-	-
524	IMRF	-	-	-	-	-	-
Total Personnel Services		<u>(0)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
531	Maintenance Services	-	-	-	3,610	4,615	4,615
543	Legal Services	-	2,493	-	1,000	-	-
559	Other Professional Services	-	2,525	-	650	-	-
581	Utilities	-	340	-	400	-	-
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		<u>-</u>	<u>5,358</u>	<u>-</u>	<u>5,660</u>	<u>4,615</u>	<u>4,615</u>
624	Operating Supplies	96	988	-	-	-	-
Total Commodities		<u>96</u>	<u>988</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
916	Property Taxes	7,493	15,328	8,500	-	-	-
Total Other Expenditures		<u>7,493</u>	<u>15,328</u>	<u>8,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
951	Transfer to Debt Service	-	1,000,000	-	-	-	-
999	Source of Reserves	-	-	48,205	-	-	74,330
Total Other Financing Uses		<u>-</u>	<u>1,000,000</u>	<u>48,205</u>	<u>-</u>	<u>-</u>	<u>74,330</u>
805	Land	-	475,267	-	-	-	-
815	Improvement Other Than Buildings	34,045	-	20,000	20,000	420,000	-
Total Capital Outlay		<u>34,045</u>	<u>475,267</u>	<u>20,000</u>	<u>20,000</u>	<u>420,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 41,634</u>	<u>\$ 1,496,941</u>	<u>\$ 76,705</u>	<u>\$ 25,660</u>	<u>\$ 424,615</u>	<u>\$ 78,945</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 425 - TIF #2

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 239,285	\$ 240,778	\$ 235,000	\$ 252,350	\$ 260,000	\$ 260,000
Total Taxes		239,285	240,778	235,000	252,350	260,000	260,000
481	Interest Income	6,046	16,785	11,500	10,000	10,000	10,000
485	Reimbursed Expenditures	-	-	4,160	-	4,160	269,640
Total Other Revenues		6,046	16,785	15,660	10,000	14,160	279,640
491	Transfers In	-	-	-	-	-	-
499	Reappropriation	-	-	-	-	82,965	141,415
Total Other Financing Sources		-	-	-	-	82,965	141,415
Total Revenues and Other Financing Sources		\$ 245,331	\$ 257,563	\$ 250,660	\$ 262,350	\$ 357,125	\$ 681,055
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 41,359	\$ 44,301	\$ 47,078	\$ 46,395	\$ 47,105	\$ 48,547
521	Group Insurance	7,426	7,407	8,531	9,045	8,692	8,978
522	Medicare	614	614	684	641	681	702
523	Social Security	2,580	2,576	2,794	2,682	2,701	2,806
524	IMRF	4,561	4,725	4,472	4,595	5,365	5,702
528	Unemployment Compensation	-	175	-	-	-	-
Total Personnel Services		56,542	59,799	63,559	63,358	64,544	66,735
541	Accounting & Auditing Service	1,858	1,500	1,601	1,600	1,650	1,750
543	Legal Service	-	163	4,000	2,500	4,001	4,000
551	Advertising	-	-	5,000	-	-	-
559	Other Professional Services	-	-	43,000	5,000	20,000	10,000
561	Postage	-	-	200	-	50	50
563	Publishing	-	-	200	-	200	200
564	Printing	-	-	200	-	-	-
571	Dues & Subscriptions	650	650	450	650	650	650
573	Training & Professional Development	-	-	425	425	425	425
599	Other Contractual Services	-	-	-	-	250,000	50,000
Total Contractual Services		2,508	2,313	55,076	10,175	276,976	67,075
624	Operating Supplies	2,551	-	-	-	-	-
Total Commodities		2,551	-	-	-	-	-
999	Source of Reserves	-	-	116,420	-	-	-
Total Other Financing Uses		-	-	116,420	-	-	-
815	Improvements Other Than Buildings	-	-	15,605	-	15,605	547,245
Total Capital Outlay		-	-	15,605	-	15,605	547,245
Total Expenditures and Other Financing Uses		\$ 61,601	\$ 62,112	\$ 250,660	\$ 73,533	\$ 357,125	\$ 681,055

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 426 - TIF #3

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 34,824	\$ 43,516	\$ 40,000	\$ 62,675	\$ 80,000	\$ 100,000
Total Taxes		<u>34,824</u>	<u>43,516</u>	<u>40,000</u>	<u>62,675</u>	<u>80,000</u>	<u>100,000</u>
481	Interest Income	-	12	20	-	-	-
485	Reimbursed Expenditures	-	-	6,390	-	6,390	242,110
Total Other Revenues		<u>-</u>	<u>12</u>	<u>6,410</u>	<u>-</u>	<u>6,390</u>	<u>242,110</u>
499	Reappropriation	-	-	123,025	-	243,840	388,025
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>123,025</u>	<u>-</u>	<u>243,840</u>	<u>388,025</u>
Total Revenues and Other Financing Sources		<u>\$ 34,824</u>	<u>\$ 43,528</u>	<u>\$ 169,435</u>	<u>\$ 62,675</u>	<u>\$ 330,230</u>	<u>\$ 730,135</u>
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 40,538	\$ 44,301	\$ 47,077	\$ 46,395	\$ 47,104	\$ 48,546
521	Group Insurance	7,426	7,407	8,532	9,046	8,693	8,975
522	Medicare	554	615	684	642	684	705
523	Social Security	2,323	2,575	2,800	2,682	2,710	2,815
524	IMRF	4,561	4,725	4,484	4,595	5,382	5,722
528	Unemployment Compensation	-	175	-	-	-	-
Total Personnel Services		<u>55,403</u>	<u>59,797</u>	<u>63,577</u>	<u>63,360</u>	<u>64,573</u>	<u>66,763</u>
541	Accounting & Auditing Service	-	-	1,603	1,600	1,650	1,750
543	Legal Service	-	2,411	10,000	3,000	5,002	5,002
559	Other Professional Services	-	5,210	70,000	126,300	50,000	50,000
561	Postage	-	-	300	50	50	50
599	Other Contractual Services	-	-	-	10,000	185,000	50,000
Total Contractual Services		<u>-</u>	<u>7,621</u>	<u>81,903</u>	<u>140,950</u>	<u>241,702</u>	<u>106,802</u>
999	Source of Reserves	-	-	-	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
815	Improvements Other Than Buildings	-	-	23,955	-	23,955	556,570
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>23,955</u>	<u>-</u>	<u>23,955</u>	<u>556,570</u>
Total Expenditures and Other Financing Uses		<u>\$ 55,403</u>	<u>\$ 67,418</u>	<u>\$ 169,435</u>	<u>\$ 204,310</u>	<u>\$ 330,230</u>	<u>\$ 730,135</u>

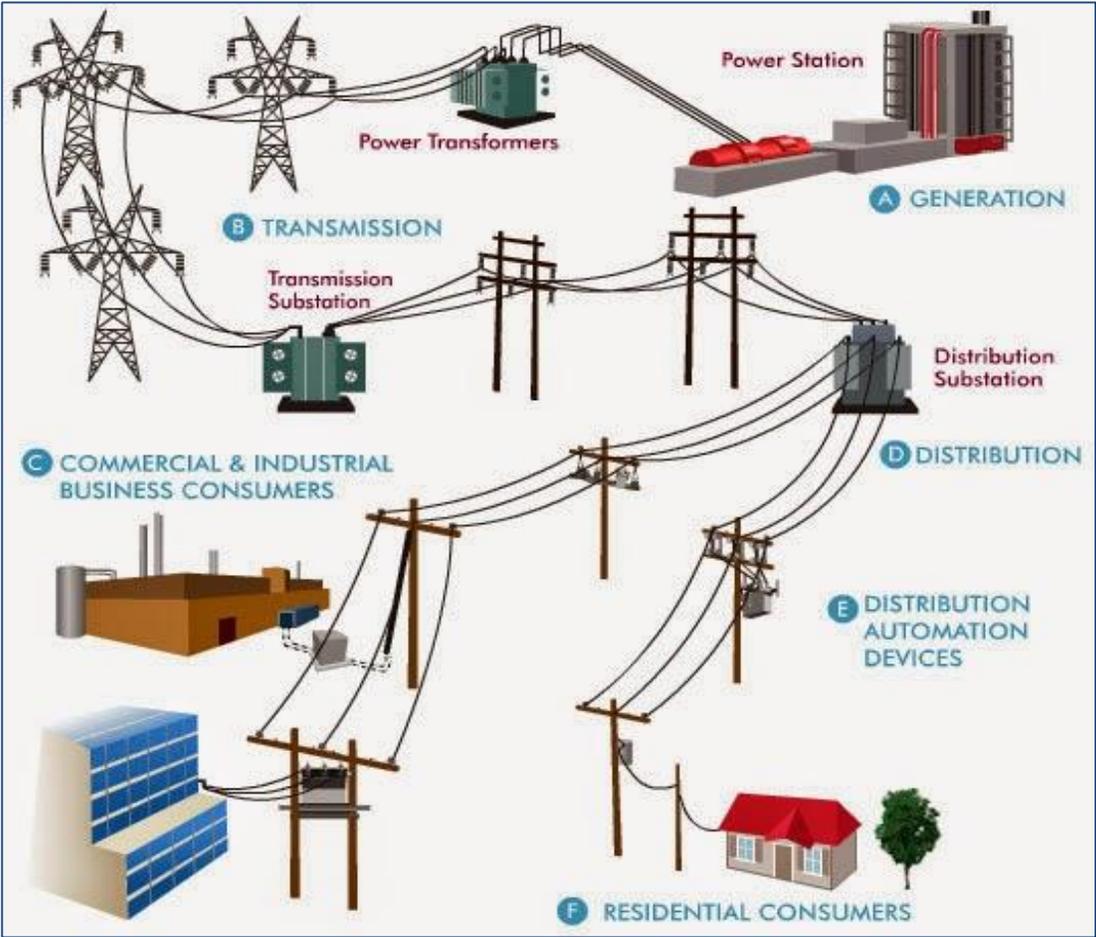
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 430 - Capital Equipment

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
447	Federal Grants	\$ -	\$ -	\$ -	\$ 58,160	\$ -	\$ -
Total Intergovernmental Revenues		-	-	-	58,160	-	-
472	Community Development Fees	4,793	2,663	5,000	2,000	1,765	5,000
481	Interest Income	476	-	-	-	-	-
483	Insurance & Property Damage	-	14,765	-	-	-	-
484	Sale of Capital Assets	36,337	4,625	-	45,690	70,000	45,000
485	Reimbursed Expenditures	-	25,977	-	-	-	-
489	Miscellaneous	-	5,281	-	15,680	-	-
Total Other Revenues		41,607	53,310	5,000	63,370	71,765	50,000
491	Transfers In - General Fund	303,883	1,370,642	857,840	857,840	800,000	800,000
493	Other Financing Source	-	-	-	-	1,200,000	-
499	Reappropriation	-	-	645,000	-	15,545	330,540
Total Other Financing Sources		303,883	1,370,642	1,502,840	857,840	2,015,545	1,130,540
Total Revenues and Other Financing Sources		\$ 345,490	\$ 1,423,952	\$ 1,507,840	\$ 979,370	\$ 2,087,310	\$ 1,180,540
Expenditures and Other Financing Uses							
705	Principal	\$ -	\$ -	\$ -	\$ 5,930	\$ 77,520	\$ 262,520
710	Interest	-	-	-	-	-	-
Total Debt Service		-	-	-	5,930	77,520	262,520
820	Machinery & Equipment	61,961	262,845	243,200	155,020	352,500	49,725
825	Vehicles	244,333	470,230	1,179,975	791,000	1,594,180	801,500
835	Computer Equipment	59,335	35,569	84,665	142,825	63,110	66,795
Total Capital Outlay		365,630	768,644	1,507,840	1,088,845	2,009,790	918,020
Total Expenditures and Other Financing Uses		\$ 365,630	\$ 768,644	\$ 1,507,840	\$ 1,094,775	\$ 2,087,310	\$ 1,180,540

ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2021 revenues and expenditures are \$54,304,830.



The electric distribution diagram above serves as a reference to key components found within a basic electric distribution system and is not a representation of the City of Geneva electric system.

About the Electric System

The City has owned and operated a Municipal Electric Distribution System since 1896. The City operates the system without competition from other suppliers or distributors of electrical power. The utility is not subject to regulation by the Illinois Commerce Commission.

The City's electric system is inter-connected to the Commonwealth Edison's (ComEd) 34.5 kV sub-transmission system in seven locations, which include the South Street, Peyton Street, Keslinger Road, Delnor Hospital, Western Avenue, East Side Drive and

ELECTRIC FUND

the Geneva Business Park substations. The City's distribution system voltage is 12.47 kV.

The City owns and operates a 30 MW natural gas peaking power plant consisting of five reciprocating engine/generators. The power plant is located within the corporate limits of the City, and is interconnected with the City's distribution system. The City's power plant is economically dispatched based upon day-ahead market prices. This procedure reduces the City's purchased power costs, transmission and capacity costs from the regional transmission provider PJM. This facility provides about 1% of the City's energy requirements.



Generators at the Geneva Generation Facility, pictured above.

The City has several multi-year power purchase agreements:

- WMRE is a landfill gas generator located within its corporate limits. This agreement provides about 8 percent of the City's energy requirements.
- NextEra Energy Power Marketing, LLC which began in 2014 and ends Dec. 31, 2024. This agreement supplies about 18 percent of the City's energy requirements.
- The City is a member of the Northern Illinois Municipal Power Agency. NIMPA owns 7.6 percent of Prairie State Generating Company. NIMPA provides about 73 percent of the City's energy requirements.

Geneva offers both interconnection and net metering for small power generation facilities including photovoltaic (PV) generation. Interconnection does not account for any energy “pushed” back to the grid. Net metering allows credits for energy not used to be banked and applied to the account in the future.

ELECTRIC FUND

Electric Rates

Residential Rates	
Monthly Customer Charge	\$ 6.75
Energy Charges per kWh	
0-500 kWh	\$ 0.11392
500+ kWh	\$ 0.10055

Large General Service - Demand great than 400 kW but less than 2,000 kw	
Monthly Customer Charge	\$ 85.00
Energy Charge	\$ 0.03375
Demand Charge, per kW	\$ 24.32

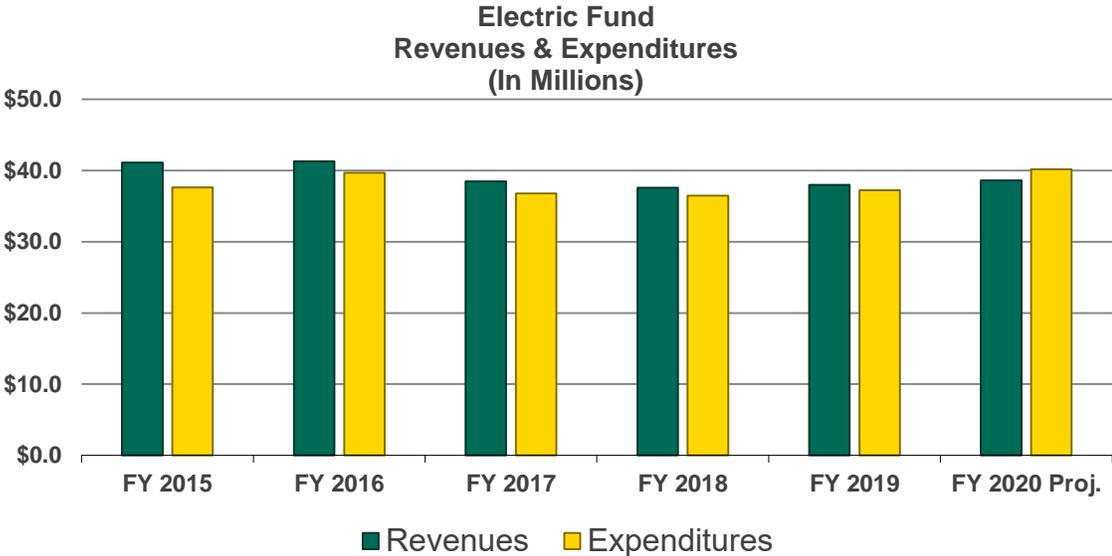
General Service Rate - Demand less than 25 kW	
Monthly Customer Charge	\$ 14.00
Energy Charges per kWh	
0-500 kWh	\$ 0.10841
500+ kWh	\$ 0.10009

Large Industrial Rate - Non-Time of Day Demand greater than 2,000 kW	
Monthly Customer Charge	\$ 260.00
Energy Charge	\$ 0.03386
Demand Charge, per kW	\$ 25.06

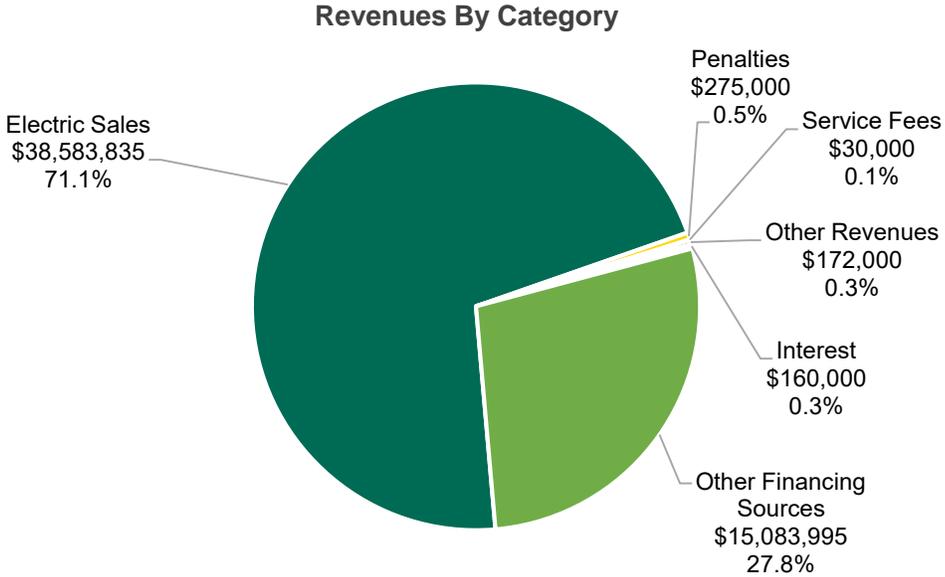
Medium General Service - Demand greater than 25kW but less than 400 kW	
Monthly Customer Charge	\$ 50.00
Energy Charge	\$ 0.03414
Demand Charge, per kW	\$ 22.82

Large Industrial- Time of Day Energy Charge	
Monthly Customer Charge	\$ 240.00
On-Peak	\$ 0.03881
Off-Peak	\$ 0.03040
Demand Charge, per kW	\$ 21.60

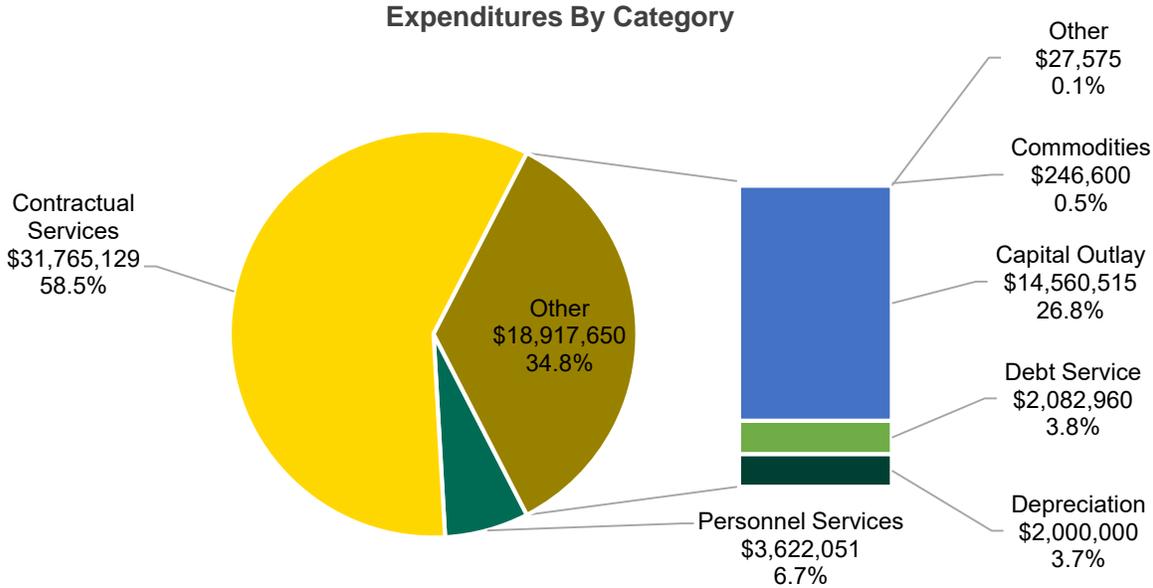
Secondary Meter	2.0%
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ELECTRIC FUND

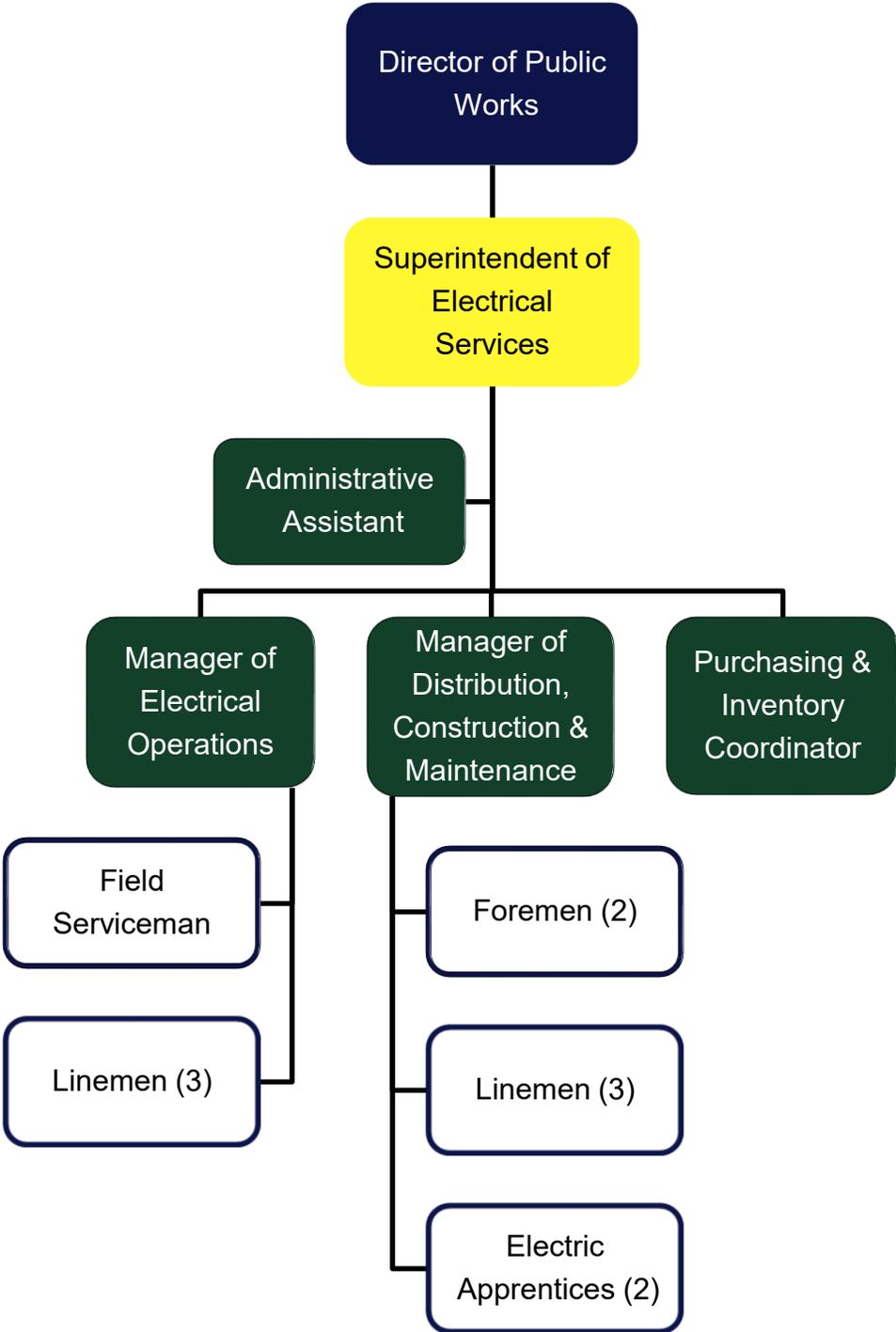


Electric sales account for 71.1% of the revenues in the Electric Fund.



Contractual Services, the largest expenditure category includes purchased power which accounts for \$31,765,129 of the total. Personnel Services account for 6.7% of expenditures.

PUBLIC WORKS - ELECTRIC



PUBLIC WORKS - ELECTRIC

DIVISION DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity within the City. The Division ensures all personnel work in compliance with City policy and procedures, regulatory agency requirements, and observe required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the community with reliable power at the lowest possible rates.

FY 2021 GOALS

Goal # 1 Position the City of Geneva for future renewable energy installations located, and owned by, the Electric Division's rate payers.

Funding: Electric Operating, \$20,000 (Consultant)

Completion Date: 10/01/2020

Strategic Plan: EMS-II, ES-II

Goal # 2 Develop plans for infrastructure necessary for the development of the Southeast Industrial Park.

Funding: Electric Operating, Staff and Consultant time; Electric Capital (Bonding)

Completion Date: 04/30/2021

Strategic Plan: EV-II, EMS-II

Goal # 3 Monitor energy legislation at the state and federal level and assess proposed renewable energy requirements as it pertains to Geneva's energy portfolio.

Funding: Electric Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: ES-II

Goal # 4 Improve customer service by streamlining and creating forms used by residents, businesses, developers, and contractors in an effort to reduce or eliminate miscommunication and simplify requests.

Funding: Electric Operating, Staff time

Completion Date: 01/01/2021

Strategic Plan: SG-I, EMS-I

PUBLIC WORKS - ELECTRIC

Goal # 5 Develop program to upgrade voltages and infrastructure to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

Funding: Electric Operating, Staff time; Electric Capital

Completion Date: 04/30/2021

Strategic Plan: EV-II, EMS-II

Goal # 6 Review and provide recommendation for updates to Title 9 (Municipal Utilities) of the Geneva City Code.

Funding: Electric Operating, Staff time

Completion Date: 10/31/2020

Strategic Plan: SG-I

Goal # 7 Utilize technology to implement efficiencies in utility billing.

Funding: Electric Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: SG-I, EMS-II

Goal # 8 Update the Public Works Department Safety Manual with the assistance of the Public Works Safety Committee and Administrative Services Department.

Funding: Electric Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

PUBLIC WORKS - ELECTRIC

Performance Measures	CY 2017	CY 2018	CY 2019	CY 2020 Target
Average Number of Service Interruptions *	0.37	0.14	0.35	<0.8
Average Length of Outage (Minutes)	34.6	17.9	31.82	<40
Average Number of Days to Repair Street Lights	5.5	6.8	8.2	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	988	993	978	900

* This number represents the electric system's reliability i.e. average number of times in a 12-month period; each customer will experience interruption in electric service (not counting ComEd interruptions).

PUBLIC WORKS – ELECTRIC PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Superintendent of Electrical Services	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Manager of Electrical Operations	1	1	1	1	1	1
Manager of Distribution, Construction & Maintenance	1	1	1	1	1	1
Purchasing & Inventory Coordinator	1	1	1	1	1	1
Field Serviceman	1	1	1	1	1	1
Foreman	2	2	2	2	2	2
Lineman	6	6	6	6	6	6
Electric Apprentice	2	2	2	2	2	2
Total	16	16	16	16	16	16

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
455	Penalties	\$ 259,367	\$ 290,551	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
Total Fines & Forfeits		259,367	290,551	275,000	275,000	275,000	275,000
461	Electric Sales	36,867,310	36,380,443	37,872,040	37,401,170	38,433,835	38,840,810
465	Connection Fees	-	-	-	-	-	-
466	Meter Sales	672	805	-	-	-	-
468	New Service Installation	176,170	95,236	150,000	150,000	150,000	150,000
Total Service Charges		37,044,153	36,476,484	38,022,040	37,551,170	38,583,835	38,990,810
479	Disconnection/Reconnection Fees	-	22,725	30,000	30,000	30,000	30,000
Total Service Fees		-	22,725	30,000	30,000	30,000	30,000
481	Interest Income	106,927	201,657	140,000	230,000	160,000	160,000
482	Rental Income	95,221	111,816	135,000	140,000	140,000	140,000
483	Insurance & Property Damage	26,803	47,919	-	-	-	-
484	Sale of Capital Assets	22,867	(3,310)	5,000	-	5,000	5,000
485	Reimbursed Expenditures	285	7,913	17,000	-	17,000	17,000
486	Donations	-	812,895	-	-	-	-
489	Miscellaneous	4,202	1,430	10,000	373,050	10,000	10,000
Total Other Revenues		256,304	1,180,320	307,000	743,050	332,000	332,000
493	Other Financing Source	-	-	-	-	12,500,000	-
499	Reappropriation	-	-	3,741,090	-	2,583,995	1,758,135
Total Other Financing Sources		-	-	3,741,090	-	15,083,995	1,758,135
Total Revenues and Other Financing Sources		\$ 37,559,824	\$ 37,970,080	\$ 42,375,130	\$ 38,599,220	\$ 54,304,830	\$ 41,385,945
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 2,118,527	\$ 2,182,256	\$ 2,350,154	\$ 2,329,248	\$ 2,279,670	\$ 2,322,410
502	Wages - Part-Time/Seasonal	85,475	84,751	110,764	91,276	107,420	98,985
503	Overtime	40,696	62,059	157,590	52,172	160,200	160,200
504	Stand-By	103,808	106,691	108,630	108,840	110,430	110,430
521	Group Insurance	423,002	383,059	471,091	433,959	442,826	445,171
522	Medicare	39,481	34,268	39,528	36,467	38,581	39,056
523	Social Security	168,085	145,352	166,206	155,153	160,890	163,509
524	IMRF	259,562	253,053	281,795	247,190	293,784	299,361
527	Car Allowance	3,250	3,250	3,250	3,482	3,250	3,375
529	Pension Expense	115,501	22,890	115,505	22,335	25,000	25,000
Total Personnel Services		3,357,386	3,277,628	3,804,513	3,480,122	3,622,051	3,667,497
531	Maintenance Service	462,883	501,276	596,820	531,955	612,195	617,145
541	Accounting & Auditing Service	30,196	18,300	19,440	19,420	20,005	21,000
543	Legal Service	18,985	9,333	30,875	18,000	30,875	30,875
544	Medical Service	844	1,178	2,250	1,200	2,250	1,650
546	Janitorial Service	5,155	4,799	5,160	5,100	5,160	5,160
547	Banking Service	208,239	70,971	102,000	75,000	95,000	95,000
550	Collection Service	-	-	-	600	1,000	1,000
559	Other Professional Services	27,616	20,745	54,520	41,500	55,095	53,495
561	Postage	27,374	26,568	28,115	27,800	28,600	28,600
562	Telephone	48,101	54,187	56,392	68,940	74,465	74,970
563	Publishing	1,607	2,850	2,000	800	2,000	2,000
564	Printing	13,659	9,543	8,840	8,020	8,920	8,920
565	Internet	2,009	3,307	2,340	2,300	2,320	2,320
566	Recording Fees	615	52	400	500	404	406
571	Dues & Subscriptions	29,188	29,954	31,285	30,500	31,470	31,745
572	Travel & Meals	6,700	6,608	10,425	5,250	8,980	7,830
573	Training & Professional Development	11,500	26,451	24,620	25,050	24,775	20,820

