

CITY OF GENEVA, IL FY 2015-16 ANNUAL BUDGET



A pedestrian walkway and communal fireplace were installed in downtown Geneva between 121 and 113 S. Third St. in 2014. The project features a decorative sidewalk bordered with brick pavers and inlaid with granite memorial tiles that links the Campbell Street parking lot to Third Street. Other highlights included benches, a fountain, landscaping and new lighting. The walkway and fireplace were funded through a state capital grant secured by former State Rep. Tim Schmitz.

City of Geneva, Illinois
FY 2016 Annual Budget

For the fiscal year beginning May 1, 2015



Mayor

Kevin R. Burns

City Council

Tara Burghart

Mike Bruno

Donald B. Cummings, Jr.

Dean Kilburg

Craig Maladra

Richard Marks

Jim Radecki

Mary Seno

Tom Simonian

Ron Singer

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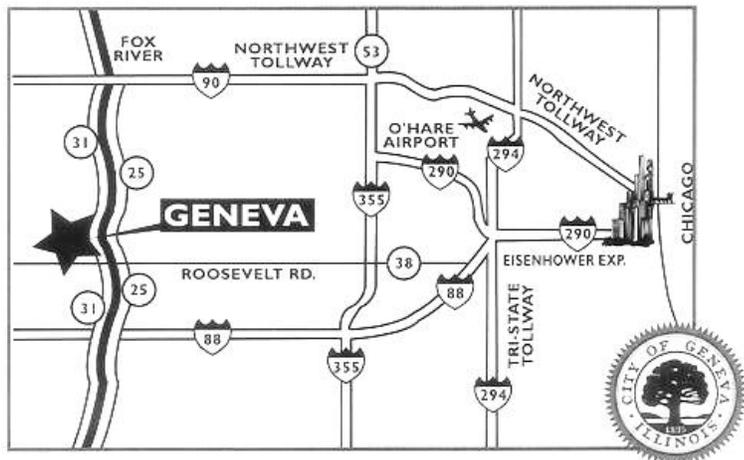
Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

About Geneva



Founded in 1835 and selected as the Kane County seat, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards)

and serve four year, staggered terms. The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

The City of Geneva has a population of 21,495 (2010 census). Within the 5 mile ring from downtown Geneva, over 116,722 people live in 43,077 households with a 2010 average household income of \$108,634 - 60.3% of households have an income greater than \$75,000 (source: ESRI). Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. Home to excellent schools, library and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunities and open space, a full selection of shopping and quality employers. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage National Airport), Kane County Cougar baseball, festivals, bike trails and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1,000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital (Northwestern Medical Group), Kane County, Peacock Engineering, Burgess-Norton, Houghton Mifflin, Johnson Controls, FONA International, Power Packaging, Home Depot, Millard Refrigeration, Gordon Fleisch, On-Cor Frozen Foods, Continental Envelope and Miner Enterprises.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities.

Elected Officials



Front Row (Left to Right) – Lynn Landberg, Clerk; Tara Burghart, Ward 1; Kevin R. Burns, Mayor; Mary Seno, Ward 3; Ron Singer, Ward 4.

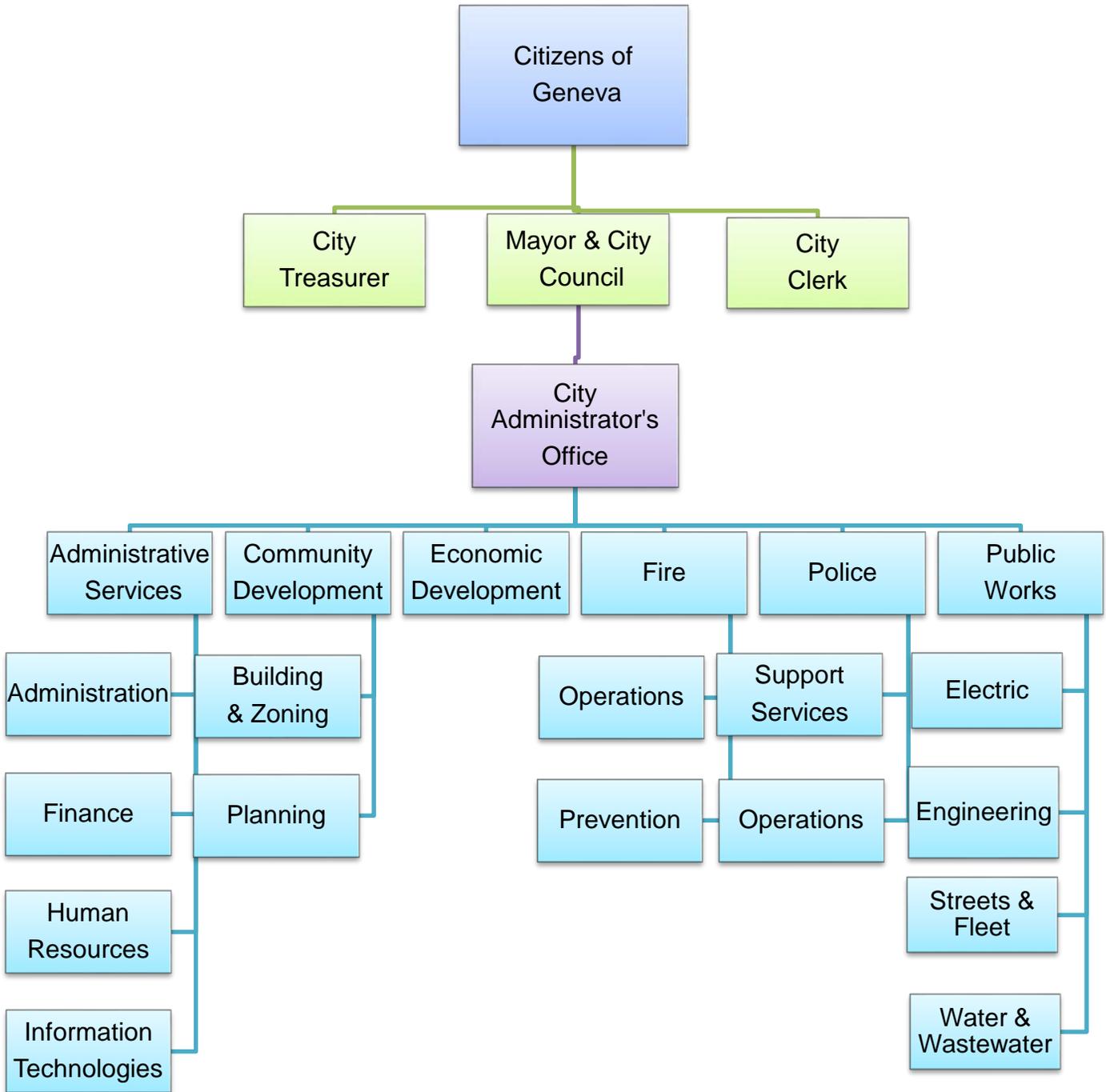
Back Row (Left to Right) –; Jim Radecki, Ward 4; Mike Bruno, Ward 1; Dean Kilburg, Ward 3; Donald B. Cummings, Jr., Ward 2; Richard Marks, Ward 2; Craig Maladra, Ward 5; Tom Simonian, Ward 5.

Senior Management Team

City Administrator
Asst. City Administrator/Director of Administrative Svcs.
Chief of Police
Fire Chief
Director of Public Works
Director of Community Development
Director of Economic Development

Mary McKittrick
Stephanie Dawkins
Steve Mexin
Steve Olson
Rich Babica
David DeGroot
Cathleen Tymoszenko

City of Geneva





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Geneva

Illinois

For the Fiscal Year Beginning

May 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Geneva, Illinois for its annual budget for the fiscal year beginning May 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Kevin R. Burns, Mayor

Lynn Landberg, Clerk
Pat McQueeney, Treasurer

Tara Burghart, Ward 1
Mike Bruno, Ward 1
Donald B. Cummings, Jr., Ward 2
Richard Marks, Ward 2
Dean Kilburg, Ward 3
Mary Seno, Ward 3
Jim Radecki, Ward 4
Ron Singer, Ward 4
Craig Maladra, Ward 5
Tom Simonian, Ward 5

Mary L. McKittrick
City Administrator

April 6, 2015

Mayor Kevin R. Burns and City Council:

I am pleased to present to you the Fiscal Year (FY) 2016 Budget for the City of Geneva, Illinois. The total FY 2016 budget equals \$90,589,670. This is an increase of 0.5% over the amended FY 2015 budget. The primary purpose of the City's budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given resources. The FY 2016 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

Factors Influencing the FY 2016 Budget Development:

Priorities and Values: The City Council, senior management staff, and a representative of the Strategic Plan Advisory Committee (SPAC) attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop, the participants reviewed the Strategic Plan, initially adopted in 2007 and revised in 2014, to prioritize and set short-term and long-term goals and objectives for the upcoming fiscal year. The priorities adopted by the City Council for FY 2016 include:

- Educate and communicate to Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.
- Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Restaurant property.
- Encourage higher density in-fill in core parts of the City.
- Facilitate development of currently underutilized property in the City.
- Develop the necessary infrastructure for a South East Industrial Park.
- Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.
- Address issues with the dam.
- Complete the East Side Corridor Development Plan.

Budget Challenges: The City faced numerous challenges in creating the FY 2016 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges included:

- Federal and State mandates and constraints
- National and regional economic conditions
- Collective bargaining outcomes and conditions
- Past declines in equalized assessed values (EAV)
- Decline or delays in State shared revenues
- Customer service response levels associated with reduced workforce
- Rising power costs
- Moderately high debt level (\$47,495,394)
- Aging infrastructure and equipment
- Threats to Local Government Distributive Funds (LGDF) proposed by newly elected Governor

Responses to Budget Challenges: In the early phases of the FY 2016 Budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. Management staff held more than three (3) dozen budget-related meetings to devise a strategy to present balanced operating budgets, while addressing the priorities of the City Council, advancing a solid capital improvement program, maintaining reserves at a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

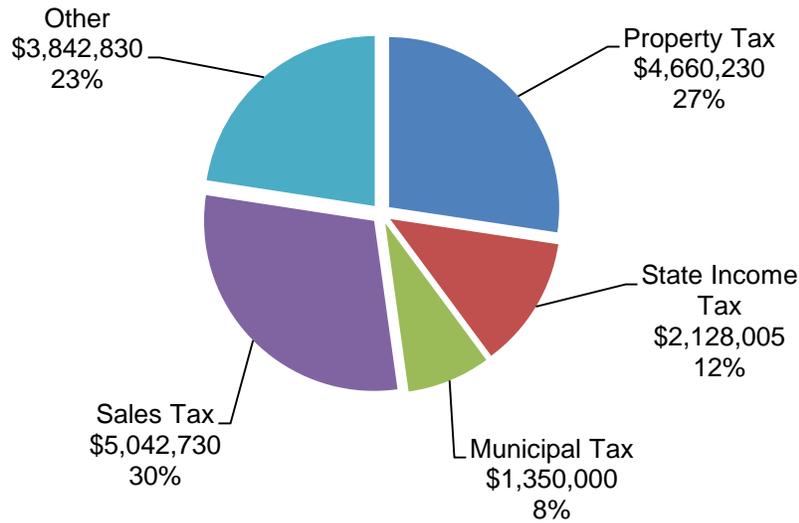
- Operating budgets were held as close to zero expenditure increases as possible, while implementing a rise in expenditures for public safety pension liability, liability insurance, group health insurance, and employee contractual and non-contractual wage increases
- Increased the General Fund operating reserves from 95 days in FY 2013 to 106 days in FY 2014. The projected FY 2015 reserves is 79 days.
- Continued general hiring freeze
- Continued voluntary furlough program
- No education reimbursement
- Limited professional development and no overnight travel unless funded through grant or other means
- Due to predicted flat revenues and increase in operating costs, only small General Fund financed capital projects were funded
- Continued to reduce non-emergency overtime

The FY 2016 Budget recognizes the stated priorities of the City Council. The focus of the FY 2016 budget is to continue providing the high level of service the City has traditionally provided while maintaining the City's strong financial position. The Budget reflects staffing levels below FY 2005 workforce totals and the same levels as FY 2015. The original intent in preparing the FY 2016 budget was to add a police officer and a contractual building inspector, however, this was not possible due to flat revenues and increased operational expenses.

Revenue estimates are conservative with sales tax revenues showing less than a 1% increase over the FY 2015 budgeted amount and State income tax revenue 3.2% over FY 2015 projections matching the Illinois Municipal League projections.

A summary of revenues and expenditures follows:

General Fund Revenues



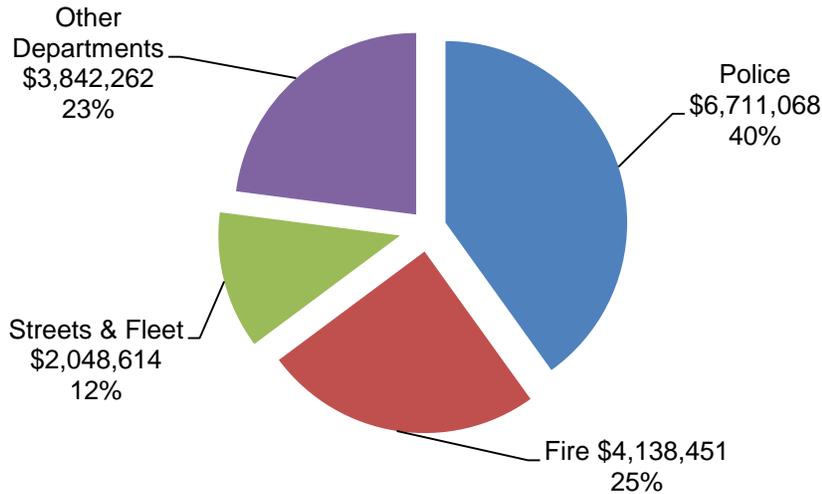
Sales Tax: The largest source of revenue for the City's General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2007, bringing the City's total sales tax rate to 7.5%. Of the 1.5% sales tax revenue received, 0.5% is restricted for capital improvement/infrastructure projects. The Budget projects sales tax receipts of ~\$7 million for FY 2016 (\$5 million for the General Fund and \$2 million for the Infrastructure Capital Projects Fund). This figure represents approximately 30% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic environment.

Property Tax: The final tax levy rate, obtained from Kane County, is 0.745890; an increase of 2.7% from the FY 2015 level. The total property tax levy is \$6,717,451 which includes \$1,916,647 for debt service. The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see an increase of approximately \$1.83 per month. The City's portion of an average tax bill accounts for approximately 8% of the total.

State Income Tax: Another significant revenue source is derived from State income tax. The City currently receives State income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. The FY 2016 Budget has a projected increase of 1.23% over the FY 2015 budget.

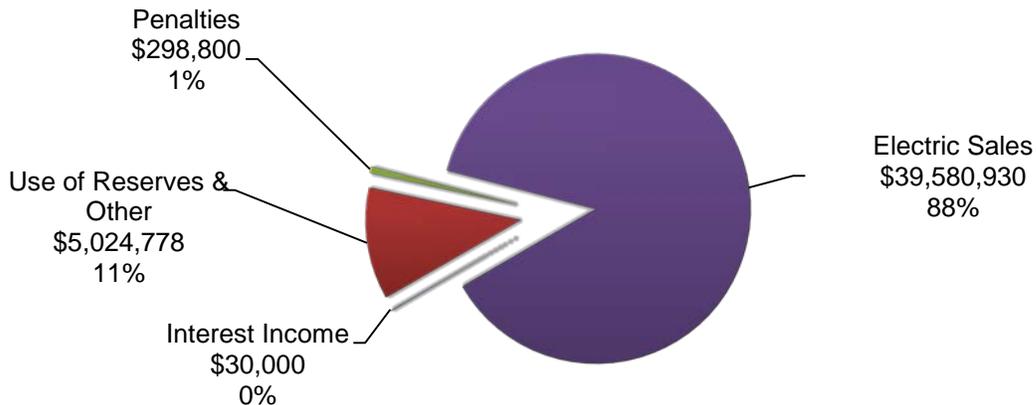
Municipal Tax: The City collects a municipal tax on gas, electric, and water utilities. The Budget includes \$1,350,000 in Municipal Taxes for FY 2016.