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021	2021-2022
		Actual	Actual	Budget	Projected	Budget	Forecast
581	Utilities	299,045	406,527	607,430	308,580	608,165	608,165
583	Garbage Disposal	125	125	200	150	200	200
584	Landfill Charges	2,060	122	3,000	3,000	3,000	3,000
585	Electric Purchases	29,158,670	29,029,642	29,459,625	28,730,925	29,740,190	30,124,587
592	General Insurance	202,842	255,178	275,235	267,365	288,995	288,995
595	Rentals	26,076	29,847	39,390	29,686	40,385	41,640
599	Other Contractual Services	69,384	67,892	79,480	68,200	80,680	80,680
Total Contractual Services		30,652,873	30,575,456	31,439,842	30,269,841	31,765,129	32,150,203
601	Maintenance Supplies	73,209	54,437	106,730	78,305	106,730	106,730
621	Office Supplies	3,798	3,949	6,435	4,685	5,285	6,435
622	Office Equipment	984	1,098	1,200	900	1,000	1,000
623	Office Furniture	980	11	1,000	1,000	1,000	1,000
624	Operating Supplies	20,489	21,819	31,395	26,500	33,015	33,015
625	Small Tools	4,829	5,073	4,680	4,680	4,680	4,680
626	Janitorial Supplies	366	311	1,100	650	1,100	1,100
627	Motor Fuel & Lubricants	28,020	41,467	64,590	38,350	64,590	64,590
631	Clothing	12,313	12,526	17,150	17,000	17,150	17,150
632	Per Copy Charges	532	589	660	560	660	660
641	Books	655	122	845	800	845	845
662	Film/Video	-	-	500	-	-	-
663	Computer Software	324	7,574	8,040	8,985	10,545	10,545
Total Commodities		146,501	148,974	244,325	182,415	246,600	247,750
705	Principal 2011 Bonds	1,890,000	1,930,000	2,130,000	2,132,252	2,013,510	708,510
710	Interest 2011 Bonds	265,605	221,747	128,765	128,765	67,800	10,425
715	Paying Agent Fees	1,616	1,967	1,650	1,650	1,650	1,100
720	Bond Issue Costs	-	-	-	-	-	-
Total Debt Service		2,157,221	2,153,713	2,260,415	2,262,667	2,082,960	720,035
810	Buildings & Improvements	15,740	14,230	20,000	20,000	20,000	20,000
815	Improvements Other Than Buildings	1,110,821	1,198,681	2,239,500	1,689,655	14,395,875	2,519,885
820	Machinery & Equipment	29,933	25,948	32,000	22,000	17,310	15,000
825	Vehicles	195,770	30,750	35,000	-	91,500	-
835	Computer Equipment	103,284	10,226	255,315	205,000	35,830	18,000
910	Capitalized Assets	(3,249,355)	(2,131,427)	-	-	-	-
Total Capital Outlay		(1,793,807)	(851,592)	2,581,815	1,936,655	14,560,515	2,572,885
911	Depreciation	1,914,085	1,948,599	2,000,000	2,000,000	2,000,000	2,000,000
912	Bad Debt	36,829	(16,220)	35,970	20,000	20,000	20,000
914	State/Federal Permits	5,514	5,444	6,875	5,444	6,875	6,875
917	Employee Awards	350	600	1,175	1,025	500	500
918	Easements	150	110	200	60	200	200
Total Other Expenditures		1,956,928	1,938,532	2,044,220	2,026,529	2,027,575	2,027,575
Total Expenditures and Other Financing Uses		\$ 36,477,102	\$ 37,242,713	\$ 42,375,130	\$ 40,158,229	\$ 54,304,830	\$ 41,385,945

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program
Fiscal Year Ending April 30, 2021 & 2022

620 - Electric Fund

Program	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
20	Administration	\$ 30,370,312	\$ 30,481,857	\$ 31,003,662	\$ 30,218,268	\$ 31,319,097	\$ 31,694,786
25	Operation & Maintenance	2,705,807	2,238,573	2,913,461	2,479,908	2,727,561	2,784,562
27	Substations	92,551	81,140	111,270	90,430	111,700	111,700
30	Customer Accounting	152,554	196,129	272,532	226,141	257,729	251,801
35	Electric Generation	693,581	846,966	1,118,250	764,992	1,130,330	1,134,175
40	New Service	75,984	55,557	3,140	80,297	430	430
45	Fiber Optics	17,484	6,921	20,480	8,105	20,650	20,650
73	GIS	91,329	76,624	90,105	90,766	93,854	94,921
90	Debt Service & Depreciation	2,181,306	2,172,312	4,260,415	4,262,667	4,505,890	2,720,035
95	Capital Outlay	96,193	1,078,408	2,581,815	1,936,655	14,560,515	2,572,885
Total Electric Fund		<u>\$ 36,477,102</u>	<u>\$ 37,234,488</u>	<u>\$ 42,375,130</u>	<u>\$ 40,158,229</u>	<u>\$ 54,727,756</u>	<u>\$ 41,385,945</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program and Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
20 Administration						
Personnel Services	\$ 833,204	\$ 1,227,227	\$ 1,228,497	\$ 1,219,027	\$ 1,256,127	\$ 1,245,998
Contractual Services	29,530,882	29,249,655	29,766,600	28,993,186	30,055,405	30,440,223
Commodities	6,075	4,866	8,365	5,995	7,365	8,365
Other Expenditures	150	110	200	60	200	200
Total	<u>30,370,312</u>	<u>30,481,857</u>	<u>31,003,662</u>	<u>30,218,268</u>	<u>31,319,097</u>	<u>31,694,786</u>
25 Operations and Maintenance						
Personnel Services	2,275,893	1,725,904	2,333,131	1,920,823	2,126,241	2,187,877
Contractual Services	328,463	398,389	427,915	425,880	445,955	441,320
Commodities	101,101	113,680	151,240	132,180	154,865	154,865
Other Expenditures	350	600	1,175	1,025	500	500
Total	<u>2,705,807</u>	<u>2,238,573</u>	<u>2,913,461</u>	<u>2,479,908</u>	<u>2,727,561</u>	<u>2,784,562</u>
27 Substation						
Contractual Services	85,888	76,388	92,670	71,680	93,100	93,100
Commodities	6,663	4,752	18,600	18,750	18,600	18,600
Total	<u>92,551</u>	<u>81,140</u>	<u>111,270</u>	<u>90,430</u>	<u>111,700</u>	<u>111,700</u>
30 Customer Accounting						
Personnel Services	29,422	146,144	163,647	144,471	161,659	154,871
Contractual Services	86,303	65,776	72,915	61,670	76,070	76,930
Commodities	-	429	-	-	-	-
Other Expenditures	36,829	(16,220)	35,970	20,000	20,000	20,000
Total	<u>152,554</u>	<u>196,129</u>	<u>272,532</u>	<u>226,141</u>	<u>257,729</u>	<u>251,801</u>
35 Electric Generation						
Personnel Services	66,340	52,729	2,680	41,673	425	425
Contractual Services	600,873	765,924	1,049,985	697,425	1,064,520	1,068,365
Commodities	20,854	22,869	58,710	20,450	58,510	58,510
Other Expenditures	5,514	5,444	6,875	5,444	6,875	6,875
Total	<u>693,581</u>	<u>846,966</u>	<u>1,118,250</u>	<u>764,992</u>	<u>1,130,330</u>	<u>1,134,175</u>
40 New Service						
Personnel Services	75,984	55,557	3,140	80,297	430	430
Total	<u>75,984</u>	<u>55,557</u>	<u>3,140</u>	<u>80,297</u>	<u>430</u>	<u>430</u>
45 Fiber Optics						
Contractual Services	6,222	5,440	15,610	5,605	15,780	15,780
Commodities	11,263	1,481	4,870	2,500	4,870	4,870
Total	<u>17,484</u>	<u>6,921</u>	<u>20,480</u>	<u>8,105</u>	<u>20,650</u>	<u>20,650</u>
73 GIS						
Personnel Services	76,543	61,969	73,418	73,831	77,169	77,896
Contractual Services	14,242	13,758	14,147	14,395	14,295	14,485
Commodities	544	897	2,540	2,540	2,390	2,540
Total	<u>91,329</u>	<u>76,624</u>	<u>90,105</u>	<u>90,766</u>	<u>93,854</u>	<u>94,921</u>
90 Debt Service and Depreciation						
Debt Service	267,221	223,713	2,260,415	2,262,667	2,082,960	720,035
Other Expenditures	1,914,085	1,948,599	2,000,000	2,000,000	2,422,930	2,000,000
Total	<u>2,181,306</u>	<u>2,172,312</u>	<u>4,260,415</u>	<u>4,262,667</u>	<u>4,505,890</u>	<u>2,720,035</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program and Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
95 Capital Outlay						
Capital Outlay	96,193	1,078,408	2,581,815	1,936,655	14,560,515	2,572,885
Total	<u>96,193</u>	<u>1,078,408</u>	<u>2,581,815</u>	<u>1,936,655</u>	<u>14,560,515</u>	<u>2,572,885</u>
Total Electric Fund	<u>36,477,102</u>	<u>37,234,488</u>	<u>42,375,130</u>	<u>40,158,229</u>	<u>54,727,756</u>	<u>41,385,945</u>
Total Electric Fund						
Personnel Services	\$ 3,357,386	\$ 3,269,530	\$ 3,804,513	\$ 3,480,122	\$ 3,622,051	\$ 3,667,497
Contractual Services	30,652,873	30,575,330	31,439,842	30,269,841	31,765,125	32,150,203
Commodities	146,501	148,974	244,325	182,415	246,600	247,750
Debt Service	267,221	223,713	2,260,415	2,262,667	2,082,960	720,035
Other Expenditures	1,956,928	1,938,532	2,044,220	2,026,529	2,450,505	2,027,575
Capital Outlay	96,193	1,078,408	2,581,815	1,936,655	14,560,515	2,572,885
Total	<u>36,477,102</u>	<u>37,234,488</u>	<u>42,375,130</u>	<u>40,158,229</u>	<u>54,727,756</u>	<u>41,385,945</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Program 20 - Administration							
501	Wages - Regular	\$ 607,685	\$ 932,181	\$ 867,674	\$ 878,550	\$ 892,070	\$ 885,213
502	Wages - Part-Time/Seasonal	-	5,778	5,579	6,401	4,209	6,467
503	Overtime	24	2,208	-	-	-	-
504	Stand-By	2	191	-	-	-	-
521	Group Insurance	78,277	115,984	172,505	168,341	179,091	174,131
522	Medicare	13,078	13,178	12,710	12,566	13,040	12,979
523	Social Security	55,883	55,593	53,159	52,961	53,725	53,699
524	IMRF	51,907	90,663	90,520	88,526	102,542	101,934
527	Car Allowance	3,250	3,250	3,250	3,482	3,250	3,375
529	Pension Expense	23,098	8,201	23,100	8,200	8,200	8,200
Total Personnel Services		833,204	1,227,227	1,228,497	1,219,027	1,256,127	1,245,998
531	Maintenance Service	5,788	20,425	21,375	21,275	21,480	22,195
541	Accounting & Auditing Service	30,196	18,300	19,440	19,420	20,005	21,000
543	Legal Service	18,985	9,333	30,875	18,000	30,875	30,875
544	Medical Service	-	-	600	-	600	-
547	Banking Service	208,239	70,971	102,000	75,000	95,000	95,000
559	Other Professional Services	21,128	7,613	34,300	25,000	34,300	32,700
561	Postage	1,085	891	2,000	1,500	2,000	2,000
562	Telephone	42,856	47,551	46,200	58,000	62,960	63,590
563	Publishing	1,607	2,830	2,000	800	2,000	2,000
564	Printing	1,153	1,108	1,000	1,000	1,100	1,100
565	Internet	2,009	3,307	2,340	2,300	2,320	2,320
566	Recording Fees	615	52	400	500	400	406
571	Dues	29,068	29,524	30,785	30,000	30,910	31,185
572	Travel	4,921	2,822	7,575	2,800	4,380	4,380
573	Training	3,254	4,266	4,830	5,530	5,630	5,630
585	Electric Purchases	29,158,670	29,029,642	29,459,625	28,730,925	29,740,190	30,124,587
595	Rentals	1,134	1,021	1,255	1,136	1,255	1,255
599	Other Contractual Services	174	-	-	-	-	-
Total Contractual Services		29,530,882	29,249,655	29,766,600	28,993,186	30,055,405	30,440,223
601	Maintenance Supplies	-	-	-	-	-	-
621	Office Supplies	3,619	3,231	5,000	3,250	4,000	5,000
622	Office Equipment	620	668	1,000	700	1,000	1,000
623	Office Furniture	980	11	1,000	1,000	1,000	1,000
632	Per Copy Charges	532	589	660	560	660	660
663	Computer Software	324	367	705	485	705	705
Total Commodities		6,075	4,866	8,365	5,995	7,365	8,365
918	Easements	150	110	200	60	200	200
Total Other Expenditures		150	110	200	60	200	200
Total Administration		\$ 30,370,312	\$ 30,481,857	\$ 31,003,662	\$ 30,218,268	\$ 31,319,097	\$ 31,694,786
Program 25 - Operation & Maintenance							
501	Wages - Regular	1,348,730	1,048,881	1,364,506	1,231,385	1,266,414	1,311,937
502	Wages - Part-Time/Seasonal	58,801	39,948	43,007	41,500	47,135	46,643
503	Overtime	39,179	55,909	157,590	50,377	160,200	160,200
504	Stand-By	103,805	106,500	108,630	108,840	110,430	110,430
521	Group Insurance	328,681	230,290	271,149	234,248	235,192	242,871
522	Medicare	23,695	17,724	24,206	20,205	22,970	23,623
523	Social Security	100,624	75,373	101,878	86,395	96,174	99,319
524	IMRF	188,498	138,729	178,285	135,373	175,226	180,354

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
	529 Pension Expense	83,879	12,549	83,880	12,500	12,500	12,500
	Total Personnel Services	2,275,893	1,725,904	2,333,131	1,920,823	2,126,241	2,187,877
	531 Maintenance Service	174,100	214,526	247,230	247,620	257,405	257,405
	543 Legal Service	-	-	-	-	-	-
	544 Medical Service	844	1,130	1,650	1,200	1,650	1,650
	546 Janitorial Service	5,155	4,799	5,160	5,100	5,160	5,160
	559 Other Professional Services	6,487	10,091	13,720	12,000	14,295	14,295
	562 Telephone	-	-	3,600	3,600	3,625	3,660
	571 Dues	120	430	500	500	560	560
	572 Travel	1,779	3,786	2,850	2,450	4,000	3,450
	573 Training	7,240	18,078	15,540	15,540	15,340	10,940
	581 Utilities	7,273	31,160	7,885	8,580	8,620	8,620
	584 Landfill Charges	2,060	122	3,000	3,000	3,000	3,000
	592 General Insurance	106,068	97,805	109,990	109,990	115,490	115,490
	595 Rentals	3,895	4,338	5,090	4,600	5,110	5,390
	599 Other Contractual Services	13,440	12,124	11,700	11,700	11,700	11,700
	Total Contractual Services	328,463	398,389	427,915	425,880	445,955	441,320
	601 Maintenance Supplies	47,696	46,073	65,585	50,700	65,585	65,585
	624 Operating Supplies	18,993	20,080	26,395	25,500	28,015	28,015
	625 Small Tools	4,050	4,763	4,180	4,180	4,180	4,180
	626 Janitorial Supplies	184	218	500	300	500	500
	627 Motor Fuel & Lubricants	17,210	22,690	28,750	25,200	28,750	28,750
	631 Clothing	12,313	12,526	17,150	17,000	17,150	17,150
	641 Books	655	122	845	800	845	845
	662 Film/Video	-	-	500	-	-	-
	663 Computer Software	-	7,207	7,335	8,500	9,840	9,840
	Total Commodities	101,101	113,680	151,240	132,180	154,865	154,865
	917 Employee Awards	350	600	1,175	1,025	500	500
	Total Other Expenditures	350	600	1,175	1,025	500	500
	Total Operation & Maintenance	\$ 2,705,807	\$ 2,238,573	\$ 2,913,461	\$ 2,479,908	\$ 2,727,561	\$ 2,784,562
Program 27 - Substations							
	531 Maintenance Service	82,082	72,057	88,170	67,180	88,600	88,600
	599 Other Contractual Services	3,806	4,331	4,500	4,500	4,500	4,500
	Total Contractual Services	85,888	76,388	92,670	71,680	93,100	93,100
	601 Maintenance Supplies	5,712	3,493	17,000	15,500	17,000	17,000
	626 Janitorial Supplies	-	-	100	100	100	100
	627 Motor Fuel & Lubricants	951	1,259	1,500	3,150	1,500	1,500
	Total Commodities	6,663	4,752	18,600	18,750	18,600	18,600
	Total Substations	\$ 92,551	\$ 81,140	\$ 111,270	\$ 90,430	\$ 111,700	\$ 111,700

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Program 30 - Customer Accounting							
501	Wages - Regular	-	70,987	65,746	66,611	67,110	69,100
502	Wages - Part-Time/Seasonal	26,674	37,649	58,914	38,525	52,576	43,955
503	Overtime	-	54	-	-	-	-
521	Group Insurance	535	20,194	21,382	22,405	22,185	21,913
522	Medicare	396	1,494	1,808	1,450	1,736	1,640
523	Social Security	1,695	6,388	7,729	6,200	7,421	7,009
524	IMRF	84	8,601	8,028	8,500	9,851	10,474
529	Pension Expense	37	778	40	780	780	780
Total Personnel Services		<u>29,422</u>	<u>146,144</u>	<u>163,647</u>	<u>144,471</u>	<u>161,659</u>	<u>154,871</u>
531	Maintenance Service	35,110	12,427	12,580	12,430	12,960	13,350
544	Medical Service	-	48	-	-	-	-
550	Collection Service	-	-	-	600	1,000	1,000
559	Other Professional Services	-	2,667	2,000	-	2,000	2,000
561	Postage	26,289	25,677	26,115	26,300	26,600	26,600
564	Printing	12,506	8,435	7,840	7,020	7,820	7,820
572	Travel & Meals	-	-	-	-	600	-
573	Training	-	95	770	500	675	770
595	Rentals	12,398	16,426	23,610	14,820	24,415	25,390
Total Contractual Services		<u>86,303</u>	<u>65,776</u>	<u>72,915</u>	<u>61,670</u>	<u>76,070</u>	<u>76,930</u>
622	Office Equipment	-	429	-	-	-	-
Total Commodities		<u>-</u>	<u>429</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
912	Bad Debt	36,829	(16,220)	35,970	20,000	20,000	20,000
Total Other Expenditures		<u>36,829</u>	<u>(16,220)</u>	<u>35,970</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Customer Accounting		<u>\$ 152,554</u>	<u>\$ 196,129</u>	<u>\$ 272,532</u>	<u>\$ 226,141</u>	<u>\$ 257,729</u>	<u>\$ 251,801</u>
Program 35 - Electric Generation							
501	Wages - Regular	51,269	42,139	-	33,075	-	-
503	Overtime	1,369	1,336	-	1,280	-	-
521	Group Insurance	1,096	915	-	1,020	-	-
522	Medicare	738	610	-	476	-	-
523	Social Security	3,157	2,605	-	2,037	-	-
524	IMRF	6,029	4,699	-	3,360	-	-
529	Pension Expense	2,683	425	2,680	425	425	425
Total Personnel Services		<u>66,340</u>	<u>52,729</u>	<u>2,680</u>	<u>41,673</u>	<u>425</u>	<u>425</u>
531	Maintenance Service	153,421	174,053	208,765	174,500	212,710	216,555
559	Other Professional Services	-	375	4,500	4,500	4,500	4,500
562	Telephone	5,173	6,294	6,350	7,100	7,480	7,480
581	Utilities	291,772	375,368	599,545	300,000	599,545	599,545
583	Garbage Disposal	125	125	200	150	200	200
592	General Insurance	96,774	157,373	165,245	157,375	173,505	173,505
595	Rentals	1,645	900	2,100	1,800	2,100	2,100
599	Other Contractual Services	51,963	51,437	63,280	52,000	64,480	64,480
Total Contractual Services		<u>600,873</u>	<u>765,924</u>	<u>1,049,985</u>	<u>697,425</u>	<u>1,064,520</u>	<u>1,068,365</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
601	Maintenance Supplies	8,538	3,210	18,170	8,500	18,170	18,170
622	Office Equipment	-	-	200	200	-	-
624	Operating Supplies	1,496	1,738	5,000	1,000	5,000	5,000
625	Small Tools	779	310	500	500	500	500
626	Janitorial Supplies	182	93	500	250	500	500
627	Motor Fuel & Lubricants	9,859	17,518	34,340	10,000	34,340	34,340
Total Commodities		20,854	22,869	58,710	20,450	58,510	58,510
914	State/Federal Permit Fees	5,514	5,444	6,875	5,444	6,875	6,875
Total Other Expenditures		5,514	5,444	6,875	5,444	6,875	6,875
Total Electric Generation		\$ 693,581	\$ 846,966	\$ 1,118,250	\$ 764,992	\$ 1,130,330	\$ 1,134,175
Program 40 - New Service							
501	Wages - Regular	59,840	43,652	-	66,257	-	-
503	Overtime	112	2,551	-	450	-	-
521	Group Insurance	1,286	890	-	1,995	-	-
522	Medicare	863	619	-	940	-	-
523	Social Security	3,687	2,645	-	4,020	-	-
524	IMRF	7,057	4,769	-	6,205	-	-
529	Pension Expense	3,140	431	3,140	430	430	430
Total Personnel Services		75,984	55,557	3,140	80,297	430	430
Total New Service		\$ 75,984	\$ 55,557	\$ 3,140	\$ 80,297	\$ 430	\$ 430
Program 45 - Fiber Optics							
531	Maintenance Service	940	-	10,000	-	10,000	10,000
595	Rentals	5,282	5,440	5,610	5,605	5,780	5,780
Total Contractual Services		6,222	5,440	15,610	5,605	15,780	15,780
601	Maintenance Supplies	11,263	1,481	4,870	2,500	4,870	4,870
622	Office Equipment	-	-	-	-	-	-
Total Commodities		11,263	1,481	4,870	2,500	4,870	4,870
Total Fiber Optics		\$ 17,484	\$ 6,921	\$ 20,480	\$ 8,105	\$ 20,650	\$ 20,650
Program 73 - GIS							
501	Wages - Regular	51,003	44,417	52,228	53,370	54,076	56,160
502	Wages - Part-Time	-	1,376	3,264	4,850	3,500	1,920
503	Overtime	12	-	-	65	-	-
521	Group Insurance	13,128	6,687	6,055	5,950	6,358	6,256
522	Medicare	711	643	804	830	835	814
523	Social Security	3,039	2,749	3,440	3,540	3,570	3,482
524	IMRF	5,986	5,592	4,962	5,226	6,165	6,599
529	Pension Expense	2,664	506	2,665	-	2,665	2,665
Total Personnel Services		76,543	61,969	73,418	73,831	77,169	77,896

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 620 - Electric Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
531	Maintenance Service	11,442	7,788	8,700	8,950	9,040	9,040
559	Other Professional Services	-	-	-	-	-	-
562	Telephone	72	216	242	240	400	240
563	Publishing	-	20	-	-	-	-
573	Training	1,006	4,012	3,480	3,480	3,130	3,480
595	Rentals	1,722	1,722	1,725	1,725	1,725	1,725
Total Contractual Services		14,242	13,758	14,147	14,395	14,295	14,485
601	Maintenance Supplies	-	179	1,105	1,105	1,105	1,105
621	Office Supplies	179	718	1,435	1,435	-	1,435
622	Office Equipment	365	-	-	-	1,285	-
Total Commodities		544	897	2,540	2,540	2,390	2,540
Total GIS		\$ 91,329	\$ 76,624	\$ 90,105	\$ 90,766	\$ 93,854	\$ 94,921
Program 90 - Debt Service & Depreciation							
705	Principal	1,890,000	1,930,000	2,130,000	2,132,252	2,013,510	708,510
710	Interest	265,605	221,747	128,765	128,765	67,800	10,425
720	Bond Issue Costs	-	-	-	-	-	-
910	Capitalized Assets	(1,890,000)	(1,930,000)	-	-	-	-
Total Debt Service		267,221	223,713	2,260,415	2,262,667	2,082,960	720,035
911	Depreciation	1,914,085	1,948,599	2,000,000	2,000,000	2,000,000	2,000,000
999	Source of Reserves	-	-	-	-	422,930	-
Total Other Expenditures		1,914,085	1,948,599	2,000,000	2,000,000	2,422,930	2,000,000
Total Debt Service & Depreciation		\$ 2,181,306	\$ 2,172,312	\$ 4,260,415	\$ 4,262,667	\$ 4,505,890	\$ 2,720,035
Program 95 - Capital Outlay							
810	Buildings & Improvements	15,740	14,230	20,000	20,000	20,000	20,000
815	Improvements Other than Buildings	1,110,821	1,198,681	2,239,500	1,689,655	14,395,875	2,519,885
820	Machinery & Equipment	29,933	25,948	32,000	22,000	17,310	15,000
825	Vehicles	195,770	30,750	35,000	-	91,500	-
835	Computer Equipment	103,284	10,226	255,315	205,000	35,830	18,000
910	Capitalized Assets	(1,359,355)	(201,427)	-	-	-	-
Total Capital Outlay		96,193	1,078,408	2,581,815	1,936,655	14,560,515	2,572,885
Total Electric Fund		\$ 36,477,102	\$ 37,234,488	\$ 42,375,130	\$ 40,158,229	\$ 54,727,756	\$ 41,385,945



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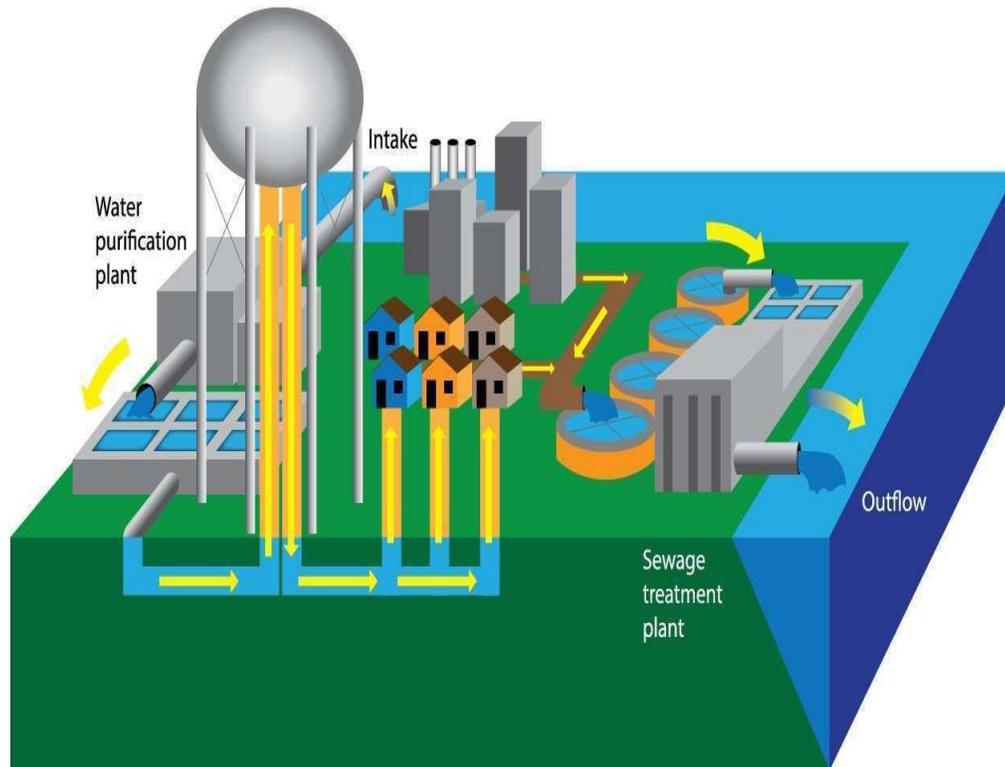
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WATER/WASTEWATER FUND

The Water/Wastewater Fund accounts for the provision of water and sewer services to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2021 revenues and expenditures are \$15,746,590.



The water and wastewater distribution diagram above serves as a reference to key components found within a basic water and wastewater system and is not a representation of the City of Geneva water and wastewater system.

About the Water & Sewer System

The Water and Wastewater Divisions are composed of the following programs: Water Treatment and Supply, Wastewater Treatment, and Water and Sewer Maintenance. The Division is responsible for providing high quality reliable drinking water and wastewater treatment-related services, which are protective of customer health and safety, 100 percent compliant with state and federal standards, and at the most economical price obtainable.

The City's Water Division serves about 7,300 residential, 730 commercial, 31 industrial, and 40 governmental customers.

WATER/WASTEWATER FUND

Water Treatment Plant

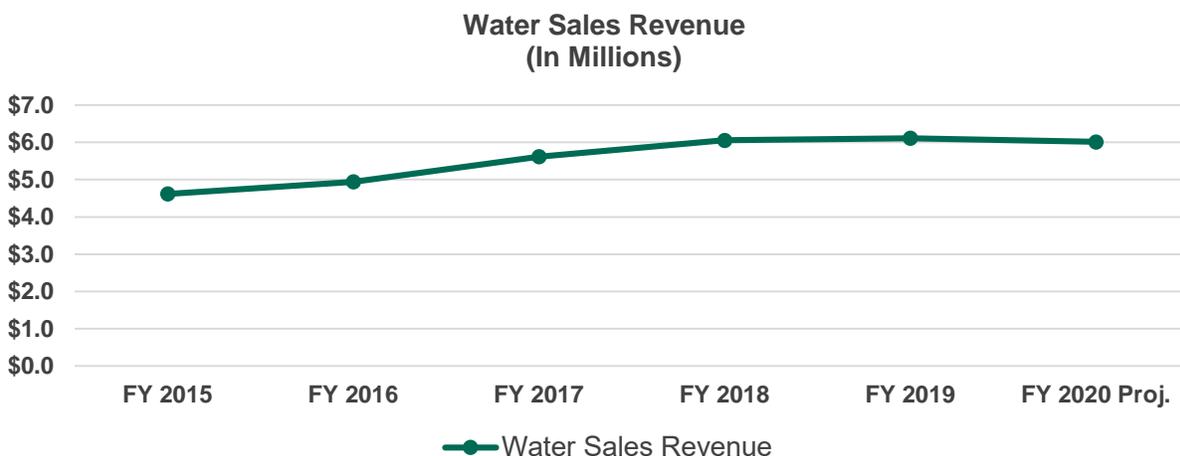


The Water Treatment Plant, pictured above, was completed in 2008. The \$24 million project was primarily financed with low interest loans through the Illinois Environmental Protection Agency.

To meet the future needs of the community, an investment was made in the best municipal treatment technology available, reverse osmosis, to meet current drinking water standards and any future regulations.

Prior to 2008, deep and shallow well water was treated for iron and manganese, disinfected and sent to the distribution system with a very high hardness level. Now, roughly 85 percent of the deep and shallow well water is treated by reverse osmosis, with the other 15 percent blended in the final product to go into the distribution system.

The Water Treatment Plant produces final drinking water at a hardness of 5 to 7 grains, which allows residents, commercial accounts and industries to reduce or eliminate the need for additional treatment equipment like water softeners.



WATER/WASTEWATER FUND

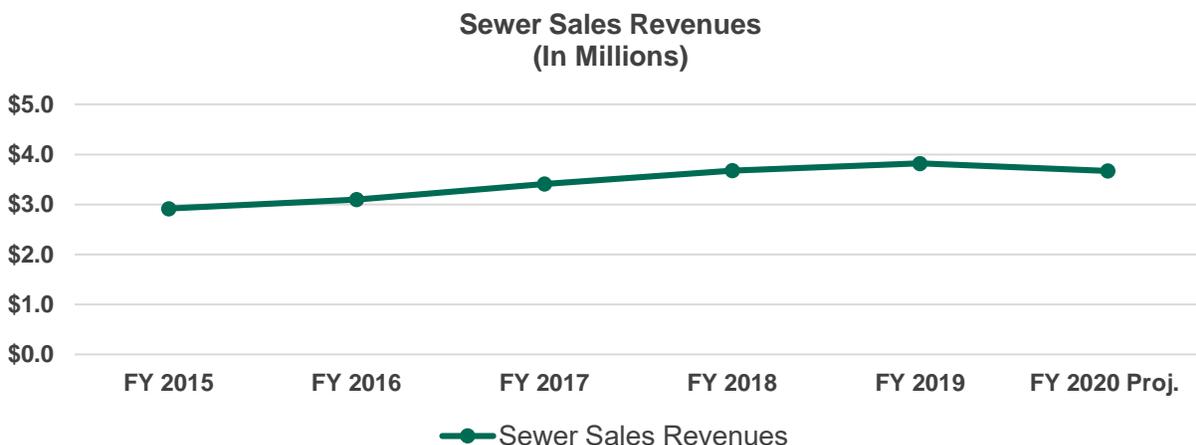
Wastewater Treatment Plant



Construction for a \$12.5 million upgrade to the Geneva Wastewater Treatment Plant, pictured above, was completed in 2020 to maintain a compliance schedule set forth by new state environmental regulations. The Illinois Environmental Protection Agency (IEPA) is mandating all wastewater plants along the Fox River reduce the amount of phosphorous being discharged into the river after treatment. The river is an impaired waterway in part due to low dissolved oxygen levels. Phosphorous causes algae blooms that reduces dissolved oxygen.

The City of Geneva project is partially funded through the IEPA Water Pollution Control Loan Program at an interest rate of 1.56%. Geneva also has been adjusting its water rates to pay for the Wastewater Treatment Plant enhancements.

The effort is one of the biggest water-related projects in the City's history, but Geneva customers should not see any noticeable changes in their service. The improvements were completed in fiscal year 2020.



WATER/WASTEWATER FUND

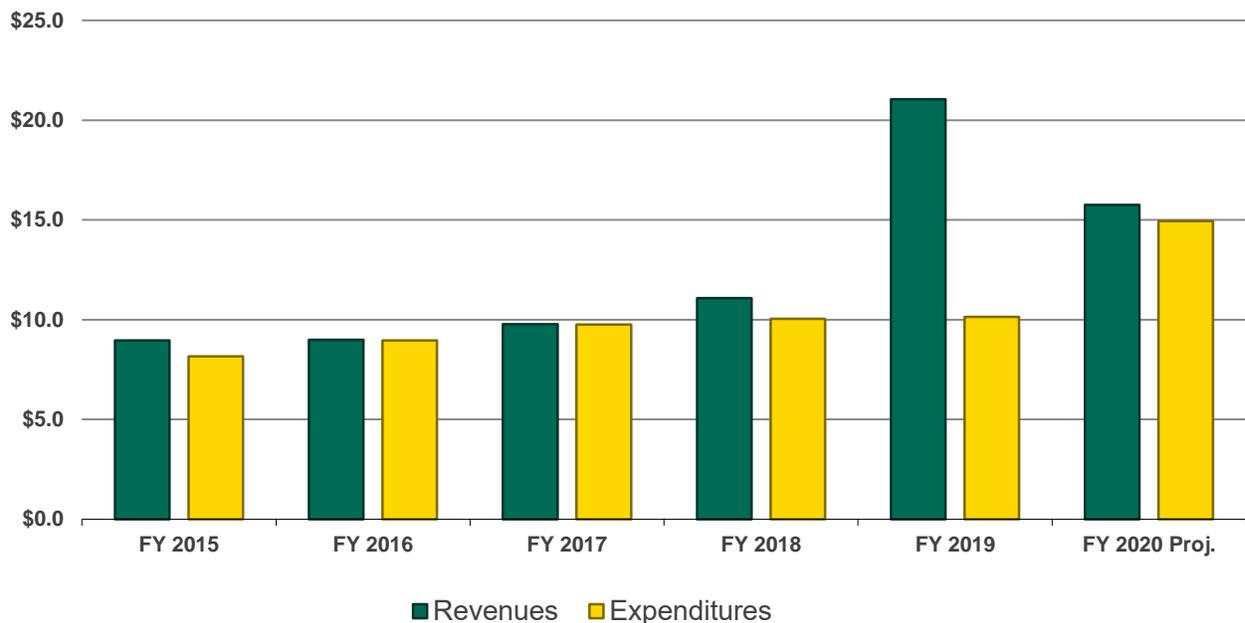
Water and Sewer Rates

Monthly Customer Charge		
Meter Size	Water	Sewer
3/4" Meter	\$ 14.54	\$ 5.46
1" Meter	\$ 21.40	\$ 9.92
1.5" Meter	\$ 38.41	\$ 20.99
2" Meter	\$ 58.89	\$ 34.32
3" Meter	\$106.72	\$ 65.43
4" Meter	\$175.02	\$109.87
6" Meter	\$345.66	\$220.89

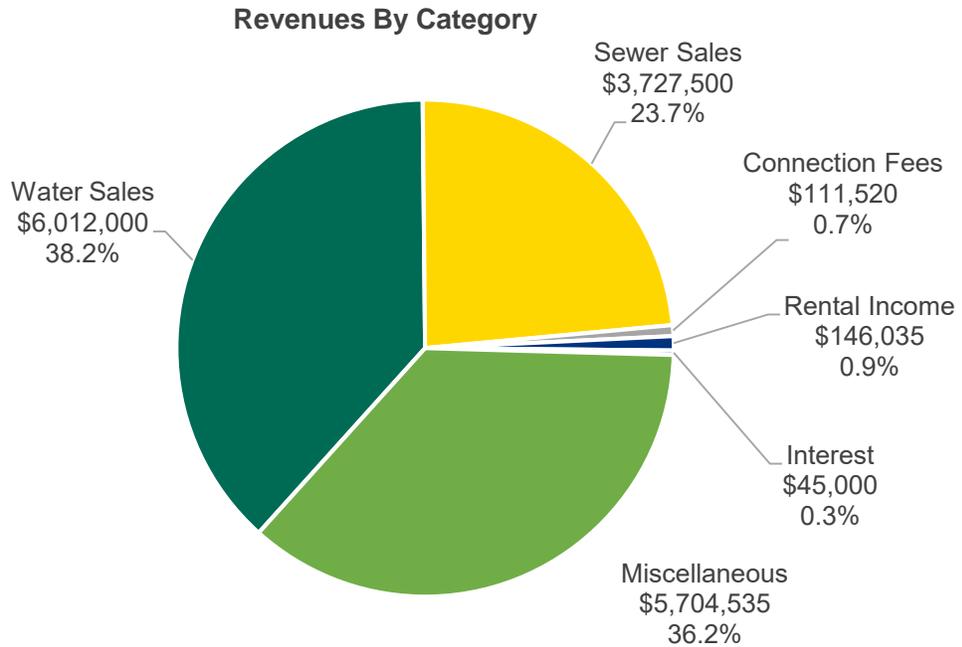
Water Consumption Per 1,000 Cubic Feet	
Tier 1 (0-1,500)	\$ 5.31
Tier 2 (1,501- 20,000)	\$ 4.91
Tier 3 (20,001+)	\$ 4.75

Sewer Consumption Per 1,000 Cubic Feet	
Non-Industrial	\$ 2.91
Industrial	\$ 4.37

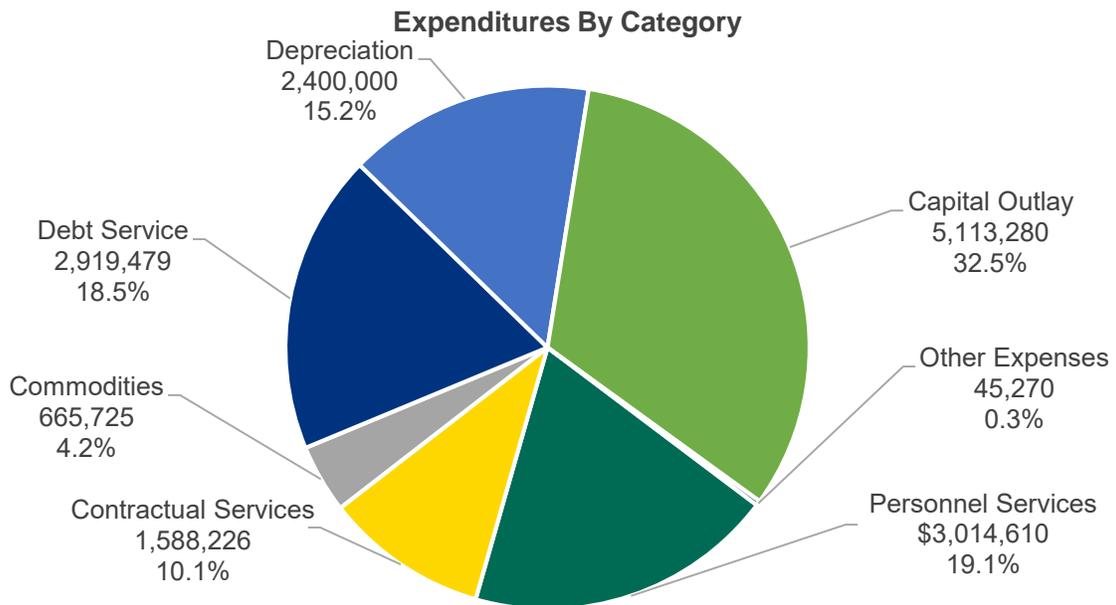
**Water Fund
Revenues & Expenditures
(In Millions)**



WATER/WASTEWATER FUND

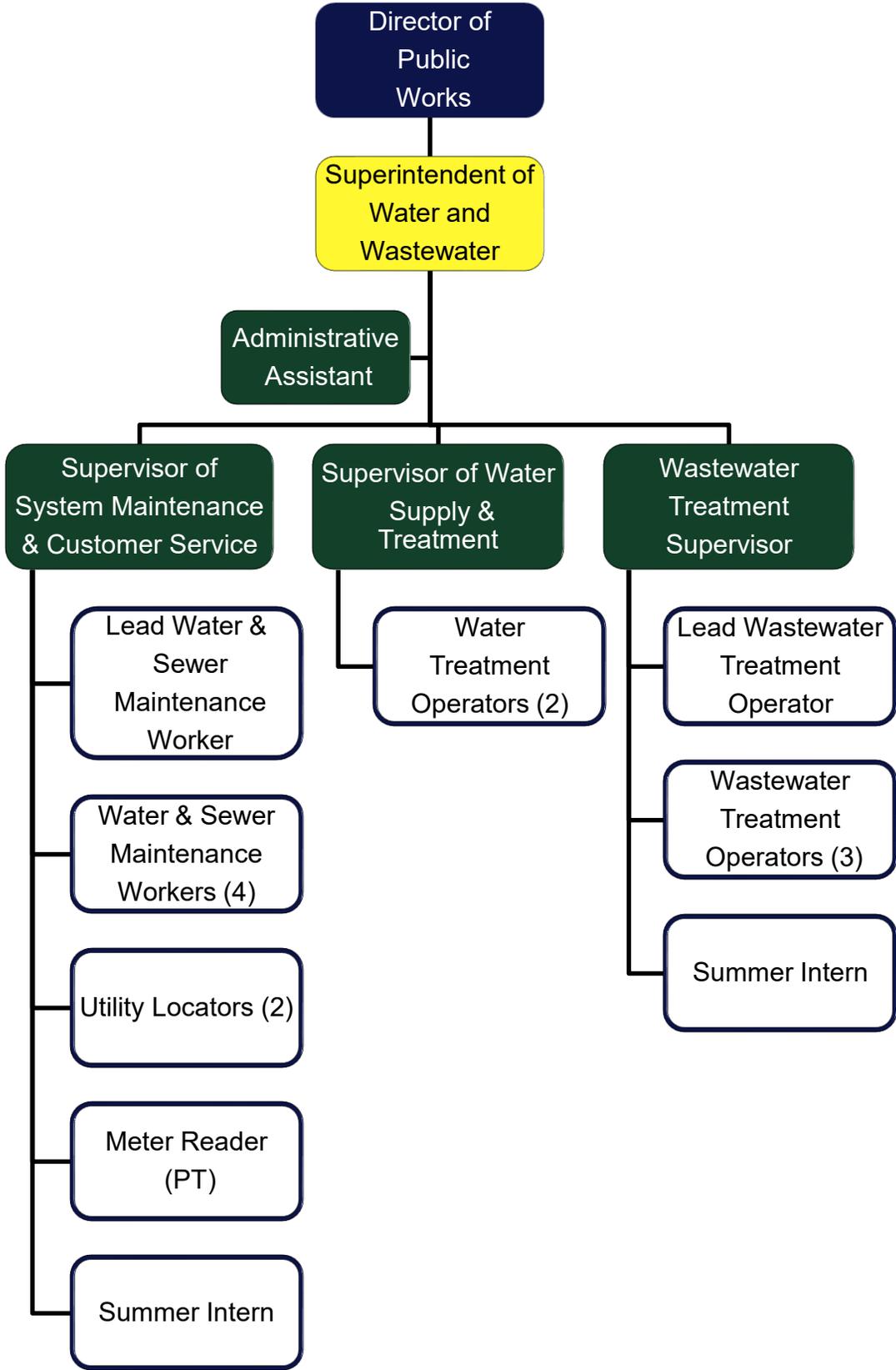


Water and Sewer sales account for 61.9% of the revenues in the Water/Wastewater Fund.



Personnel Services accounts for 19.1% of expenditures and Debt Service accounts for 18.5% of expenditures.

PUBLIC WORKS – WATER/WASTEWATER



PUBLIC WORKS – WATER/WASTEWATER

DIVISION DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2021 GOALS

Goal # 1 Advocate for legislation for the replacement of lead service lines on private and public property; educate customers with lead service lines on the health risks when service line is disrupted; and continue to update the service line material inventory on an annual basis to submit to the Illinois Environmental Protection Agency.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-II

Goal # 2 Improve customer service by streamlining and creating forms used by residents, businesses, developers, and contractors in an effort to reduce or eliminate miscommunication and simplify requests.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 01/10/2021

Strategic Plan: SG-I, EMS-I

Goal # 3 Review and provide recommendations for updates to Title 9 (Municipal Utilities) of the Geneva City Code.

Funding: Water/Wastewater Operating & Finance, Staff time

Completion Date: 10/31/2020

Strategic Plan: SG-I

Goal # 4 Develop strategies to implement findings of the Citywide Watershed Study.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-II, EMS-III, ES-IV

PUBLIC WORKS – WATER/WASTEWATER

Goal # 5 Complete a sanitary sewer evaluation and develop improvements to reduce inflow and infiltration, identify preferred methods to improve capacity and reduce bypass events.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: ES-III

Goal # 6 Assess redundancy needs to the SCADA systems for Water & Wastewater during emergency procedures to ensure the safety and health of community members.

Funding: General and Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

Goal # 7 Utilize technology to implement efficiencies in utility billing.

Funding: General and Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: SG-I, EMS-II

Goal # 8 Plan the infrastructure necessary for the development of the Southeast Industrial Park.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 11/01/2021

Strategic Plan: EV-II, EMS-II

Goal # 9 Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 12/31/2020

Strategic Plan: EV-II,

Goal # 10 Update the Public Works Department Safety Manual with assistance from the Public Works Safety Committee and Administrative Services Department.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/2021

Strategic Plan: EMS-III

PUBLIC WORKS – WATER/WASTEWATER

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of Electronic Read Transmitter (ERT) Meters Installed	901	1,073	1,088	1,000
Number of ERT Leak Letters sent to Customers	56	27	20	50
Number of Work Orders Completed	1,536	1,860	389	400
Number of Water Main Breaks Repaired	36	34	20	30
Number of Fire Hydrants Flushed	1,863	1,890	1,860	1,890
Length of Water Mains Replaced (Ft)	2,025	3,591	4,556	3,600
Length of Sanitary Sewers Lined/Replaced (Ft)	4,846	6,789	6,302	1,850*
Snow Plowing (Hrs)	187.5	353	640	625
Training (Hrs)	N/A	N/A	153	165

*Five point repairs were outsourced to contractors in FY20 due to the depth and condition of the sanitary pipes.

PUBLIC WORKS – WATER/WASTEWATER PERSONNEL SUMMARY

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<i>Full-Time</i>						
Superintendent of Water/Wastewater	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Supervisor of System Maintenance & Customer Service	1	1	1	1	1	1
Supervisor of Water Supply & Treatment	1	1	1	1	1	1
Wastewater Treatment Supervisor	1	1	1	1	1	1
Lead Water & Sewer Maintenance Worker	1	1	1	1	1	1
Water & Sewer Maintenance Worker	4	4	4	4	4	4
Water Treatment Operator	2	2	2	2	2	2
Lead Wastewater Treatment Operator	1	1	1	1	1	1
Wastewater Treatment Operator	3	3	3	3	3	3
Utility Locator	1	2	2	2	2	2
<i>Part-Time</i>						
Meter Reader	2	2	2	1	1	1
Summer Intern	-	-	-	-	2	-
Total	19	20	20	19	21	19

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
455	Penalties	\$ 105,972	\$ 122,990	\$ 100,000	\$ 105,000	\$ 100,000	\$ 105,000
458	Industrial Wastewater Surcharge	122,570	105,522	115,000	115,000	115,000	115,000
Total Fines & Forfeits		228,541	228,512	215,000	220,000	215,000	220,000
462	Water Sales	6,055,740	6,112,826	6,308,000	6,012,000	6,012,000	6,012,000
463	Sewer Sales	3,678,038	3,822,108	3,967,000	3,727,515	3,727,500	3,727,500
465	Connection Fees	168,910	241,805	211,370	111,520	111,520	111,520
466	Meter Sales	23,040	27,979	25,000	10,000	25,000	25,000
Total Service Charges		9,925,728	10,204,719	10,511,370	9,861,035	9,876,020	9,876,020
475	Private Fire Service	34,200	34,740	34,740	34,740	34,740	34,740
476	Lawn Permit Fees	1,464	950	1,000	600	1,000	1,000
479	Disconnection/Reconnection Fees	-	225	-	500	500	500
Total Service Fees		35,664	35,915	35,740	35,840	36,240	36,240
481	Interest Income	22,725	55,024	28,000	50,000	45,000	40,000
482	Rental Income	132,739	137,445	142,920	142,920	146,035	146,035
483	Insurance & Property Damage	1,932	8,046	-	730	-	-
484	Sale of Capital Assets	42,000	-	10,000	97,308	10,000	10,000
485	Reimbursed Expenditures	143	1,485	1,825	1,825	8,245	8,245
486	Donations	-	1,901,263	-	-	-	-
489	Miscellaneous	3,968	3,971	5,000	179,565	5,000	5,000
Total Other Revenues		203,506	2,107,234	187,745	472,348	214,280	209,280
491	Interfund Transfer In	-	-	-	261,160	-	-
493	Other Financing Source	685,817	8,472,408	970,520	2,969,600	-	-
499	Reappropriation	-	-	2,765,555	-	5,405,050	2,576,710
Total Other Financing Sources		685,817	8,472,408	3,736,075	3,230,760	5,405,050	2,576,710
Total Revenues and Other Financing Sources		\$ 11,079,255	\$ 21,048,789	\$ 14,685,930	\$ 13,819,983	\$ 15,746,590	\$ 12,918,250
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,689,995	\$ 1,777,518	\$ 1,844,997	\$ 1,844,787	\$ 1,871,871	\$ 1,890,441
502	Wages - Part-Time/Seasonal	71,094	63,164	89,546	66,727	82,071	62,056
503	Overtime	73,723	77,609	80,070	79,800	81,600	81,600
504	Stand-By	106,845	114,645	108,130	119,670	109,980	109,980
521	Group Insurance	405,963	396,577	456,286	461,080	447,320	449,519
522	Medicare	32,878	28,457	30,823	29,449	31,145	31,103
523	Social Security	139,985	120,917	130,642	125,148	131,581	131,424
524	IMRF	214,800	214,087	193,766	201,490	236,417	246,318
527	Car Allowance	3,250	3,250	3,250	3,487	3,250	3,376
528	Unemployment Compensation	-	-	-	-	-	-
529	Pension Expense	95,583	19,365	95,580	19,375	19,375	19,375
Total Personnel Services		2,834,116	2,815,588	3,033,090	2,951,013	3,014,610	3,025,192
531	Maintenance Service	177,687	180,890	212,530	212,330	210,286	211,939
541	Accounting & Auditing Service	6,542	4,030	6,870	6,870	7,080	4,600
542	Engineering Service	2,355	500	2,065	2,065	2,065	2,065
543	Legal Service	4,860	6,859	11,200	11,200	11,200	11,200
544	Medical Service	984	1,262	3,190	2,590	2,590	2,590
546	Janitorial Service	5,155	4,598	4,900	4,900	4,900	4,900
547	Banking Service	48,387	38,752	44,500	39,500	43,000	45,000
550	Collection Service	-	-	800	600	1,000	1,000
552	Data Programming Service	-	-	-	-	-	-
559	Other Professional Services	47,182	46,352	58,640	54,640	54,640	55,305
561	Postage	26,531	26,141	26,540	26,600	26,700	26,840

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
562	Telephone	14,979	15,703	19,595	19,725	18,435	18,585
563	Publishing	636	748	650	650	650	650
564	Printing	13,526	9,307	9,820	9,010	9,295	10,305
565	Internet	2,043	3,377	2,400	2,400	2,400	2,400
566	Recording Fees	423	827	500	500	500	500
571	Dues & Subscriptions	1,396	1,853	2,175	2,175	2,160	2,160
572	Travel & Meals	1,237	517	3,550	3,550	3,350	2,750
573	Training & Professional Development	8,570	13,866	17,280	17,280	17,860	17,385
575	Publications	-	-	-	-	-	-
581	Utilities	798,057	799,188	878,795	803,800	855,645	856,845
583	Garbage Disposal	-	-	-	-	-	-
584	Landfill Charges	66,063	38,293	53,200	53,200	55,200	55,200
586	Sewer Charges	29,151	30,363	34,000	34,000	36,000	36,000
592	General Insurance	87,311	98,471	115,000	115,807	118,750	118,750
595	Rentals	20,700	22,061	26,730	21,435	21,740	21,945
599	Other Contractual Services	63,819	77,861	79,745	80,745	82,780	82,800
Total Contractual Services		1,427,595	1,421,818	1,614,675	1,525,572	1,588,226	1,591,714
601	Maintenance Supplies	119,179	111,137	124,930	127,130	126,930	126,930
621	Office Supplies	4,808	5,309	7,525	7,525	7,425	7,425
622	Office Equipment	998	3,155	1,875	1,875	1,875	1,875
623	Office Furniture	-	-	-	-	600	-
624	Operating Supplies	375,553	389,558	455,010	455,010	463,460	463,460
625	Small Tools	4,635	3,522	4,620	4,620	4,685	4,685
626	Janitorial Supplies	844	778	1,350	1,350	1,350	1,350
627	Motor Fuel & Lubricants	24,277	33,318	38,545	38,455	39,705	40,205
631	Clothing	7,298	6,940	9,625	9,625	7,975	7,975
632	Per Copy Charges	532	589	850	850	850	850
641	Books	-	110	-	-	-	-
663	Computer Software	-	6,504	6,235	6,198	10,870	10,705
Total Commodities		538,122	560,919	650,565	652,638	665,725	665,460
705	Principal	1,734,288	1,778,037	2,272,910	2,035,365	2,301,675	2,183,755
710	Interest	552,266	590,259	496,045	641,883	617,254	559,959
715	Paying Agent Fees	716	656	550	-	550	550
720	Bond Issue Costs	-	-	-	-	-	-
Total Debt Service		2,287,270	2,368,952	2,769,505	2,677,248	2,919,479	2,744,264
810	Buildings & Improvements	66,723	34,997	68,000	50,000	52,500	35,000
815	Improvements Other than Buildings	2,155,039	2,740,645	3,376,685	4,070,000	4,218,700	2,381,000
820	Machinery & Equipment	126,932	141,226	509,250	509,250	335,250	5,250
825	Vehicles	398,484	29,328	85,000	43,000	475,000	25,000
835	Computer Equipment	20,959	9,642	30,315	11,550	31,830	-
910	Capitalized Assets	(2,217,560)	(2,382,432)	-	-	-	-
Total Capital Outlay		550,576	573,406	4,069,250	4,683,800	5,113,280	2,446,250
911	Depreciation	2,357,681	2,365,061	2,500,000	2,400,000	2,400,000	2,400,000
912	Bad Debt	5,058	(4,901)	9,500	6,500	6,500	6,500
914	State/Federal Permits	39,229	35,879	38,570	38,570	38,570	38,570
917	Employee Awards	900	-	775	450	200	300
918	Easements	-	-	-	-	-	-
Total Other Expenditures		2,402,868	2,396,039	2,548,845	2,445,520	2,445,270	2,445,370
Total Expenditures and Other Financing Uses		\$ 10,040,548	\$ 10,136,723	\$ 14,685,930	\$ 14,935,791	\$ 15,746,590	\$ 12,918,250

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program
Fiscal Year Ending April 30, 2021 & 2022

630 - Water/Wastewater Fund

Program	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
60	Water Production	\$ 294,728	\$ 268,369	\$ 347,870	\$ 354,470	\$ 354,970	\$ 354,974
65	Water Distribution	1,427,871	1,289,158	1,463,539	1,414,886	1,480,747	1,478,350
70	Water Treatment	1,045,259	1,087,527	1,203,903	1,163,327	1,210,380	1,220,013
73	GIS	107,711	92,121	108,456	110,103	110,448	111,358
75	Wastewater Treatment	1,021,258	1,035,960	1,143,594	1,099,256	1,083,916	1,090,572
80	Wastewater Collection	827,753	886,394	949,505	904,737	948,598	944,630
85	Industrial Wastewater	120,442	130,345	130,308	127,964	124,771	127,839
90	Debt Service & Depreciation	2,910,663	2,955,975	5,269,505	5,077,248	5,319,479	5,144,264
95	Capital Outlay	2,284,865	573,407	4,069,250	4,683,800	5,113,280	2,446,250
Total Water/Wastewater Fund		\$ 10,040,548	\$ 8,319,255	\$ 14,685,930	\$ 14,935,791	\$ 15,746,589	\$ 12,918,250

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program and Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Description	2018-2019 Actual	2019-2020 Actual	2019-2020 Budget	2020-2021 Projected	2021-2022 Budget	2021-2022 Forecast
60 Water Production						
Personnel Services	\$ 5,392	\$ (30,295)	\$ 24,900	\$ 30,000	\$ 30,000	\$ 30,000
Contractual Services	284,086	296,998	320,270	319,570	322,270	322,274
Commodities	2,042	1,666	2,700	4,900	2,700	2,700
Other Expenditures	3,208	-	-	-	-	-
Total	<u>294,728</u>	<u>268,369</u>	<u>347,870</u>	<u>354,470</u>	<u>354,970</u>	<u>354,974</u>
65 Water Distribution						
Personnel Services	1,057,623	920,096	1,015,259	971,116	1,018,007	1,014,945
Contractual Services	251,528	258,741	309,105	305,260	313,910	314,875
Commodities	117,849	113,436	133,850	133,760	144,180	144,030
Other Expenditures	870	(3,115)	5,325	4,750	4,650	4,500
Total	<u>1,427,871</u>	<u>1,289,158</u>	<u>1,463,539</u>	<u>1,414,886</u>	<u>1,480,747</u>	<u>1,478,350</u>
70 Water Treatment						
Personnel Services	419,573	445,372	472,453	464,382	471,240	479,218
Contractual Services	369,768	362,326	415,900	383,395	423,460	425,280
Commodities	255,517	279,829	315,550	315,550	315,680	315,315
Other Expenditures	400	-	-	-	-	200
Total	<u>1,045,259</u>	<u>1,087,527</u>	<u>1,203,903</u>	<u>1,163,327</u>	<u>1,210,380</u>	<u>1,220,013</u>
73 GIS						
Personnel Services	92,925	77,461	91,771	93,418	93,763	94,673
Contractual Services	14,242	13,763	14,145	14,145	14,295	14,295
Commodities	544	897	2,540	2,540	2,390	2,390
Total	<u>107,711</u>	<u>92,121</u>	<u>108,456</u>	<u>110,103</u>	<u>110,448</u>	<u>111,358</u>
75 Wastewater Treatment						
Personnel Services	488,403	531,842	546,799	556,358	526,221	532,227
Contractual Services	368,388	346,868	410,825	356,565	366,775	367,375
Commodities	123,758	121,371	147,200	147,563	152,300	152,300
Other Expenditures	40,709	35,879	38,770	38,770	38,620	38,670
Total	<u>1,021,258</u>	<u>1,035,960</u>	<u>1,143,594</u>	<u>1,099,256</u>	<u>1,083,916</u>	<u>1,090,572</u>
80 Wastewater Collection						
Personnel Services	669,257	725,711	770,940	727,115	769,948	765,630
Contractual Services	128,327	126,798	133,810	135,617	136,495	136,595
Commodities	30,169	35,670	40,005	40,005	40,155	40,405
Other Expenditures	-	(1,786)	4,750	2,000	2,000	2,000
Total	<u>827,753</u>	<u>886,394</u>	<u>949,505</u>	<u>904,737</u>	<u>948,598</u>	<u>944,630</u>
85 Industrial Wastewater						
Personnel Services	100,942	105,539	110,968	108,624	105,431	108,499
Contractual Services	11,256	16,386	11,020	11,020	11,020	11,020
Commodities	8,243	8,420	8,320	8,320	8,320	8,320
Total	<u>120,442</u>	<u>130,345</u>	<u>130,308</u>	<u>127,964</u>	<u>124,771</u>	<u>127,839</u>
90 Debt Service and Depreciation						
Debt Service	552,982	590,913	2,769,505	2,677,248	2,919,479	2,744,264
Other Expenditures	2,357,681	2,365,061	2,500,000	2,400,000	2,400,000	2,400,000
Total	<u>2,910,663</u>	<u>2,955,975</u>	<u>5,269,505</u>	<u>5,077,248</u>	<u>5,319,479</u>	<u>5,144,264</u>

CITY OF GENEVA, ILLINOIS
 Expenditure Budget Summary by Program and Classification
 Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Description	2018-2019 Actual	2019-2020 Actual	2019-2020 Budget	2020-2021 Projected	2021-2022 Budget	2021-2022 Forecast
95 Capital Outlay						
Capital Outlay	2,284,865	573,407	4,069,250	4,683,800	5,113,280	2,446,250
Total	<u>2,284,865</u>	<u>573,407</u>	<u>4,069,250</u>	<u>4,683,800</u>	<u>5,113,280</u>	<u>2,446,250</u>
Total Water/Wastewater Fund	<u>10,040,548</u>	<u>8,319,255</u>	<u>14,685,930</u>	<u>14,935,791</u>	<u>15,746,589</u>	<u>12,918,250</u>
Total Water/Wastewater Fund						
Personnel Services	\$ 2,834,116	\$ 2,775,727	\$ 3,033,090	\$ 2,951,013	\$ 3,014,610	\$ 3,025,192
Contractual Services	1,427,595	1,421,880	1,615,075	1,525,572	1,588,225	1,591,714
Commodities	538,122	561,289	650,165	652,638	665,725	665,460
Debt Service	552,982	590,913	2,769,505	2,677,248	2,919,479	2,744,264
Other Expenditures	2,402,868	2,396,039	2,548,845	2,445,520	2,445,270	2,445,370
Capital Outlay	2,284,865	573,407	4,069,250	4,683,800	5,113,280	2,446,250
Total	<u>10,040,548</u>	<u>8,319,255</u>	<u>14,685,930</u>	<u>14,935,791</u>	<u>15,746,589</u>	<u>12,918,250</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Program 60 - Water Production							
521	Group Insurance	\$ 5,392	\$ (30,295)	\$ 24,900	\$ 30,000	\$ 30,000	\$ 30,000
Total Personnel Services		5,392	(30,295)	24,900	30,000	30,000	30,000
531	Maintenance Service	7,144	8,775	14,770	14,570	11,770	11,774
566	Recording Fees	-	-	-	-	-	-
581	Utilities	276,942	288,223	305,500	305,000	310,500	310,500
Total Contractual Services		284,086	296,998	320,270	319,570	322,270	322,274
601	Maintenance Supplies	2,042	1,647	2,700	4,900	2,700	2,700
624	Operating Supplies	-	18	-	-	-	-
Total Commodities		2,042	1,666	2,700	4,900	2,700	2,700
912	Bad Debt	3,208	-	-	-	-	-
Total Other Expenditures		3,208	-	-	-	-	-
Total Water Production		\$ 294,728	\$ 268,369	\$ 347,870	\$ 354,470	\$ 354,970	\$ 354,974
Program 65 - Water Distribution							
501	Wages - Regular	659,116	583,236	621,533	617,676	638,496	641,672
502	Wages - Part-Time/Seasonal	37,240	32,659	42,463	29,756	38,195	29,828
503	Overtime	18,099	18,547	22,440	22,440	22,860	22,860
504	Stand-By	19,699	18,904	21,420	21,420	21,720	21,720
521	Group Insurance	145,366	142,574	157,914	157,444	155,942	155,348
522	Medicare	14,610	9,068	10,286	9,480	10,477	10,407
523	Social Security	62,173	38,395	43,404	40,145	43,999	43,716
524	IMRF	68,993	68,858	63,474	64,780	78,463	81,476
527	Car Allowance	1,625	1,625	1,625	1,745	1,625	1,688
529	Pension Expense	30,702	6,229	30,700	6,230	6,230	6,230
Total Personnel Services		1,057,623	920,096	1,015,259	971,116	1,018,007	1,014,945
531	Maintenance Service	37,315	35,104	35,545	41,545	35,825	36,225
541	Accounting & Auditing Service	3,271	1,983	3,435	3,435	3,540	2,300
542	Engineering Service	1,615	500	1,500	1,500	1,500	1,500
543	Legal Service	4,427	6,174	6,000	10,000	10,000	10,000
544	Medical Service	839	1,106	2,100	1,500	1,500	1,500
546	Janitorial Service	2,577	2,198	2,450	2,450	2,450	2,450
547	Banking Service	29,194	27,093	34,000	27,000	30,000	32,000
550	Collection Service	-	-	500	300	500	500
559	Other Professional Services	8,250	7,679	13,105	13,105	13,105	13,105
561	Postage	13,932	13,156	13,590	13,650	13,700	13,770
562	Telephone	8,831	9,385	10,880	10,880	13,350	13,350
563	Publishing	636	715	650	650	650	650
564	Printing	7,188	4,882	5,110	4,300	4,960	5,365
565	Internet	1,022	1,688	1,200	1,200	1,200	1,200
566	Recording Fees	423	827	500	500	500	500
571	Dues	1,030	1,404	1,540	1,540	1,475	1,475
572	Travel	1,144	226	1,700	1,700	2,500	1,900
573	Training	3,843	3,673	5,910	5,910	7,230	6,755
575	Publications	-	-	-	-	-	-
581	Utilities	5,078	5,670	5,800	5,800	6,145	6,345
584	Landfill Charges	4,807	1,420	5,200	5,200	5,200	5,200
592	General Insurance	47,125	46,318	65,000	65,000	68,250	68,250
595	Rentals	8,341	10,438	14,390	9,095	9,330	9,535
599	Other Contractual Services	60,640	77,103	79,000	79,000	81,000	81,000
Total Contractual Services		251,528	258,741	309,105	305,260	313,910	314,875