General Fund Expenditures



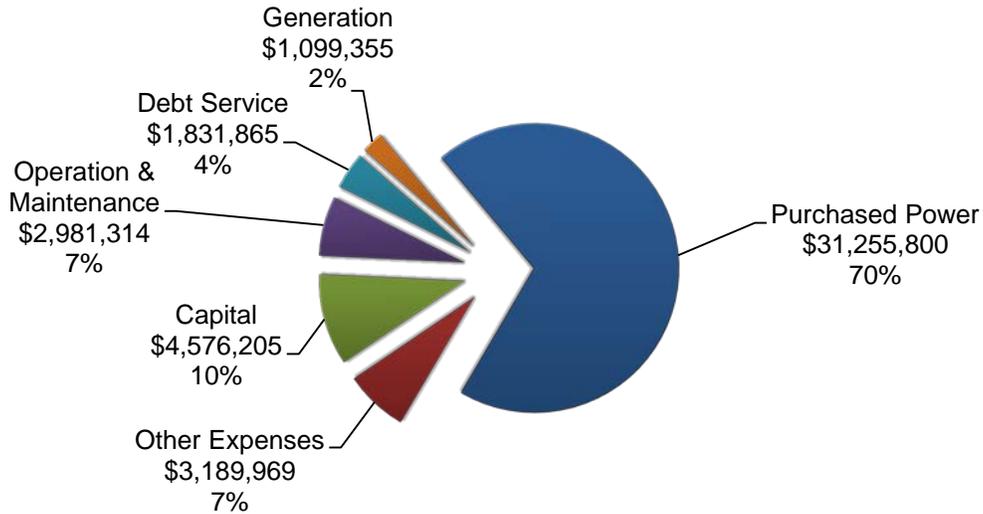
Personnel Services: General Fund personnel services account for a total of \$13,232,745 for salaries and employee benefits in the General Fund. This is essentially unchanged from the FY 2015 Budget. This amount includes projected increases in health benefits for half of the fiscal year, collective bargaining wage increases, up to a 1% market adjustment and up to a 1.5% merit wage increase for non-represented employees, based upon job performance evaluations, and an increase in Police and Fire pension contributions. By implementing various workforce planning initiatives including not filling several full-time vacancies in various departments, implementing voluntary furloughs, continuing a general hiring freeze, reclassifying positions as vacancies occur, replacing full time with part time staff, and reducing non-emergency overtime the FY 2016 was able to remain flat. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.

Electric Fund Revenues



Electric Sales: The FY 2016 Budget includes Electric Sales (including sales to City) of \$39,380,930. This represents an increase of 8.1% from the FY 2015 Budget.

Electric Fund Expenditures

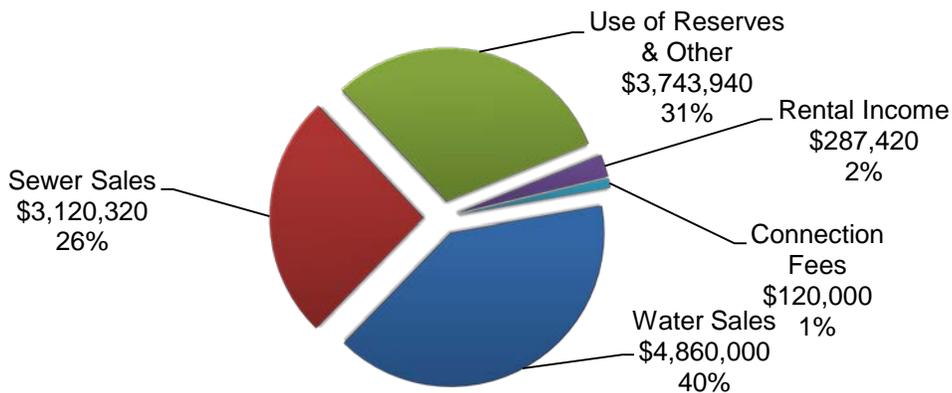


Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$31,255,800. Purchased power is directly related to customer sales. The FY 2016 Budget reflects an increase of 12.3% over the FY 2015 Budget.

Debt Service: The total principal and interest payments in FY 2016 are \$1,829,165.

Personnel Services: Electric Fund personnel services account for a total of \$3,164,928 for salaries and employee benefits in the Electric Fund. This is a 7.8% increase over the FY 2015 Budget. This adjustment includes projected increases in group health benefits for half of the fiscal year, collective bargaining wage increases of 2%, and up to a 1% market and up to a 1.5% merit wage increase for all non-represented employees based upon performance. This increase is also attributable to the addition of an electric apprentice position created in anticipation of upcoming retirements in the division.

Water/Wastewater Fund Revenues

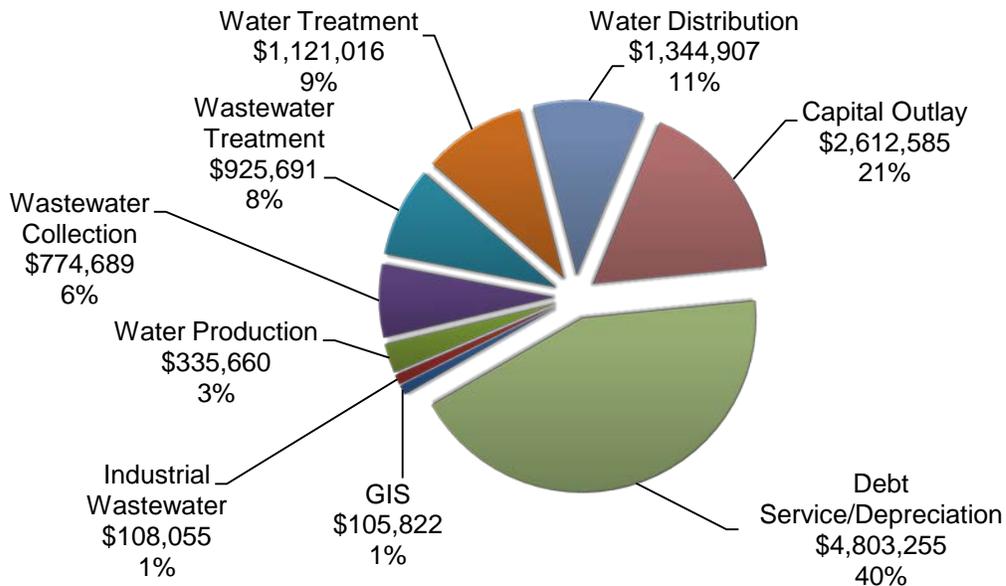


Sale of Water: The largest source of revenue for the City’s Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$4,860,000. This represents a decrease of 1.5% over the FY 2015 Budget. The budgeted water sales figure comes from a water

rate study completed in FY 2013 and takes into account a slight decrease in consumption and an increase in the fixed charge portion of the customer's bill.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$3,120,320. This represents an increase of 3.6% compared to the FY 2015 Budget.

Water/Wastewater Expenditures



Water Distribution: Water distribution expenses account for the largest share in this Fund with a Budget of \$1,344,907. This represents an increase of 17.7% compared to the FY 2015 Budget.

Debt Service: The FY 2015 Budget includes \$2,302,805 for principal and interest expenses for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility and Alternate Revenue Bonds.

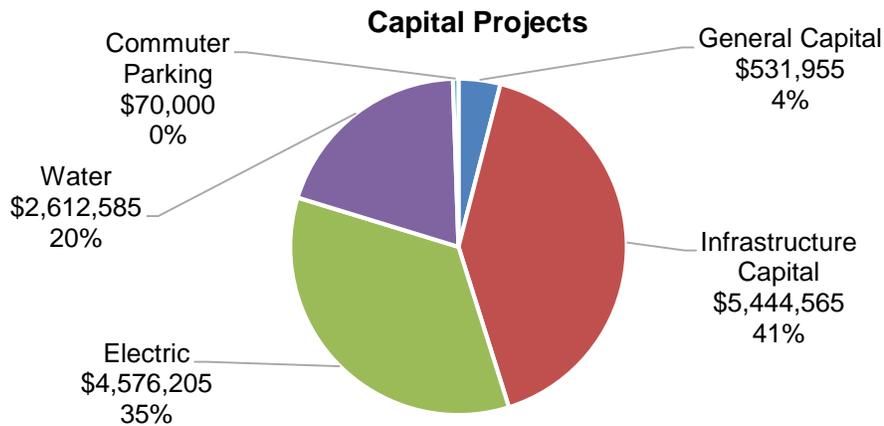
Personnel Services: Water/Wastewater Fund personnel services account for a total of \$2,482,995 for salaries and employee benefits in the Water/Wastewater Fund. This is a decrease of less than .01% compared to FY 2015.

All Funds

Budget Totals: The proposed Budget for FY 2016, including all expenditures and transfers, totals \$90,589,670. This represents a 0.5% increase from the FY 2015 amended budget.

Notable Budget Impacts: Group health insurance is expected to rise (after three years of experiencing a zero percent increase and one year at 2%). Group health insurance is projected to increase 15% for the second half of the fiscal year (with a November 1 renewal date). Prior to the adoption of the FY 2016 budget, the newly elected Governor indicated the potential of reducing the amount of Local Government Distributive Funds (LGDF) that the City receives from the State of Illinois by 50%. This would equate to a loss of approximately \$1,000,000. As the FY 2016 budget is conservative overall, the decision was made to present the budget as planned but have contingency plans ready in case of any decrease in LGDF. At the time of adoption, the

State's final budget plans were still unknown and may not be known until well into the City's fiscal year.



Capital Projects: The total FY 2016 budget for capital outlay is \$13,235,310. The FY 2016 **Infrastructure Capital Improvement Program** includes an enhanced street program of \$1,970,805, a potential downtown pavilion in the amount of \$1,000,000, (if grant funding is received), and \$1,200,000 for East State Street Streetscape (if grant funding is received). A total of \$5,444,565 funds the Infrastructure Capital Improvement Program for FY 2016.

Capital projects in the **General Capital Projects Fund** are financed mainly by General Fund transfers. Limited funding is available so only two small projects for Arc Flash protection equipment and a required upgrade to the fuel dispenser at Public Works are planned. The purchase of a new Fire Engine is being financed over three years.

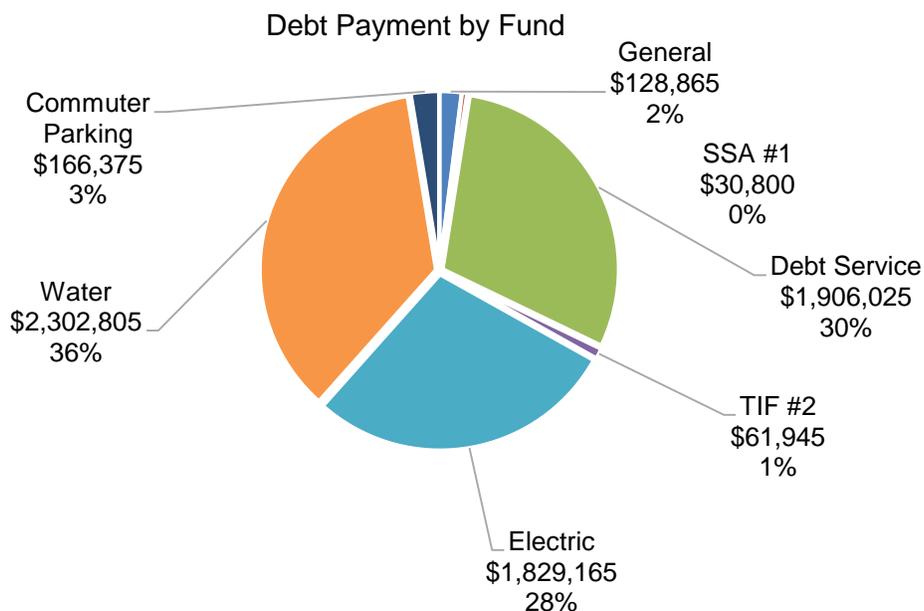
Capital projects in the **Electric Fund** total \$4,576,205, which includes the underground/overhead cable replacement program, Geneva Generation Facility (GGF) improvements, substation improvements, and the development of the South East Development substation.

The **Water/Wastewater Fund** totals \$2,612,585 and includes continuation of the water main replacement program and the water meter replacement program and improvements to the Wastewater Treatment Plant.

The **Commuter Parking Fund** totals \$70,000 and is the amount remaining to complete the 3rd Deck of the commuter parking garage.

Miscellaneous Funds: Expenses in the various Miscellaneous Budgets include the Beautification Fund in the amount of \$12,850, the Cemetery Fund in the amount of \$60,500, Commuter Parking Fund in the amount of \$716,088, Cultural Arts Commission Fund in the amount of \$77,925, Debt Service Fund in the amount of \$1,907,725, Group Dental Insurance Fund in the amount of \$185,265, Fire Pension Fund in the amount of \$1,231,305, the Mental Health Board Fund in the amount of \$155,300, the Motor Fuel Tax Fund in the amount of \$511,110, the Prairie Green Preserve Fund in the amount of \$107,450, the Police Pension fund in the amount of \$2,204,355, the Refuse Fund in the amount of \$515,495, the Strategic Plan Advisory Committee Fund in the amount of \$16,785, various Special Service Area Funds in the amount of \$586,029, Tax Increment Financing District #2 in the amount of \$256,180, the Tourism

Fund in the amount of \$225,000, and the Workers' Compensation Fund in the amount of \$582,965.



Debt: Moody's Investor Services reaffirmed the City's Aa2 (double A-2) bond rating stating "Assignment of the Aa2 rating reflects the city's stable financial operations supported by growing reserves, modestly sized tax base . . . and manageable debt levels. The city's financial operations will likely remain stable as a result of recent expenditure reductions and conservative budget estimates, which have increased General Fund reserves."

The City's overall debt totals \$47,495,394 for both the Governmental Funds and Enterprise Funds and the City has no current plans to issue additional bonds. The total debt service represents an approximate \$2,209 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2016 Budget includes debt service totaling approximately \$6,430,830.

Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the high quality of life and well-being of our community. The FY 2016 Budget reflects a concerted effort on the part of the City's leadership to work together to meet current service demands, while also preparing for the future. This Budget will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor revenues and expenditures to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this Budget was a multifaceted and challenging process that was developed over a period of six (6) months. I am particularly proud of our Department Heads, including Assistant

City Administrator/Administrative Services Director Stephanie Dawkins, Community Development Director David DeGroot, Economic Development Director Cathleen Tymoszenko, Fire Chief Steve Olson, Police Chief Steve Mexin, and Public Works Director Rich Babica, for their dedication to the City and professionalism in reducing their operational expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Manager Tom Dahl, Executive Assistant Jeanne Fornari, Accounting Supervisor Darshana Prakash and Administrative Assistant Sherri Weitzl who worked diligently to assist in the preparation of the FY 2016 Budget document.

City Staff would also like to particularly acknowledge and thank the Mayor and City Council for their support and leadership throughout the Budget process. The City Council is committed to providing the highest-quality of City services to its citizens through the FY 2016 Budget and allocation of resources.

Therefore, it is with pride that I submit the FY 2016 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mary L. McKittrick". The signature is written in a cursive style with a large, stylized initial "M".

Mary L. McKittrick
City Administrator

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City of Geneva Strategic Plan

April 7, 2014

The Geneva Strategic Plan was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse team of Geneva stakeholders.

Prepared for the City of Geneva by Sikich LLC. Our thanks and appreciation to Gregory T. Kuhn, PhD and Cristi Musser, MPA, process facilitators.

GENEVA STRATEGIC PLAN

The following presentation of Visions and Goals is the result of a multi-year process and the culmination of the City's comprehensive and inclusive strategic planning process. This was a highly participative process and highlights the City's commitment to honoring volunteerism, expertise, and ideas from the community.

Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goals

- A. Annex the Kane County Events Center.
- B. Educate and communicate to Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.
- C. Annex the County Judicial Center.
- D. Explore/visit property maintenance code enforcement within State law including property maintenance and sign violations. Complete the review and development of a rental licensing program. Direct Legal Counsel to conduct a review of the City's authority with respect to foreclosed property in order to secure the general appearance of the City.
- E. Create a budget to implement an enhanced code enforcement program. Educate and communicate to citizens the benefits of how Home Rule can impact/amplify local regulatory policies and programs.
- F. Explore regulations and resources that examine preservation and rehabilitation of historic properties.

Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goals

- A. Construct a new permit parking lot or deck on 4th Street.
- B. Complete the East Side Corridor Development Plan.
- C. Increase downtown parking options for shoppers and employees and explore the extension of diagonal parking on West State Street.
- D. Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Inn Restaurant property.
- E. Develop a conceptual/action framework for the downtown corridor to physically expand to the east side of the river.
- F. Assemble the strategic parcels necessary to implement the goals of the Downtown Master Plan.
- G. Encourage additional single use/special events within the community (i.e., Old Towne Clydesdales; 2nd Street Festivals).
- H. Continue to work with Metra to complete the third tier of the parking deck at the Metra Station.
- I. Explore the use of incentives to promote economic development or private-public partnerships.

- J. Consider zoning changes to implement the approved Downtown Master Plan.
- K. Explore methods to add/provide more music in the downtown area including live music in the summer and recorded music for other seasons.
- L. Determine the final direction of Phase II of the Business District Study (Accomplished).
- M. Evaluate existing and explore potential means for creating new funding measures and incentives to economic development in the City's downtown business district.
- N. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.
- O. Consider economic incentives to give downtown a competitive advantage during site selection for additional housing opportunities and provide for additional housing opportunities within the downtown district.
- P. Interface West and East State Street redevelopment plans with current and future business and development planning for the central downtown business district.
- Q. Based on determined need and on an area-specific basis, increase the number of parking spaces in downtown.
- R. Promote and influence the retention of existing public services (City Hall, Geneva Library, Kane County Courts and Administration, U.S. Post Office) within the downtown business district.
- S. Determine potential future parking demand and present parking inventory and calculate actual occupancy rates of existing parking assets.
- T. Study cost-effectiveness of constructing a centrally located parking deck to serve the local business community's employees and/or visiting clientele.