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
601	Maintenance Supplies	66,325	56,415	64,600	64,600	66,600	66,600
621	Office Supplies	2,131	1,599	2,800	2,800	2,800	2,800
622	Office Equipment	154	1,343	1,000	1,000	1,000	1,000
623	Office Furniture	-	-	-	-	600	-
624	Operating Supplies	35,431	32,158	45,750	45,750	47,950	47,950
625	Small Tools	2,330	1,926	1,835	1,835	1,900	1,900
626	Janitorial Supplies	264	169	400	400	400	400
627	Motor Fuel & Lubricants	8,903	14,310	11,880	11,790	12,710	12,960
631	Clothing	2,045	2,079	2,400	2,400	2,400	2,400
632	Per Copy Charges	266	294	450	450	450	450
663	Computer Software	-	3,145	2,735	2,735	7,370	7,570
Total Commodities		117,849	113,436	133,850	133,760	144,180	144,030
912	Bad Debt	-	(3,115)	4,750	4,500	4,500	4,500
914	State/Federal Permit Fees	520	-	-	-	-	-
917	Employee Awards	350	-	575	250	150	-
918	Easements	-	-	-	-	-	-
Total Other Expenditures		870	(3,115)	5,325	4,750	4,650	4,500
Total Water Distribution		\$ 1,427,871	\$ 1,289,158	\$ 1,463,539	\$ 1,414,886	\$ 1,480,747	\$ 1,478,350
Program 70 - Water Treatment							
501	Wages - Regular	224,960	265,583	271,942	274,682	275,434	279,332
502	Wages - Part Time	-	-	-	-	653	-
503	Overtime	18,896	17,374	19,890	18,200	20,250	20,250
504	Stand-By	40,567	41,311	42,340	42,340	43,140	43,140
521	Group Insurance	58,691	58,666	64,686	67,825	63,991	66,831
522	Medicare	4,495	4,579	4,846	4,730	4,923	4,970
523	Social Security	19,221	19,581	20,718	20,225	21,048	21,251
524	IMRF	36,500	35,102	31,791	33,205	38,626	40,269
529	Pension Expense	16,242	3,175	16,240	3,175	3,175	3,175
Total Personnel Services		419,573	445,372	472,453	464,382	471,240	479,218
531	Maintenance Service	60,795	64,272	67,020	67,020	72,330	73,080
544	Medical Service	51	53	300	300	300	300
559	Other Professional Services	11,658	7,359	12,000	12,000	12,000	12,000
562	Telephone	669	641	745	875	900	950
563	Publishing	-	3	-	-	-	-
564	Printing	400	119	500	500	500	500
571	Dues	256	407	400	400	450	450
572	Travel	38	89	1,500	1,500	500	500
573	Training	1,476	1,960	2,355	2,355	2,000	2,000
581	Utilities	293,070	286,085	329,635	297,000	333,000	334,000
595	Rentals	615	580	700	700	700	700
599	Other Contractual Services	742	758	745	745	780	800
Total Contractual Services		369,768	362,326	415,900	383,395	423,460	425,280
601	Maintenance Supplies	9,559	11,247	12,550	12,550	12,550	12,550
621	Office Supplies	424	1,639	850	850	900	900
622	Office Equipment	450	479	475	475	475	475
624	Operating Supplies	238,303	258,939	289,000	289,000	289,750	289,750
625	Small Tools	987	895	1,000	1,000	1,000	1,000
626	Janitorial Supplies	233	219	500	500	500	500
627	Motor Fuel & Lubricants	3,942	5,309	8,710	8,710	8,790	8,790
631	Clothing	1,619	1,101	2,100	2,100	1,350	1,350
663	Computer Software	-	-	365	365	365	-
Total Commodities		255,517	279,829	315,550	315,550	315,680	315,315
917	Employee Awards	400	-	-	-	-	200
Total Other Expenditures		400	-	-	-	-	200

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Total Water Treatment		\$ 1,045,259	\$ 1,087,527	\$ 1,203,903	\$ 1,163,327	\$ 1,210,380	\$ 1,220,013
Program 73 - GIS							
501	Wages - Regular	60,999	55,521	65,285	66,712	67,595	70,200
502	Wages - Part-Time	-	1,720	4,080	6,061	4,375	2,400
503	Overtime	15	-	-	-	-	-
521	Group Insurance	16,411	8,359	7,569	8,015	7,948	7,819
522	Medicare	888	804	1,005	1,035	1,043	1,018
523	Social Security	3,799	3,436	4,300	4,425	4,462	4,353
524	IMRF	7,483	6,990	6,202	6,535	7,705	8,248
529	Pension Expense	3,330	632	3,330	635	635	635
Total Personnel Services		92,925	77,461	91,771	93,418	93,763	94,673
531	Maintenance Service	11,442	7,788	8,700	8,700	9,040	9,040
559	Other Professional Services	-	-	-	-	-	-
562	Telephone	72	216	240	240	400	400
563	Publishing	-	25	-	-	-	-
573	Training	1,006	4,012	3,480	3,480	3,130	3,130
595	Rentals	1,722	1,722	1,725	1,725	1,725	1,725
Total Contractual Services		14,242	13,763	14,145	14,145	14,295	14,295
601	Maintenance Supplies	-	179	1,105	1,105	1,105	1,105
621	Office Supplies	179	718	1,435	1,435	1,285	1,285
622	Office Equipment	365	-	-	-	-	-
Total Commodities		544	897	2,540	2,540	2,390	2,390
Total GIS		\$ 107,711	\$ 92,121	\$ 108,456	\$ 110,103	\$ 110,448	\$ 111,358
Program 75 - Wastewater Treatment							
501	Wages - Regular	264,733	309,107	313,974	322,605	307,167	315,071
502	Wages - Part-time/Seasonal	-	-	5,040	4,605	6,278	-
503	Overtime	29,915	35,012	29,580	31,000	30,150	30,150
504	Stand-By	35,860	42,655	34,680	45,405	35,280	35,280
521	Group Insurance	72,643	71,381	80,010	79,571	72,148	74,169
522	Medicare	4,943	5,422	5,557	5,692	5,493	5,518
523	Social Security	21,134	23,186	23,761	24,340	23,489	23,591
524	IMRF	40,953	41,340	35,977	39,400	42,476	44,708
529	Pension Expense	18,222	3,739	18,220	3,740	3,740	3,740
Total Personnel Services		488,403	531,842	546,799	556,358	526,221	532,227
531	Maintenance Service	34,123	42,443	53,200	53,200	53,390	53,390
544	Medical Service	51	53	250	250	250	250
559	Other Professional Services	12,828	12,321	19,400	15,000	15,000	15,500
562	Telephone	3,311	3,323	5,445	5,445	1,500	1,600
563	Publishing	-	3	-	-	-	-
571	Dues	110	-	235	235	235	235
572	Travel	-	1	100	100	100	100
573	Training	1,779	1,450	1,535	1,535	1,500	1,500
581	Utilities	222,967	219,210	246,860	196,000	206,000	206,000
584	Landfill Charges	61,256	36,873	48,000	48,000	50,000	50,000
586	Sewer Charges	29,151	30,363	34,000	34,000	36,000	36,000
595	Rentals	2,810	830	1,800	1,800	1,800	1,800
599	Other Contractual Services	-	-	-	1,000	1,000	1,000
Total Contractual Services		368,388	346,868	410,825	356,565	366,775	367,375
601	Maintenance Supplies	25,045	25,926	26,800	26,800	26,800	26,800
621	Office Supplies	1,518	1,210	1,500	1,500	1,500	1,500
622	Office Equipment	-	1,174	300	300	300	300
624	Operating Supplies	92,415	87,981	109,500	109,500	115,000	115,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
625	Small Tools	1,198	701	1,500	1,500	1,500	1,500
626	Janitorial Supplies	347	390	450	450	450	450
627	Motor Fuel & Lubricants	1,174	1,884	3,650	3,650	3,650	3,650
631	Clothing	2,061	1,995	3,500	3,500	2,700	2,700
641	Books	-	110	-	-	-	-
663	Computer Software	-	-	-	363	400	400
Total Commodities		123,758	121,371	147,200	147,563	152,300	152,300
912	Bad Debt	1,850	-	-	-	-	-
914	State/Federal Permits	38,709	35,879	38,570	38,570	38,570	38,570
917	Employee Awards	150	-	200	200	50	100
Total Other Expenditures		40,709	35,879	38,770	38,770	38,620	38,670
Total Wastewater Treatment		\$ 1,021,258	\$ 1,035,960	\$ 1,143,594	\$ 1,099,256	\$ 1,083,916	\$ 1,090,572
Program 80 - Wastewater Collection							
501	Wages - Regular	414,913	489,624	496,649	485,427	509,323	508,391
502	Wages - Part-Time/Seasonal	33,854	28,785	37,963	26,305	32,570	29,828
503	Overtime	6,317	6,670	8,160	8,160	8,340	8,340
504	Stand-By	9,990	11,718	9,690	10,470	9,840	9,840
521	Group Insurance	90,094	89,131	102,480	101,541	100,504	98,048
522	Medicare	6,953	7,542	8,032	7,415	8,140	8,092
523	Social Security	29,431	31,871	33,771	31,325	34,003	33,815
524	IMRF	52,650	53,873	49,140	49,855	60,728	62,713
527	Car Allowance	1,625	1,625	1,625	1,742	1,625	1,688
529	Pension Expense	23,429	4,873	23,430	4,875	4,875	4,875
Total Personnel Services		669,257	725,711	770,940	727,115	769,948	765,630
531	Maintenance Service	26,868	22,509	26,895	26,895	27,530	28,030
541	Accounting & Auditing Service	3,271	2,048	3,435	3,435	3,540	2,300
542	Engineering Service	740	-	485	485	485	485
543	Legal Service	432	685	560	1,200	1,200	1,200
544	Medical Service	44	51	500	500	500	500
546	Janitorial Service	2,577	2,401	2,450	2,450	2,450	2,450
547	Banking Service	19,192	11,659	12,500	12,500	13,000	13,000
550	Collection Service	-	-	-	300	500	500
559	Other Professional Services	3,190	2,607	4,035	4,035	4,035	4,200
561	Postage	12,599	12,985	12,890	12,950	13,000	13,070
562	Telephone	2,097	2,200	2,285	2,285	2,285	2,285
563	Publishing	-	3	-	-	-	-
564	Printing	5,938	4,305	4,210	4,210	3,835	4,440
565	Internet	1,022	1,688	1,200	1,200	1,200	1,200
571	Dues	-	42	-	-	-	-
572	Travel	56	201	250	250	250	250
573	Training	467	2,771	4,000	4,000	4,000	4,000
592	General Insurance	40,186	52,153	50,000	50,807	50,500	50,500
595	Rentals	7,211	8,490	8,115	8,115	8,185	8,185
599	Other Contractual Services	2,438	-	-	-	-	-
Total Contractual Services		128,327	126,798	133,810	135,617	136,495	136,595
601	Maintenance Supplies	16,035	15,495	16,800	16,800	16,800	16,800
621	Office Supplies	345	371	700	700	700	700
622	Office Equipment	29	159	100	100	100	100
624	Operating Supplies	1,986	3,000	3,560	3,560	3,560	3,560
625	Small Tools	120	-	285	285	285	285
627	Motor Fuel & Lubricants	9,815	11,226	13,800	13,800	14,050	14,300
631	Clothing	1,573	1,764	1,625	1,625	1,525	1,525
632	Per Copy Charges	266	294	400	400	400	400

CITY OF GENEVA, ILLINOIS
Budget Detail by Program
Fiscal Year Ending April 30, 2021 & 2022

Fund 630 - Water/Wastewater Fund

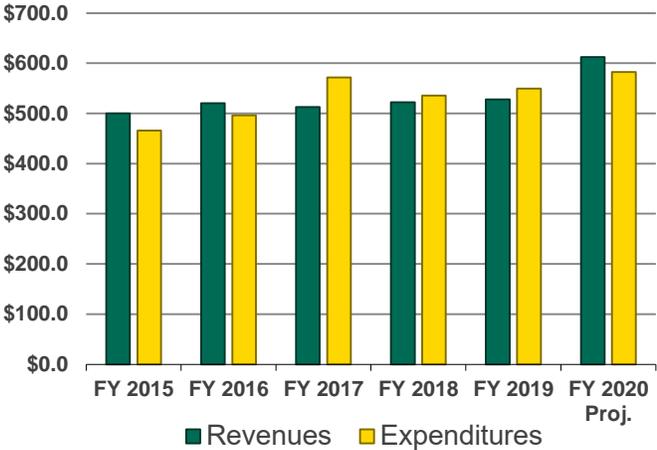
Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
662	Film/Video	-	-	-	-	-	-
663	Computer Software	-	3,359	2,735	2,735	2,735	2,735
Total Commodities		30,169	35,670	40,005	40,005	40,155	40,405
912	Bad Debt	-	(1,786)	4,750	2,000	2,000	2,000
Total Other Expenditures		-	(1,786)	4,750	2,000	2,000	2,000
Total Wastewater Collection		\$ 827,753	\$ 886,394	\$ 949,505	\$ 904,737	\$ 948,598	\$ 944,630
Program 85 - Industrial Wastewater							
501	Wages - Regular	65,274	74,448	75,614	77,685	73,856	75,775
503	Overtime	481	7	-	-	-	-
504	Stand-By	729	57	-	35	-	-
521	Group Insurance	17,365	16,899	18,727	16,684	16,787	17,304
522	Medicare	988	1,040	1,097	1,097	1,069	1,098
523	Social Security	4,226	4,448	4,688	4,688	4,580	4,698
524	IMRF	8,222	7,924	7,182	7,715	8,419	8,904
529	Pension Expense	3,658	717	3,660	720	720	720
Total Personnel Services		100,942	105,539	110,968	108,624	105,431	108,499
531	Maintenance Service	-	-	400	400	400	400
542	Engineering Service	-	-	80	80	80	80
544	Medical Services	-	-	40	40	40	40
559	Other Professional Services	11,256	16,386	10,500	10,500	10,500	10,500
Total Contractual Services		11,256	16,386	11,020	11,020	11,020	11,020
601	Maintenance Supplies	173	227	375	375	375	375
621	Office Supplies	211	143	240	240	240	240
624	Operating Supplies	7,418	7,462	7,200	7,200	7,200	7,200
627	Motor Fuel & Lubricants	443	589	505	505	505	505
631	Clothing	-	-	-	-	-	-
Total Commodities		8,243	8,420	8,320	8,320	8,320	8,320
Total Industrial Wastewater		\$ 120,442	\$ 130,345	\$ 130,308	\$ 127,964	\$ 124,771	\$ 127,839
Program 90 - Debt Service & Depreciation							
705	Principal	1,734,288	1,778,037	2,272,910	2,035,365	2,301,675	2,183,755
710	Interest	552,266	590,258	496,045	641,883	617,254	559,959
715	Paying Agent Fees	716	656	550	-	550	550
910	Capitalized Assets	(1,734,288)	(1,778,037)	-	-	-	-
Total Debt Service		552,982	590,913	2,769,505	2,677,248	2,919,479	2,744,264
911	Depreciation	2,357,681	2,365,061	2,500,000	2,400,000	2,400,000	2,400,000
Total Other Expenditures		2,357,681	2,365,061	2,500,000	2,400,000	2,400,000	2,400,000
Total Debt Service & Depreciation		\$ 2,910,663	\$ 2,955,975	\$ 5,269,505	\$ 5,077,248	\$ 5,319,479	\$ 5,144,264
Program 95 - Capital Outlay							
810	Buildings & Improvements	66,723	34,997	68,000	50,000	52,500	35,000
815	Improvements - Other than Buildings	2,155,039	2,740,645	3,376,685	4,070,000	4,218,700	2,381,000
820	Machinery & Equipment	126,932	141,226	509,250	509,250	335,250	5,250
825	Vehicles	398,484	29,328	85,000	43,000	475,000	25,000
835	Computer Equipment	20,959	9,642	30,315	11,550	31,830	-
910	Capitalized Assets	(483,272)	(2,382,432)	-	-	-	-
Total Capital Outlay		2,284,865	573,407	4,069,250	4,683,800	5,113,280	2,446,250
Total Capital Outlay		\$ 2,284,865	\$ 573,407	\$ 4,069,250	\$ 4,683,800	\$ 5,113,280	\$ 2,446,250
Total Water/Wastewater Fund		\$ 10,040,548	\$ 8,319,255	\$ 14,685,930	\$ 14,935,791	\$ 15,746,589	\$ 12,918,250

REFUSE FUND

The Refuse Fund accounts for the long-term contracts for Leaf Collection and Brush collection programs in addition to citywide street sweeping. Financing is provided through a \$4.30 monthly environmental charge to customers on their utility bill. FY 2021 budget revenues and expenditures are \$612,230.



**Refuse Fund
Revenues & Expenditures
(In Thousands)**



Brush Collection Program

The City’s Brush Program runs from April to November each year. Brush pickup is for the disposal of tree limbs and branches removed by the property owner for normal maintenance and upkeep. The brush program divides the City into two zones; a map can be found on the City’s website.

Leaf Collection Program

Leaf collection consists of curbside vacuums and leaf bag collections. The City is divided into three geographical zones. Each zone is collected three times during the five-week program using leaf vacuum equipment. Every street will be collected one time during each of the three separate pickups. Residents are required to rake their leaves to the parkway prior to their scheduled pick up date.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 643 - Refuse Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
464	Refuse Charges	\$ 522,425	\$ 525,069	\$ 587,230	\$ 587,230	\$ 587,230	\$ 587,230
Total Service Charges		522,425	525,069	587,230	587,230	587,230	587,230
484	Sale of Capital Assets	-	-	-	-	-	-
486	Donations	-	2,999	-	-	-	-
489	Miscellaneous	16	-	25,000	25,000	25,000	25,000
Total Other Revenues		16	2,999	25,000	25,000	25,000	25,000
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		-	-	-	-	-	-
Total Revenues and Other Financing Sources		\$ 522,441	\$ 528,068	\$ 612,230	\$ 612,230	\$ 612,230	\$ 612,230
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 32,839	\$ 35,442	\$ 35,966	\$ 36,450	\$ 33,468	\$ 37,889
502	Wages - Part-Time/Seasonal	333	329	361	368	3,177	386
503	Overtime	-	5	-	40	-	-
521	Group Insurance	4,986	4,442	4,740	5,061	4,489	5,022
522	Medicare	543	502	528	520	532	555
523	Social Security	2,278	2,078	2,153	2,160	2,134	2,243
524	IMRF	3,840	3,756	3,440	3,655	4,177	4,499
529	Pension Expense	1,709	340	1,710	340	340	340
Total Personnel Services		46,529	46,893	48,898	48,594	48,317	50,934
543	Legal Services	-	1,500	-	-	-	-
547	Banking Services	2,990	2,870	3,010	3,010	3,200	3,200
550	Collection Service	-	-	-	25	100	100
552	Data Programming Service	-	-	127	-	128	128
561	Postage	1,537	617	1,085	1,055	1,100	1,100
564	Printing	1,771	337	3,540	1,210	1,210	1,210
583	Garbage Disposal	483,113	497,511	528,130	528,130	542,945	542,945
Total Contractual Services		489,410	502,836	535,892	533,430	548,683	548,683
624	Operating Supplies	(263)	-	-	-	-	-
Total Commodities		(263)	-	-	-	-	-
912	Bad Debt	(59)	(375)	-	450	500	500
999	Source of Reserves	-	-	27,440	-	14,730	12,113
Total Other Financing Uses		(59)	(375)	27,440	450	15,230	12,613
Total Expenditures and Other Financing Uses		\$ 535,617	\$ 549,354	\$ 612,230	\$ 582,474	\$ 612,230	\$ 612,230

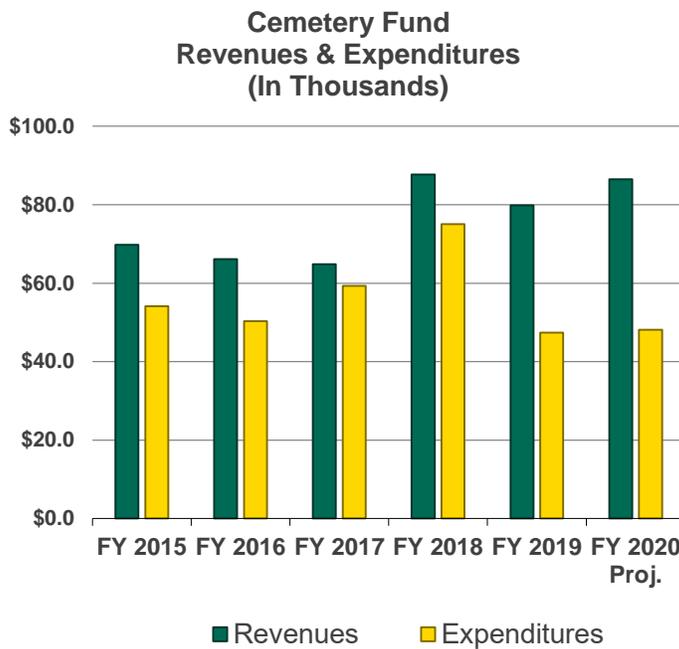
CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries, Oak Hill Cemetery and West Side Cemetery. Financing is provided from the sale of plots, grave openings, and interest earnings. Fiscal Year 2021 budget revenues and expenditures are \$86,450.

Cemeteries

Oak Hill Cemetery
799 Bennett St.
Geneva, IL 60134

West Side Cemetery
301 Stevens St.
Geneva, IL 60134



NOW AVAILABLE

Zoom in on cemetery maps or search for relatives by last name at:

BurialSearch.com

Cemetery Rates

Cemetery Rates	
Grave (Resident)	\$ 800
Grave (Non-Resident)	\$ 1,000
Grave Openings	\$ 850
Cremain Openings	\$ 400
Infant Openings	\$ 400
Saturday Funeral Fee - Grave	\$ 250
Saturday Funeral Fee - Cremain	\$ 150

Available Plots	
Oak Hill Cemetery	4,345
West Side Cemetery	0

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 659 - Cemetery Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
474	Grave Opening Fees	\$ 28,500	\$ 31,650	\$ 29,750	\$ 30,000	\$ 29,750	\$ 30,000
Total Service Fees		28,500	31,650	29,750	30,000	29,750	30,000
481	Interest Income	3,632	8,535	4,500	6,400	6,500	6,500
484	Sale of Capital Assets	2,325	-	-	-	-	-
488	Cemetery Lot Sales	53,200	39,400	50,200	50,000	50,200	50,000
489	Miscellaneous	-	230	-	-	-	-
Total Other Revenues		59,157	48,165	54,700	56,400	56,700	56,500
Total Revenues and Other Financing Sources		\$ 87,657	\$ 79,815	\$ 84,450	\$ 86,400	\$ 86,450	\$ 86,500
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 22,675	\$ 14,550	\$ 15,950	\$ 14,550	\$ 16,000	\$ 16,000
543	Legal Service	-	-	200	-	200	200
547	Banking Service	145	453	200	500	750	750
559	Other Professional Services	28,090	26,700	33,650	26,700	31,450	33,650
563	Publishing	-	-	50	-	50	50
581	Utilities	241	386	550	550	550	550
595	Rentals	-	-	-	-	-	-
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		51,151	42,090	50,600	42,300	49,000	51,200
601	Maintenance Supplies	15	693	300	300	300	300
624	Operating Supplies	1,186	469	300	-	300	300
663	Computer Software	-	435	-	1,500	2,200	-
Total Commodities		1,201	1,598	600	1,800	2,800	600
815	Improvements Other than Buildings	19,000	-	-	-	-	-
Total Capital Outlay		19,000	-	-	-	-	-
911	Depreciation	3,717	3,717	4,000	4,000	4,000	4,000
914	State/Federal Permits	-	-	-	-	300	300
Total Other Expenditures		3,717	3,717	4,000	4,000	4,300	4,300
999	Source of Reserves	-	-	29,250	-	30,350	30,400
Total Other Financing Uses		-	-	29,250	-	30,350	30,400
Total Expenditures and Other Financing Uses		\$ 75,069	\$ 47,404	\$ 84,450	\$ 48,100	\$ 86,450	\$ 86,500

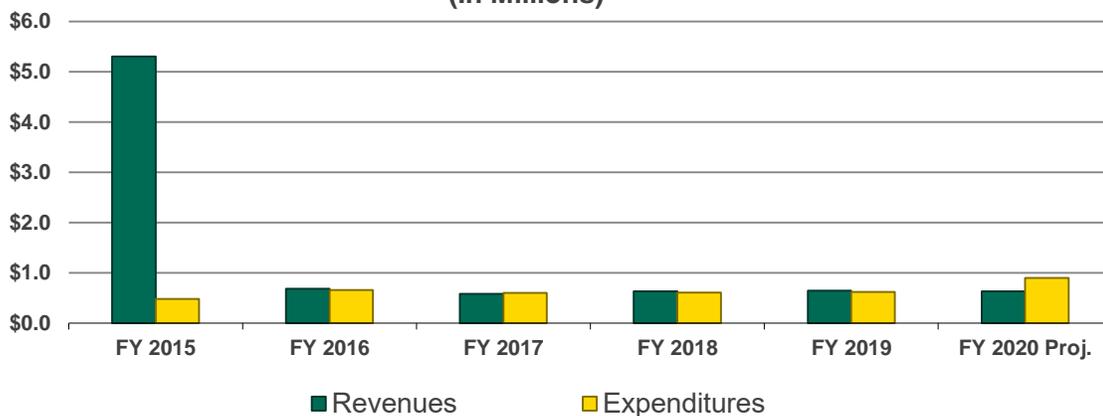
COMMUTER PARKING FUND



The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales. FY 2021 revenues and expenditures are \$812,470.

A quarterly permit can be purchased for \$125 to park in one of the three city-owned parking lot. Geneva residents are extended a \$25 discount, allowing them to purchase the same permit for \$100. Daily parking fares for the parking deck or overflow lot are \$2.00 or \$1.75, respectively.

**Commuter Fund
Revenues & Expenditures
(In Millions)**



FY 2015 revenues reflect grant funding for the parking garage expansion provided by a Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
451	Parking Violations	\$ 37,848	\$ 45,912	\$ 42,000	\$ 40,000	\$ 40,000	\$ 40,000
Total Fines & Forfeits		37,848	45,912	42,000	40,000	40,000	40,000
477	Parking Lot Fees	589,239	581,260	599,900	570,000	561,000	561,000
Total Service Fees		589,239	581,260	599,900	570,000	561,000	561,000
481	Interest Income	3,178	19,887	5,100	20,000	19,000	18,000
484	Sale of Capital Assets	-	-	-	2,575	-	-
489	Miscellaneous	-	-	-	-	-	-
Total Other Revenues		3,178	19,887	5,100	22,575	19,000	18,000
499	Reappropriation	-	-	241,940	-	192,470	190,470
Total Other Financing Uses		-	-	241,940	-	192,470	190,470
Total Revenues and Other Financing Sources		\$ 630,265	\$ 647,060	\$ 888,940	\$ 632,575	\$ 812,470	\$ 809,470
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 51,108	\$ 54,862	\$ 56,529	\$ 57,298	\$ 58,080	\$ 59,945
503	Overtime	45	91	-	370	-	-
504	Stand-by	26	-	-	430	-	-
521	Group Insurance	12,948	12,732	13,252	14,316	13,820	14,064
522	Medicare	777	766	819	812	843	868
523	Social Security	3,274	3,223	3,443	3,180	3,528	3,647
524	IMRF	5,962	5,874	5,370	5,757	6,620	7,041
529	Pension Expense	2,653	531	2,650	530	530	530
Total Personnel Services		76,792	78,078	82,063	82,693	83,421	86,095
531	Maintenance Service	21,895	32,185	29,310	31,310	27,100	27,100
541	Accounting & Auditing Service	503	305	330	325	340	350
543	Legal Service	-	-	-	40	-	-
547	Banking Services	6,181	13,433	13,004	13,500	14,500	14,500
561	Postage	2,070	1,973	1,800	1,800	1,800	1,800
562	Telephone	878	1,563	803	2,200	2,400	2,400
564	Printing	3,109	3,217	3,870	3,870	3,870	3,870
581	Utilities	30,863	31,710	28,900	28,900	28,900	28,900
595	Rentals	47,307	47,435	47,310	47,310	47,310	47,310
599	Other Contractual Services	446	454	500	500	500	500
Total Contractual Services		113,253	132,276	125,827	129,755	126,720	126,730
601	Maintenance Supplies	1,315	271	2,500	2,000	2,000	2,000
621	Office Supplies	-	2	-	60	-	-
622	Office Equipment	-	-	-	-	3,334	-
624	Operating Supplies	476	6	500	500	500	500
663	Computer Software	-	2,400	-	5,400	5,400	5,400
Total Commodities		1,791	2,679	3,000	7,960	11,234	7,900
705	Principal 2000 Revenue Bonds	155,000	165,000	170,000	170,000	180,000	185,000
710	Interest 2000 Revenue Bonds	30,287	24,080	18,050	18,050	11,095	3,745
715	Paying Agent Fees	-	106	-	-	-	-
Total Debt Service		185,287	189,186	188,050	188,050	191,095	188,745

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
815	Improvements Other than Buildings	-	-	90,000	90,000	-	-
835	Computer Equipment	-	2,984	-	-	-	-
910	Capitalized Assets	(155,000)	(165,000)	-	-	-	-
Total Capital Outlay		<u>(155,000)</u>	<u>(162,016)</u>	<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>-</u>
911	Depreciation	382,182	381,853	400,000	400,000	400,000	400,000
Total Other Expenditures		<u>382,182</u>	<u>381,853</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 604,305</u>	<u>\$ 622,055</u>	<u>\$ 888,940</u>	<u>\$ 898,458</u>	<u>\$ 812,470</u>	<u>\$ 809,470</u>

CITY OF GENEVA, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Department	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
40	Administrative Services	\$ 412,469	\$ 406,039	\$ 588,050	\$ 588,050	\$ 591,095	\$ 588,745
70	Police	70,282	82,666	83,781	90,483	95,170	94,027
90	Public Works	121,554	130,366	217,109	219,925	126,205	126,698
Total Commuter Parking Fund		\$ 604,305	\$ 619,071	\$ 888,940	\$ 898,458	\$ 812,470	\$ 809,470

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department and Classification
Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
40 Administrative Services						
Debt Service	\$ 185,287	\$ 189,186	\$ 188,050	\$ 188,050	\$ 191,095	\$ 188,745
Capital Outlay	227,182	216,853	400,000	400,000	400,000	400,000
Total	<u>412,469</u>	<u>406,039</u>	<u>588,050</u>	<u>588,050</u>	<u>591,095</u>	<u>588,745</u>
70 Police						
Personnel Services	58,921	61,641	65,107	65,853	66,266	68,457
Contractual Services	11,360	18,623	18,674	19,170	20,170	20,170
Commodities	-	2,402	-	5,460	8,734	5,400
Total	<u>70,282</u>	<u>82,666</u>	<u>83,781</u>	<u>90,483</u>	<u>95,170</u>	<u>94,027</u>
90 Public Works						
Personnel Services	17,871	16,437	16,956	16,840	17,155	17,638
Contractual Services	101,892	113,653	107,153	110,585	106,550	106,560
Commodities	1,791	276	3,000	2,500	2,500	2,500
Capital Outlay	-	-	90,000	90,000	-	-
Total	<u>121,554</u>	<u>130,366</u>	<u>217,109</u>	<u>219,925</u>	<u>126,205</u>	<u>126,698</u>
Total Commuter Parking Fund	<u>604,305</u>	<u>619,071</u>	<u>888,940</u>	<u>898,458</u>	<u>812,470</u>	<u>809,470</u>
Total Commuter Parking Fund						
Personnel Services	\$ 76,792	\$ 78,078	\$ 82,063	\$ 82,693	\$ 83,421	\$ 86,095
Contractual Services	113,253	132,276	125,827	129,755	126,720	126,730
Commodities	1,791	2,679	3,000	7,960	11,234	7,900
Debt Service	185,287	189,186	188,050	188,050	191,095	188,745
Capital Outlay	227,182	216,853	490,000	490,000	400,000	400,000
Total	<u>604,305</u>	<u>619,071</u>	<u>888,940</u>	<u>898,458</u>	<u>812,470</u>	<u>809,470</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
Department 40 - Administration							
705	Principal	155,000	165,000	170,000	170,000	180,000	185,000
710	Interest	30,287	24,080	18,050	18,050	11,095	3,745
715	Paying Agent Fees	-	106	-	-	-	-
Total Debt Service		185,287	189,186	188,050	188,050	191,095	188,745
910	Capitalized Assets	(155,000)	(165,000)	-	-	-	-
911	Depreciation	382,182	381,853	400,000	400,000	400,000	400,000
Total Capital Outlay		227,182	216,853	400,000	400,000	400,000	400,000
Total Administration		\$ 412,469	\$ 406,039	\$ 588,050	\$ 588,050	\$ 591,095	\$ 588,745
Department 70 - Police							
501	Wages - Regular	38,019	42,258	43,782	44,378	45,032	46,540
503	Overtime	45	91	-	370	-	-
504	Stand-By	26	-	-	430	-	-
521	Group Insurance	11,273	11,230	11,767	12,700	12,244	12,479
522	Medicare	550	588	634	630	654	674
523	Social Security	2,353	2,515	2,714	2,460	2,792	2,886
524	IMRF	4,606	4,549	4,160	4,475	5,134	5,468
529	Pension Expense	2,050	411	2,050	410	410	410
Total Personnel Services		58,921	61,641	65,107	65,853	66,266	68,457
547	Banking Service	6,181	13,433	13,004	13,500	14,500	14,500
561	Postage	2,070	1,973	1,800	1,800	1,800	1,800
562	Telephone	-	-	-	-	-	-
564	Printing	3,109	3,217	3,870	3,870	3,870	3,870
599	Other Contractual Services	-	-	-	-	-	-
Total Contractual Services		11,360	18,623	18,674	19,170	20,170	20,170
621	Office Supplies	-	2	-	60	-	-
622	Office Equipment	-	-	-	-	3,334	-
663	Computer Software	-	2,400	-	5,400	5,400	5,400
Total Commodities		-	2,402	-	5,460	8,734	5,400
Total Police		\$ 70,282	\$ 82,666	\$ 83,781	\$ 90,483	\$ 95,170	\$ 94,027
Department 90 - Public Works							
501	Wages - Regular	13,089	12,603	12,747	12,920	13,048	13,405
521	Overtime	1,675	1,502	1,485	1,616	1,576	1,585
522	Stand-By	226	177	185	182	189	194
523	Group Insurance	921	708	729	720	736	761
524	Medicare	1,357	1,325	1,210	1,282	1,486	1,573
529	Social Security	603	120	600	120	120	120
Total Personnel Services		17,871	16,437	16,956	16,840	17,155	17,638
531	Maintenance Service	21,895	32,185	29,310	31,310	27,100	27,100
541	Accounting & Auditing Service	503	305	330	325	340	350
543	Legal Service	-	-	-	40	-	-
562	Telephone	878	1,563	803	2,200	2,400	2,400
581	Utilities	30,863	31,710	28,900	28,900	28,900	28,900
595	Rentals	47,307	47,435	47,310	47,310	47,310	47,310
599	Other Contractual Services	446	454	500	500	500	500
Total Contractual Services		101,892	113,653	107,153	110,585	106,550	106,560
601	Maintenance Supplies	1,315	271	2,500	2,000	2,000	2,000
624	Operating Supplies	476	6	500	500	500	500
Total Commodities		1,791	276	3,000	2,500	2,500	2,500

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2021 & 2022

Fund 660 - Commuter Parking Fund

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Expenditures							
	815 Improvements - Other than Buildings	-	-	90,000	90,000	-	-
	Total Capital Outlay	-	-	90,000	90,000	-	-
	Total Public Works	\$ 121,554	\$ 130,366	\$ 217,109	\$ 219,925	\$ 126,205	\$ 126,698
	Total Commuter Parking Fund	\$ 604,305	\$ 619,071	\$ 888,940	\$ 898,458	\$ 812,470	\$ 809,470



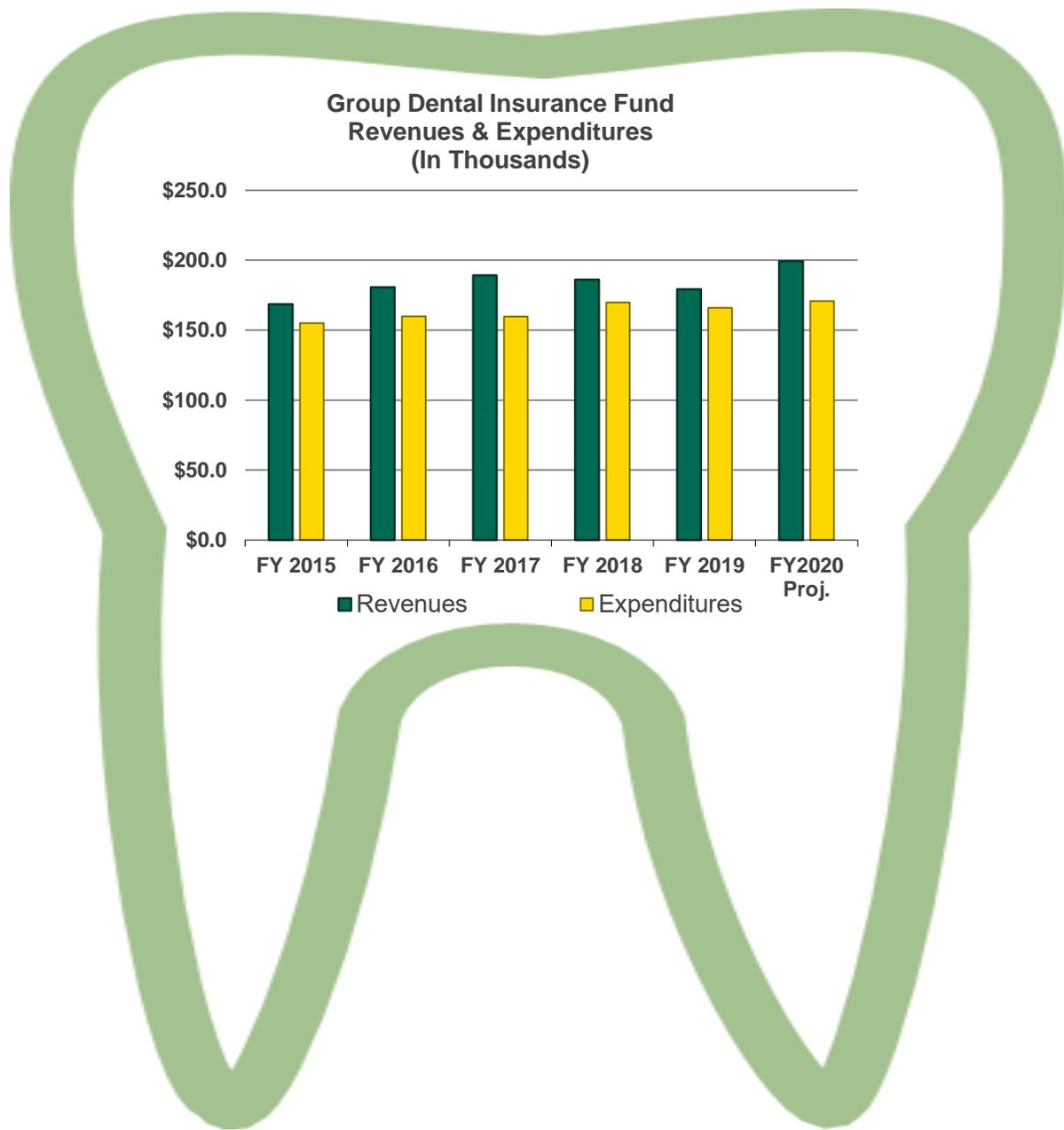
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GROUP DENTAL INSURANCE FUND



The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions. FY 2021 revenues and expenditures are \$195,040.

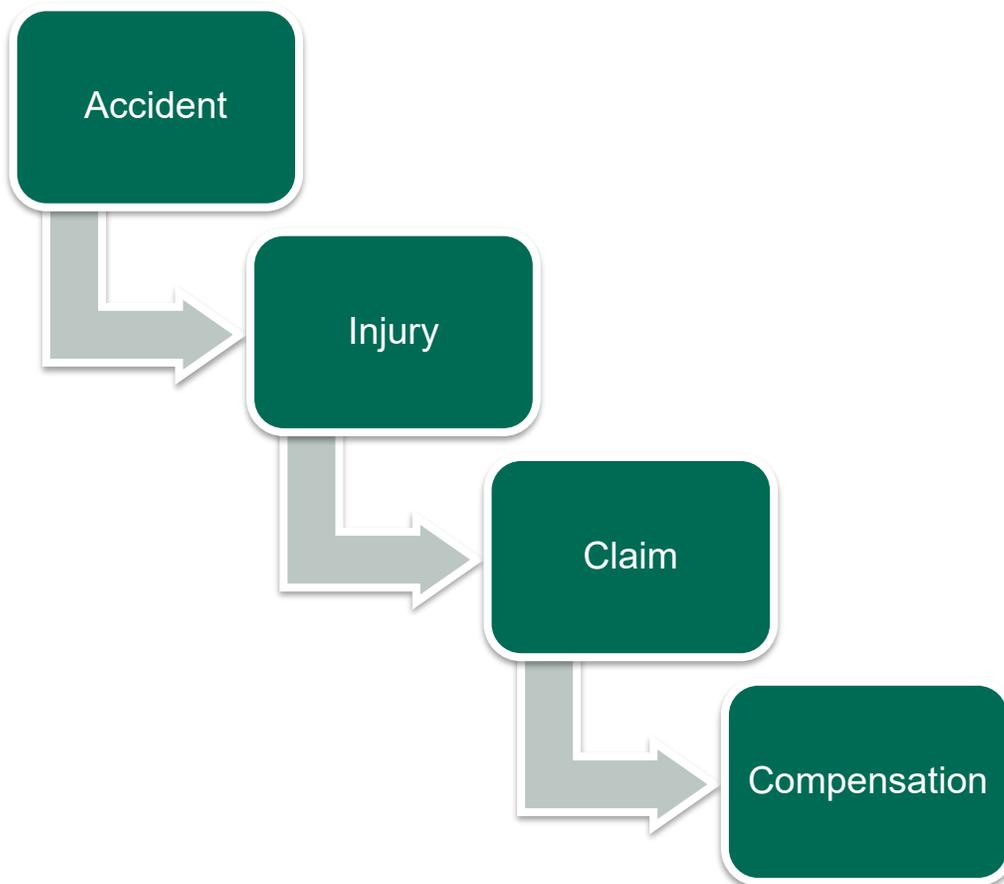
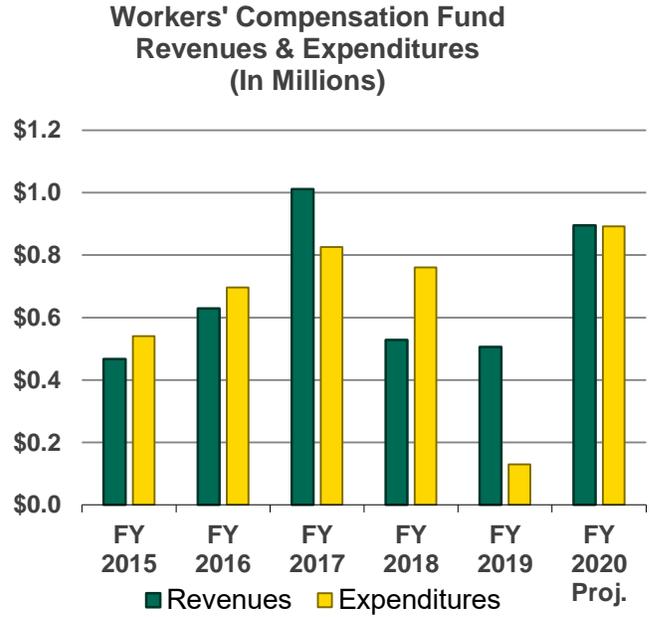
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2021 & 2022

Fund 710 - Group Dental Insurance

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 186,178	\$ 177,879	\$ 200,260	\$ 199,340	\$ 195,040	\$ 196,830
Total Service Fees		186,178	177,879	200,260	199,340	195,040	196,830
481	Interest Income	-	1,359	-	-	-	-
489	Miscellaneous	14	22	-	-	-	-
Total Other Revenues		14	1,380	-	-	-	-
Total Revenues and Other Financing Sources		\$ 186,192	\$ 179,260	\$ 200,260	\$ 199,340	\$ 195,040	\$ 196,830
Expenditures and Other Financing Uses							
547	Banking Services	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50
549	Claims Administration	10,759	11,025	10,705	10,700	10,700	10,700
594	Dental Claims	158,955	155,035	150,000	160,000	160,000	160,000
Total Contractual Services		169,714	166,059	160,705	170,750	170,750	170,750
999	Source of Reserves	-	-	39,555	-	24,290	26,080
Total Other Financing Uses		-	-	39,555	-	24,290	26,080
Total Expenditures and Other Financing Uses		\$ 169,714	\$ 166,059	\$ 200,260	\$ 170,750	\$ 195,040	\$ 196,830

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$250,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions. FY 2021 revenues and expenditures are \$895,855.



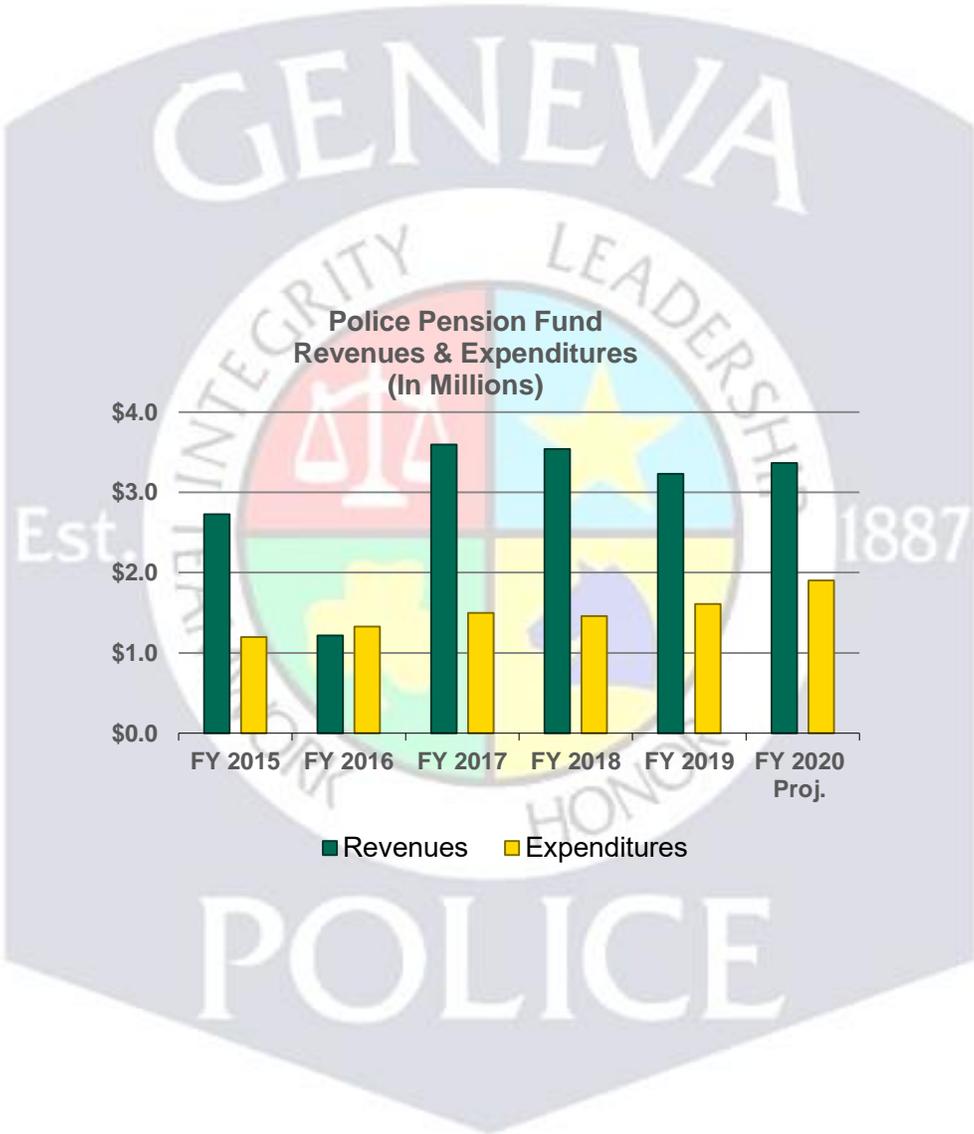
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 715 - Workers' Compensation

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 495,846	\$ 525,362	\$ 895,465	\$ 895,465	\$ 873,305	\$ 937,730
Total Service Fees		<u>495,846</u>	<u>525,362</u>	<u>895,465</u>	<u>895,465</u>	<u>873,305</u>	<u>937,730</u>
481	Interest Income	-	3,753	-	-	-	-
485	Reimbursed Expenditures	31,904	(23,678)	-	-	-	-
Total Other Revenues		<u>31,904</u>	<u>(19,925)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
499	Reappropriation	-	-	-	-	22,550	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,550</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 527,750</u>	<u>\$ 505,437</u>	<u>\$ 895,465</u>	<u>\$ 895,465</u>	<u>\$ 895,855</u>	<u>\$ 937,730</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 16,418	\$ 14,015	\$ 10,000	\$ 7,000	\$ 4,000	\$ 4,000
573	Training & Professional Development	-	-	1,200	1,200	1,200	1,200
592	General Insurance	81,530	127,668	127,670	127,670	134,060	140,760
593	Workers Compensation Claims	662,687	(11,495)	756,595	756,595	756,595	756,595
Total Contractual Services		<u>760,635</u>	<u>130,188</u>	<u>895,465</u>	<u>892,465</u>	<u>895,855</u>	<u>902,555</u>
999	Source of Reserves	-	-	-	-	-	35,175
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,175</u>
Total Expenditures and Other Financing Uses		<u>\$ 760,635</u>	<u>\$ 130,188</u>	<u>\$ 895,465</u>	<u>\$ 892,465</u>	<u>\$ 895,855</u>	<u>\$ 937,730</u>

POLICE PENSION FUND

The Police Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



FY 2021
Revenues: \$3,377,020
Expenditures: \$2,157,320

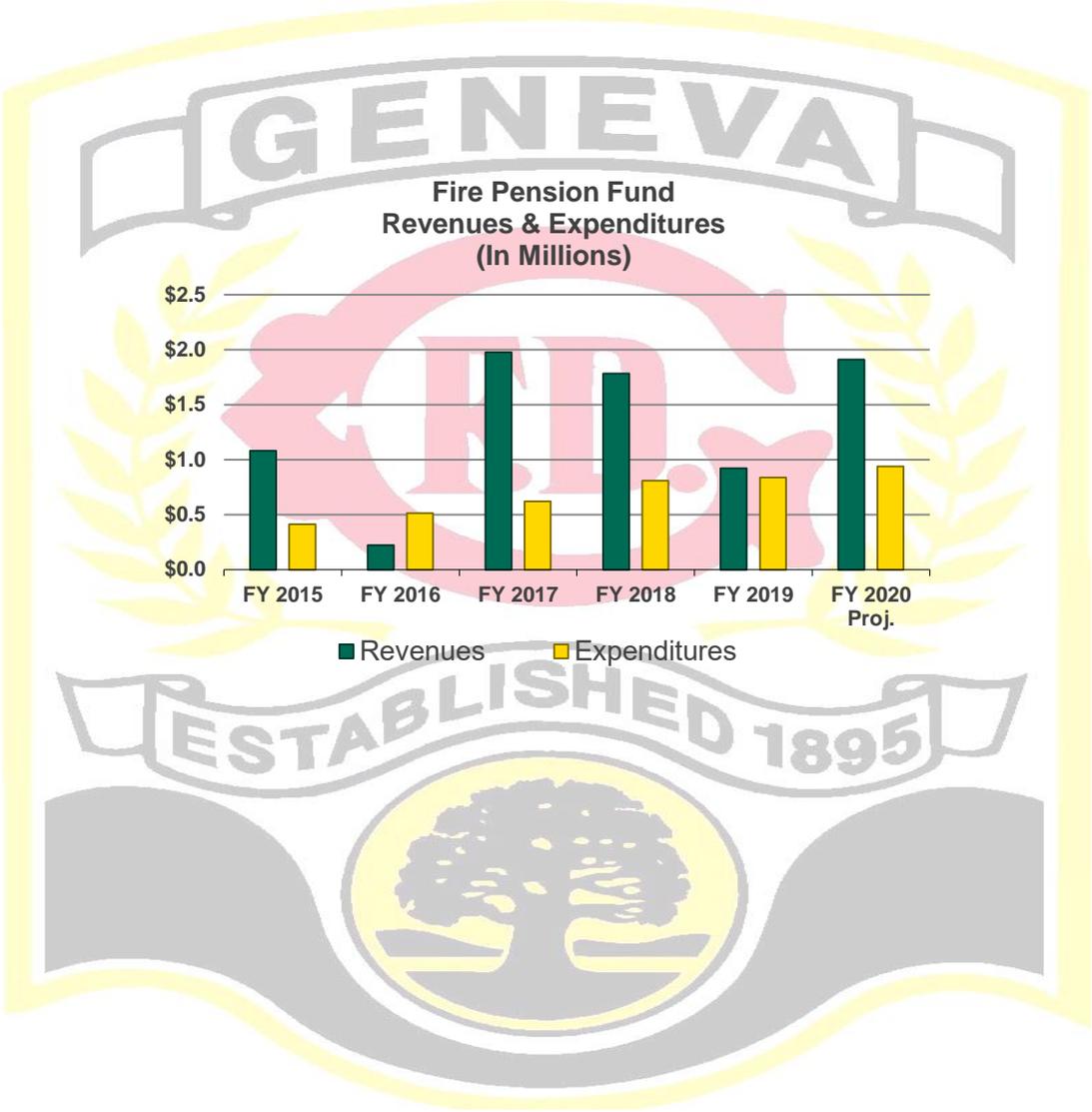
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 801 - Police Pension

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2019-2020 Forecast
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 1,701,182	\$ 1,720,620	\$ 2,090,330	\$ 2,090,330	\$ 2,102,020	\$ 2,112,400
481	Interest Income	1,836,841	1,508,447	1,275,000	1,275,000	1,275,000	1,275,000
Total Other Revenues		<u>3,538,022</u>	<u>3,229,067</u>	<u>3,365,330</u>	<u>3,365,330</u>	<u>3,377,020</u>	<u>3,387,400</u>
Total Revenues and Other Financing Sources		<u>\$ 3,538,022</u>	<u>\$ 3,229,067</u>	<u>\$ 3,365,330</u>	<u>\$ 3,365,330</u>	<u>\$ 3,377,020</u>	<u>\$ 3,387,400</u>
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 1,342,440	\$ 1,471,691	\$ 1,661,100	\$ 1,750,000	\$ 2,000,000	\$ 2,050,000
526	Pension Refunds	-	23,988	-	-	-	-
Total Personnel Services		<u>1,342,440</u>	<u>1,495,679</u>	<u>1,661,100</u>	<u>1,750,000</u>	<u>2,000,000</u>	<u>2,050,000</u>
541	Accounting & Auditing Service	20,775	20,860	25,000	25,000	25,950	26,780
543	Legal Service	-	840	6,000	1,000	1,000	1,000
544	Medical Service	-	-	10,000	5,000	5,000	5,000
547	Banking Service	25	-	-	-	-	-
548	Financial Service	86,156	83,708	108,000	108,000	112,000	115,000
571	Dues & Subscriptions	935	515	2,000	795	795	795
572	Travel	795	795	750	-	-	-
573	Training & Professional Development	175	-	-	2,250	1,875	1,875
591	Liability Insurance	5,355	7,560	4,200	8,000	8,700	8,900
599	Other Contractual Services	1,668	-	4,000	2,000	2,000	2,000
Total Contractual Services		<u>115,885</u>	<u>114,277</u>	<u>159,950</u>	<u>152,045</u>	<u>157,320</u>	<u>161,350</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,458,324</u>	<u>\$ 1,609,956</u>	<u>\$ 1,821,050</u>	<u>\$ 1,902,045</u>	<u>\$ 2,157,320</u>	<u>\$ 2,211,350</u>

FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Firefighters' Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



FY 2021
Revenues: \$1,919,450
Expenditures: \$969,920

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2021 & 2022

Fund 802 - Fire Pension

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2019-2020 Forecast
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 694,803	\$ 759,831	\$ 1,010,175	\$ 1,010,175	\$ 1,019,450	\$ 1,034,275
481	Interest Income	1,088,043	161,330	900,000	900,000	900,000	900,000
Total Other Revenues		<u>1,782,846</u>	<u>921,160</u>	<u>1,910,175</u>	<u>1,910,175</u>	<u>1,919,450</u>	<u>1,934,275</u>
Total Revenues and Other Financing Sources		<u>\$ 1,782,846</u>	<u>\$ 921,160</u>	<u>\$ 1,910,175</u>	<u>\$ 1,910,175</u>	<u>\$ 1,919,450</u>	<u>\$ 1,934,275</u>
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 748,512	\$ 782,900	\$ 878,340	\$ 878,340	\$ 904,690	\$ 931,830
526	Pension Refunds	13,259	7,158	-	-	-	-
Total Personnel Services		<u>761,771</u>	<u>790,058</u>	<u>878,340</u>	<u>878,340</u>	<u>904,690</u>	<u>931,830</u>
541	Accounting & Auditing Service	11,645	12,050	14,670	14,670	16,510	16,930
543	Legal Service	-	-	750	750	750	750
544	Medical Service	-	-	500	500	500	500
547	Banking Service	15	-	500	-	-	-
548	Financial Service	29,179	29,427	40,000	35,000	36,000	37,000
561	Postage	-	-	-	-	-	-
571	Dues & Subscriptions	795	795	795	795	795	795
573	Training & Professional Development	160	140	2,000	1,875	1,875	1,875
591	Liability Insurance	4,905	5,202	5,300	5,300	5,800	6,000
599	Other Contractual Services	-	-	3,000	3,000	3,000	3,000
Total Contractual Services		<u>46,698</u>	<u>47,614</u>	<u>67,515</u>	<u>61,890</u>	<u>65,230</u>	<u>66,850</u>
Total Expenditures and Other Financing Uses		<u>\$ 808,470</u>	<u>\$ 837,672</u>	<u>\$ 945,855</u>	<u>\$ 940,230</u>	<u>\$ 969,920</u>	<u>\$ 998,680</u>

CAPITAL IMPROVEMENT PROGRAM

Objectives and Goals of the Capital Improvement Plan

Municipalities continually face the challenges of maintaining worn out and antiquated facilities and infrastructure. Whether to repair, replace, expand or construct new facilities or infrastructure, municipalities must keep pace with the level of service required by citizens and community growth. It is important for municipalities to look beyond the year-to-year budgeting and prepare for the future by identifying future improvements to be made. Thus, staff prepares a capital improvement plan (CIP). The plan is reviewed and updated on an annual basis during the budget process. The plan assists the City Council and staff prepare for the future by ensuring adequate resources are available to finance facility and infrastructure needs. Without this long-range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the upcoming two fiscal years (FY 2021 & 2022), the CIP represents a refined plan for actual project completion and expenditures. During the preparation and review of the proposed CIP, staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's budgetary control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures including, but not limited to, engineering plans, traffic studies, comparative cost analyses, and development plans.

The City defines capital projects as follows:

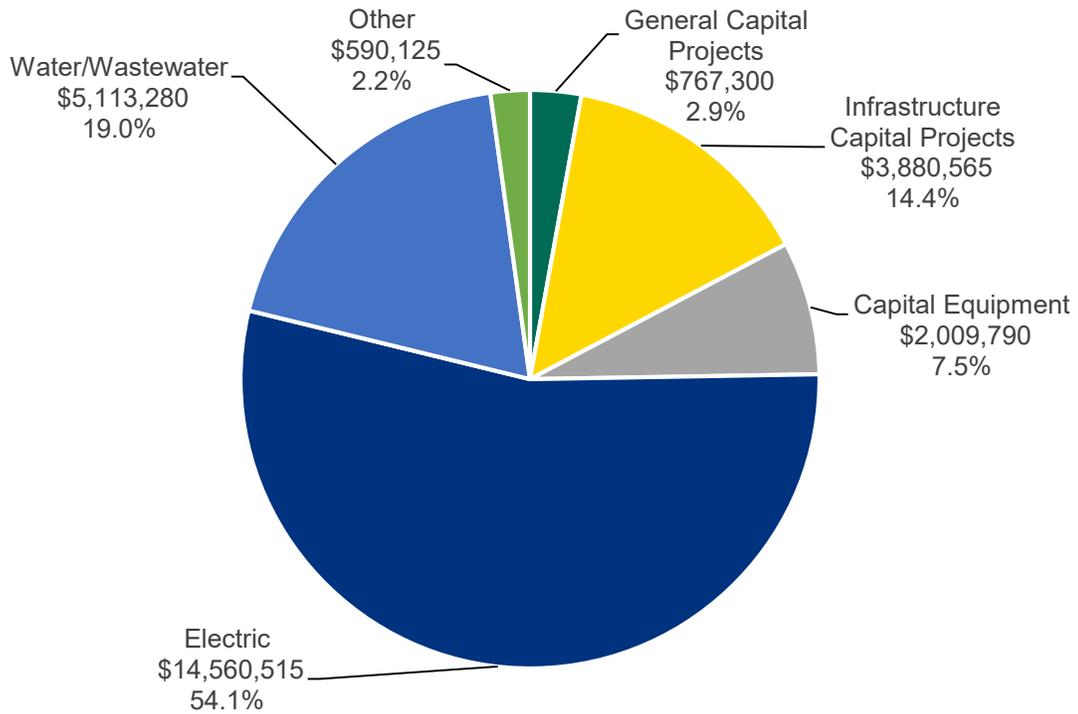
- Cost \$5,000 or more;
- Have an expected useful life of one year or more; and
- Becomes or preserves an asset of the City.

An interactive map showcasing select FY 2021 CIP projects can be found on the City's [website](#).

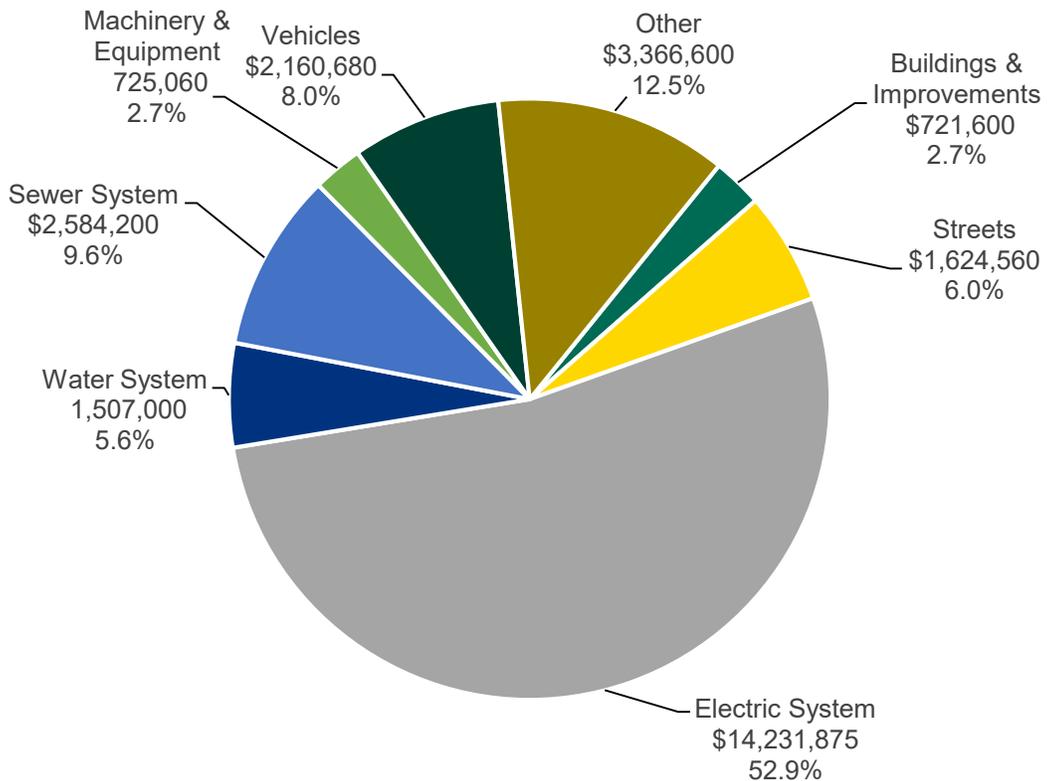
The total Capital Improvement Program for FY 2021 is \$26,921,575 and for FY 2022 is \$10,080,470. The following is a breakdown of FY 2021 by fund and by account:

CAPITAL IMPROVEMENT PROGRAM

Summary of CIP by Fund FY 2021



Summary of CIP by Account FY 2021



CAPITAL IMPROVEMENT PROGRAM

Impact on Operating Budget

Maintenance of road, drainage and facility improvements is an ongoing obligation normally part of the City's operating budget. Many of the road and drainage projects included in the CIP are improvements to existing infrastructure. Each individual project description that follows summarizes the anticipated impact of the project on the operating budget. Operating impacts are ongoing costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, utility costs, maintenance costs, or operating supplies. The cumulative impact of all of the CIP projects will be taken into consideration as the City creates future year operating budgets.

CIP Process and Timeline

The City of Geneva operates on a May 1 to April 30 fiscal year. The CIP process typically begins in July with the beginning of the annual budget process. Department directors and division superintendents submit capital project requests to the Finance Manager. Finance staff and the City Administrator review and analyze the submitted capital requests. Capital project meetings occur throughout November and December. The finalization of the CIP and annual budget take place in January with final adoption occurring in February.

CIP Review

The City Administrator, Administrative Services Department staff and applicable department personnel will review project proposals, determine project phasing, and review and evaluate the draft CIP budget document.

CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a new CIP plan.

Mandated Projects

Mandated projects included in the CIP by either the federal or state government are as follows:

- Wheelchair Lift at City Hall \$45,000
- ADA Sidewalk Improvements (Grant Dependent) \$50,000

Completed Projects and Purchases

A number of former CIP projects were completed and purchases were made in the previous fiscal year (FY 2020). Some of the more notable completions last year were:

- Facilities Maintenance Plan;
- Purchase of a Fire Pumper Engine;
- Wastewater Treatment Plant Upgrades;
- SEMP TIF Study;
- Upgrade of the SCADA system;
- Plus more.