Vision 3: Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.

Goals

- A. Develop a citizen's academy to cultivate awareness of local government functions, ways of participating, and understanding of issues.
- B. Collaborate on an analysis of potential shared resources.
- C. Publish clear statements of purpose and functions of the appointed boards, committees, and commissions and support them in pursuit of their goals and objectives.

Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goals

- A. Encourage higher density in-fill in core parts of the City.
- B. Continue to consider and adopt a housing plan (now in process).
- C. Establish a citizen-based Housing Commission.
- D. Define the issue and evaluate the current need for affordable/attainable housing.
- E. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable/attainable housing.
- F. Identify available sites that can be developed for affordable/attainable housing.
- G. Analyze local and state resources to support affordable/attainable housing development.
- H. Develop a plan for the creation of affordable/attainable housing.

- I. Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.

Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goals

- A. Work with the Park District and School District to explore establishing a performing arts center or finalize plans to construct a new Cultural Arts Center in the community.
- B. Facilitate development of currently underutilized property in the City.
- C. Develop the necessary infrastructure for a Southeast Industrial Park.
- D. Develop and finalize plans for new/updated City Hall and Library facilities. Work to address space needs and construct a new City Hall for present and future needs.
- E. Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.
- F. Finalize the utility's facility plan and necessary updates/improvements to comply with mandates.
- G. Consider/evaluate sales tax revisions for capital improvements and projects that enhance the downtown business district.
- H. Continue implementing technology upgrades in various core service areas of the City including: fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.
- I. Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).
- J. Work to maintain adequate staffing levels required to continue to provide all core services within service quality standards and expectations.
- K. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.
- L. Acknowledge current City Hall deficiencies and embark on a plan for securing adequate physical space for the conduct of city governance and business.
- M. Develop a long-range facility plan for the City.
- N. Maintain high-quality public services that serve and protect our residents and businesses.
- O. Initiate a long-range planning effort to optimize timing, funding, and location options for anticipated public facility needs.
- P. Compile inventory of inter-jurisdictional space-needs studies and projections.
- Q. Determine opportunities for collaboration and coordination with respect to new and renewed space options.
- R. Adopt and fund an effective succession planning process.
- S. Implement the development of community supported children's safety programs.

- T. Secure emergency communications by establishing a redundant connection to the present fiber optic line.
- U. Develop wireless data communications network for public services.
- V. Optimize technology's effectiveness at delivery of public services.

Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goals

- A. Continue to take a proactive role in the Settler's Hill development plans.
- B. Begin exploration of a joint Fox River/Dam initiative with Batavia and City of St. Charles.
- C. Explore the creation of a stormwater utility to address long-term stormwater issues, needs, and mandates.
- D. Encourage green initiatives.
- E. Preserve and enhance public access on the Fox River.
- F. Investigate the use of Fox River for hydro-power.
- G. Explore solutions for effluent in Mill Creek.
- H. Support and expand the City's beautification efforts including curb-side landscaping using the City's funds and other funding sources.
- I. Create an Annual Landscape Enhancement Award Program and establish eligibility criteria, program schedule, and committee to review award applications.
- J. Extend beautification efforts to Kautz Road/Gateways to the City.
- K. Evaluate and expand resources available for reforestation.
- L. Implement the 2nd phase of recreational trail construction; evaluate the 2nd phase of wetland construction (Prairie Green).
- M. Establish a Prairie Green Preserve Citizens Advisory Committee.
- N. Collaborate with the Geneva Park District in the development and maintenance of a new park and open space sites.
- O. Complete engineering, design, and construction of the Geneva North Central Trail (from the intersection of IL Route 38 and 7th St. to Wheeler Park).
- P. Expand RiverPark and other open spaces on the Fox River.
- Q. Extend the Fox River Trail where possible.
- R. Collaborate with the Natural Resources Committee to establish a volunteer effort to replant trees.

Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system.

Goals

- A. Explore the feasibility of installing a traffic circle at 3rd Street and IL Route 31.
- B. Enhance mobility options by working with IDOT on the timing of walk lights at State and 3rd Streets.
- C. Enhance pedestrian and bike safety via installation of traffic signals and other techniques at identified locations.

- D. Work with the Union Pacific Railroad to construct a pedestrian walkway over IL Route 31 to access the train station.
- E. Review and implement a city bike plan and pursue funding opportunities.
- F. Evaluate and improve intersections (e.g., Fisher Drive and Keslinger Road).
- G. Work with developers south of proposed intersection to construct Kautz Road extended south to Fabyan Parkway.
- H. Evaluate alternative access improvements and pedestrian crossings.
- I. Connect bike paths from West and East to downtown.
- J. Optimize opportunities for pedestrian and bicycle options when performing street maintenance (striping, signage, etc.).
- K. Evaluate and incorporate walk/bike paths into State Street improvements.

Management and Administrative Items

- A. Focus on connecting long-term goals to policies and decisions post-recession. Re-focus decisions on broad issues verses minutiae.
- B. Consider circulation/review of resumes of applicants for all City Council vacancies by officials.
- C. Geneva Broadcast Network (GBN) continues recording and broadcasting City Council meetings in a timely manner.
- D. Continue to review and discuss city water billing rate models at regular intervals.
- E. Consider enhancements to transmittal features of agendas and information.
- F. Consider holding social events with City Council and Management staff.
- G. Work to keep employee satisfaction up and turnover low.
- H. Explore bringing Big 10 Baseball Conference Final to the City.

Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) shall be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on October 20, 2014:

General Policies

1. ***Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. ***Investments:*** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification and yield.

Financial Policies and Provisions

- 3. Citizen Participation:** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

- 1. Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

- 1. Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives are not capitalized. The City will provide for the adequate maintenance of capital assets.

Financial Policies and Provisions

4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

TIF Allocation Policies

1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director, Business Development Specialist and the Finance Manager.
3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30% of the total designated TIF funds.

Investment Policies

1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
 - a. **Credit Risk:** Credit risk is the risk that an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
 - i. Limiting investments to the types of securities identified in the policy.
 - ii. Diversifying the portfolio in accordance with the policy so that potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
 - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

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- i. Structuring the portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all state and local statutes governing the investment of public funds.
5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

Financial Policies and Provisions

All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Manager, or his or her designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Manager of the City.

7. *Authorized and Suitable Investments:* Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's

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outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
 - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
 - g. Short term discount obligations of the Federal National Mortgage Association.
 - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
 - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
 - j. Illinois Metropolitan Investment Fund.
 - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6d), witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

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value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

- 9. *Safekeeping and Custody:*** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.
- 10. *Diversification:*** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
- 11. *Maximum Maturities:*** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, reserve funds may be invested in securities exceeding three (3) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
- 12. *Readily Available Funds:*** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
- 13. *Internal Control:*** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
 - Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers
- 14. *Performance Standards:*** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.
- 15. *Reporting:*** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made

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available upon request. The report should be in a format suitable for review by the general public.

- 16. Legislation and Documentation:** The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Manager will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Manager shall review this list from time to time and shall submit any modifications to the City Council for approval.

Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below 15 (fifteen) years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Pension Funding Policies

- 1. Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
- 2. Guidelines:** The City believes that this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

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- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan’s unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund using the following principles:

- The ARC will be calculated by an enrolled actuary¹.
- The ARC will include the normal cost for current service and amortization to collect or refund any under or over funded amount.
- The normal cost will be calculated using the entry age normal level of percentage of payroll actuarial cost method using assumptions for investment rate of return, salary increase and non-economic assumptions such as rate of separation, disability, retirement, mortality rates that reflect current experience.
- The difference between the accrued liability and actuarial value of assets will be amortized to achieve 100% funding in 2040 (a 30 year closed period that began in 2011) based upon a level percentage of payroll.
- Actuarial assets will be determined using market valuation.

¹Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

The City will make its actuarially determined contribution to the Pension Funds in 12 monthly installments each fiscal year.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

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- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
- The City's Comprehensive Annual Financial Report shall be published on the City's website. This report includes information on the City's annual contribution and funded status of the Pension Funds.
- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each of the Pension Fund budgets is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website and made available for public inspection at the Geneva Public Library.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year to year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

Planning and Goal Setting

The City of Geneva initially adopted a ten (10) year strategic plan document in 2007. In 2012, the City engaged consultants to assist in the updating of this plan as many of the goals had been achieved or priorities have shifted over the years. The process began with a Town Hall Meeting sponsored by the Strategic Plan Advisory Committee (SPAC) and a Strategic Plan Workshop by the City Council and Senior Management staff. These meetings were followed-up with a citizen survey and several focus group discussions. The focus group meetings were comprised of stakeholders from the community, City staff, high school students, and citizen committees. The Citizen Survey resulted in over 600 responses which were compiled into a report presented to the City Council in May 2013.

The next phase of the process involved developing the plan's goals. The City Council and Senior Management staff attended a day long planning retreat in August 2013 with the objective of exploring and setting strategic goals for the next two to five years.

Lastly, in November 2014, the City Council, Senior Management staff and a representative of SPAC attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop the City's newly developed goals along with existing goals from the prior strategic plan were further refined, reviewed, and prioritized.

Financial Policies and Provisions

In the original Strategic Plan for 2017 document guiding principles were established. These guiding principals were reaffirmed during the update in 2013. The guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community. These guiding principles are:

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.
6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Additionally, the Strategic Plan for 2017 set out the visions which were also reaffirmed and reworked to fit present day. These visions are:

1. Recognize, honor, preserve, and enhance community heritage and character.
2. Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.
3. Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.
4. Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.
5. Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.
6. Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.
7. Encourage and promote a variety of mobility options that promote an efficient and varied transportation system

The City Council meets annually in November for a strategic planning workshop. In November, 2014, the City Council revisited the vision, goals, and objectives established in the Strategic Plan document to set priorities for the upcoming fiscal year. Strategic planning is an important and dynamic process with the Council and City staff continues to implement and improve upon. The top seven priorities listed below reflect the issues deemed to be of greatest concern to the Council as of the November 2014 review. The Council did not rank the current priorities, therefore each should be considered to carry equal weight. Though strategies are not listed for each priority, identification of Council's top goals provides direction for city staff in preparing department budgets and utilizing city resources.

1. Educate and communicate to Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.
2. Encourage development of the former Geneva Bottling Works property, Geneva Dam projects and encourage redevelopment of the Mill Race Inn Restaurant property.
3. Encourage higher density in-fill in core parts of the City.

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4. Facilitate development of currently underutilized property in the City.
5. Develop the necessary infrastructure for a South East Industrial Park.
6. Establish and adopt a capital funding plan in the next 24 (twenty four) months so that infrastructure projects (repair, replacement and new) can be scheduled, tracked and monitored.
7. Address issues with the Fox River dam.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator and Finance Manager conducted over three (3) dozen budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only 40 (forty) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. The City began the process in 2010-2011 in creating a downtown/station area master plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs. The plan was completed and published in FY 2013.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the middle of December. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager and Assistant City Administrator, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

Financial Policies and Provisions

The City Administrator formulates a recommended budget and submits it to the Council for consideration in March. The Council meets as a Committee of the Whole to consider and discuss the budget. The Council may invite officials or Departments to present additional information or justifications concerning their requests.

After review by the Council and action to set a public hearing date, copies of the proposed budget are made available on the City's website, at City Hall and at the Geneva Public Library for viewing. A public hearing notice is also published in the local newspaper. The public hearing is scheduled at most 20 (twenty) days after publication of the notice, but not less than 10 days, in accordance with state statutes. The Council holds a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget must be adopted on or before May 1.

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 (two-thirds) vote.

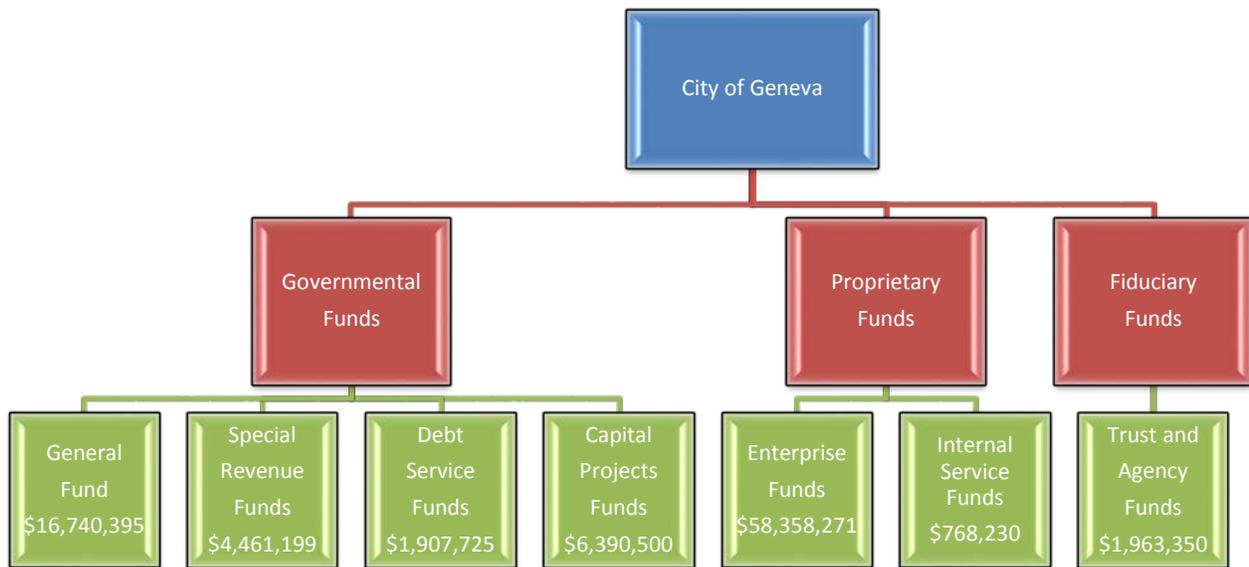
Budget Development Schedule

DATE	RESPONSIBILITY	ITEM DESCRIPTION
November 7, 2014	City Council, City Administrator, Department Heads	Strategic Planning Workshop
December 15, 2014	City Council	Vote on prioritized list of goals and objectives from the Strategic Plan workshop.
January 7, 2015	City Administrator, Assistant City Administrator, Finance Manager	FY 2015 Revenue projections are reviewed and established for all Funds.
Weeks of January 19 and 26, 2015	City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft operating budget issues and dept. goals and objectives.
Week of February 9, 2015	City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft capital and special project budget issues.
February 13, 2015	City Administrator, Finance Manager	Department Heads submit draft budgets; operating and special/capital projects to City Administrator for review.
Weeks of February 16 and 23, 2015	City Administrator, Department Heads	Budget review and follow up meetings with Department Heads if needed.

Financial Policies and Provisions

March 9, 2015	City Council, City Administrator, Department Heads	COW meeting to present FY 2016 budget to the City Council
March 16, 2015	City Council, City Administrator, Department Heads	City Council meeting to discuss and recommend setting public hearing for FY 2016 Budget.
March 26, 2015	City Administrator	Publish Budget Notice; draft budgets available for public viewing on City website, at City Hall and at the Public Library.
April 6, 2015	City Council	Formal public hearing and adoption of budget by resolution.

Financial Structure



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which should be included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types are used by the City.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Financial Structure

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification
 - Tourism
 - Restricted Police Fines
 - Tri-Com
 - Public, Educational and Government Access (PEG)
 - Mental Health
 - Foreign Fire Insurance Board
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eagle Brook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #22 (Riverfront Debt) (Unbudgeted)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)
 - Capital Equipment

Financial Structure

Proprietary Funds are for those services for which the City charges customers a fee. There are 2 (two) types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities and refuse functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise Funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking

- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Internal Service Funds for the City include:
 - Group Dental Insurance
 - Workers' Compensation
 - Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters' Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with "Generally Accepted Accounting Principles" (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become

Financial Structure

measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a Budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below 15 (fifteen) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/15)	Principal Payments FY 2016
2006B Bonds	12-15-2021	4,905,000	4,590,000	765,000
2008A Refunding Bonds	03-01-2018	4,580,000	2,625,000	775,000
2011 Refunding Bonds	11-01-2021	9,935,000	9,200,000	1,170,000

Debt Service

2012A Refunding Bonds	12-15-2018	2,355,000	1,650,000	0
2012B Refunding Bonds	02-01-2030	5,250,000	5,180,000	20,000
2013 Refunding Bonds	05-01-2021	1,505,000	1,000,000	130,000
2014 Refunding Bonds	02-01-2021	1,815,000	1,815,000	225,000
Total General Obligation Bonds			26,060,000	3,085,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/15)	Principal Payments FY 2016
2001 Series	08-01-2016	400,000	210,000	20,000
Total SSA Bonds			210,000	20,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/15)	Principal Payments FY 2016
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	1,125,000	125,000
Total Revenue Bonds			1,245,000	120,000

Tax Increment Financing Bonds – The City issues bonds where a tax increment financing district is established and sales tax revenue generated in that district is used to pay the debt. Tax increment financing bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/15)	Principal Payments FY 2016
2006 Series	11-01-2016	450,000	115,934	56,691
Total Tax Increment Financing			115,934	56,691

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

Debt Service

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/15)	Principal Payments FY 2016
IEPA Loan (L17-0986)	08-01-2020	5,400,000	1,778,537	304,689
IEPA Loan (L17-1854)	12-01-2023	5,500,000	2,736,011	291,924
IEPA Loan (L17-2330)	12-09-2026	3,148,969	2,125,778	156,934
IEPA Loan (L17-2104)	07-01-2027	9,931,439	6,771,590	467,741
IEPA Loan (L17-2851)	12-03-2027	8,617,559	6,194,520	408,742
Total Notes Payable			19,606,436	1,630,030

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its EAV.

Legal Debt Margin

2014 Equalized Assessed Valuation	900,595,432
Statutory Debt Limitation (8.625% of EAV)	77,676,356
General Obligation Debt:	
Series 2006B	4,590,000
Series 2008A	2,625,000
Series 2011 (1)	9,200,000
Series 2012A	1,650,000
Series 2012B (1)	5,180,000
Series 2013 (1)	1,000,000
Series 2014 (1)	1,815,000
Less: Alternate Revenue Bonds (1)	<u>(17,195,000)</u>
Total Bonds	8,865,000
Total Applicable Debt	<u>8,865,000</u>
Legal Debt Margin	68,811,356

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, Series 2013 and Series 2014 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.

Debt Service



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2016	5,042,618	1,373,989	6,416,607
2017	5,741,010	1,203,753	6,944,763
2018	5,696,274	1,028,128	6,724,403
2019	5,778,037	862,635	6,640,672
2020	4,732,904	701,284	5,434,188
2021 – 2025	13,783,729	1,858,597	15,642,326
2026 – 2030	6,720,822	484,016	7,204,838

Effect of Debt on Current and Future Operations

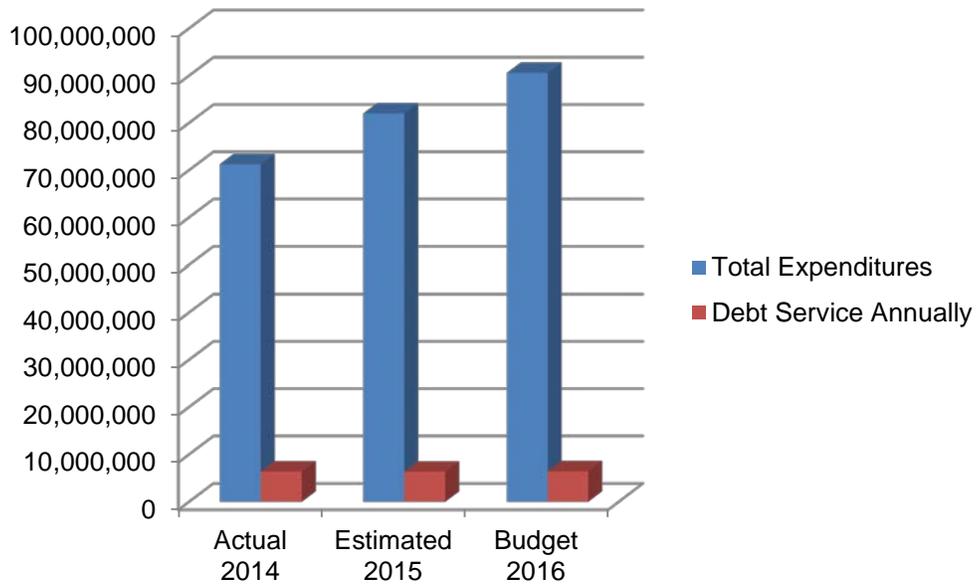
The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	Actual FY 2014	Estimated FY 2015	Budget FY 2016
Total Expenditures	71,258,022	82,025,051	90,589,670
Debt Service Annually	6,378,882	6,347,185	6,425,980
Debt Service as a Percentage of Total Expenditures	9.0%	7.7%	7.1%

Debt Service

Debt Service Compared to Total Expenditures



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax levy for alternate revenue debt, no contributions from operating funds, and only minor growth in sales tax revenues.

Revenue Sources

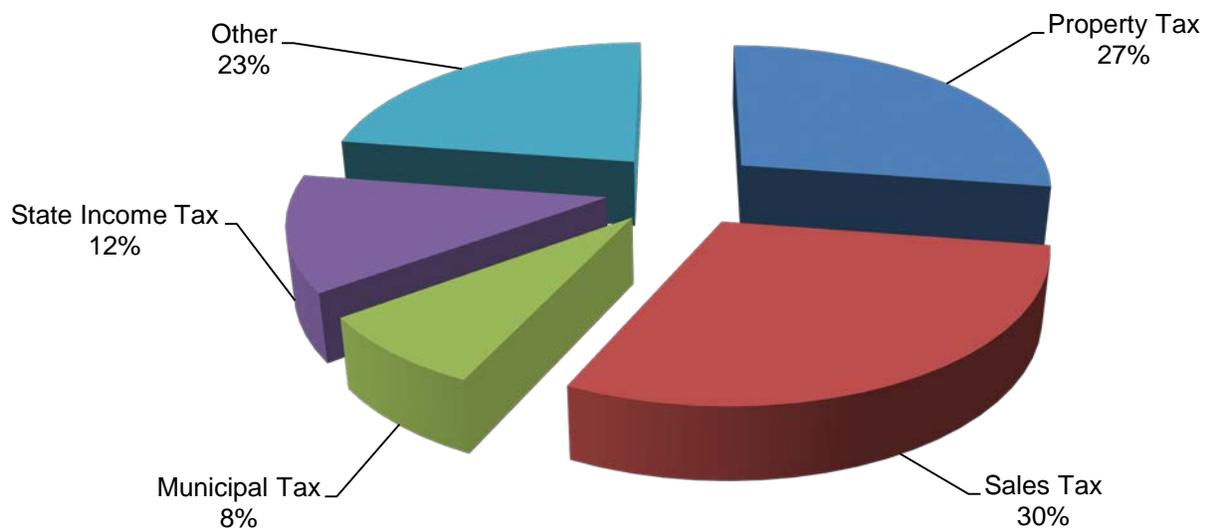
Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant in that they collectively represent 77.4% of the City's budgeted revenues in the General Fund for FY 2016. Each major source of revenue is described on the following pages. Revenues in the FY 2016 budget total \$17,023,795. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2016 Revenue	Percent of Total Current Revenues
<i>Property Tax</i>	\$4,660,230	27%
<i>Sales Tax</i>	\$5,042,730	30%
<i>Municipal Tax</i>	\$1,350,000	8%
<i>State Income Tax</i>	\$2,128,005	12%
<i>Subtotal Major Revenue Sources</i>	\$13,180,965	77%
Other Revenues	\$3,842,830	23%
Total Current Revenues	\$17,023,795	100%

Major Revenue Sources - General Fund

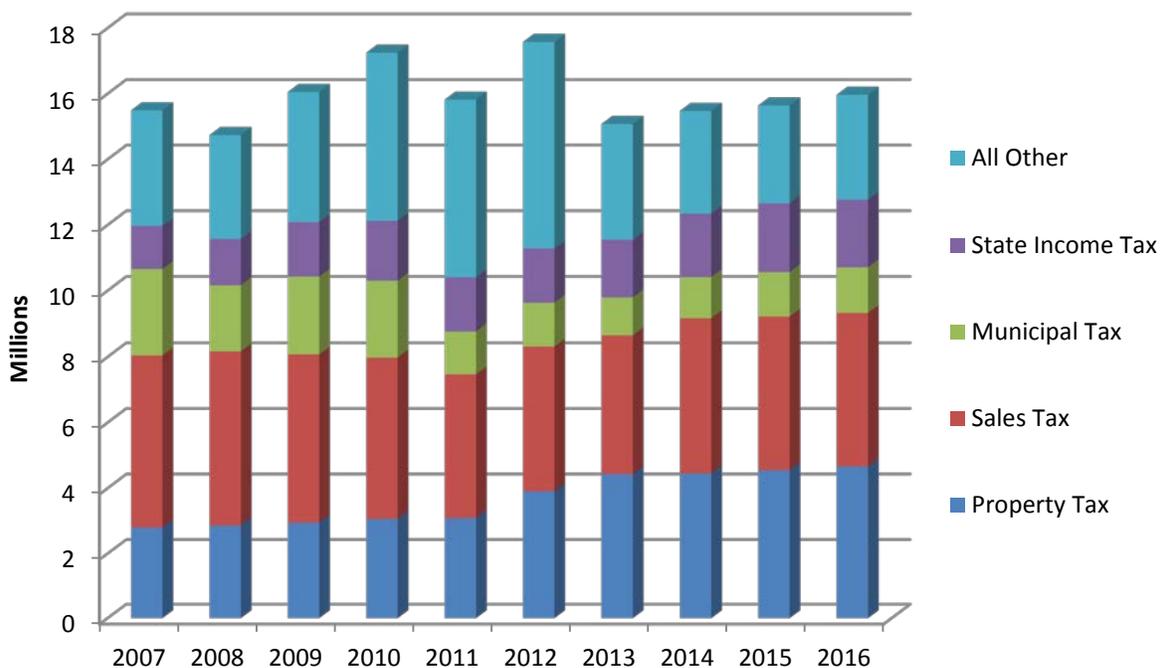


Revenue Sources

Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Municipal Tax	State Income Tax	All Other	Total Revenues
2007	2,798,315	5,303,859	1,994,980	1,415,434	3,160,601	14,673,189
2008	2,864,060	5,127,859	2,351,424	1,659,834	3,963,594	15,966,771
2009	2,950,241	4,917,076	2,321,021	1,827,127	5,120,111	17,135,576
2010	3,062,871	4,383,719	1,301,537	1,637,623	5,409,004	15,794,755
2011	3,086,722	4,411,592	1,316,989	1,652,801	6,289,650	16,757,754
2012	3,904,829	4,229,673	1,137,863	1,754,844	3,527,764	14,554,973
2013	4,427,487	4,708,771	1,250,410	1,937,141	3,126,611	15,450,420
2014	4,450,945	4,666,100	1,353,762	2,094,605	2,981,141	15,546,553
2015 Proj.	4,545,723	4,660,115	1,390,000	2,061,315	3,194,960	15,852,113
2016 Bud.	4,660,230	5,042,730	1,350,000	2,128,005	3,842,830	17,023,795

Major Revenue Sources - Last Ten Fiscal Years



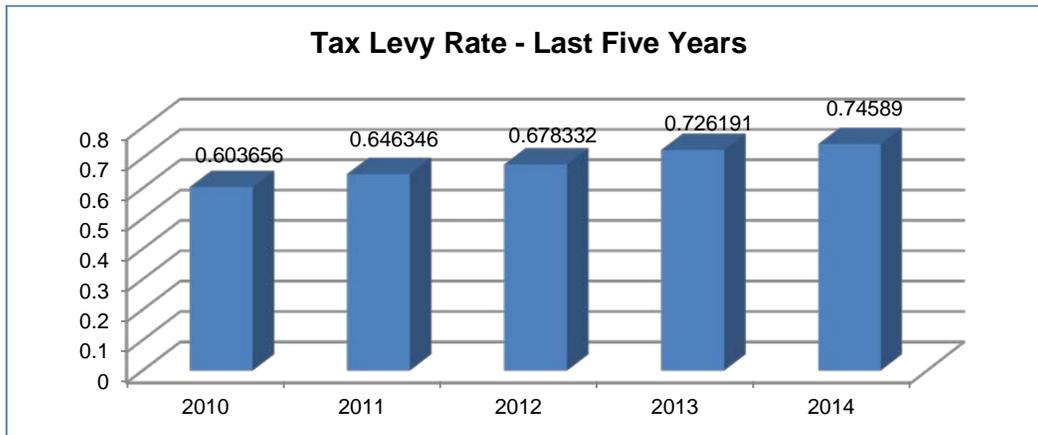
Ad Valorem Property Tax

Budgeted FY 2016 ad valorem property taxes total \$4,660,230 or 27% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the EAV used in the calculation of property taxes necessary to fund the budget.

Revenue Sources

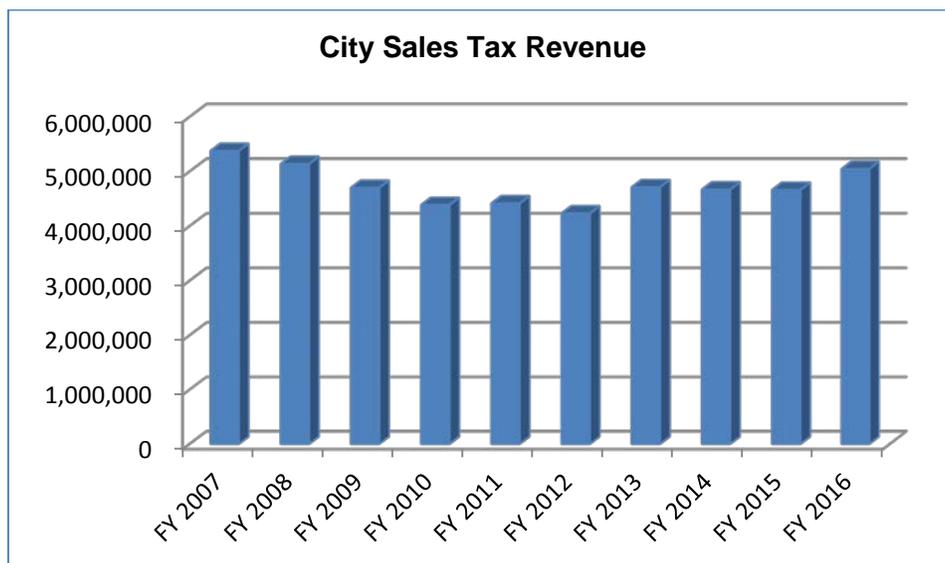
Total assessed valuation in Geneva grew steadily during the early to mid 2000's and then began a steady descent after Levy Year 2009. However, the 2014 assessed valuation of \$900,595,432 shows an increase of \$3,290,845 or 0.4% over 2013.

The 2014 levy (for FY 2016) will require an effective property tax rate of 0.726191, an increase of 0.019699 or 2.7% from the FY 2015 level. The 2014 property taxes are collected in 2015 and provide funding for the FY 2016 budget.



Sales Tax

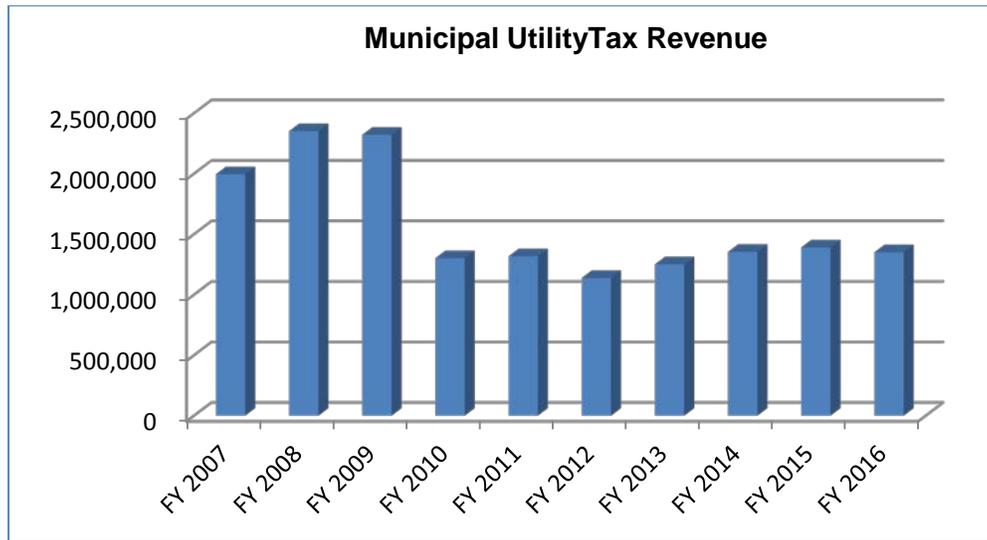
The largest source of revenue for the City's General Fund is from local Sales Taxes. Retail Sales Tax of 7.5% is collected by the State. The City receives 1.5% of the revenues collected. Of the total sales tax revenue received 1% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to increase 8% from the FY 2015 estimated amount. This figure represents approximately 30% of the total revenue in the General Fund.