CAPITAL IMPROVEMENT PROGRAM

City of Geneva Master Plans

The City of Geneva utilizes long-term planning documents to guide future growth and development. Based on public input, community surveys, existing development, physical characteristics, and social and economic conditions, the following long-range plans establish goals, objectives, and policies for the future of Geneva:

- [Strategic Plan](#)
- [Comprehensive Plan](#)
- [Homes for a Changing Region](#)
- [Southeast Master Plan](#)
- [Downtown/Station-Area Master Plan](#)
- [Bikeway Implementation Plan](#)

Funding Sources for Capital Improvement Projects

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, the revenue sources for that fund, and the types of projects allocated to the fund are described below:

219 – Tourism

Revenues are provided by hotel/motel tax receipts of 5% total fees charged for an overnight stay.

240 – PEG

Revenues are provided by the PEG fees received from the cable TV companies servicing the community.

25X – SSA's

Revenues for all SSA's are provided by a special service area property tax levy.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General Fund. Revenues may also be provided by federal, state and local grants.

415 – Infrastructure Capital Projects Fund

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state and local grants.

420 – Prairie Green Fund

Revenues are provided by the leasing of farmland, grants, and sale of wetland mitigation bank credits.

425 – TIF #2 Fund

CAPITAL IMPROVEMENT PROGRAM

Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state and local grants.

426 – TIF #3 Fund

Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state and local grants.

430 – Capital Equipment Fund

Revenues are provided by the sale of City capital assets and transfers from the General Fund funded by Non-Home Rule Sales Tax - Unrestricted.

620 – Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Wastewater Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

Grants

The City applies for grants to reduce the burden on residents. In FY 2021, the infrastructure capital projects fund anticipates receiving grant funding for ADA sidewalk upgrades. The City will also be utilizing state and federal grant funding for the East State Street project. This funding is not a revenue source, but a share, where the City is required to pay 70% of the construction costs.

For larger capital projects, bonds may be issued to reduce the fluctuation of the revenue required by ratepayers.

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2021 & 2022

Fund	Account	Description	FY 2021	FY 2022
219	Tourism			
	815.05	Historic Kiosk	\$ 25,000	\$ -
	815.05	Welcome Signage	46,065	29,500
			\$ 71,065	\$ 29,500
			0.26%	0.29%
240	PEG			
	835	PEG Computer	\$ 19,500	\$ -
	835	Studio Electronics	20,000	25,000
			\$ 39,500	\$ 25,000
			0.15%	0.25%
251	SSA #1			
	820	Rainman Statue Engineering	\$ 20,000	\$ -
			\$ 20,000	\$ -
			0.07%	0.00%
410	General Capital Projects			
	810	Facilities Maintenance Plan	\$ 500,000	\$ 560,000
	810	City Hall Exterior Painting	9,500	-
	810	Replace City Hall Rear Metal Landing and Stairs	20,000	-
	810	City Hall HVAC Replacement	7,000	-
	810	Convert City Hall Fluorescent Fixture to LED	10,500	-
	810	New Stair and Landing Coverings at City Hall	5,100	-
	810	Wheel Chair Lift	45,000	-
	810	Outside Painting of PD Building	10,000	-
	810	Roof Repair	20,000	-
	810	Message/Arrow Board	7,000	-
	810	PW Teams Goals	15,000	15,000
	815.05	Revise Bikeways Plan and Identify Funding	32,500	-
	815.05	Business District Study	12,500	12,500
	815.05	SSA #1 Study	12,500	12,500
	815.05	SEMP Implementation	50,000	-
	830	Two (2) Refrigerator Freezers	5,600	-
	830	Office Chairs	5,100	-
			\$ 767,300	\$ 600,000
			2.85%	5.95%
415	Infrastructure Capital Projects			
	815.05	ADA Sidewalk Improvement Program	\$ 50,000	\$ -
	815.05	Annual Bike Path Maintenance Program	30,000	30,000
	815.05	Annual Sidewalk Program	50,000	50,000
	815.05	Annual Streetscape & Median Maintenance Program	25,000	25,000
	815.05	Annual Tree Maintenance	30,000	30,000
	815.05	Annual Tree Replacements	30,000	30,000
	815.05	Design Engineering	20,000	20,000
	815.05	East State Street Phase 2 Engineering	25,000	-
	815.05	East State Street Phase 3 Engineering	-	500,000
	815.05	East State Street ROW Acquisition	600,000	-
	815.05	Fargo Blvd Classification Engineering Study	25,000	-
	815.05	Kautz Road Intersection Engineering Phase 3	15,000	90,000
	815.05	N Kautz Road Intersection Engineering Phase 1	30,000	-
	815.05	State Street Bridge Railing Replacement Project	370,000	-
	815.05	Welcome Signage	46,065	45,000
	815.10	Annual Crack Sealing Program	40,000	40,000
	815.10	Annual Roadway Improvement Program	1,500,000	900,000

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2021 & 2022

Fund	Account	Description	FY 2021	FY 2022
	815.10	Annual Pavement Marking Program	45,000	-
	815.15	Annual Storm Sewer Maintenance Program	175,000	175,000
	815.15	Strom Sewer Infrastructure Improvements	100,000	100,000
	815.15	Citywide Watershed Study	128,000	-
	815.15	Ridge Lane Drainage (Grant Dependent)	150,000	-
	815.15	Strom Sewer Rehabilitation	150,000	150,000
	815.20	City-wide Culvert/Bridge Inventory Study & Maintenance	50,000	50,000
	815.20	Drewes Swales/Culver Channel Restoration	1,500	-
	815.40	Parking Lot Reconstruction	195,000	150,000
			\$ 3,880,565	\$ 2,385,000
			14.41%	23.66%
420	Prairie Green			
	815.05	Improvements at 64 N Peck Road	\$ 20,000	\$ -
	815.40	Trail Head Parking Lot	400,000	-
			\$ 420,000	\$ -
			1.56%	0.00%
425	TIF #2			
	815.10	East State Street Phase 2 Engineering	\$ 15,605	\$ 547,245
			\$ 15,605	\$ 547,245
			0.06%	5.43%
426	TIF #3			
	815.10	East State Street Phase 2 Engineering	\$ 23,955	\$ 556,570
			\$ 23,955	\$ 556,570
			0.09%	5.52%
430	Capital Equipment			
	820	Remainder of Squad Car Video Cameras	\$ 12,000	\$ -
	820	Handheld Radar Units	8,000	-
	820	Replace Boat #2	12,000	-
	820	Replace Station 1 Turnout Gear Extractor	15,000	-
	820	Replacement Fire Hose	5,000	5,500
	820	GEMA Starcom 21 Portable Radio	7,000	-
	820	Personal Protective Equipment (PPE)	25,500	26,225
	820	SCBA Equipment (Bottles/Packs/Masks)	45,000	8,000
	820	Special Team Equipment (Hazmat, TRT, Water Rescue)	10,000	10,000
	820	New Truck 206 Equipment	15,000	-
	820	Scissor lift and trailer	17,000	-
	820	Trailer	6,000	-
	820	Replace New Holland Skidsteer	170,000	-
	820	Diagnostic Scan Tool	5,000	-
	825	2020 Malibu Sedan (Patrol)	26,175	-
	825	2020 Malibu Sedan (Patrol)	26,175	-
	825	2020 Ford SUV Squad (Patrol)	47,330	-
	825	Truck 206 Replacement	1,200,000	-
	825	GEMA Car Conversions	4,500	1,500
	825	Single Axle Dump Truck with Plow	195,000	-
	825	One Ton Dump	95,000	-
	825	Other Vehicles	-	800,000
	835	Computer Equipment	63,110	66,795
			\$ 2,009,790	\$ 918,020
			7.47%	9.11%

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2021 & 2022

Fund	Account	Description	FY 2021	FY 2022
620	Electric			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Green Initiative	5,000	5,000
	815.05	Community Betterment Projects	2,000	7,500
	815.05	Miscellaneous Development	120,000	120,000
	815.05	System Model Update and Hosting Study	40,000	-
	815.05	Update SPCC Plan	2,000	-
	815.25	Underground/Overhead Cable Replacement	1,327,610	1,014,885
	815.25	Meter Replacements	250,000	-
	815.25	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	815.25	Line Supplies	270,000	277,500
	815.25	SEMP Substation and Feeders	12,084,265	-
	815.25	Substation Upgrades	100,000	900,000
	815.25	Voltage Conversion	100,000	100,000
	820	Small Equipment Replacement	15,000	15,000
	820	Message/Arrow Board	2,310	-
	825	1-Ton dump truck and crane	75,000	-
	825	Scissor lift and trailer	16,500	-
	835	GIS iPads	4,000	-
	835	Daily Read Customer Portal	31,830	-
	835	Computer Equipment	-	18,000
			\$ 14,560,515	\$ 2,572,885
			54.08%	25.52%
630	Water/Wastewater			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	WWTP Landscaping Renovations Pond	10,000	-
	810	WWTP Administration Building Repairs/Rehab	7,500	20,000
	810	WWTP Building Painting Indoor	20,000	-
	815.05	Dodson Water Tower Painting Inspection	32,500	-
	815.05	Overhead Sewer Grant Program	15,000	15,000
	815.05	Water Main Replacement Engineering	80,000	80,000
	815.30	Dodson Water Tower Painting	530,000	-
	815.30	Fire Hydrant Painting Program	16,000	18,000
	815.30	Fire Hydrant Replacement Program	21,000	21,000
	815.30	Lead Water Service Replacement	20,000	20,000
	815.30	Valve Replacement Program	10,000	12,000
	815.30	Water Main Replacement	550,000	800,000
	815.30	Rehab Well # 9	75,000	-
	815.30	Rehab Well # 13	-	100,000
	815.30	Water Meter Replacement Program	200,000	20,000
	815.30	Water Meters for New Construction Program	15,000	15,000
	815.30	Water System Leak Survey Program	30,000	30,000
	815.30	Water Leak Logger System	40,000	-
	815.35	Sanitary Sewer Rehabilitation	600,000	1,250,000
	815.35	WWTP Interim Solids Control Improvements	450,000	-
	815.35	Lift Station Water Plant VFD's & SCADA Improvements	60,000	-
	815.35	WWTP Interim Solids Design Engineering	800,000	-
	815.35	Sanitary System Evaluation	674,200	-
	820	Three 4-inch portable pumps	5,250	5,250
	820	Wastewater Plant Security System Improvements	30,000	-
	820	Sewer Televising Equipment	65,000	-
	820	Kautz Road Lift Station Pump Replacement	45,000	-

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2021 & 2022

Fund	Account	Description	FY 2021	FY 2022
	820	Western Avenue Lift Station Pump Replacement	45,000	-
	820	Modular Shelter for Sampler at WWTP	8,000	-
	820	Message/Arrow Board	7,000	-
	820	Fleet Diagnostic Tool	5,000	-
	820	Scissor Lift & Trailer	17,000	-
	820	Wastewater Plant Primary Clarifier Flights Replacement	100,000	-
	820	Field Headsets	8,000	-
	825	Vactor Truck	475,000	-
	825	Meter Van	-	25,000
	835	Daily Read Customer Portal	31,830	-
			\$ 5,113,280	\$ 2,446,250
			18.99%	24.27%
Grand Total			\$ 26,921,575	\$ 10,080,470

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2021 & 2022

Account	Fund	Description	FY 2021	FY 2022
810	Buildings & Improvements			
	410	Facilities Maintenance Plan	\$ 500,000	\$ 560,000
	410	City Hall Exterior Painting	9,500	-
	410	Replace City Hall Rear Metal Landing and Stairs	20,000	-
	410	City Hall HVAC Replacement	7,000	-
	410	Convert City Hall Fluorescent Fixture to LED	10,500	-
	410	New Stair and Landing Coverings at City Hall	5,100	-
	410	Wheel Chair Lift	45,000	-
	410	Outside Painting of PD Building	10,000	-
	410	Roof Repair	20,000	-
	410	Message/Arrow Board	7,000	-
	410	PW Teams Goals	15,000	15,000
	620	PW Building Repairs and Upgrades	15,000	15,000
	620	Green Initiative	5,000	5,000
	630	PW Building Repairs and Upgrades	15,000	15,000
	630	WWTP Landscaping Renovations Pond	10,000	-
	630	WWTP Administration Building Repairs/Rehab	7,500	20,000
	630	WWTP Building Painting Indoor	20,000	-
			\$ 721,600	\$ 630,000
			2.68%	6.25%
815.05	Improvements Other Than Buildings - Other			
	219	Historic Kiosk	\$ 25,000	\$ -
	219	Welcome Signage	46,065	29,500
	410	Revise Bikeways Plan and Identify Funding	32,500	-
	410	Business District Study	12,500	12,500
	410	SSA #1 Study	12,500	12,500
	410	SEMP Implementation	50,000	-
	415	ADA Sidewalk Improvement Program	50,000	-
	415	Annual Bike Path Maintenance Program	30,000	30,000
	415	Annual Sidewalk Program	50,000	50,000
	415	Annual Streetscape & Median Maintenance Program	25,000	25,000
	415	Annual Tree Maintenance	30,000	30,000
	415	Annual Tree Replacements	30,000	30,000
	415	Design Engineering	20,000	20,000
	415	East State Street Phase 2 Engineering	25,000	-
	415	East State Street Phase 3 Engineering	-	500,000
	415	East State Street ROW Acquisition	600,000	-
	415	Fargo Blvd Classification Engineering Study	25,000	-
	415	Kautz Road Intersection Engineering Phase 3	15,000	90,000
	415	N Kautz Road Intersection Engineering Phase 1	30,000	-
	415	State Street Bridge Railing Replacement Project	370,000	-
	415	Welcome Signage	46,065	45,000
	420	Improvements at 64 N Peck Road	20,000	-
	620	Community Betterment Projects	2,000	7,500
	620	Miscellaneous Development	120,000	120,000
	620	System Model Update and Hosting Study	40,000	-
	620	Update SPCC Plan	2,000	-
	630	Dodson Water Tower Painting Inspection	32,500	-
	630	Overhead Sewer Grant Program	15,000	15,000
	630	Water Main Replacement Engineering	80,000	80,000
			\$ 1,836,130	\$ 1,097,000
			6.82%	10.88%

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2021 & 2022

Account	Fund	Description	FY 2021	FY 2022
815.10	Improvements	Other Than Buildings - Streets		
	415	Annual Crack Sealing Program	\$ 40,000	\$ 40,000
	415	Annual Roadway Improvement Program	1,500,000	900,000
	415	Annual Pavement Marking Program	45,000	-
	425	East State Street Engineering & Construction	15,605	547,245
	426	East State Street Engineering & Construction	23,955	556,570
			\$ 1,624,560	\$ 2,043,815
			6.03%	20.27%
815.15	Improvements	Other Than Buildings - Storm Sewers		
	415	Annual Storm Sewer Maintenance Program	\$ 175,000	\$ 175,000
	415	Strom Sewer Infrastructure Improvements	100,000	100,000
	415	Citywide Watershed Study	128,000	-
	415	Ridge Lane Drainage (Grant Dependent)	150,000	-
	415	Strom Sewer Rehabilitation	150,000	150,000
			\$ 703,000	\$ 425,000
			2.61%	4.22%
815.20	Improvements	Other Than Buildings - Culverts		
	415	City-wide Culvert/Bridge Inventory Study & Maintenance	\$ 50,000	\$ 50,000
	415	Drewes Swales/Culver Channel Restoration	1,500	-
			\$ 51,500	\$ 50,000
			0.19%	0.50%
815.25	Improvements	Other Than Buildings - Electric System		
	620	Underground/Overhead Cable Replacement	\$ 1,327,610	\$ 1,014,885
	620	Meter Replacements	250,000	-
	620	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	620	Line Supplies	270,000	277,500
	620	SEMP Substation and Feeders	12,084,265	-
	620	Substation Upgrades	100,000	900,000
	620	Voltage Conversion	100,000	100,000
			\$ 14,231,875	\$ 2,392,385
			52.86%	23.73%
815.30	Improvements	Other Than Buildings - Water System		
	630	Dodson Water Tower Painting	\$ 530,000	\$ -
	630	Fire Hydrant Painting Program	16,000	18,000
	630	Fire Hydrant Replacement Program	21,000	21,000
	630	Lead Water Service Replacement	20,000	20,000
	630	Valve Replacement Program	10,000	12,000
	630	Water Main Replacement	550,000	800,000
	630	Rehab Well # 9	75,000	-
	630	Rehab Well # 13	-	100,000
	630	Water Meter Replacement	200,000	20,000
	630	Water Meters for New Construction Program	15,000	15,000
	630	Water System Leak Survey Program	30,000	30,000
	630	Water Leak Logger System	40,000	-
			\$ 1,507,000	\$ 1,036,000
			5.60%	3.85%
815.35	Improvements	Other Than Buildings - Sewer System		
	630	Sanitary Sewer Rehabilitation	\$ 600,000	\$ 1,250,000
	630	WWTP Interim Solids Control Improvements	450,000	-
	630	Lift Station Water Plant VFD's & SCADA Improvements	60,000	-
	630	WWTP Interim Solids Design Engineering	800,000	-
	630	Sanitary System Evaluation	674,200	-
			\$ 2,584,200	\$ 1,250,000

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2021 & 2022

Account	Fund	Description	FY 2021	FY 2022
			9.60%	12.40%
815.40	Improvements Other Than Buildings - Parking Lots			
	415	Parking Lot Reconstruction	\$ 195,000	\$ 150,000
	420	Trail Head Parking Lot	400,000	-
			\$ 595,000	\$ 150,000
			2.21%	1.49%
820	Machinery & Equipment			
	251	Rainman Statue Engineering	\$ 20,000	\$ -
	430	Remainder of Squad Car Video Cameras	12,000	-
	430	Handheld Radar Units	8,000	-
	430	Replace Boat #2	12,000	-
	430	Replace Station 1 Turnout Gear Extractor	15,000	-
	430	Replacement Fire Hose	5,000	5,500
	430	GEMA Starcom 21 Portable Radio	7,000	-
	430	Personal Protective Equipment (PPE)	25,500	26,225
	430	SCBA Equipment (Bottles/Packs/Masks)	45,000	8,000
	430	Special Team Equipment (Hazmat, TRT, Water Rescue)	10,000	10,000
	430	New Truck 206 Equipment	15,000	-
	430	Scissor lift and trailer	17,000	-
	430	Trailer	6,000	-
	430	Replace New Holland Skidsteer	170,000	-
	430	Diagnostic Scan Tool	5,000	-
	620	Small Equipment Replacement	15,000	15,000
	620	Message/Arrow Board	2,310	-
	630	Three 4-inch portable pumps	5,250	5,250
	630	Wastewater Plant Security System Improvements	30,000	-
	630	Sewer Televising Equipment	65,000	-
	630	Kautz Road Lift Station Pump Replacement	45,000	-
	630	Western Avenue Lift Station Pump Replacement	45,000	-
	630	Modular Shelter for Sampler at WWTP	8,000	-
	630	Message/Arrow Board	7,000	-
	630	Fleet Diagnostic Tool	5,000	-
	630	Scissor Lift & Trailer	17,000	-
	630	Wastewater Plant Primary Clarifier Flights Replacement	100,000	-
	630	Field Headsets	8,000	-
			\$ 725,060	\$ 69,975
			2.69%	0.69%
825	Vehicles			
	430	2020 Malibu Sedan (Patrol)	\$ 26,175	\$ -
	430	2020 Malibu Sedan (Patrol)	26,175	-
	430	2020 Ford SUV Squad (Patrol)	47,330	-
	430	Truck 206 Replacement	1,200,000	-
	430	GEMA Car Conversions	4,500	1,500
	430	Single Axle Dump Truck with Plow	195,000	-
	430	One Ton Dump	95,000	-
	430	Other Vehicles	-	800,000
	620	1-Ton dump truck and crane	75,000	-
	620	Scissor lift and trailer	16,500	-
	630	Vactor Truck	475,000	-
	630	Meter Van	-	25,000
			\$ 2,160,680	\$ 826,500
			8.03%	8.20%

CITY OF GENEVA, ILLINOIS
 FY 2021 & 22 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2021 & 2022

Account	Fund	Description	FY 2021	FY 2022
830	Office Furniture			
	410	Two (2) Refrigerator Freezers	\$ 5,600	\$ -
	410	Office Chairs	5,100	-
			\$ 10,700	\$ -
			0.04%	0.00%
835	Computer Equipment			
	240	PEG Computer	\$ 19,500	\$ -
	240	Studio Electronics	20,000	25,000
	430	Computer Equipment	63,110	66,795
	620	GIS iPads	4,000	-
	620	Daily Read Customer Portal	31,830	-
	620	Computer Equipment	-	18,000
	630	Daily Read Customer Portal	31,830	-
			\$ 170,270	\$ 109,795
			0.63%	1.09%
Grand Total			\$ 26,921,575	\$ 10,080,470

CAPITAL IMPROVEMENT PROGRAM

The following are detailed descriptions of select projects budgeted for FY 2021:

Project Title: Courthouse Kiosk Modification

Project Description: The modification of the existing informational kiosk into a museum-quality outdoor exhibit to showcase the historical significance of the Kane County Courthouse. Presently, the kiosk is retrofitted with glass display cabinets for community messaging.



Strategic Plan Objective: EV-III

Source of Funding: Tourism Fund & State Grant

Budgeted Costs FY 2021: \$25,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Welcome Signs

Project Description: The replacement of the “Welcome to Geneva” signs that are almost 25 years old and are rapidly deteriorating. This is a multi-year project.



Strategic Plan Objective: EV- III

Source of Funding: Tourism and Infrastructure Capital Projects Funds

Budgeted Costs FY 2021: \$92,130; **FY2022:** \$74,500

Projected Year of Completion: 2022

Impact on Operating Budget: Cost of maintaining landscaped areas around signs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: PEG Computers

Project Description: The purchase and replacement of computers for the Geneva Broadcast Network, which will allow for enhanced video editing.



Strategic Plan Objective: SG-I

Source of Funding: PEG Fund

Budgeted Costs FY 2021: \$19,500

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Studio Electronics

Project Description: The replacement of the existing DVR broadcast device and associated hardware for the Geneva Broadcast Network. The current equipment was discontinued in 2016 and is no longer supported.

Strategic Plan Objective: SG-I

Source of Funding: PEG Fund

Budgeted Costs FY 2021: \$20,000; **FY 2022:** \$25,000

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Rainman Statue Engineering

Project Description: Engineering to correct drainage issues with the Rainman Statue.

Strategic Plan Objective: EV-III

Source of Funding: SSA #1

Budgeted Costs FY 2021: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: City Hall HVAC Replacement

Project Description: The replacement of all HVAC units within City Hall, which are all approximately 13 years-old and require continual maintenance and repairs.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$7,000

Projected Year of Completion: 2025

Impact on Operating Budget: This project is estimated to reduce maintenance and repair costs associated with the old units.



CAPITAL IMPROVEMENT PROGRAM

Project Title: City Hall Rear Metal Landings and Stair Replacement

Project Description: The removal and replacement of the rear landing and stairs in the alley behind City Hall. The current landing and stairs are rusting and are otherwise compromised in the integrity of the structure.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance costs and eliminate the need for painting.



Project Title: Revise the Bikeways Plan

Project Description: The revision of the Bikeways Plan to reflect updated priorities, implementation timelines, and identify funding.

Strategic Plan Objective: EV-III & QL-I

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$32,500

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: City Hall Interior Landing and Stair Covering Replacement

Project Description: The removal and replacement of the interior landing and stair coverings in City Hall. The current landing and stair covering are showing wear and several floor tiles are cracked causing a trip hazard.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$5,100

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: City Hall Exterior Painting

Project Description: Painting of the exterior trim, doors, and windows at City Hall. Loose trim will be either replaced or re-secured.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$9,500

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Replace Wheelchair Lift at City Hall

Project Description: The replacement of the existing dated wheelchair platform lift with a newer cost-effective model. The existing wheelchair platform lift is approximately 19 years old and replacement parts are becoming scarce.

Strategic Plan Objective: EMS-II & QL-III

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$45,000

Projected Year of Completion: 2021

Impact on Operating Budget: Reduced repair and maintenance costs.



Project Title: LED Lighting Upgrades – City Hall

Project Description: The replacement of all fluorescent light fixtures with light-emitting diode (LED) fixtures at City Hall. The current lighting system is over 10 years old and antiquated.

Strategic Plan Objective: ES-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$10,500

Projected Year of Completion: 2021

Impact on Operating Budget: Decrease annual bulb replacements and power consumption.



CAPITAL IMPROVEMENT PROGRAM

Project Title: SEMP TIF Implementation

Project Description: The implementation of the Southeast Master Plan (SEMP) Tax Increment Financing (TIF) district and financing plan requires additional professional services.

Strategic Plan Objective: EV-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$50,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Business District Study

Project Description: The renewal of the Downtown Business District that expired in 2013. This study with further public and private improvements in the downtown area.

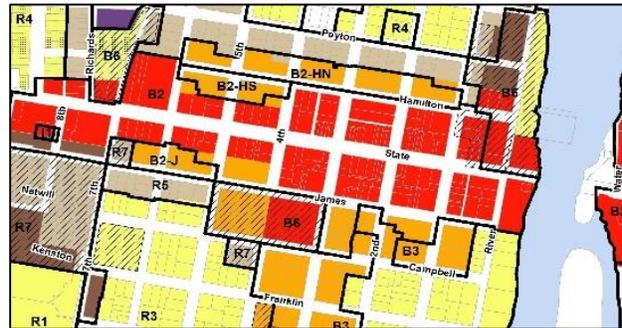
Strategic Plan Objective: EV-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$12,500; **FY 2022:** \$12,500

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Police Department Exterior Painting

Project Description: The painting of the exterior of the Police Department. The exterior has not been painted in approximately 13 years. The paint is peeling and fading, impacting the professional image of the police facility.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects

Budgeted Costs FY 2021: \$10,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget



Project Title: Police Department Roof Repair

Project Description: The repair of the Police Department roof, which is leaking over the southern garage.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects

Budgeted Costs FY 2021: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Police Department Refrigerator/Freezer Replacements

Project Description: The replacement of two refrigerator/freezers at the Police Department. The current refrigerators are both 15 years old and have begun to fail.



Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects

Budgeted Costs FY 2021: \$5,600

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance and increase energy efficiency.

Project Title: Police Department Office Chairs

Project Description: The replacement of multiple office chairs at the Police Department. The current chairs are extremely old and in disrepair.



Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects

Budgeted Costs FY 2021: \$5,100

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Message/Arrow Board

Project Description: The replacement of a message board with dual functionality as an arrow board and a message board. The current message board is no longer in working order.

Strategic Plan Objective: EMS-II & III

Source of Funding: General Capital Projects, Water/Wastewater, and Electric Funds

Budgeted Costs FY 2021: \$16,310

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Public Works Building Repairs and Upgrades

Project Description: The replacement of a portion of the HVAC system, water line repairs, roof repairs, and landscaping at the Public Works building.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects, Electric, and Water/Wastewater Funds

Budgeted Costs FY 2021: \$45,000;
FY 2022: \$45,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Reduced maintenance cost of approximately \$10,000 annually.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Building Improvements (Facilities Maintenance Plan)

Project Description: Improvements to City-owned buildings and facilities based on the findings of the Citywide Facilities Study.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2021: \$500,000; **FY 2022:** \$560,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Unknown until specific projects are determined.



Project Title: East State Street Phase 2 Engineering

Project Description: A phase 2 study to provide the reconstruction of East State Street between Water Street and Glengary Drive.

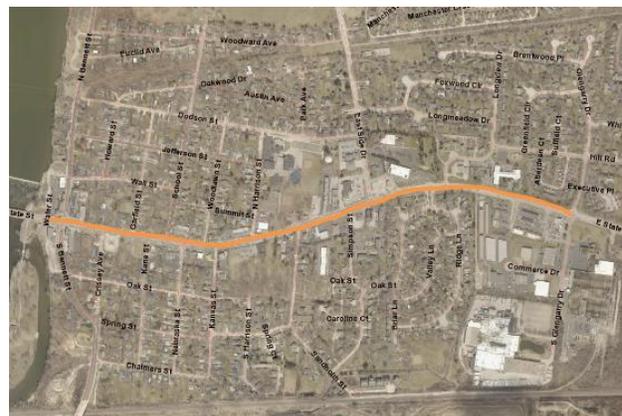
Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects, TIF #2, and TIF #3 Funds

Budgeted Costs FY 2021: \$64,560; **FY 2022:** \$1,103,815

Projected Year of Completion: 2022

Impact on Operating Budget: Reduced street maintenance cost in the first few years of resurfacing.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Bike Path Maintenance Program

Project Description: An annual maintenance program to improve the condition of the bike paths that exhibit pavement failures. This program may include resurfacing, pavement marking, signage, et cetera.

Strategic Plan Objective: EV-III & QL-I

Source of Funding: Infrastructure Capital Projects Fund



Budgeted Costs FY 2021: \$30,000; **FY 2022:** \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: South Kautz Road Extension Engineering Phase 3 and North Kautz Road Engineering Phase 1

Project Description: A road project to extend Kautz Road to Fabyan Road as outlined in the Southeast Master Plan and to improve N. Kautz Road from IL Rt. 38 to IL Rt. 64 to serve as a truck route in collaboration with the City of St. Charles.

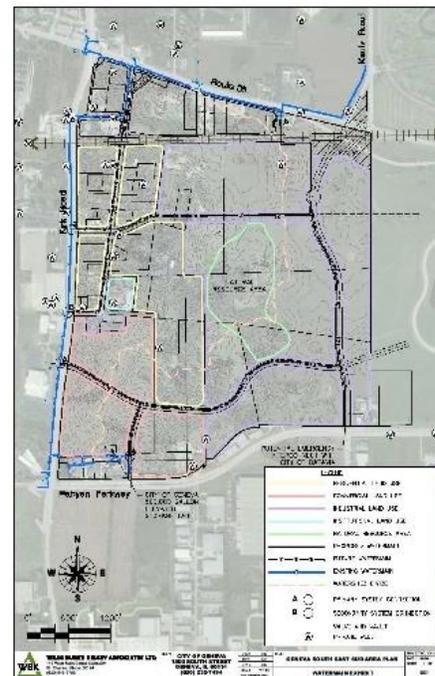
Strategic Plan Objective: EV-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: Phase 3: \$15,000; Phase 1: \$30,000; **FY 2022:** Phase 3: \$90,000

Projected Year of Completion: 2022

Impact on Operating Budget: Increased costs for pavement, lighting, snow removal, structural walls, and IDOT signal maintenance.



CAPITAL IMPROVEMENT PROGRAM

Project Title: ADA Sidewalk Improvement Program

Project Description: Upgrade sidewalks to meet American Disability Act (ADA) standards in conjunction with the Annual Sidewalk Improvement Program. These ADA upgrades are funded through a State of Illinois grant.

Strategic Plan Objective: QL-III

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$50,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Annual Tree Trimming Maintenance

Project Description: Contractual tree trimming around power lines, the downtown area, and general assistance for public works staff that have been diverted to fighting the Emerald Ash Borer.

Strategic Plan Objective: ES-I

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$30,000;
FY 2022: \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Tree Replacement Program

Project Description: An ongoing parkway tree replacement program within City Right-of-Way, usually located between the sidewalk/property-line and curb.

Strategic Plan Objective: ES-I

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$30,000; **FY 2022:** \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Annual Streetscape and Median Maintenance

Project Description: The maintenance and upgrades to the downtown streetscape area. Improvements include brick crosswalks and addressing other hazards to pedestrians. Deterioration of brick crosswalks necessitates replacement, which will eliminate hazards and continue to keep the downtown area beautiful.



Strategic Plan Objective: EV-III, EMS-II & QL-I

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$25,000; **FY 2022:** \$25,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Design Engineering

Project Description: Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff due to time constraints and/or expertise in a specific area.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$20,000; **FY 2022:** \$20,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Annual Roadway Improvement Program

Project Description: This year's annual street resurfacing program focuses on ADA upgrades and additional streets that require resurfacing. The actual number of streets to be resurfaced is dependent on bid results.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$1,500,000; **FY 2022:** \$900,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Reduced street maintenance cost in the first few years of resurfacing.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Sidewalk Replacement Program

Project Description: An annual program to replace damaged sidewalks. Selection is based upon City staff's inspections of sidewalk conditions. The program will also address mandated ADA upgrades.



Strategic Plan Objective: EV-III, EMS-II & QL-I

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$50,000; **FY 2022:** \$50,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: East State Street ROW Acquisition

Project Description: The acquisition of the Right-of-Way on East State Street (IL Rt. 38) in conjunction with the State's project to widen the road. This amount represents the City's portion of the project.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Project Fund

Budgeted Costs FY 2021: \$600,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Storm Sewer Maintenance Program

Project Description: An annual program to clean out and televise storm sewers. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$175,000; **FY 2022:** \$175,000

Projected Year of Completion: Ongoing program subject to future budgets.

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Citywide Watershed Study

Project Description: As a part of the Phase 1 Study for a possible Municipal Stormwater Utility, the City is developing a "stormwater master plan" to identify and prioritize capital drainage improvement projects throughout the City. This master plan will help the City to identify the stormwater system needs.