Revenue Sources

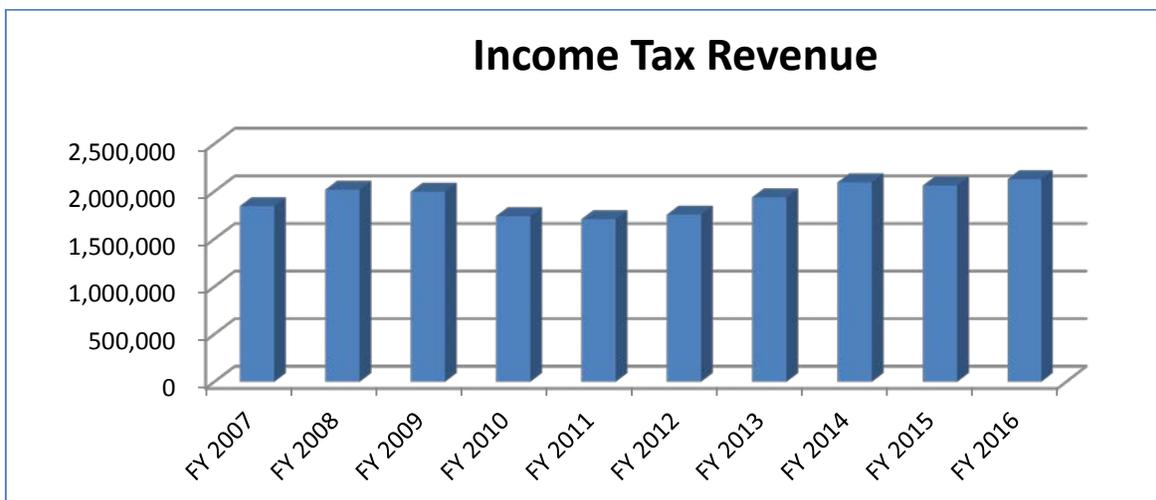
Municipal Tax

The City collects a municipal tax on gas, electric and water utilities. The Budget projects \$1,350,000 in Municipal Tax for FY 2016. Revenue received for these taxes depends largely upon changes in the cost of natural gas, changes in population and/or whether the area experiences extreme temperatures.



State Income Tax

The City currently receives State Income Tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. State Income Tax is expected to increase slightly (3.2%) from current year estimates due to signs that the economic recovery is putting more people back to work in the State of Illinois. However there has been recent statements from the newly elected governor regarding the possibility of reducing the amount distributed to municipalities by as much as 50%. The budget was prepared as if the reduction would not take place, but contingency plans have been developed.



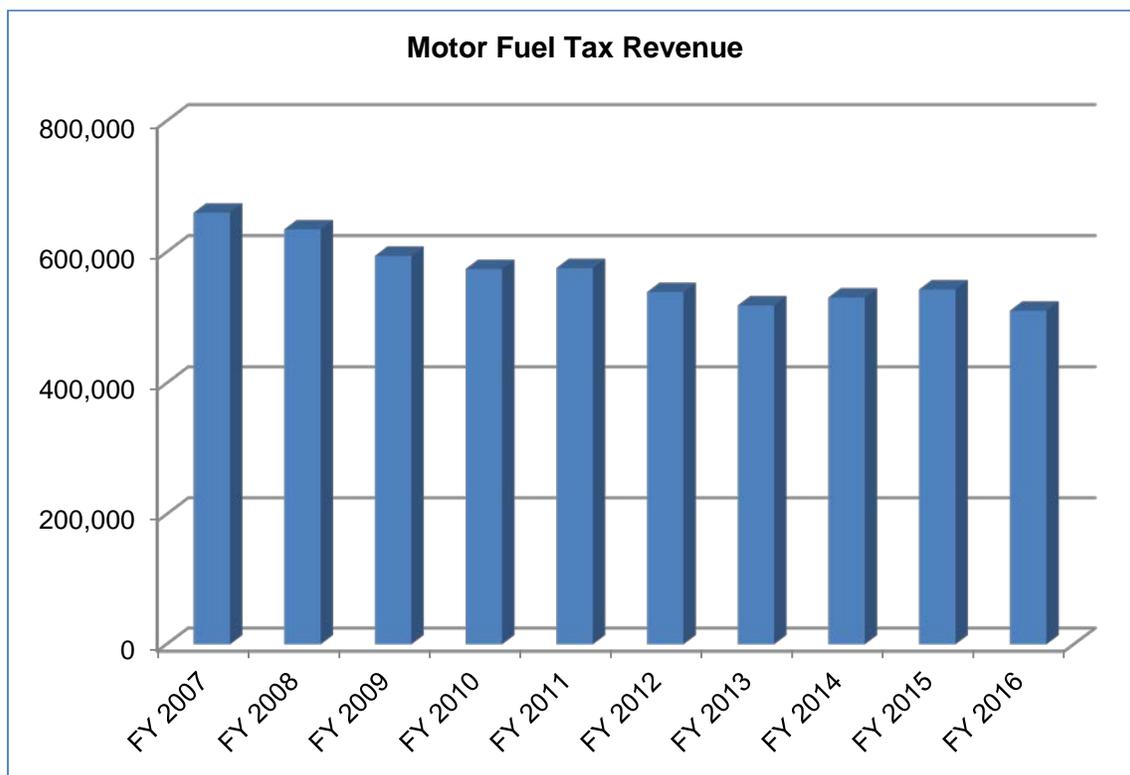
Revenue Sources

Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

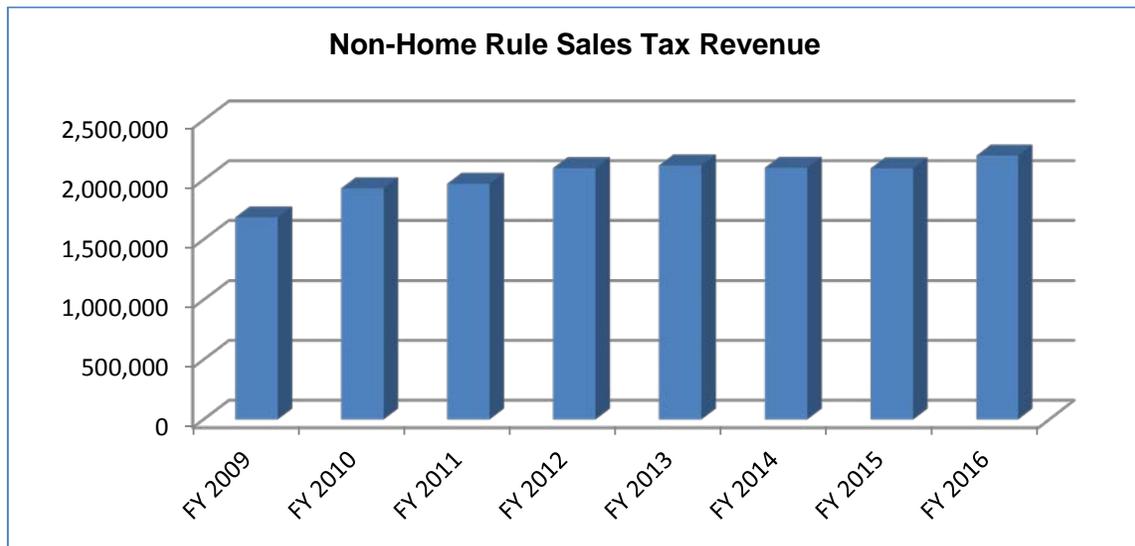
The FY 2016 budget estimates \$510,510 in MFT funds which are recorded in the MFT Special Revenue Fund. The City will use these funds towards a street improvement program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel and the overall economic environment.



Non-Home Rule Sales Tax

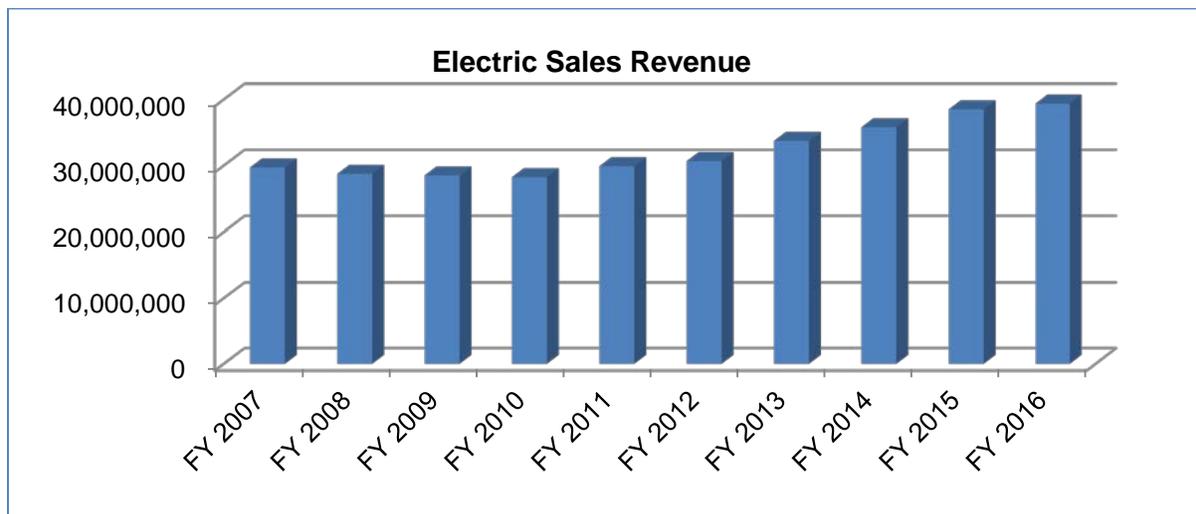
The 0.5% Non-Home Rule Sales Tax was instituted in 2007 and is restricted to “Infrastructure” related capital projects and is recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances so therefore it is not exactly half of the Sales Tax. Non-Home Rule Sales taxes are expected to increase 5% from the FY 2015 estimated amount due to an upswing in the local economy.

Revenue Sources



Electric Sales

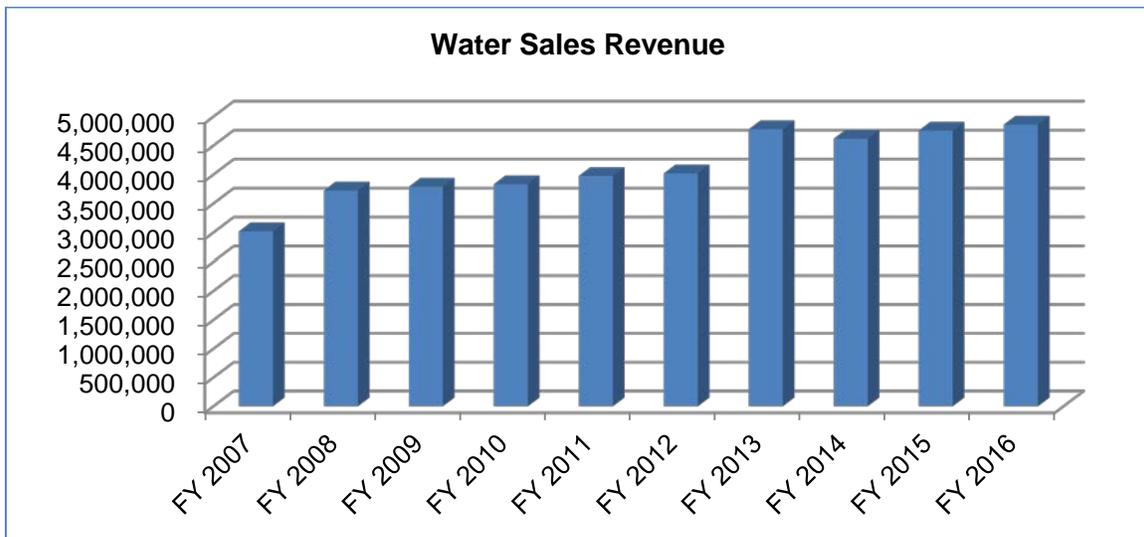
Electric revenues are based on the amount of electricity used by individual homes and businesses. Electric revenues over the past ten (10) years have been driven mainly by three factors. The first factor was rate increases in 2011, 2014 and again in 2015 due to cost increases in operations and purchased power. The second factor was overall increase in growth. The City of Geneva's demand for energy grew due to community development, peaking in 2007; this was followed by an overall decline due to the recession and rebounded in 2012. The final factor is weather, 2012 and 2013 had record periods of hot weather, driving the electric system to peak demand levels. The City is a partner in NIMPA (Northern Illinois Municipal Power Agency) which recently completed the construction of a coal-fired generating station in southern Illinois. The City can also generate power during peak demand via the Geneva Generating Facility (GGF), a natural gas-fired generating station. The FY 2016 budget of \$39,380,930 is based on a slight increase in consumption over the estimated FY 2015 usage.



Revenue Sources

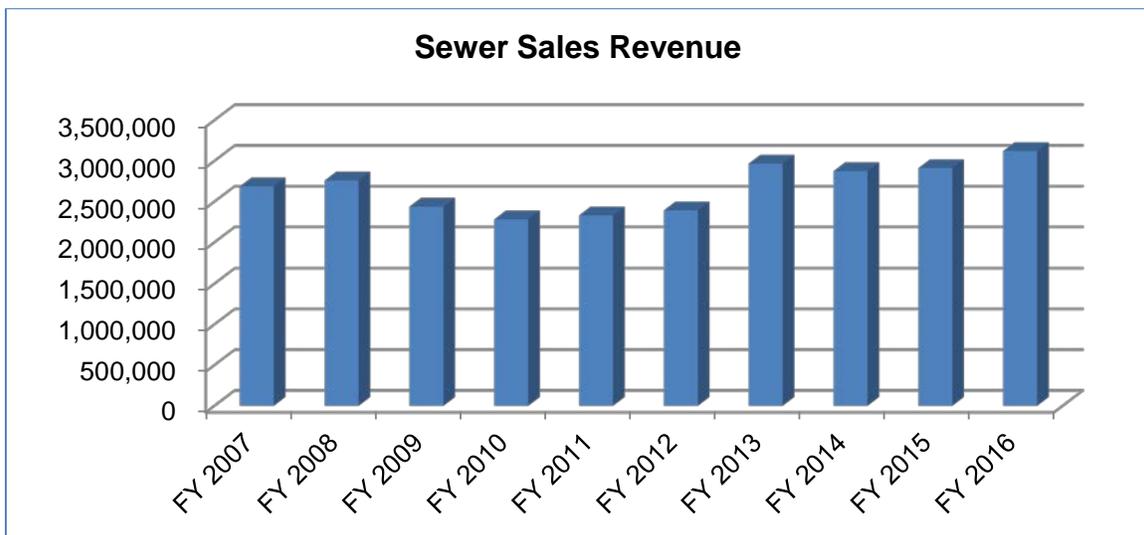
Water Sales

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Facility. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2013 has provided a fixed component that is independent of usage. The FY 2016 budget of \$4,860,000 is an increase of 2.2% and is based on the 2012 rate study projections.



Sewer Sales

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2016 budget of \$3,120,320 is an increase of 7.2% from the FY 2015 estimate and is based on the 2012 rate study projections.



Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and Township assessors and the Illinois Municipal League and rate studies for the Electric and Water/Wastewater Funds. Included in trend forecasting are sales tax, municipal tax, telecommunications tax, income tax, MFT tax and electric and water sales. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

Typical Tax Bill

Market Value of Home: \$350,000

Current Tax Levy: .745890

Assessed Valuation: \$116,655

To determine assessed valuation, multiply Market value by 33.33%:
 $350,000 \times 33.33\% = \$116,655$

Annual Tax Liability for City Services: \$870.12

To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .745890 = 87,011.80$; $87,011.80 \div 100 = \$870.12$

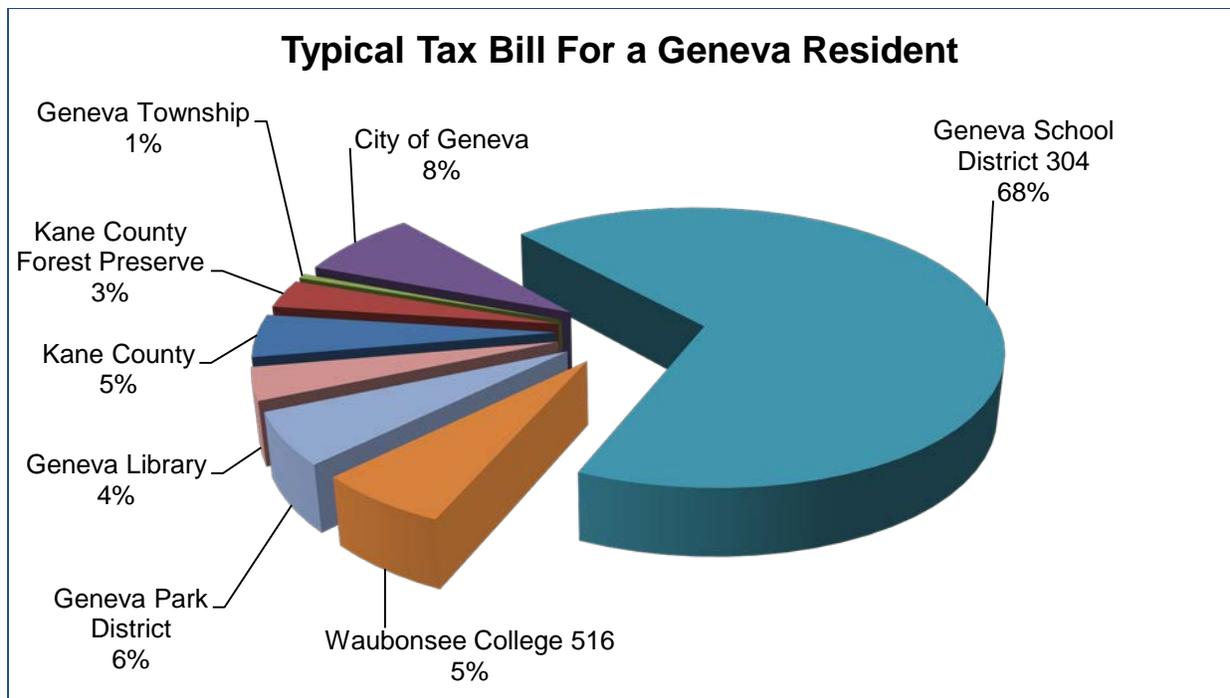
Monthly Expenses for City Services: \$72.51

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $870.12 \div 12 = \$72.51$

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 8%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2016

Fund	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources					
General	\$ 15,450,420	\$ 15,546,553	\$ 17,621,122	\$ 15,852,113	\$ 17,023,795
Special Revenue Funds					
Motor Fuel Tax	614,282	626,122	511,110	733,645	511,110
Cultural Arts Commission	55,342	52,235	58,000	60,630	77,925
SPAC	17,798	18,065	11,500	16,785	16,785
Beautification	17,583	10,561	14,000	13,900	12,850
Tourism	202,881	211,713	205,000	225,700	225,000
Restricted Police Fines	-	-	34,200	44,200	21,155
Tri-Com	2,516,736	3,132,900	2,673,080	3,061,920	2,777,990
PEG	-	-	75,000	134,530	32,600
Mental Health	154,716	154,947	155,300	155,009	155,300
Foreign Fire Insurance	-	43,782	42,500	43,554	44,455
SSA #1	298,808	298,103	342,289	295,174	338,679
SSA #4 (Randall Square)	12,016	12,051	12,025	12,024	12,025
SSA #5 (Williamsburg)	7,751	7,768	12,755	8,148	12,755
SSA #7 (Blackberry)	2,753	2,760	2,760	2,765	2,765
SSA #9 (Geneva Knolls)	3,002	3,020	3,015	3,020	3,020
SSA #11 (Eagle Brook)	52,279	52,948	53,000	52,875	53,000
SSA #16 (Fisher Farms)	136,669	153,942	154,150	154,085	154,150
SSA #18 (Wildwood)	1,456	1,466	1,465	1,465	1,465
SSA #23 (Sunset Meadows)	1,061	1,068	1,070	1,070	1,070
SSA #26 (Westhaven)	7,096	7,092	7,100	7,100	7,100
	<u>4,102,230</u>	<u>4,790,541</u>	<u>4,369,319</u>	<u>5,027,599</u>	<u>4,461,199</u>
Debt Service Funds					
Debt Service	1,681,630	1,739,573	1,836,085	1,814,530	1,907,725
	<u>1,681,630</u>	<u>1,739,573</u>	<u>1,836,085</u>	<u>1,814,530</u>	<u>1,907,725</u>
Capital Projects Funds					
General Capital Projects	443,962	794,795	1,147,455	948,870	531,955
Infrastructure Capital Projects	2,153,678	2,705,539	5,168,665	2,648,930	5,444,565
Prairie Green	99,203	103,649	107,450	105,200	107,450
TIF #2	272,447	275,663	275,830	256,180	256,180
Capital Equipment	103,285	9,351	50,350	55,960	50,350
	<u>3,072,574</u>	<u>3,888,997</u>	<u>6,749,750</u>	<u>4,015,140</u>	<u>6,390,500</u>
Enterprise Funds					
Electric	34,391,569	36,772,790	39,820,691	39,132,265	44,934,508
Water/Wastewater	8,294,380	8,364,420	11,109,067	8,442,555	12,131,680
Refuse	345,585	492,699	515,495	515,495	515,495
Cemetery	52,478	77,762	59,770	65,650	60,500
Commuter Parking	437,820	446,936	5,310,526	5,085,100	716,088
	<u>43,521,832</u>	<u>46,154,607</u>	<u>56,815,549</u>	<u>53,241,065</u>	<u>58,358,271</u>
Internal Service Funds					
Group Dental Insurance	156,621	158,624	170,350	169,500	185,265
Workers Compensation	271,234	435,204	681,450	486,255	582,965
	<u>427,855</u>	<u>593,828</u>	<u>851,800</u>	<u>655,755</u>	<u>768,230</u>
Trust and Agency Funds					
Police Pension	1,878,794	2,615,422	2,312,330	2,707,900	2,204,355
Fire Pension	1,065,389	1,145,570	1,221,480	1,221,480	1,231,305
	<u>2,944,183</u>	<u>3,760,991</u>	<u>3,533,810</u>	<u>3,929,380</u>	<u>3,435,660</u>
Total Revenues	<u>\$ 71,200,724</u>	<u>\$ 76,475,091</u>	<u>\$ 91,777,435</u>	<u>\$ 84,535,582</u>	<u>\$ 92,345,380</u>

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2016

Fund	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures and Other Financing Uses					
General	\$ 14,401,789	\$ 15,748,601	\$ 17,621,122	\$ 16,695,277	\$ 16,740,395
Special Revenue Funds					
Motor Fuel Tax	740,000	505,735	511,110	511,110	511,110
Cultural Arts Commission	41,950	38,839	58,000	41,800	77,925
SPAC	6,966	18,798	11,500	16,235	16,785
Beautification	12,486	13,042	14,000	9,950	12,850
Tourism	217,935	194,640	205,000	209,290	225,000
Restricted Police Fines	-	-	34,200	35,035	21,155
Tri-Com	2,702,464	2,553,875	2,673,080	2,540,085	2,777,990
PEG	-	-	75,000	58,770	32,600
Mental Health	140,691	149,835	155,300	141,575	155,300
Foreign Fire Insurance	-	34,228	42,500	43,927	44,455
SSA #1	267,827	313,742	342,289	326,165	338,679
SSA #4 (Randall Square)	10,222	9,347	12,025	9,600	12,025
SSA #5 (Williamsburg)	5,546	7,131	12,755	10,700	12,755
SSA #7 (Blackberry)	1,877	1,635	2,760	2,760	2,765
SSA #9 (Geneva Knolls)	5,768	3,785	3,015	3,015	3,020
SSA #11 (Eagle Brook)	40,300	24,200	53,000	52,875	53,000
SSA #16 (Fisher Farms)	139,510	94,864	154,150	132,320	154,150
SSA #18 (Wildwood)	3,983	935	1,465	1,465	1,465
SSA #23 (Sunset Meadows)	627	594	1,070	1,070	1,070
SSA #26 (Westhaven)	4,041	3,387	7,100	3,045	7,100
	<u>4,342,194</u>	<u>3,968,613</u>	<u>4,369,319</u>	<u>4,150,792</u>	<u>4,461,199</u>
Debt Service Funds					
Debt Service	1,694,375	1,770,786	1,836,085	1,835,685	1,907,725
	<u>1,694,375</u>	<u>1,770,786</u>	<u>1,836,085</u>	<u>1,835,685</u>	<u>1,907,725</u>
Capital Projects Funds					
General Capital Projects	463,255	794,795	1,147,455	442,835	531,955
Infrastructure Capital Projects	2,274,452	2,625,167	5,168,665	2,658,625	5,444,565
Prairie Green	36,555	27,189	107,450	18,595	107,450
TIF #2	251,999	628,267	275,830	208,505	256,180
Capital Equipment	-	-	50,350	-	50,350
	<u>3,026,261</u>	<u>4,075,418</u>	<u>6,749,750</u>	<u>3,328,560</u>	<u>6,390,500</u>
Enterprise Funds					
Electric	31,552,068	34,302,375	39,820,691	38,926,698	44,934,508
Water/Wastewater	7,828,379	8,436,895	11,109,067	9,418,554	12,131,680
Refuse	374,800	462,111	515,495	467,905	515,495
Cemetery	54,723	51,935	59,770	59,625	60,500
Commuter Parking	430,936	436,148	5,310,526	5,135,685	716,088
	<u>40,240,908</u>	<u>43,689,464</u>	<u>56,815,549</u>	<u>54,008,467</u>	<u>58,358,271</u>
Internal Service Funds					
Group Dental Insurance	161,856	143,620	170,350	144,685	185,265
Workers Compensation	738,699	365,535	681,450	331,295	582,965
	<u>900,554</u>	<u>509,155</u>	<u>851,800</u>	<u>475,980</u>	<u>768,230</u>
Trust and Agency Funds					
Police Pension	1,317,621	1,173,097	1,366,500	1,201,450	1,460,350
Fire Pension	267,545	322,888	484,000	328,840	503,000
	<u>1,585,166</u>	<u>1,495,986</u>	<u>1,850,500</u>	<u>1,530,290</u>	<u>1,963,350</u>
Total Expenditures	<u>\$ 66,191,246</u>	<u>\$ 71,258,022</u>	<u>\$ 90,094,125</u>	<u>\$ 82,025,051</u>	<u>\$ 90,589,670</u>

Budget Summary – Total by Fund

General Fund

The General Fund budget has decreased \$880,727 or 5% under the FY 2015 amended budget. While there are slight differences throughout the General Fund budget, the main reason for the decrease is the \$1,121,525 difference between the FY 2015 and FY 2016 general capital projects funding and increases in the police pension and firefighters pension contribution and wage increases.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2014 amended budget, except for Cultural Arts Commission, SPAC and Tri-Com. Cultural Arts Commission has a new expenditure of \$27,500 for a donation to the Geneva Arts Foundation towards the goal of an Arts Community Center. The SPAC budget includes an additional \$5,000 for the purchase of trees. The Tri-Com budget includes an additional \$14,846 for wage related costs, \$15,000 for building improvements and \$54,649 for an addition to reserves for future capital replacement.

Debt Service Funds

The Debt Service Fund budget is \$71,640 or 3.9% higher than the FY 2015 budget which is due to the debt payment schedule.

Capital Project Funds

The General Capital Projects Fund budget is \$615,500 or 53.6% lower than the FY 2015 budget mainly due to the lack of available funding from the General Fund for equipment replacement. The Infrastructure Capital Projects Fund budget is \$275,900 or 5.3% higher than the FY 2015 budget due mainly to the 4th Street parking lot that is expected to be built.

Enterprise Funds

The Electric Fund budget is \$5,113,817 or 12.8% higher than the FY 2015 budget due to higher purchased power costs that are matched with higher revenues and the \$1,660,000 SouthEast Substation project. The Water/Wastewater budget is \$1,022,613 or 9.2% higher mainly due to the \$700,000 budgeted for upgrades at the Wastewater Treatment Plant to remove phosphorous from the effluent into the Fox River as required by the EPA. The total cost of upgrades could total \$4,000,000. The Commuter Parking Fund budget has decreased \$4,594,438 or 86.5% due to the completion of the 3rd deck addition to the parking garage.

Internal Service Funds

The Workers' Compensation Fund budget is \$98,485 or 14.5% lower than FY 2015 due to lower than expected workers' compensation claims experienced in the past two years.

Trust and Agency Funds

The Police and Fire Pensions budgets are higher due to increased costs for retiree pension payments caused by expected retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2016

	General	ICP Fund	Non Major Funds	Electric Fund	Water/Wastewater Fund	Non Major Funds	Internal Service	Pension Trust Funds	Total
Revenues and Other Financing Sources									
Taxes	7,086,530	-	3,024,015	-	-	-	-	-	10,110,545
Licenses	162,215	-	-	-	-	-	-	-	162,215
Permits	378,000	-	-	-	-	-	-	-	378,000
Intergovernmental Revenues	7,744,040	3,402,455	1,410,510	-	-	70,000	-	-	12,627,005
Fines and Forfeits	220,000	-	14,200	298,800	250,000	-	-	-	783,000
Service Charges	-	-	1,873,140	39,580,930	8,120,320	477,495	-	-	50,051,885
Service Fees	598,400	25,000	38,450	500	35,660	654,228	767,230	-	2,119,468
Other Revenues	323,500	1,006,000	250,845	182,000	309,520	65,950	1,000	3,435,660	5,574,475
Other Financing Sources	511,110	1,011,110	703,699	4,872,278	3,416,180	24,410	-	-	10,538,787
Total Revenues	17,023,795	5,444,565	7,314,859	44,934,508	12,131,680	1,292,083	768,230	3,435,660	92,345,380
Expenditures and Other Financing Uses									
Personal Services	13,232,745	-	2,498,232	3,164,928	2,482,995	128,453	-	1,752,000	23,259,353
Contractual Services	1,860,845	-	992,696	33,108,560	1,619,210	628,160	768,230	211,350	39,189,051
Commodities	868,250	-	124,667	245,425	573,730	7,800	-	-	1,819,872
Debt Service	128,865	-	2,000,470	1,831,865	2,303,255	166,375	-	-	6,430,830
Capital Outlay	-	5,444,565	705,085	4,576,205	2,612,585	70,000	-	-	13,408,440
Other Expenditures	12,650	-	149,355	2,007,525	2,539,905	287,300	-	-	4,996,735
Other Financing Uses	637,040	-	844,354	-	-	3,995	-	-	1,485,389
Total Expenditures/Expenses	16,740,395	5,444,565	7,314,859	44,934,508	12,131,680	1,292,083	768,230	1,963,350	90,589,670

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Department and Fund
 Fiscal Year Ending April 30, 2016

	General	ICP Fund	Non Major Funds	Electric Fund	Water/ Wastewater Fund	Non Major Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses									
Legislative	143,436	-	262,860	-	-	-	-	-	406,296
City Administrator's Office	238,876	-	586,029	-	-	-	-	-	824,905
Administrative Services	1,637,735	-	1,947,925	-	-	-	768,230	-	4,353,890
Community Development	885,032	-	107,450	-	-	-	-	-	992,482
Economic Development	165,892	-	481,180	-	-	-	-	-	647,072
Police Department	6,711,068	-	21,155	-	-	-	-	1,460,350	8,192,573
Fire Department	4,138,451	-	550,480	-	-	-	-	503,000	5,191,931
Dispatch Services	-	-	2,777,990	-	-	-	-	-	2,777,990
Public Works	2,819,905	5,444,565	579,790	44,934,508	12,131,680	1,292,083	-	-	67,202,531
Total Expenditures/Expenses	16,740,395	5,444,565	7,314,859	44,934,508	12,131,680	1,292,083	768,230	1,963,350	90,589,670

CITY OF GENEVA, ILLINOIS
 Estimated Change in Fund Balance
 Fiscal Year Ending April 30, 2016

Fund	Beginning Fund Balance	2015-2016 Revenues	2015-2016 Expenditures	Ending Fund Balance
General (1)	\$ 3,562,455	\$ 17,023,795	\$ 16,740,395	\$ 3,845,855
Special Revenue Funds				
Motor Fuel Tax	646,573	511,110	511,110	646,573
Cultural Arts Commission (1)	89,148	59,510	77,925	70,733
SPAC	15,441	16,785	16,785	15,441
Beautification (1)	37,082	10,350	12,850	34,582
Tourism	31,339	225,000	225,000	31,339
Restricted Police Fines (1)	9,165	14,200	21,155	2,210
Tri-Com (1)	1,712,434	2,777,990	2,652,591	1,837,833
PEG (1)	75,760	32,600	12,000	96,360
Mental Health (1)	136,821	155,300	142,175	149,946
Foreign Fire Insurance	9,181	44,455	44,455	9,181
SSA #1 (1)	122,945	299,045	338,679	83,311
SSA #4 (Randall Square)	50,500	12,025	12,025	50,500
SSA #5 (Williamsburg) (1)	15,586	8,515	12,755	11,346
SSA #7 (Blackberry)	9,108	2,765	2,765	9,108
SSA #9 (Geneva Knolls)	8,054	3,020	3,020	8,054
SSA #11 (Eagle Brook)	47,560	53,000	53,000	47,560
SSA #16 (Fisher Farms) (1)	153,473	154,150	136,900	170,723
SSA #18 (Wildwood)	1,864	1,465	1,465	1,864
SSA #23 (Sunset Meadows)	6,039	1,070	1,070	6,039
SSA #26 (Westhaven) (1)	10,734	7,100	3,825	14,009
	<u>3,188,807</u>	<u>4,389,455</u>	<u>4,281,550</u>	<u>3,296,712</u>
Debt Service Funds				
Debt Service	284,005	1,907,725	1,907,725	284,005
	<u>284,005</u>	<u>1,907,725</u>	<u>1,907,725</u>	<u>284,005</u>
Capital Projects Funds				
General Capital Projects (1)	512,007	25,930	531,955	5,982
Infrastructure Capital Projects (1)	1,151,307	4,944,565	5,444,565	651,307
Prairie Green (1)	291,644	107,450	53,331	345,763
TIF #2 (1)	601,852	256,180	207,054	650,978
Capital Equipment (1)	233,647	50,350	-	283,997
	<u>2,790,457</u>	<u>5,384,475</u>	<u>6,236,905</u>	<u>1,654,030</u>
Enterprise Funds				
Electric (2)	8,401,602	40,062,230	42,934,508	5,529,324
Water/Wastewater (2)	2,075,906	8,715,500	9,631,680	1,159,726
Refuse (3)	218,590	515,495	511,500	222,585
Cemetery (4)	312,101	60,500	53,500	319,101
Commuter Parking (2)	488,309	691,678	436,088	743,899
	<u>11,496,508</u>	<u>50,045,403</u>	<u>53,567,276</u>	<u>7,974,635</u>
Internal Service Funds				
Group Dental Insurance	46,150	185,265	185,265	46,150
Workers Compensation	145,565	582,965	582,965	145,565
	<u>191,715</u>	<u>768,230</u>	<u>768,230</u>	<u>191,715</u>
Trust and Agency Funds				
Police Pension	18,312,473	2,204,355	1,460,350	19,056,478
Fire Pension	13,271,618	1,231,305	503,000	13,999,923
	<u>31,584,091</u>	<u>3,435,660</u>	<u>1,963,350</u>	<u>33,056,401</u>