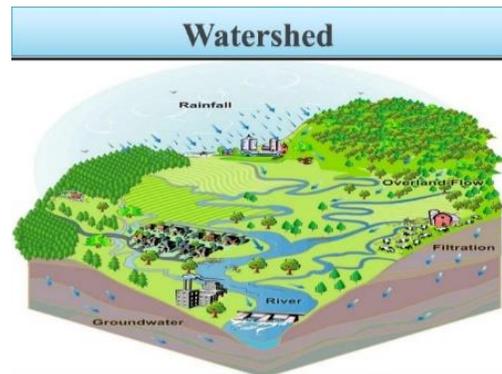
Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$128,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Storm Sewer Infrastructure Improvements (Misc. Drainage Projects)



Project Description: An annual program to install stormwater structures based upon the Stormwater Study. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit, clean structures, and pipes to maintain capacity requirements and to identify and prioritize the rehabilitation needs of the system.

Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$100,000; **FY 2022:** \$100,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Annual Pavement Marking Program



Project Description: An annual pavement marking program to improve the condition of stop bars, centerlines, edge lines, and other pavement markings based on City staff inspections.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$45,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Storm Sewer Infrastructure Rehabilitation

Project Description: A program to repair and/or line existing storm sewer pipes that need rehabilitation to prevent a complete failure of the pipeline. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$150,000; **FY 2022:** \$150,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Ridge Lane Drainage Improvement

Project Description: To improve drainage to the rear yards of Ridge Lane that back up to the electrical substation drive. This project has been identified as needed to reduce the back yard ponding in an area that does not contain storm sewers. The City received a \$150,000 grant from the State of Illinois' Department of Commerce and Economic Opportunity for this project.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$150,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to increase routine maintenance and pavement cost associated with the new storm sewer.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Pavement Crack Sealing Program

Project Description: An annual pavement crack sealing program to improve the condition of the roadways exhibiting cracks.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$40,000; **FY 2022:** \$40,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: State Street Bridge Railing Replacement Project

Project Description: The hiring of a structural consultant to evaluate and hire a contractor to replace the failing railings on the State Street bridge to a more aesthetically pleasing, IDOT approved, and low maintenance product.

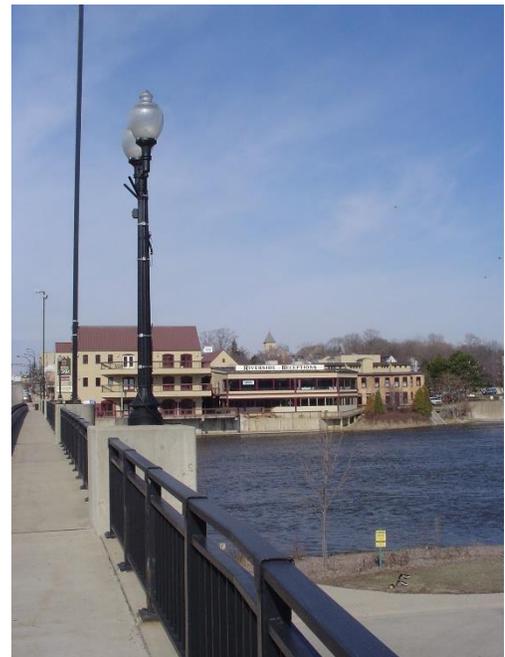
Strategic Plan Objective: EMS-II & EV-III

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$370,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: City-wide Culvert/Bridge Inventory Study & Maintenance

Project Description: A City-wide inspection of all culverts and bridges prioritizing repairs and maintenance for future years.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$50,000

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Fargo Boulevard Classification Engineering Study

Project Description: A study to evaluate changing the classification of Fargo Boulevard from a “Collector Street” to a “Residential Street” based on the recommendations of the Speed Control Task Force’s report to the City in June 2019.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$25,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to increase maintenance cost for signage, pavement markings, and revisions to the existing planning documents.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Parking Lot Reconstruction

Project Description: The City has identified several deteriorating municipal parking lots in need of reconstruction. This multi-year program will include reconstruction of the southwest corner of Hamilton Street and River Lane parking lots for FY 2021.



Strategic Plan Objective: EV-III & EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2021: \$195,000; **FY 2022:** \$150,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Trail Head Parking Lot

Project Description: The construction of a parking lot in Prairie Green to provide accessibility to the bike path/trail.

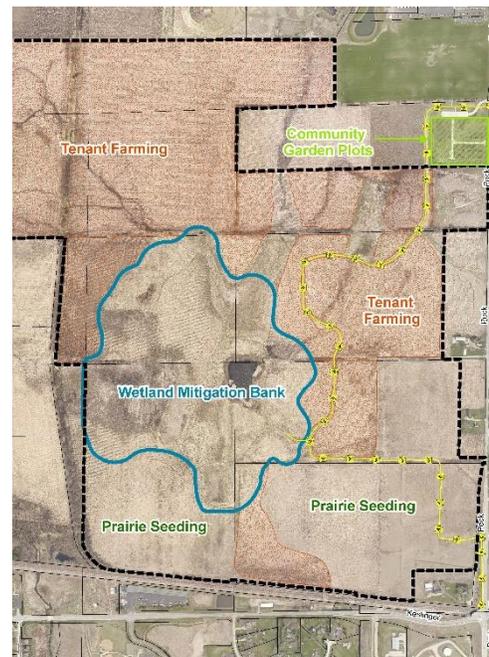
Strategic Plan Objective: EV-III & QL-I

Source of Funding: Prairie Green Fund

Budgeted Costs FY 2021: \$400,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to reduce maintenance costs associated with the existing house onsite.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Handheld Radar Units

Project Description: The replacement of aging handheld radar units to supplement dash-mounted radar units. This will provide more functionality to officers who operate squad cars.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$8,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to have minimal maintenance costs on the annual operating budget.

Project Title: Fire Department Rescue Boat

Project Description: The purchase of a replacement rescue boat for the Fire Department. The current boat is insufficient to handle high water conditions and has aged beyond the industry standard life of 10 years.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$12,000

Projected Year of Completion: 2021

Impact on Operating Budget: Reduction in maintenance and repair costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Hose

Project Description: The purchase of replacement fire hoses to meet the NFPA fire hose standards. Age, usage, and damage has diminished the current fire hose stock.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$5,000; **FY 2022:** \$5,500

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: 2020 Chevrolet Malibu Sedans

Project Description: The purchase of two police vehicles to replace the current vehicles that each have over 125,000 miles. To be used by the investigations division.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$26,175 each

Projected Year of Completion: 2021

Impact on Operating Budget: Expected reduction of maintenance costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: 2020 Ford Interceptor SUV

Project Description: The purchase of a police patrol vehicle to replace the current patrol vehicle that has over 100,000 miles.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$47,330

Projected Year of Completion: 2021

Impact on Operating Budget: Expected reduction of maintenance costs.



Project Title: Scissor Lift and Trailer

Project Description: The purchase of a scissor lift and trailer for building maintenance and park deck light repairs. The City currently rents a scissor lift as needed.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment, Water/Wastewater, and Electric Funds

Budgeted Costs FY 2021: \$50,500

Projected Year of Completion: 2021

Impact on Operating Budget: Expected decrease in rental costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Single Axle Dump Truck with Plow

Project Description: The purchase of a single axle dump truck to replace a GMC single axle dump truck with plow. The current vehicle is over 15 years old and is deteriorating.



Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$195,000

Projected Year of Completion: 2021

Impact on Operating Budget: Decrease of repair and labor costs associated with the maintenance of the vehicle.

Project Title: Personal Protective Equipment (PPE)

Project Description: The purchase of replacement personal protective equipment for the Fire Department personnel. According to NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting states gear is to be retired 10 years after the date of manufacture.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$25,500;
FY 2022: \$26,225

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: SCBA Equipment

Project Description: The purchase of replacement SCBA equipment including bottles, packs, and masks. Modern SCBA systems have several items that wear and expire and therefore need to be replaced on a scheduled basis.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$45,000; **FY 2022:** \$8,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: New Holland Skidsteer

Project Description: The purchase of a replacement skidsteer and trailer. The current skidsteer is 16 years old and is showing signs of age including leaking fuel tank and rusted wiring.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$170,000

Projected Year of Completion: 2021

Impact on Operating Budget: Expected reduction of maintenance costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Truck #206 Replacement

Project Description: The purchase of a replacement fire truck. The current fire truck is almost 28 years old, surpassing its service life.

Strategic Plan Objective: EMS-II & EMS-III

Source of Funding: Capital Equipment Fund and Capital Financing

Budgeted Costs FY 2021: \$1,200,000

Projected Year of Completion: 2021

Impact on Operating Budget: Decrease of repair and labor costs associated with the maintenance of the vehicle.



Project Title: One-Ton Dump Truck

Project Description: The purchase of a one-ton dump truck to replace a 2003 Ford F450 dump truck. The current vehicle is over 15 years old and is deteriorating.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$95,000

Projected Year of Completion: 2021

Impact on Operating Budget: Decrease of repair and labor costs associated with the maintenance of the vehicle.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Computer Equipment

Project Description: The purchase of new computers/server equipment replacements across all City departments.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2021: \$63,110;
FY 2022: \$66,795

Projected Year of Completion: Ongoing

Impact on Operating Budget: IT staff time to install replacements computers.



Project Title: Underground/Overhead Cable Replacement

Project Description: The replacement of aging electric cables at various locations throughout the City.

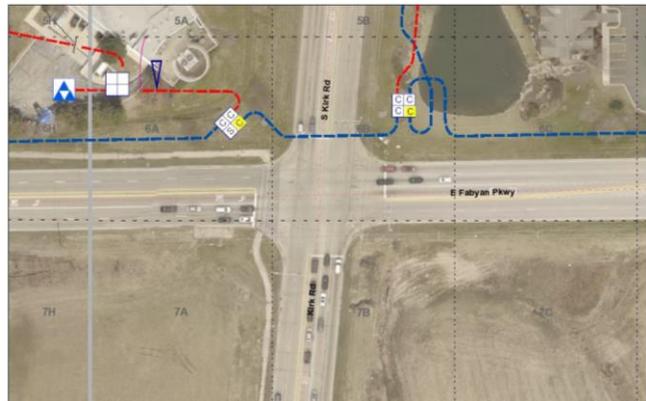
Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$1,327,610; **FY 2022:** \$1,014,885

Projected Year of Completion: 2022

Impact on Operating Budget: Decreased maintenance cost due to fewer power outages and repair time.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Electric Meter Replacements

Project Description: The replacement of older and nonfunctioning meters with radio read meters. Modern radiometers allow for more accurate electric use readings.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$250,000

Projected Year of Completion: 2021

Impact on Operating Budget: Decreased personnel costs.



Project Title: SEMP Substation and Feeders

Project Description: The expansion of electric service associated with the Southeast Development Project. An additional substation and feeders will be required to serve the anticipated electric load once developed.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$12,084,265

Projected Year of Completion: 2021

Impact on Operating Budget: Increase in operating expenses due to additional service needs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Ford F450 Truck with Chassis and Plow

Project Description: The replacement of a 15 year old deteriorating truck with a Ford F450 4x4 pickup truck with plow. The current dump body and the crane will be remounted on the new truck.



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$75,000

Projected Year of Completion: 2021

Impact on Operating Budget: Expected reduction of maintenance costs.

Project Title: Substation Upgrades

Project Description: Several transformers and various substations require maintenance and upgrades including repainting to prevent corrosion, oil containment repairs, and other repairs due to frost heaving.



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$100,000; **FY 2022:** \$900,000

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Miscellaneous Development

Project Description: Planned small development projects around the City that require electrical service, including line extensions and utility plant upgrades for customers. The City is reimbursed for the majority of the equipment expensed for new infrastructure.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$120,000; **FY 2022:** \$120,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Geneva Generation Facility (GGF) Equipment

Project Description: The annual purchase of generation supplies and services needed for replacement/repair of the Geneva Generation Facility.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$100,000; **FT 2022:** \$100,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Small Equipment Replacement

Project Description: The replacement of small equipment for the Electric Division.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$15,000; **FY 2022:** \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Voltage Conversion

Project Description: The conversion of obsolete voltages supplied by the City to multiple commercial customers. As customers request upgrades, customers are required to convert to modern voltage transformers. The City will fund these costs to support business growth in the community.

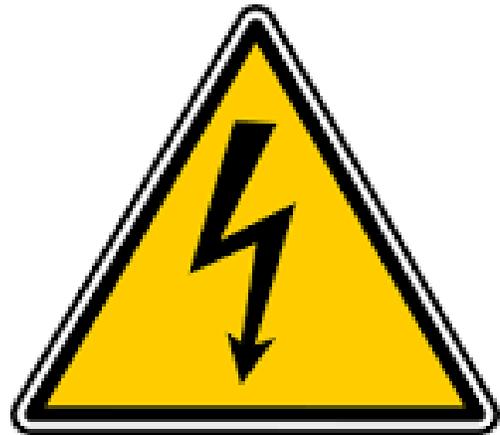
Strategic Plan Objective: EMS-II

Source of Funding: Electric and Water

Budgeted Costs FY 2021: \$100,000; **FY 2022:** \$100,000

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: GIS iPads

Project Description: The purchase of four iPad tablets to be used for GIS upgrade projects. They will replace paper map books currently utilized in the utility crew trucks.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$4,000

Projected Year of Completion: 2021

Impact on Operating Budget: This will increase cellular account costs due to added cellular services.



Project Title: Line Supplies

Project Description: The annual purchase of line supplies needed for replacement/repair of the electric system, including line equipment, wire & cable, street lights, switches, and transformers.

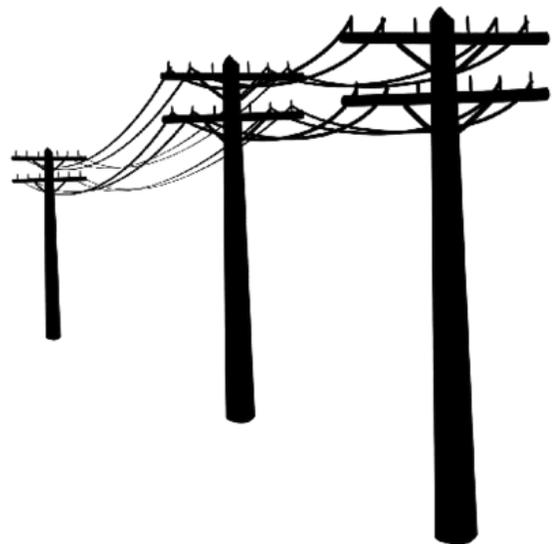
Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$270,000;
FY 2022: \$277,500

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Daily Read Customer Portal

Project Description: An online portal that allows the customer to review their electric and/or water reads from our automated metering system.

Strategic Plan Objective: EMS-II

Source of Funding: Electric and Water/Wastewater Funds

Budgeted Costs FY 2021: \$63,660

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Green Initiatives

Project Description: The transition to light-emitting diode (LED) lighting at the Public Works building.

Strategic Plan Objective: ES-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$5,000;
FY 2022: \$5,000

Projected Year of Completion: 2022

Impact on Operating Budget: Decrease in light bulb replacement and usage costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Electric System Model and Hosting Study

Project Description: Two separate studies to determine short-circuit energy levels and the level of local energy generation due to increased use of residential rooftop solar panels.



Strategic Plan Objective: EV-II

Source of Funding: Electric Fund

Budgeted Costs FY 2021: \$40,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Wastewater Treatment Plant Administration Building Repairs and Upgrades

Project Description: A program to upgrade and the Administration Building of the Wastewater Treatment Plant, including indoor painting and landscape renovations.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$7,500; **FY 2022:** \$20,000

Projected Year of Completion: 2022

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Western Avenue Lift Station Pump Replacement

Project Description: The replacement one of the four hydromatic-style submersible pumps at the Western Avenue Lift Station. The pump is over 10 years old and is reaching the end of its life expectancy.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$45,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Wastewater Treatment Plant (WWTP) Building Indoor Painting

Project Description: The indoor painting of the sludge and chlorine buildings, which are stained from water leaks and have not been painted in over 20 years.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Wastewater Treatment Plant (WWTP) Pond Renovations

Project Description: The renovation of the pond located at Juanita Park near the WWTP. The pond liner, filtration system, and surrounding stonework and landscaping are in need of repair.



Strategic Plan Objective: EV-III & QL-I

Source of Funding: Water/Wastewater Fund

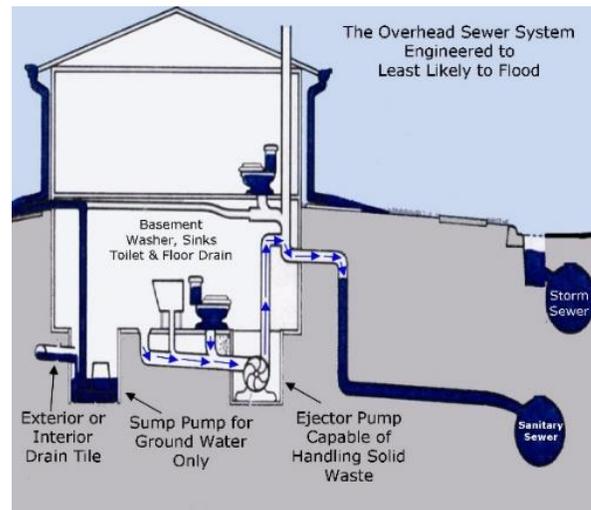
Budgeted Costs FY 2021: \$10,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Overhead Sewer Grant Program

Project Description: A program that pays for 50% (up to \$3,000) a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$15,000; **FY 2022:** \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Water Main Replacement

Project Description: The replacement of the aging water main infrastructure. Actual mains to be replaced will be selected based on factors such as age, number of breaks, and/or road construction projects.



Strategic Plan Objective: ES-III

Source of Funding: Water/Wastewater Fund

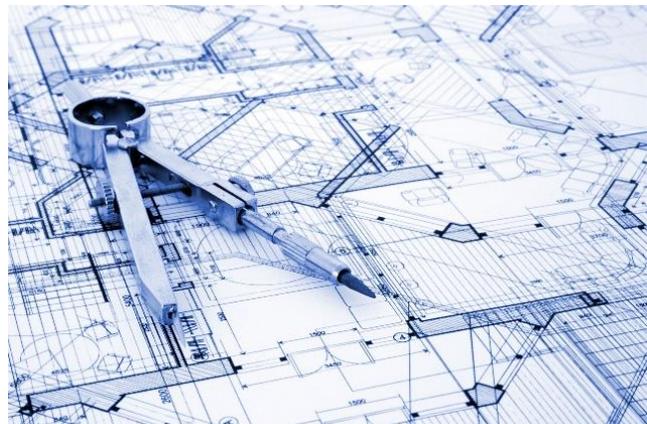
Budgeted Costs FY 2021: \$550,000; **FY 2022:** \$800,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is estimated to decrease labor and maintenance costs associated with water main upkeep.

Project Title: Water Main Replacement Engineering

Project Description: Engineering plans for street projects that affect water and/or sewer infrastructure.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$80,000; **FY 2022:** \$80,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Sanitary System Evaluation

Project Description: The evaluation of the City's sanitary sewer collection system. To avoid sanitary sewer overflows and comply with the IEPA NPDES Permit requirements, the consultant will evaluate whether a second river crossing to the Wastewater Treatment Plant is needed, along with other alternatives such as removal of infiltration & inflow, in-line storage, off-line storage, and excess flow treatment facilities.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$674,200

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Wastewater Treatment Plant (WWTP) Interim Solids Design Engineering

Project Description: The design engineering of improvements to the solids handling process at the WWTP as part of the phosphorus reduction upgrade.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$800,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Dodson Water Tower Painting and Inspection

Project Description: The engineering inspection and painting of the Dodson water tower, which is experiencing significant peeling of the existing paint coating and needs repainting.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$530,000 (painting) & \$32,500 (inspection)

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Fire Hydrant Replacement Program

Project Description: The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations, staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

Strategic Plan Objective: EMS-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$21,000; **FY 2022:** \$21,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Hydrant Painting Program

Project Description: The complete painting of approximately 300 fire hydrants that are peeling and fading to maintain the integrity of the City's fire suppression measures and mitigate corrosion of fire hydrants.

Strategic Plan Objective: EMS-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$16,000; **FY 2022:** \$18,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Water Leak Logger System

Project Description: The replacement of the water leak logger system. This system records the water leakage throughout the water distribution system. The current model is no longer in working order and has been discontinued. A new system will help crews locate water leaks to be repaired.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$40,000

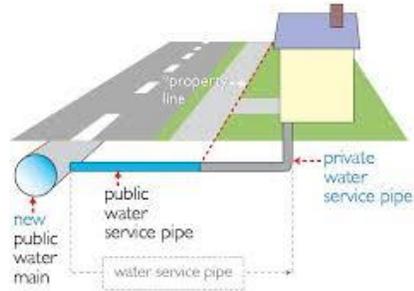
Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Lead Water Service Replacement

Project Description: The replacement of lead water services on the public maintained portion of the water system. The Illinois Environmental Protection Agency and the Illinois Department of Public Health are working with the Illinois legislature on a law to make it mandatory for communities to begin replacing lead water service lines.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Wastewater Treatment Plant (WWTP) Interim Solids Control Improvements

Project Description: Improvements to the solids control and handling at the WWTP.

Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$450,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Valve Replacement Program

Project Description: The replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves identified as unrepairable will be replaced.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$10,000; **FY 2022:** \$12,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Water Meter Replacement Program

Project Description: The replacement of approximately 1,200 older and nonfunctioning water meters with radiometers. Using water meters capable of remote reading through a fixed network eliminates sending out staff to read meters manually, reduces incorrect meter reads and provides customer service tools such as identifying possible leaks inside the property.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$200,000; **FY 2022:** \$20,000

Projected Year of Completion: Ongoing

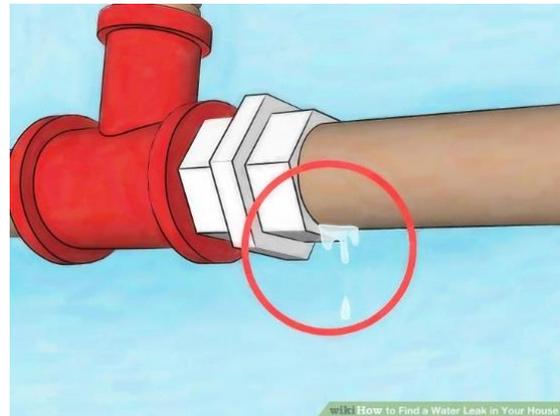
Impact on Operating Budget: This project is estimated to have an impact on the annual operating budget of a \$5,000 decrease.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water System Leak Survey Program

Project Description: A survey of the water system that will identify leaks, repair leaks and reduce the amount of unaccounted for water loss. Reducing unaccounted for water loss will lower electrical costs to pump the water, electrical costs to treat the water, and extend the life of the filters and membranes.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$30,000; **FY 2022:** \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Decrease of \$25,000 due to reduced unaccounted water loss.

Project Title: Sewer Televising Equipment

Project Description: The replacement of the sewer televising camera and associated equipment. The current camera is almost 10 years old and often needs to be repaired creating lost televising productivity.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$65,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is estimated to decrease maintenance costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Wastewater Treatment Plant (WWTP) Primary Clarifier Flights Replacement

Project Description: The replacement of the primary clarifiers at the WWTP. The current clarifiers are over 20 years old, show wear and are consistently failing.

Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$100,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Sanitary Sewer Rehabilitation Program

Project Description: The rehabilitation of sanitary sewers by lining or replacing sections that are structurally deficient. This program will keep the City in compliance with the NPDES Permit.

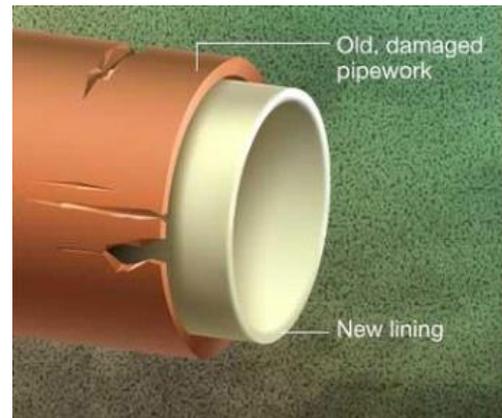
Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$600,000;
FY 2022: \$1,250,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is estimated to reduce costs associated with the treatment of water and labor costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Sewer Vactor Truck Replacement

Project Description: The purchase of a replacement for the 2008 sewer cleaning vehicle. This vehicle is primarily used for cleaning sanitary and storm sewers. The current vehicle is over 10 years old and showing signs of wear.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$45,000

Projected Year of Completion: 2021

Impact on Operating Budget: Expected reduction of maintenance costs.

Project Title: Well #9 Rehab

Project Description: The rehabilitation of City shallow well number nine located on Keslinger Road near the Water Treatment Plant.

Strategic Plan Objective: EMS-II & ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$75,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Lift Station – Water Treatment Plant VFD's & SCADA Improvements

Project Description: The installation of variable frequency drives at the Water Treatment Plant Lift Station. variable frequency drives control how much energy the pump uses based on set levels.

Strategic Plan Objective: EMS-II & ES-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$60,000

Projected Year of Completion: 2021

Impact on Operating Budget: The VFD's will reduce energy costs and increase the life of the pump.

Project Title: Water Meters for New Construction Program

Project Description: The purchase of water meters for new construction/development within the City.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$15,000;
FY 2022: \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water Treatment Plant Security System Improvements

Project Description: The upgrade of the security system at the water treatment plant to control access and monitoring.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$30,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget



Project Title: 4-inch Portable Pumps

Project Description: The replacement of three portable trash pumps that are 15 years or older. The portable trash pumps are used during rain event emergencies to help prevent sanitary sewer overflows. The three pumps planned for replacement are unreliable due to age and condition.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$5,250

Projected Year of Completion: 2022

Impact on Operating Budget: Decreased maintenance costs associated with the older pumps.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Kautz Road Lift Station Pump Replacement

Project Description: Replace one of the two hydromatic-style submersible pumps that are showing signs of failure due to overheating and general wear.

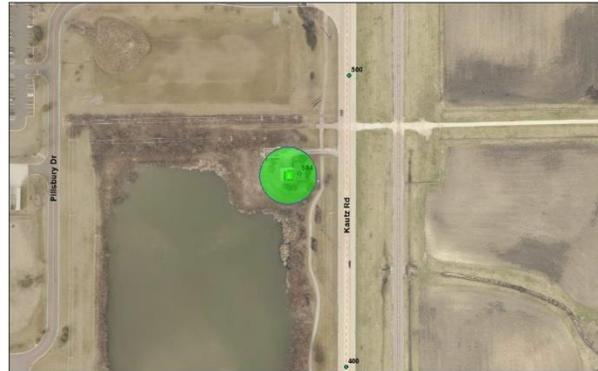
Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2021: \$45,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.





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RESOLUTION NO. 2020-12**A RESOLUTION ADOPTING THE CITY OF GENEVA FISCAL YEAR 2021 BUDGET AND THE TRICOM CENTRAL DISPATCH FISCAL YEAR 2021 BUDGET**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2021 Annual Budget for Public Hearing to be held on February 18, 2020; and

WHEREAS, notice of said Public Hearing was published in the Suburban Chronicle on January 30, 2019 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2021 Budget document has been on file at City Hall and on the City's website for public inspection from January 13, 2020 to the present date; and

WHEREAS, the Public Hearing on the FY 2021 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on February 18, 2020; and

WHEREAS, the TriCom Board of Directors recommended approval of that budget at their special Board Meeting on January 8, 2020;

NOW, THEREFORE BE IT RESOLVED that the FY 2021 Budget for the City of Geneva in the form and substance as attached hereto as "Exhibit A" and TriCom Central Dispatch FY 2021 Budget in the form and substance as attached hereto as Exhibit "B" is adopted in the total amount of One Hundred Twelve Million, Eight Hundred Ninety-three Thousand, Four Hundred Sixty-five Dollars (\$112,893,465) in Revenues and One Hundred Ten Million, Seven Hundred Twenty-four Thousand, Two Hundred Thirty-five Dollars (\$110,724,235) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2020-2021 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 18th day of February, 2020.

AYES: 10 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 11

ATTEST:


City Clerk


Mayor

QUICK FACTS & TOP TEN EMPLOYERS

Geneva Quick Facts

Median Household Income	\$111,232
Median Home Value	\$327,800
Median Age	42.5
Per Capita Income	\$52,559
Total Housing Units	8,048
Total Companies	2,768
Persons in Poverty	4.3%
High School Grad or higher	97.7%
Bachelor's degree or higher	57.4%
Persons without Health Insurance	2.2%
Veterans	1,056
Land Area (sq./mi.)	9.75

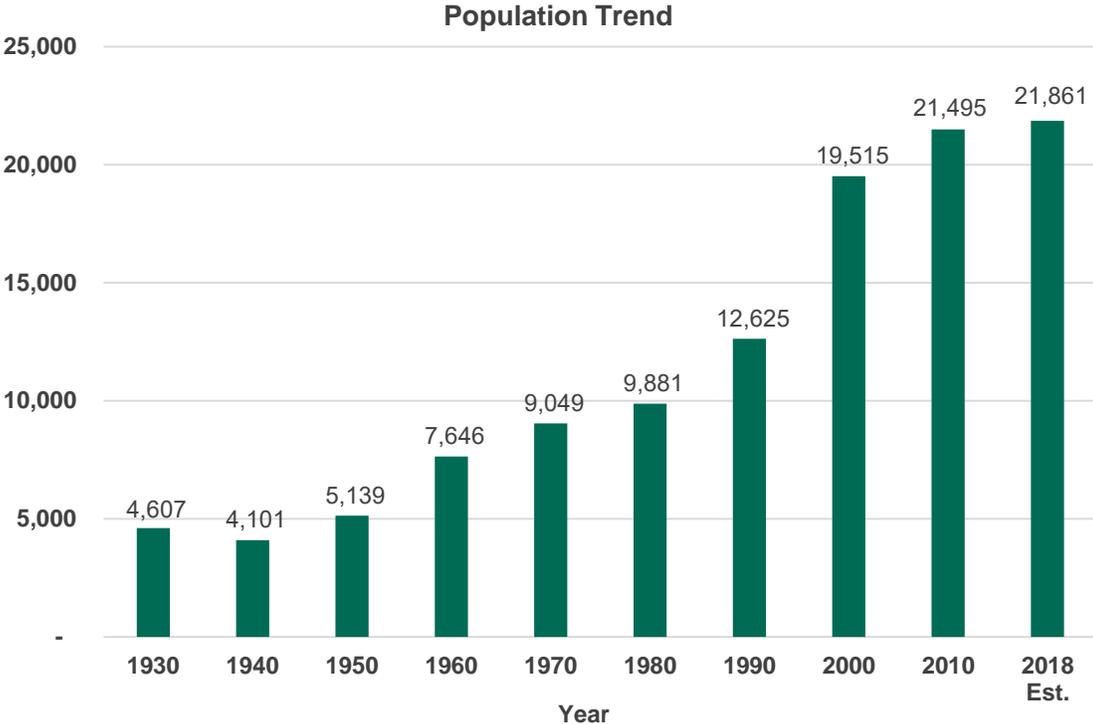
Source: 2014-2018 American Community Survey 5-year Estimates from the U.S. Census Bureau Internet site.

Top Ten Employers (2019)

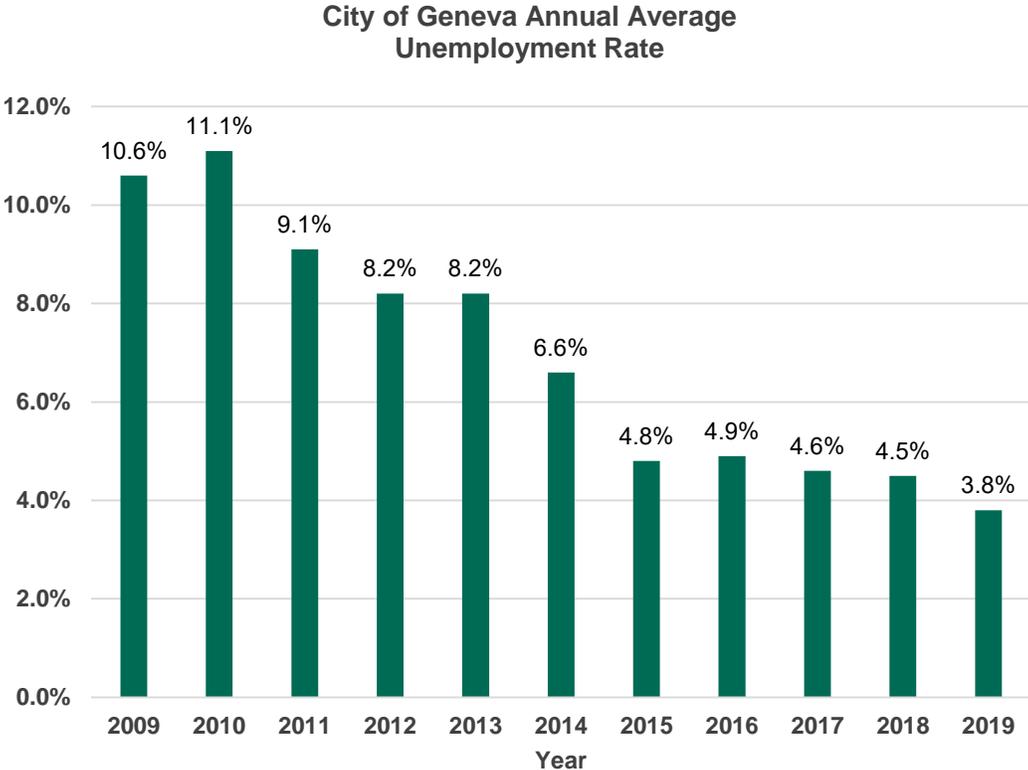
	Employer	Employees
1.	Kane County	2,414
2.	Delnor Hospital	1,300
3.	Geneva School District	739
4.	Greencore USA, Inc.	300
5.	Burgess-Norton Mfg. Co.	300
6.	Johnson Controls, Inc.	300
7.	Houghton Mifflin	250
8.	FONA International	250
9.	Power Packaging	200
10.	Lineage Logistics ICM, LLC	150

Source: 2018 Illinois Manufacturers Directory, 2018 Illinois Services Directory, and a selective telephone survey.

POPULATION & UNEMPLOYMENT TRENDS



Source: US Census Bureau

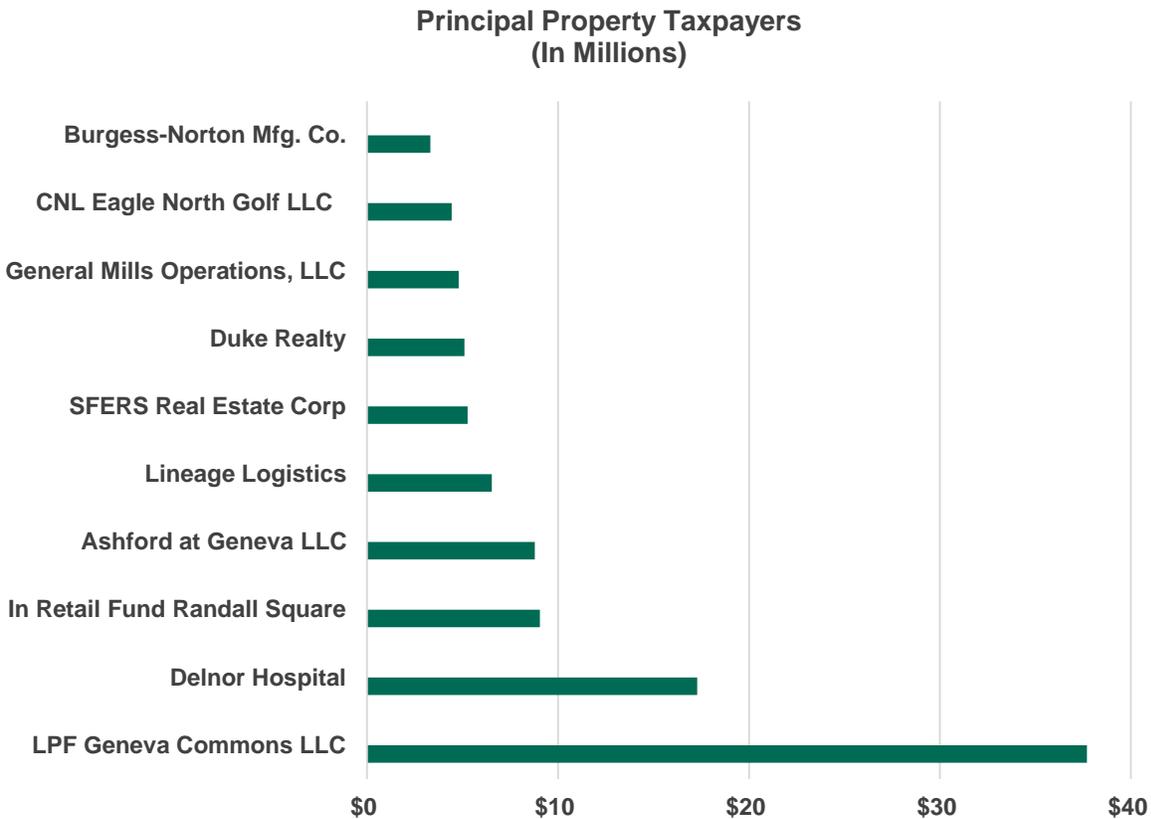


Source: ESRI

PRINCIPAL PROPERTY TAXPAYERS

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons LLC	Retail Outlet	\$37,699,456	3.60%
Delnor Hospital	Health Care	17,295,580	1.65%
In Retail Fund Randall Square	Real Property	9,061,635	0.86%
Ashford at Geneva LLC	Apartments	8,788,480	0.84%
Lineage Logistics	Cold Food Storage	6,540,776	0.62%
SFERS Real Estate Corp	Real Property	5,269,936	0.50%
Duke Realty	Retail Property Mgmt.	5,098,245	0.49%
General Mills Operations, LLC	Real Property	4,799,589	0.46%
CNL Eagle North Golf LLC	Real Property	4,434,081	0.42%
Burgess-Norton Mfg. Co.	Industrial	3,327,032	0.32%
Total		\$102,314,810	9.76%

Note: Tax Levy Year 2018 is payable in Fiscal Year 2020.



Source: Kane County Clerk, 2018 EAV.

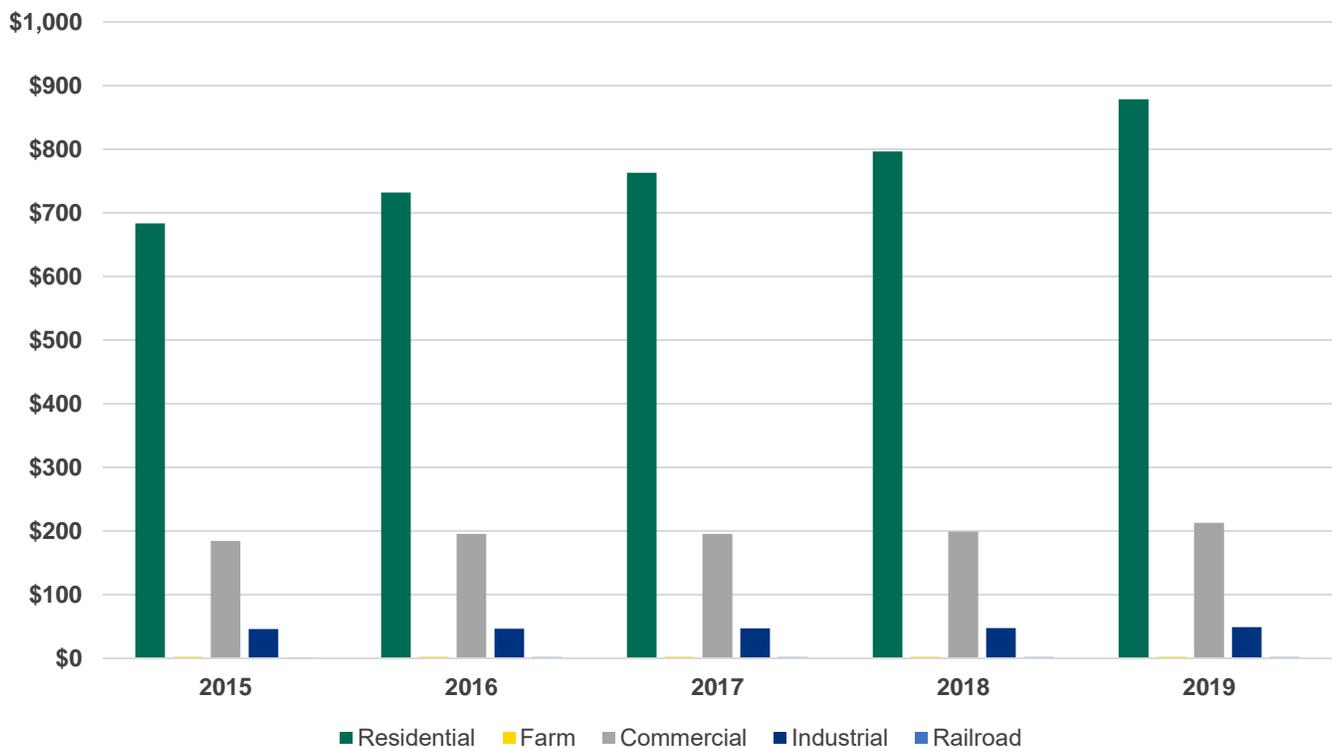
PROPERTY ASSESSMENT & TAX INFORMATION

City Equalized Assessed Valuations

Property Class	Levy Years				
	2015	2016	2017	2018	2019
Residential	\$683,317,381	\$732,020,594	\$763,046,052	\$796,720,357	\$878,751,492
Farm	2,279,984	2,397,767	2,433,801	2,502,797	2,322,750
Commercial	184,600,132	195,310,534	195,696,971	199,193,461	213,162,113
Industrial	45,704,458	46,637,112	47,134,749	47,526,535	49,072,089
Railroad	1,671,371	1,698,183	1,729,996	1,853,124	1,853,124
Total	\$917,573,326	\$978,064,190	\$1,010,041,569	\$1,047,796,274	\$1,145,161,568

Source: Kane County Clerk, 2018 EAV

City Equalized Assessed Valuations (In Millions)



Source: Kane County Clerk, 2018 EAV

STATEMENT OF DIRECT & OVERLAPPING BONDED DEBT

Detailed Overlapping Bonded Debt

(As of August 22, 2019)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	\$116,701,851	71.50%	\$83,446,502
Community College District No. 516	52,510,000	10.76%	5,652,368
Total Schools			\$89,098,870
Others:			
Kane County	28,140,000	7.31%	\$2,058,010
Kane County Forest Preserve District	144,415,000	7.31%	10,561,744
Geneva Township	0	77.87%	0
Geneva Park District	7,873,775	66.65%	5,247,534
Geneva Library District	20,800,000	68.90%	14,330,250
Special Service Area No. 1	84,000	100.00%	84,000
Total Others			\$32,281,538
Total Schools and Other Overlapping Bonded Debt			\$121,380,408

Source: Kane County Clerk via the Municipal Securities Rulemaking Board. Overlapping debt percentages based on 2018 EAV, the most current available.

Statement of Bonded and Certificate Indebtedness

(As of August 22, 2019)

	Amount Applicable (in 100's)	Ratio to		Per Capita (2010 Census 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2018	\$1,047,796	100.00%	33.33%	\$48,746.05
Estimated Actual Value, 2018	\$3,143,388	300.00%	100.00%	\$146,238.14
Direct Bonded Debt	\$12,060	1.15%	0.38%	\$561.06
Less: Self Supporting	(10,210)	(0.97%)	(0.32%)	(474.99)
Net Direct Bonded Debt	\$1,850	0.18%	0.06%	\$86.07
Overlapping Bonded Debt:				
Schools	\$89,098	8.50%	2.83%	\$4,145.10
All Others	32,281	3.08%	1.03%	1,501.82
Total Overlapping Bonded Debt	\$121,380	11.58%	3.86%	\$5,646.92
Total Net Direct and Overlapping Bonded Debt	\$123,230	11.76%	3.92%	\$5,732.99

Source: Kane County Clerk via Municipal Securities Rulemaking Board.

SUMMARY OF EMPLOYEES BY POSITION

Elected Officials	Elected Official by Position
City Clerk*	1
City Treasurer	1
Mayor & Alderman	11
Total Elected Officials	13

Full-Time Positions	Employees by Position
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Analyst	2
Administrative Assistant	5
Assistant City Administrator/Director of Administrative Services	1
Associate Civil Engineer	1
Building Commissioner	1
Building Inspector	1
Business Development Analyst	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Compliance Officer	1
Communications Coordinator	1
Community Service Officer	2
Deputy Fire Chief	1
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Apprentice	2
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Executive Assistant	1
Finance Manager	1
Fire Battalion Chief	3
Fire Chief	1
Fire Lieutenant	6
Fire Marshal	1
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2
GIS Coordinator	1

* Current City Clerk was appointed since no candidates were on the ballot.

SUMMARY OF EMPLOYEES BY POSITION

Full-Time Positions	Employees by Position
GIS Technician	1
Human Resources Generalist	1
Information Technologies Manager	1
Information Technologies Analyst	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Permit Technician	1
Police Commander	2
Police Records Manager	1
Police Officer	27
Police Sergeant	7
Preservation Planner	1
Purchasing and Inventory Coordinator	1
Records Specialist	5
Supervisor of System Maintenance and Customer Service	1
Supervisor of Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	2
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
Total Full-Time Positions	151

SUMMARY OF EMPLOYEES BY POSITION

Part-Time Positions	Employees by Position
Administrative Assistant	2
Administrative Intern	3
Crossing Guard	7
Meter Reader	1
Police Records Specialist	4
Paid-on-Call Firefighter	50
Receptionist	1
Summer Help/Intern	8
Video Operator	1
Total Part-Time Positions	<u>77</u>

FULL-TIME EMPLOYEE CENSUS - AUTHORIZED

Department	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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General Fund

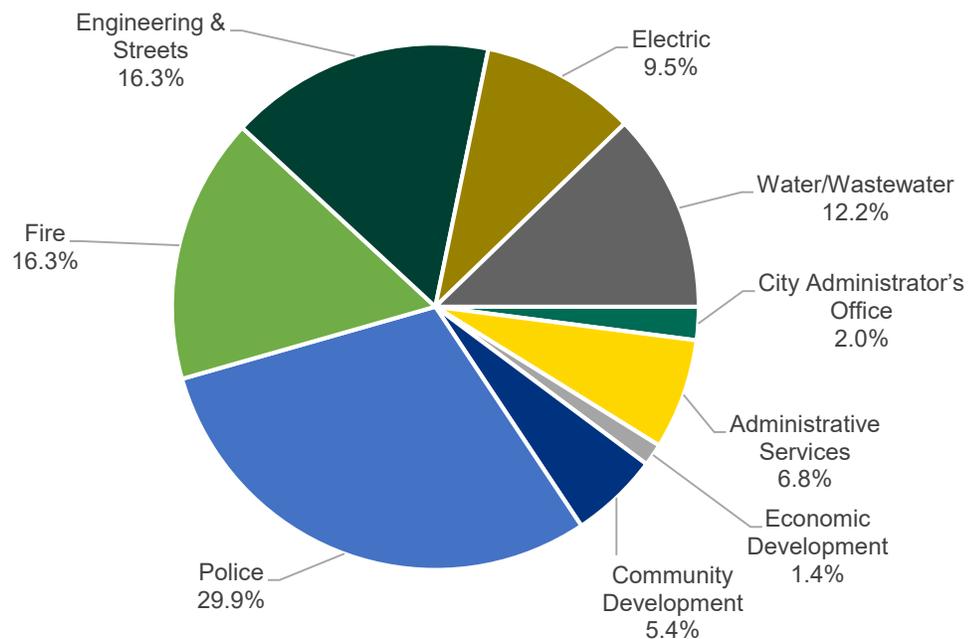
City Administrator's Office	2	3	3	3	3	3	3	3	3	3
Administrative Services	10	10	10	10	9	10	10	10	10	10
Community Development	6	6	7	7	7	9	9	8	8	8
Economic Development	2	2	2	2	2	2	2	2	2	2
Police	45	45	45	45	45	45	45	45	46	46
Fire	21	21	21	21	23	24	24	24	24	24
Public Works	25	25	24	24	24	24	24	24	24	24

Enterprise Funds

Electric	14	14	14	15	16	16	16	16	16	16
Water/Wastewater	17	17	17	17	17	18	18	18	18	18

Total 142 143 143 144 146 151 151 150 151 151

**FY 2021 Authorized Full-Time Staffing by Department/Divison
Percent of Total**



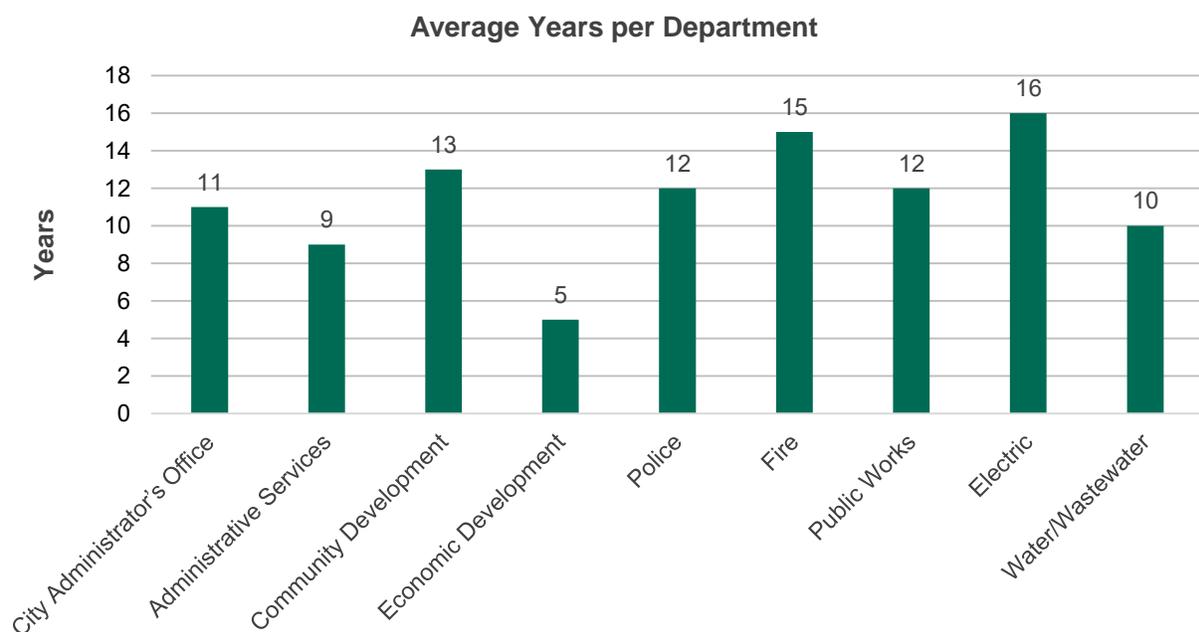
Note: As of March 1, 2020, there are four (4) full-time vacancies.
City of Geneva

FULL-TIME EMPLOYEE CENSUS

Average Years of Service of Current Full-Time Employees – By Fund

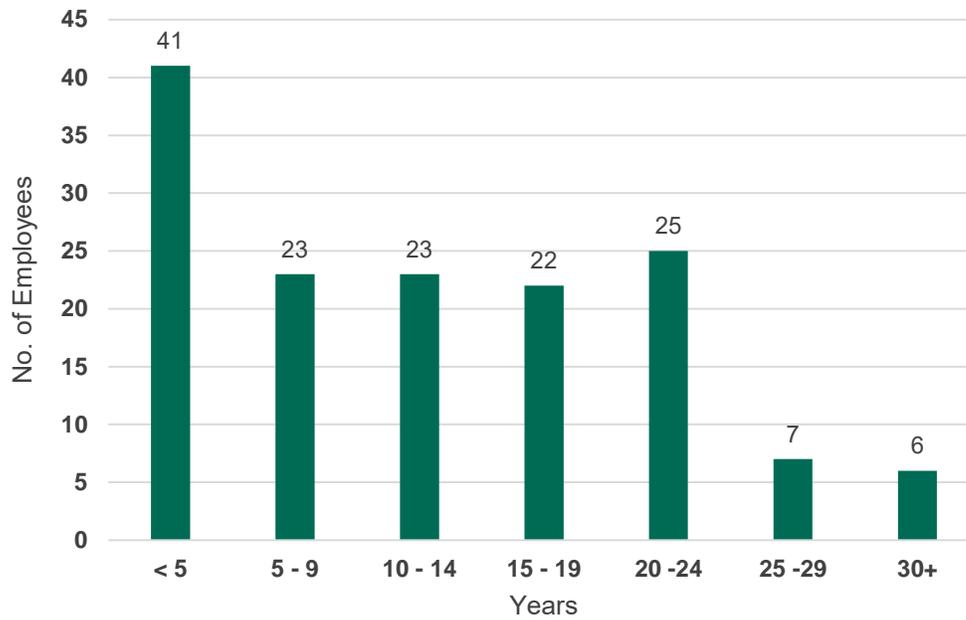
Department	# Employees	Total Years of Service	Average Years per Employee
General Fund			
City Administrator's Office	3	33	11
Administrative Services	10	88	9
Community Development	8	106	13
Economic Development	2	9	5
Police	44	541	12
Fire	24	358	15
Public Works	24	293	12
Enterprise Funds			
Electric	14	217	16
Water/Wastewater	18	189	10
Average All Full-Time Employees	147	1,833	12

Note: As of March 1, 2020, there are four (4) full-time vacancies.

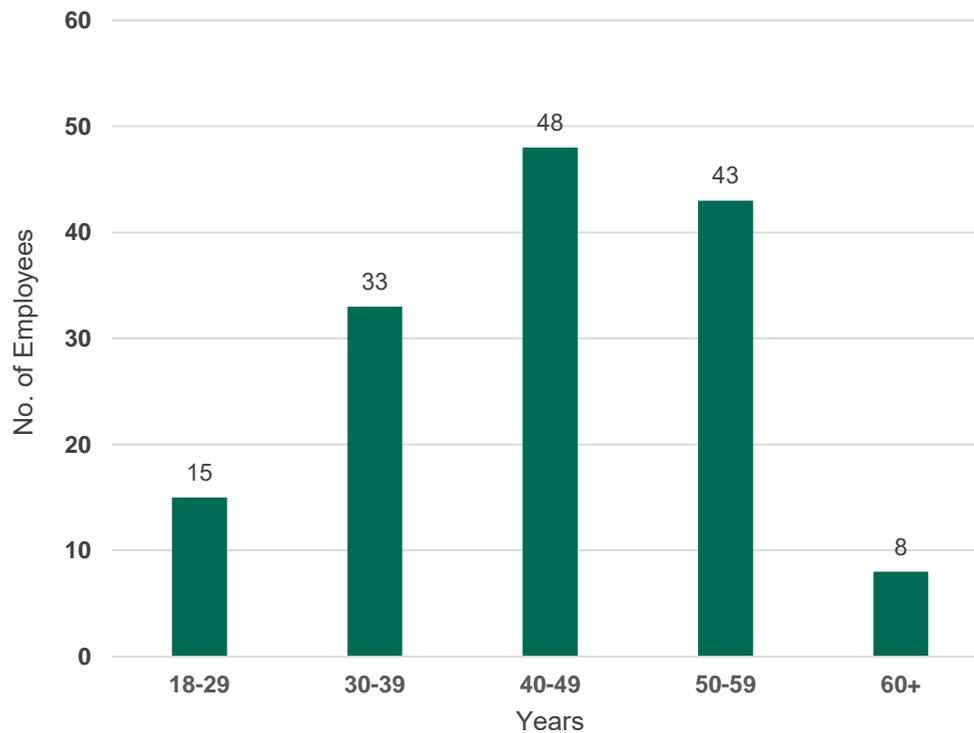


FULL-TIME EMPLOYEE CENSUS

Years of Service - Current Full-Time Employees



Age of Current Full-Time Employees



Note: As of March 1, 2020, there are four (4) full-time vacancies.

CLASSIFICATION & COMPENSATION PLAN

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2021, non-union employees who “meet” or “exceed” performance standards are eligible for a market adjustment of 0.5%. Those employees who “meet” or “exceed” the standards of their respective position will also be eligible for a merit increase of up to 2.5% depending on their performance appraisal and current placement within the approved salary schedule. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment of up to 1.5% depending on their performance appraisal. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$135,402 \$65.0970	\$165,867 \$79.7439	\$196,333 \$94.3907
42	Chief of Police Fire Chief Director of Public Works	\$127,426 \$61.2626	\$156,097 \$75.0466	\$184,768 \$88.8307
41	Asst. City Administrator / DOAS Director of Community Development Director of Economic Development	\$120,219 \$57.7978	\$147,269 \$70.8022	\$174,318 \$83.8067
39	Superintendent of Electrical Svcs Deputy Fire Chief Police Commander	\$106,402 \$51.1550	\$130,343 \$62.6649	\$154,284 \$74.1747
38	City Engineer/Assistant Director of Public Works Finance Manager	\$100,389 \$48.2639	\$122,976 \$59.1232	\$145,564 \$69.9826
37	Manager of Electric Operations Fire Marshal Manager of Distribution, Construction, & Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater Building Commissioner	\$94,355 \$45.3629	\$115,585 \$55.5696	\$136,815 \$65.7763
36	Information Technology Manager	\$88,341 \$42.4717	\$108,218 \$52.0278	\$128,095 \$61.5840

CLASSIFICATION & COMPENSATION PLAN

35	Accounting Supervisor Civil Engineer Human Resources Generalist	\$82,328 \$39.5806	\$100,851 \$48.4862	\$119,375 \$57.3919
34	City Planner Preservation Planner	\$76,890 \$36.9665	\$94,191 \$45.2840	\$111,491 \$53.6014
33	Building Inspector GIS Coordinator Records Manager Associate Civil Engineer	\$72,051 \$34.6397	\$88,262 \$42.4336	\$104,473 \$50.2275
32	Business Development Analyst	\$67,210 \$32.3124	\$82,332 \$39.5827	\$97,454 \$46.8530
31	Administrative Analyst Code Compliance Officer IT Analyst	\$62,370 \$29.9857	\$76,404 \$36.7325	\$90,437 \$43.4792
30	GIS Technician	\$57,529 \$27.6583	\$70,473 \$33.8815	\$83,418 \$40.1046
29	Executive Assistant Communications Coordinator	\$53,265 \$25.6080	\$65,249 \$31.3699	\$77,234 \$37.1317
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept.) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$49,618 \$23.8549	\$60,782 \$29.2222	\$71,946 \$34.5896
26	Receptionist	\$40,918 \$19.6723	\$49,914 \$23.9972	\$58,910 \$28.3221
GRADE	LABOR – TRADES	Minimum	Midpoint	Maximum
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$74,673 \$35.9005	\$91,474 \$43.9781	\$108,276 \$52.0557
132	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$70,963 \$34.1168	\$86,930 \$41.7931	\$102,896 \$49.4693
131	Lead Wastewater Treatment Plant Operator	\$61,239 \$29.4420	\$75,018 \$36.0665	\$88,797 \$42.6909
130	Lead Water/Sewer Maintenance Worker	\$59,555 \$28.6322	\$72,955 \$35.0744	\$86,355 \$41.5167

CLASSIFICATION & COMPENSATION PLAN

129	Wastewater Treatment Operator Water Treatment Operator	\$58,276 \$28.0171	\$71,388 \$34.3209	\$84,500 \$40.6248
128	Water Sewer Maintenance Worker Utility Locator	\$52,412 \$25.1980	\$64,204 \$30.8675	\$75,997 \$36.5371
GRADE	PUBLIC SAFETY – POLICE	Minimum	Midpoint	Maximum
236	Police Sergeant	\$104,411 \$50.1974	\$110,675 \$53.2092	\$116,940 \$56.2210
226	Community Service Officer	\$44,437 \$21.3640	\$54,436 \$26.1709	\$64,434 \$30.9778
GRADE	PUBLIC SAFETY – FIRE	Minimum	Midpoint	Maximum
250	Fire Battalion Chief (2920 annual hours)	\$93,425 \$31.9948	\$114,445 \$39.1936	\$135,466 \$46.3924



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GLOSSARY OF TERMS

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Alternative Revenue Bonds – Bonds in which principle and interest are backed by enterprise fund earnings and the full faith & credit of the City. Traditionally, payments are paid by the enterprise fund.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

GLOSSARY OF TERMS

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Adjustment – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budget Amendment – An increase in the approved budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Message – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

GLOSSARY OF TERMS

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction in the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, capital assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a life span of under one year. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

GLOSSARY OF TERMS

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Debt Limit – The maximum amount of gross or net debt which is legally permitted by Illinois State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to employees in addition to compensation. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

GLOSSARY OF TERMS

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policy with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

GLOSSARY OF TERMS

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Geneva Emergency Management Agency (GEMA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Government Finance Officers Association – Professional organization whose mission is to advance excellence in public finance.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

GLOSSARY OF TERMS

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5.0% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Infrastructure – Public domain capital assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State, County, local or other Government.

Internal Billing – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include capital assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

GLOSSARY OF TERMS

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Non-Home Rule Sales Tax – A non-home rule municipality may impose a tax upon all persons engaged in the business of selling tangible personal property at retail in their jurisdiction. The City has a non-home rule sales tax of 1.0 % of which 0.5% is restricted to infrastructure.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Fund – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

GLOSSARY OF TERMS

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required net position reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Photovoltaics – Field of semiconductor technology involving the direct conversion of electromagnetic radiation as sunlight, into electricity.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A formal expression of the opinion or will of the City, or a statement of policy adopted by a vote of the City Council.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Amended Budget – The adopted budget as formally adjusted by the City Council.

GLOSSARY OF TERMS

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) from higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6.0% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

COMMONLY USED ACRONYMS

ACH	Automated Clearing House
AED	Automated External Defibrillator
ALS	Advanced Life Support
APWA	American Public Works Association
ARC	Annual Required Contribution
BAN	Bond Anticipation Note
CA	City Administrator
CAC	Cultural Arts Commission
CAD	Computer Aided Design
CAFR	Comprehensive Annual Financial Report
CFAI	Commission on Fire Accreditation International
CIP	Capital Improvements Program
CMAP	Chicago Metropolitan Agency for Planning
COW	Committee of the Whole
CPI	Consumer Price Index
CRS	Community Rating System
CSO	Community Service Officer
CY	Calendar Year
DVP	Delivery-versus-payment
EAP	Employee Assistance Program
EAV	Equalized Assessed Valuation
EDD	Economic Development Department
EMS	Emergency Medical Services
EMS-I	Excellent Municipal Services Objective I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.
EMS-II	Excellent Municipal Services Objective II: The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.

COMMONLY USED ACRONYMS

EMS-III	Excellent Municipal Services Objective III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.
EMS-IV	Excellent Municipal Services Objective IV: The City is a data driven organization that relies on quantifiable data and analysis to make informed decision. The City tracks and measures success in achieving the outcomes and objectives in the plan.
EOC	Emergency Operations Center
ERF	Effective Response Force
ERT	Electronic Read Transmitter
ES-I	Environmental Stewardship Objective I: Maintain and enhance a healthy and diverse tree canopy throughout the City.
ES-II	Environmental Stewardship Objective II: Take actions to promote long-term sustainability and reduce the City's carbon footprint.
ES-III	Environmental Stewardship Objective III: Implement initiatives to protect the Fox River and preserve groundwater resources.
ES-IV	Environmental Stewardship Objective IV: Geneva residents actively contribute to preserving the City's natural environment.
EV-I	Economic Vitality Objective I: Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.
EV-II	Economic Vitality Objective II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.
EV-III	Economic Vitality Objective III: Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.
FCC	Federal Communications Commission
FDIC	Federal Deposit Insurance Corporation
FICA	Federal Insurance Contributions Act
FOIA	Freedom of Information Act
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles

COMMONLY USED ACRONYMS

GASB	Governmental Accounting Standards Board
GBN	Geneva Broadcast Network
GBP	Geneva Business Park
GEMA	Geneva Emergency Management Agency
GFOA	Government Finance Officers Association
GGF	Geneva Generation Facility
GIS	Geographic Information System
GPD	Geneva Police Department
HHW	Household Hazardous Waste
HPC	Historic Preservation Commission
IDOL	Illinois Department of Labor
IDOT	Illinois Department of Transportation
IEPA	Illinois Environmental Protection Agency
IMRF	Illinois Municipal Retirement Fund
IT	Information Technologies
J.U.L.I.E.	Joint Utility Location Information & Excavation System
KDOT	Kane County Department of Transportation
LAFO	Local Agency Functional Overlay
LEED	Leadership in Energy and Environmental Design
LOIS	Location One Information System
LT	Lieutenant
MABAS	Mutual Aid Box Alarm System
METRA	Metropolitan Rail
MFT	Motor Fuel Tax
MPC	Metropolitan Council
NFPA	National Fire Protection Association

COMMONLY USED ACRONYMS

NIMPA	Northern Illinois Municipal Power Agency
NPDES	National Pollutant Discharge Elimination System
OSHA	Occupational Safety & Health Administration
PAFR	Popular Annual Financial Report
PCA	Power Cost Adjustment
PEG	Public, Educational, Government-access
PJM	Pennsylvania New Jersey Maryland Interconnection, LLC
POC	Paid on Call
PPE	Personal Protective Equipment
PT	Part Time
PW	Public Works
QL-I	Quality of Life Objective I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.
QL-II	Quality of Life Objective II: Geneva's distinct sense of place is enhanced through the development of engaging public places and an active arts program.
QL-III	Quality of Life Objective III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.
RFQ	Request for Qualifications
RFP	Request for Proposal
RO	Reverse Osmosis
ROW	Right of Way
RTA	Regional Transportation Authority
RTO	Regional Transmission Organization
RTU	Remote Terminal Unit
SCADA	Supervisory Control and Data Acquisition
SCBA	Self Contained Breathing Apparatus

COMMONLY USED ACRONYMS

SEC	Securities & Exchange Commission
SEMP	Southeast Master Plan
SG-I	Strong Governance Objective I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.
SG-II	Strong Governance Objective II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.
SIPC	Securities Investors Protection Corporation
SKCTA	Southern Kane County Training Association
SPAC	Strategic Plan Advisory Committee
SPCC	Spill Prevention and Countermeasure Plan
SSA	Special Service Area
TIF	Tax Increment Financing
UPRR	Union Pacific Railroad
USEPA	United States Environmental Protection Agency
WRME	Waste Management Renewable Energy
WWTP	Wastewater Treatment Plant
WTP	Water Treatment Plant



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