- (1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves
 (2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation
 (3) Cash Balance: Less: Expenditure Source of Reserves
 (4) Cash Balance: Less Depreciation

Estimated Change in Fund Balance

General Fund

The General Fund fund balance is expected to increase \$283,400 or 8.0% to \$3,845,855 at the end of FY 2016. The City Council policy requires a General Fund reserve level of 25% of anticipated expenditures. The estimated April 30, 2016 fund balance will be at 23% of anticipated FY 2016 expenditures. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Cultural Arts Commission (CAC) Fund has a budgeted 20.7% decrease in fund balance due to a \$27,500 donation to the Geneva Arts Foundation. Restricted Police Fines has a budgeted 75.9% decrease due to the expected purchase of various police equipment. The PEG Fund has a budgeted 27.2% increase in fund balance due to the budgeted accumulation of funds for future projects. SSA #1 has a budgeted 32.2% decrease in fund balance. This fund budgets for snow removal in the downtown SSA and generally these costs do not materialize. SSA #5 has a budgeted 27.2% decrease in fund balance due to a new budget expenditure for the plowing of sidewalks within the SSA. It is unknown at this time how much the actual cost will be in a typical winter and the tax levy for the SSA will be increased to cover the cost. The Mental Health Fund is building reserves for the future purchase of a group home, SSA #16 is building reserves for future detention pond dredging and aerator replacements and SSA #26 is building reserves for future maintenance.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable.

Capital Project Funds

The fund balance in the General Capital Projects Fund is expected to decrease 98.8% due to the issuance of Certificates of Participation in FY 2015 and the use of the funds for the purchase of a fire engine in FY 2016. The Infrastructure Capital Projects Fund fund balance is expected to decrease 43.4% due to the accumulation of reserves in prior years. The fund balance in the Prairie Green Fund is expected to increase \$54,119 to \$345,763 or 18.6% at the end of FY 2016. The Fund is accumulating fund balance to pay for future improvements to the wetland areas so they can be marketed as wetland bank units. The Capital Equipment Fund is currently building reserves for the future replacement of General Fund vehicles.

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$2,872,378 to \$5,529,324 or 34.2% due mainly to the continued investment in capital improvements to the system. The Water/Wastewater Fund cash balance is expected to decrease \$916,180 or 44.1% due mainly to investments in the Wastewater Treatment Plant. The Commuter Parking Lot fund balance is budgeted to increase 52.3% or \$255,590 due to additional revenues from the 180 new parking spaces added with the addition of the 3rd deck to the parking garage.

Estimated Change in Fund Balance

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

Trust and Agency Funds

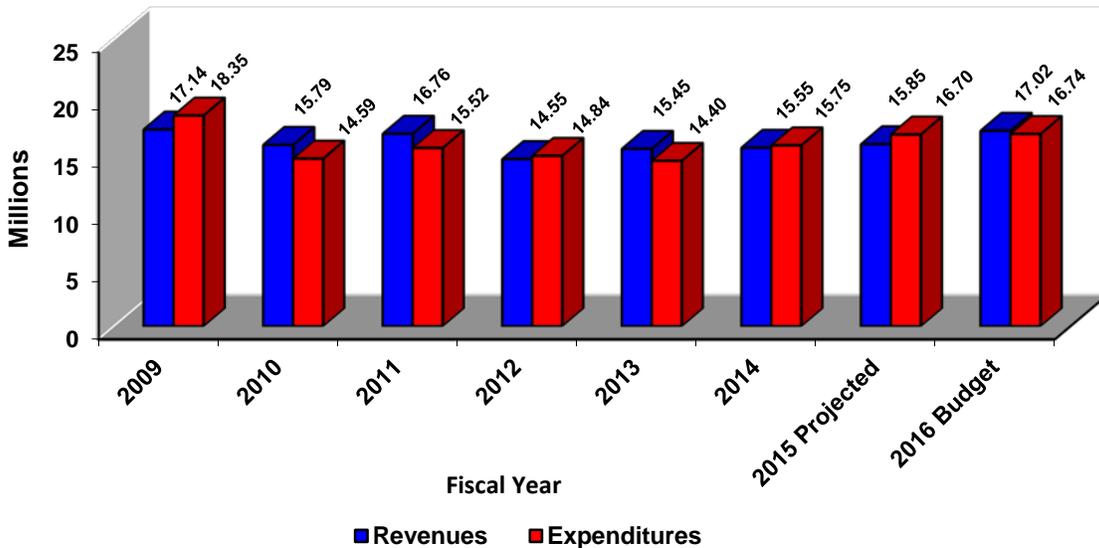
The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. The City’s General Fund is categorized into functional areas as follows:

- Legislative
- City Administrator’s Office
- Administrative Services Department
- Community Development Department
- Economic Development Department
- Police Department
- Fire Department
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division

General Fund Revenues and Expenditures

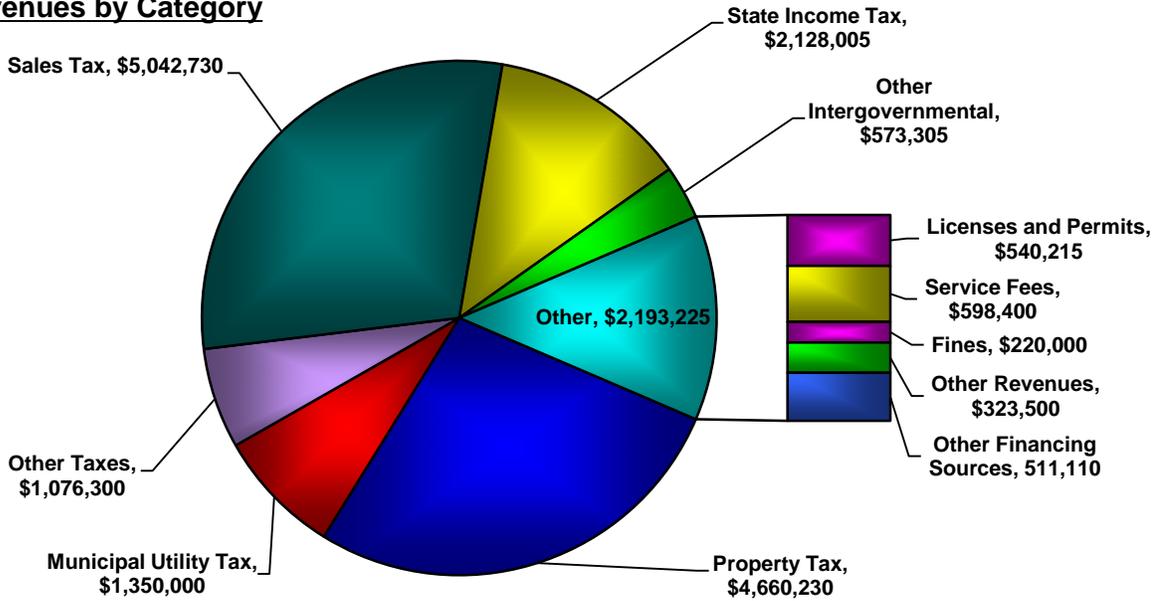


Fiscal Year 2009 – 2014: Actual Revenues and Expenditures

Total General Fund budgeted revenues have increased from FY 2014. This is primarily due to increases in State Income Tax, Local Use Tax and Building Permits. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

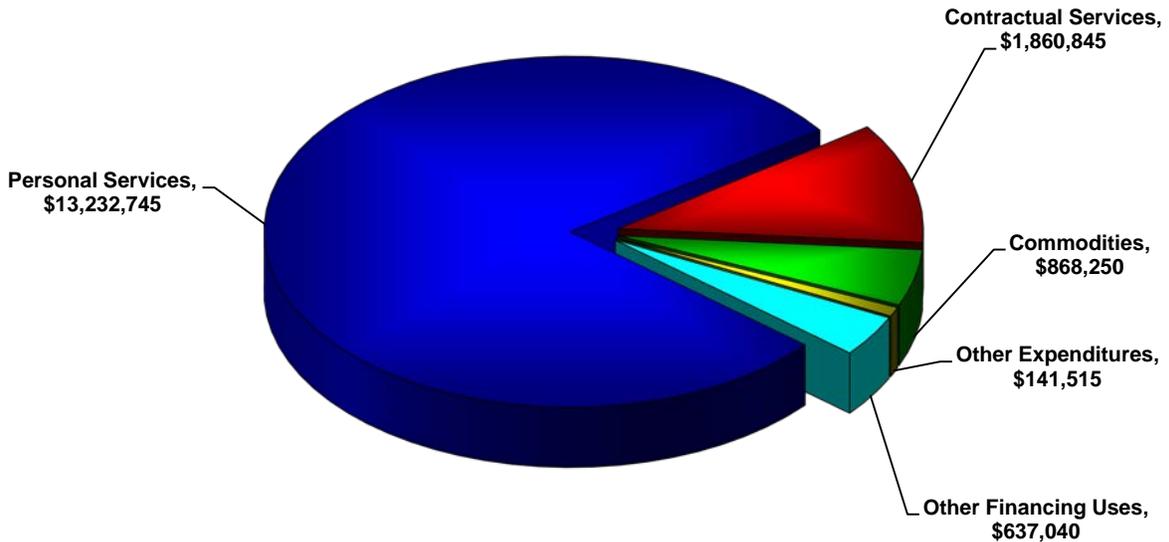
GENERAL FUND FY 2016 Budget

Revenues by Category



Sales Tax revenue is the largest revenue source in the General Fund due to the large number of commercial businesses in the City and the vibrant historic downtown area.

Expenditures by Category



Personal Services account for 79% of the General Fund budget. FY 2016 budgeted Personal Services expenditures increase 1.0% over FY 2015 due to an increase in the City's Police Pension and Fire Pension contributions and wage increases. Overall the General Fund expenditures decreased by \$880,727 or 5.0%.

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 4,427,487	\$ 4,450,945	\$ 4,554,245	\$ 4,545,723	\$ 4,660,230
411	Foreign Fire Insurance Tax	36,456	-	-	-	-
412	Simplified Telecommunications Tax	1,068,330	1,014,002	1,016,400	1,002,860	1,000,000
413	Municipal Utility Tax	1,250,410	1,353,762	1,350,000	1,390,000	1,350,000
415	Township Fire Tax	73,533	-	75,000	150,590	75,000
416	Auto Rental Tax	426	501	500	850	1,000
417	Charitable Games Tax	308	308	310	280	300
Total Taxes		6,856,950	6,819,518	6,996,455	7,090,303	7,086,530
420	Business Licenses	160,001	162,290	162,215	163,175	162,215
Total Licenses		160,001	162,290	162,215	163,175	162,215
430	Building Permits	410,479	326,248	361,000	311,900	362,500
431	Sign Permits	11,739	10,378	9,000	11,000	10,500
433	Overweight Permits	4,785	2,470	5,000	5,000	5,000
435	Donation Box Permits	-	-	500	-	-
Total Permits		427,002	339,096	375,500	327,900	378,000
440	Sales Tax	4,708,771	4,666,100	5,000,000	4,660,115	5,042,730
442	State Income Tax	1,937,141	2,094,605	2,102,235	2,061,315	2,128,005
443	Replacement Tax	84,481	96,681	92,000	94,215	95,000
444	Local Use Tax	344,952	377,121	382,750	390,695	390,360
446	Reimbursements	75,549	78,807	81,000	83,805	85,445
447	Federal Grants	1,197	2,438	-	-	-
448	State/Local Grants	1,056	25,969	2,500	-	2,500
Total Intergovernmental Revenues		7,153,147	7,341,722	7,660,485	7,290,145	7,744,040
450	Circuit Court Fines	83,263	56,301	100,000	75,000	75,000
451	Parking Violations	68,090	71,947	70,000	70,000	70,000
452	Red Light Violations	35,583	11,608	-	1,005	-
453	Ordinance Fines	35,305	41,935	45,000	65,000	45,000
454	False Alarm Fines	12,275	21,036	25,000	25,000	25,000
456	Compliance Fines	2,250	5,250	5,000	2,000	5,000
457	Restricted Police Fines	12,485	11,149	-	-	-
Total Fines & Forfeits		249,251	219,226	245,000	238,005	220,000
471.05	Cable Franchise Fees	344,548	361,344	356,000	375,945	374,000
471.07	Cable PEG Fees	8,327	-	-	-	-
471.15	Boat Ramp	185	345	250	260	250
471.20	Engineering Review Fees	-	-	3,000	100	1,500
472.10	Plan Review Fees	1,687	34,201	30,000	35,000	35,000
472.15	Inspection Fees	2,275	5,700	4,500	10,000	10,000
472.20	Stormwater Review Fees	-	380	2,500	11,300	10,000
472.25	Development Fees	-	8,950	5,000	10,550	9,000
473.05	Plumbing Inspector Fees	-	46,906	35,000	52,845	50,000
473	Public Safety Fees	117,612	98,035	108,650	108,675	108,650
Total Service Fees		474,634	555,861	544,900	604,675	598,400
481	Interest Income	8,088	7,733	7,500	7,500	7,500
482	Rental Income	37,312	23,676	37,500	39,840	37,500
483.05	Insurance & Property Damage	9,114	20,610	6,000	23,645	6,000
484	Sale of Capital Assets	9,647	4,871	5,000	5,610	5,000
485	Reimbursed Expenditures	7,195	24,106	13,000	15,115	222,000
486	Donations	5,373	1,474	500	1,200	500
489	Miscellaneous	19,893	26,368	45,000	45,000	45,000

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Total Other Revenues		96,622	108,839	114,500	137,910	323,500
491.14	Transfers In MFT	-	-	511,110	-	511,110
491.15	Transfers In Tree Nursery	2,817	-	-	-	-
491.99	Transfers in IMRF	29,996	-	-	-	-
499	Reappropriation	-	-	1,010,957	-	-
Total Other Financing Sources		32,813	-	1,522,067	-	511,110
Total Revenues and Other Financing Sources		\$ 15,450,420	\$ 15,546,553	\$ 17,621,122	\$ 15,852,113	\$ 17,023,795

Expenditures and Other Financing Uses

501	Wages - Regular	\$ 7,615,086	\$ 7,717,455	\$ 7,703,393	\$ 8,090,425	\$ 7,860,986
502	Wages - Part-Time/Seasonal	195,489	203,935	188,501	186,535	255,666
503	Overtime	508,635	581,515	668,115	612,645	639,835
504	Stand-By	60,573	76,912	98,260	89,015	92,940
506	Wages - Meetings	6,641	4,385	4,850	5,800	5,330
513	POC Holiday	5,109	4,099	3,965	5,000	5,450
514	Overnight Duty	314,395	365,635	437,705	403,950	468,280
515	Still Alarms	30,976	35,868	40,455	36,000	44,425
516	Training	14,892	8,849	14,000	10,290	15,075
517	EMS Incentive/Training	21,000	-	-	-	-
521	Group Insurance	1,442,355	1,593,394	1,886,410	1,801,752	1,709,759
522	Medicare	70,796	119,319	108,221	128,865	113,420
523	Social Security	239,486	204,336	170,154	207,300	177,925
524	IMRF	344,830	368,480	341,933	354,255	343,609
525	Police/Fire Pension	867,960	1,203,605	1,593,765	1,593,765	1,500,045
528	Unemployment Compensation	10,095	-	-	-	-
Total Personal Services		11,748,318	12,487,787	13,259,727	13,525,597	13,232,745
531	Maintenance Service	244,198	290,801	323,620	306,815	269,015
541	Accounting & Auditing Service	14,326	11,977	11,860	12,080	13,015
542	Engineering Service	13,577	12,957	11,000	16,000	11,000
543	Legal Service	57,925	86,871	101,000	85,000	101,000
544	Engineering Service	7,471	11,917	14,705	18,920	17,910
546	Janitorial Service	30,484	29,914	31,500	31,500	33,050
547	Banking Service	4,559	7,521	9,050	9,400	9,415
551	Advertising	17,763	4,625	12,000	12,000	12,000
552	Data Programming Service	2,088	2,850	3,000	1,000	1,000
559	Other Professional Services	49,637	44,081	65,475	48,780	71,535
561	Postage	8,630	9,578	10,240	8,850	11,465
562	Telephone	52,795	53,010	60,845	52,870	59,740
563	Publishing	7,837	16,368	21,000	10,580	16,955
564	Printing	12,112	13,275	21,890	14,520	22,530
565	Internet	6,366	2,753	2,680	2,680	2,680
566	Recording Fees	1,143	149	2,200	1,150	2,150
571	Dues & Subscriptions	29,217	28,611	34,770	31,455	34,725
572	Travel & Meals	9,483	14,236	14,000	15,375	19,990
573	Training & Professional Development	38,619	37,769	63,630	44,845	77,560
575	Publications	451	1,277	1,645	700	1,650
581	Utilities	8,981	12,265	6,490	7,260	6,760
582	Street Lighting	396	529	400	400	480
583	Garbage Disposal	-	1,400	2,000	-	2,000
584	Landfill Charges	11,042	3,613	7,000	7,000	7,000
587	Mosquito Abatement	44,150	44,150	48,300	45,500	60,000
591	Liability Insurance	1,348	-	-	-	-
592	General Insurance	112,375	95,787	185,000	96,045	194,250

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
595	Rentals	24,743	27,712	29,000	27,810	29,180
596	Public Transportation	27,764	21,203	35,000	25,000	35,000
597	Tri-City Ambulance/Tri-Com	267,899	590,948	632,995	633,165	613,185
598	Program Support	36,456	-	-	-	-
599	Other Contractual Services	29,015	82,045	139,320	139,420	124,605
Total Contractual Services		<u>1,172,847</u>	<u>1,560,192</u>	<u>1,901,615</u>	<u>1,706,120</u>	<u>1,860,845</u>
601	Maintenance Supplies	229,499	390,785	250,225	396,190	438,130
621	Office Supplies	24,320	22,454	30,945	30,160	30,520
622	Office Equipment	18,414	10,755	9,950	11,315	8,300
623	Office Furniture	1,338	1,998	2,750	2,280	3,700
624	Operating Supplies	110,520	67,403	102,515	89,720	104,375
625	Small Tools	5,368	4,060	12,000	11,850	14,050
626	Janitorial Supplies	2,916	3,716	5,020	4,230	5,020
627	Motor Fuel & Lubricants	169,865	182,347	190,840	160,055	177,370
630	Ammunition	9,535	9,949	10,300	9,900	11,175
631	Clothing	46,464	44,826	58,085	56,120	60,355
632	Per Copy Charges	9,629	11,787	10,230	10,480	10,930
641	Books	2,121	848	2,000	1,300	1,550
642	Periodicals	188	231	350	350	350
662	Film/Video	995	491	800	800	800
663	Computer Software	1,959	494	1,975	225	1,625
Total Commodities		<u>633,132</u>	<u>752,144</u>	<u>687,985</u>	<u>784,975</u>	<u>868,250</u>
705.17	Principal 2002A Bonds	101,750	-	-	-	-
705.22	Principal 2006C Bonds	57,600	-	-	-	-
705.39	Principal 2014 Certificates of Participation	-	-	-	-	125,900
710.17	Interest 2002A Bonds	2,099	-	-	-	-
710.22	Interest 2006C Bonds	2,304	-	-	-	-
710.33	Interest 2014 Certificates of Participation	-	-	-	-	2,965
715	Paying Agent Fees	247	-	-	195	-
Total Debt Service		<u>164,000</u>	<u>-</u>	<u>-</u>	<u>195</u>	<u>128,865</u>
910	Capitalized Assets	-	(505,735)	-	(511,110)	-
913	Community Relations	1,670	4,047	5,680	5,030	5,930
914	State/Federal Permit Fees	1,000	1,500	1,500	500	500
916	Property Taxes	-	-	-	6,200	-
917	Employee Awards	1,620	5,890	6,050	5,460	6,220
919	General Claims Expense	-	83,727	-	-	-
Total Other Expenditures		<u>4,290</u>	<u>(410,571)</u>	<u>13,230</u>	<u>(493,920)</u>	<u>12,650</u>
951.16	Interfund Transfers Out Cultural Arts Fund	5,000	-	-	-	-
951.17	Interfund Transfers Out SPAC	5,000	5,000	5,000	5,000	5,000
951.18	Interfund Transfers Out Beautification	5,000	-	5,000	5,000	5,000
951.36	Interfund Transfers Out Tri-Com	322,620	-	-	-	-
951.41	Interfund Transfers Out General Capital Proj.	251,582	758,314	1,147,455	561,200	25,930
951.42	Interfund Transfers Out Infrastructure Cap.	-	505,735	511,110	511,110	511,110
951.51	Interfund Transfers Out SSA #1	90,000	90,000	90,000	90,000	90,000
Total Other Financing Uses		<u>679,202</u>	<u>1,359,049</u>	<u>1,758,565</u>	<u>1,172,310</u>	<u>637,040</u>
Total Expenditures and Other Financing Uses		<u>\$ 14,401,789</u>	<u>\$ 15,748,601</u>	<u>\$ 17,621,122</u>	<u>\$ 16,695,277</u>	<u>\$ 16,740,395</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
10 Legislative	\$ 108,154	\$ 110,107	\$ 146,886	\$ 121,830	\$ 143,436
20 City Administrator's Office	199,581	211,298	233,697	229,310	238,876
40 Administrative Services	1,533,697	2,147,419	2,590,365	1,908,780	1,637,735
50 Community Development	678,383	730,019	862,223	901,930	885,032
60 Economic Development	171,715	160,545	165,114	157,760	165,892
70 Police	5,457,576	6,211,649	6,779,975	6,795,730	6,711,068
80 Fire	3,728,325	3,862,142	4,138,211	4,323,512	4,138,451
91 Streets & Walks	1,815,094	1,569,341	1,952,000	1,492,735	2,048,614
91.50 Fleet Maintenance	342,793	366,661	347,245	369,800	381,039
93 Engineering & Storm Drainage	366,471	379,421	405,406	393,890	390,252
Total General Fund	14,401,789	15,748,601	17,621,122	16,695,277	16,740,395

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
10 Legislative					
Personal Services	\$ 63,081	\$ 68,050	\$ 68,461	\$ 68,460	\$ 68,461
Contractual Services	37,017	36,018	66,075	45,395	64,325
Commodities	7,977	3,553	9,350	5,350	7,650
Other Expenditures	80	2,485	3,000	2,625	3,000
Total	<u>108,154</u>	<u>110,107</u>	<u>146,886</u>	<u>121,830</u>	<u>143,436</u>
30 City Administrator					
Personal Services	160,342	171,191	164,527	174,690	180,906
Contractual Services	36,936	35,935	64,750	50,380	53,550
Commodities	2,304	3,923	4,020	3,590	4,020
Other Expenditures	-	250	400	650	400
Total	<u>199,581</u>	<u>211,298</u>	<u>233,697</u>	<u>229,310</u>	<u>238,876</u>
40 Administrative Services					
Personal Services	413,275	424,800	425,545	440,760	463,535
Contractual Services	255,059	269,188	389,780	273,515	391,420
Commodities	21,512	9,558	15,275	15,025	15,675
Debt Service	164,000	-	-	195	128,865
Other Expenditures	650	84,824	1,200	6,975	1,200
Other Financing Uses	679,202	1,359,049	1,758,565	1,172,310	637,040
Total	<u>1,533,697</u>	<u>2,147,419</u>	<u>2,590,365</u>	<u>1,908,780</u>	<u>1,637,735</u>
50 Community Development					
Personal Services	610,355	622,612	711,968	737,860	707,732
Contractual Services	54,013	95,247	129,905	147,070	157,000
Commodities	13,960	11,969	19,900	16,700	19,800
Other Expenditures	55	191	450	300	500
Total	<u>678,383</u>	<u>730,019</u>	<u>862,223</u>	<u>901,930</u>	<u>885,032</u>
60 Economic Development					
Personal Services	138,115	133,871	132,609	127,150	131,772
Contractual Services	28,857	22,483	26,875	25,320	28,440
Commodities	3,208	2,570	3,400	3,060	3,200
Other Expenditures	1,535	1,621	2,230	2,230	2,480
Total	<u>171,715</u>	<u>160,545</u>	<u>165,114</u>	<u>157,760</u>	<u>165,892</u>
70 Police					
Personal Services	5,193,384	5,665,805	6,163,400	6,212,735	6,109,573
Contractual Services	115,406	407,096	452,230	443,475	449,065
Commodities	147,841	136,657	162,095	137,520	150,310
Other Expenditures	945	2,091	2,250	2,000	2,120
Total	<u>5,457,576</u>	<u>6,211,649</u>	<u>6,779,975</u>	<u>6,795,730</u>	<u>6,711,068</u>
80 Fire					
Personal Services	3,278,237	3,396,052	3,606,661	3,845,592	3,604,686
Contractual Services	384,708	398,883	439,480	402,365	441,695
Commodities	65,356	65,706	90,870	74,995	90,870
Other Expenditures	25	1,501	1,200	560	1,200
Total	<u>3,728,325</u>	<u>3,862,142</u>	<u>4,138,211</u>	<u>4,323,512</u>	<u>4,138,451</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
91 Streets & Walks					
Personal Services	1,377,377	1,487,310	1,439,950	1,400,685	1,443,134
Contractual Services	162,167	176,797	240,030	203,210	166,910
Commodities	275,549	410,268	271,020	398,950	437,570
Other Expenditures	-	(505,035)	1,000	(510,110)	1,000
Total	<u>1,815,094</u>	<u>1,569,341</u>	<u>1,952,000</u>	<u>1,492,735</u>	<u>2,048,614</u>
91.50 Fleet Maintenance					
Personal Services	186,320	193,132	209,245	192,540	201,089
Contractual Services	68,432	83,252	56,900	74,900	75,300
Commodities	88,042	90,276	81,100	102,360	104,650
Total	<u>342,793</u>	<u>366,661</u>	<u>347,245</u>	<u>369,800</u>	<u>381,039</u>
93 Engineering & Storm Drainage					
Personal Services	327,833	324,964	337,361	325,125	321,857
Contractual Services	30,254	35,292	35,590	40,490	33,140
Commodities	7,384	17,664	30,955	27,425	34,505
Other Expenditures	1,000	1,500	1,500	850	750
Total	<u>366,471</u>	<u>379,421</u>	<u>405,406</u>	<u>393,890</u>	<u>390,252</u>
Total General Fund	<u>14,401,789</u>	<u>15,748,601</u>	<u>17,621,122</u>	<u>16,695,277</u>	<u>16,740,395</u>
Total General Fund					
Personal Services	\$ 11,748,318	\$ 12,487,787	\$ 13,259,727	\$ 13,525,597	\$ 13,232,745
Contractual Services	1,172,847	1,560,192	1,901,615	1,706,120	1,860,845
Commodities	633,132	752,144	687,985	784,975	868,250
Debt Service	164,000	-	-	195	128,865
Other Expenditures	4,290	(410,571)	13,230	(493,920)	12,650
Other Financing Uses	679,202	1,359,049	1,758,565	1,172,310	637,040
Total	<u>14,401,789</u>	<u>15,748,601</u>	<u>17,621,122</u>	<u>16,695,277</u>	<u>16,740,395</u>

PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Mayor & Council						
502	Wages - Part-Time/Seasonal	\$ 58,687	\$ 63,150	\$ 63,600	\$ 63,600	\$ 63,600
522	Medicare	514	929	920	920	920
523	Social Security	3,880	3,971	3,941	3,940	3,941
Total Personal Services		<u>63,081</u>	<u>68,050</u>	<u>68,461</u>	<u>68,460</u>	<u>68,461</u>
543	Legal Service	222	3,670	-	-	-
599	Other Professional Services	7,650	5,950	14,500	6,500	15,000
561	Postage	405	276	800	700	800
562	Telephone	1,590	734	1,500	700	1,500
563	Publishing	5,460	4,884	11,500	3,000	6,500
564	Printing	1,122	633	2,000	1,000	2,000
566	Recording Fees	76	-	150	150	150
572	Dues	10,079	10,474	15,000	12,000	15,000
573	Travel	2,071	1,953	2,500	3,900	3,500
574	Training	1,163	1,427	2,500	3,820	3,100
575	Publications	102	440	500	250	500
Total Contractual Services		<u>29,941</u>	<u>30,442</u>	<u>50,950</u>	<u>32,020</u>	<u>48,050</u>
621	Office Supplies	2,482	2,171	2,500	2,000	2,000
622	Office Equipment	237	-	500	250	500
624	Operating Supplies	1,887	349	2,500	2,000	2,000
626	Janitorial Supplies	79	28	150	-	150
631	Clothing	-	462	200	-	-
632	Per Copy Charges	689	544	500	500	500
641	Books	698	-	1,000	500	500
Total Commodities		<u>6,073</u>	<u>3,553</u>	<u>7,350</u>	<u>5,250</u>	<u>5,650</u>
913	Community Relations	80	2,335	3,000	2,500	3,000
917	Employee Awards	-	150	-	125	-
Total Other Expenditures		<u>80</u>	<u>2,485</u>	<u>3,000</u>	<u>2,625</u>	<u>3,000</u>
Total Mayor & Council		<u>99,174</u>	<u>104,530</u>	<u>129,761</u>	<u>108,355</u>	<u>125,161</u>
Fire & Police Commission						
543	Legal Service	-	-	1,000	-	1,000
544	Medical Service	495	294	-	2,000	500
559	Other Professional Services	5,831	4,527	10,000	10,000	10,000
561	Postage	-	39	150	-	150
563	Publishing	-	1,092	-	-	650
564	Printing	-	-	3,000	1,000	3,000

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
571	Dues	750	(375)	425	375	425
572	Travel	-	-	100	-	100
573	Training	-	-	450	-	450
Total Contractual Services		<u>7,076</u>	<u>5,576</u>	<u>15,125</u>	<u>13,375</u>	<u>16,275</u>
624	Operating Supplies	1,904	-	2,000	100	2,000
Total Commodities		<u>1,904</u>	<u>-</u>	<u>2,000</u>	<u>100</u>	<u>2,000</u>
Total Fire & Police Commission		<u>8,980</u>	<u>5,576</u>	<u>17,125</u>	<u>13,475</u>	<u>18,275</u>
Total Legislative		<u>\$ 108,154</u>	<u>\$ 110,107</u>	<u>\$ 146,886</u>	<u>\$ 121,830</u>	<u>\$ 143,436</u>

City Administrator's Office



PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments. Internal customers include the City Council, City employees, and appointed Boards, Committees and Commissions. External customers include residents, businesses, vendors, developers and other governmental agencies.

FY 2016 GOALS

Goal # 1 Work with City Council members and City staff to educate and communicate to the City Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.

Funding: Staff Time; Resource Materials – General Operating

Completion Date: 04/30/2016

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 2 Work with City Council members and City staff to annex the County Judicial Center.

Funding: Staff Time; May involve City investment in utilities and/or permitting process

Completion Date: 04/30/2016

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 3 Offer to the public and conduct a citizen's academy in an effort to cultivate awareness of local government functions, ways of participating, and understanding of issues.

Funding: Staff Time; Resource Materials – General Operating

Completion Date: 04/30/2016

Strategic Plan: Vision 3: Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.

Goal # 4 Work with Public Works staff to construct a new permit or public parking lot or deck on 4th Street.

Funding: Staff Time; Infrastructure Capital Fund; \$340,000

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

City Administrator's Office

Goal # 5 Address issues with the Geneva dam.

Funding: Staff Time working with the Geneva community, neighboring communities, Metro West Council of Government, Illinois Department of Natural Resources and Other Local and State Agencies; Possible Cost from General Operating and Infrastructure Capital Funds; Cost to Be Determined by Illinois Department of Natural Resources

Completion Date: Long Term; Multi-Year

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goal # 6 Evaluate ordinances and policies. Update where necessary.

Funding: Staff Time

Completion Date: 4/30/2016

Strategic Plan: Management and Administrative Items

Performance Measures	FY 2014	FY 2015
Number of Licenses Issued	387	405
Number of FOIA Requests Processed	357	437
Number of Ordinances Registered/Filed	56	44
Number of Resolutions Registered/Filed	129	95
Number of City Council Meeting Agenda Packets	27	28
Number of Committee of the Whole Meeting Agenda Packets	30	32
Number of Cemetery Deeds Issued	29	46

Performance Measures	FY 2013	FY 2014	FY 2015
Number of Facebook Fans	5,194	5,328	6,355
Number of Twitter Followers	2,093	2,652	3,460
Number of Instagram Followers	N/A	N/A	558
YouTube Video Viewers	N/A	N/A	4,444
GenevaMail Subscribers	2,127	2,124	2,176
Quarterly Newsletter Subscribers	2,455	2,451	2,476

N/A – Not Available

City Administrator's Office – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
City Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00
Communications Coordinator	0.00	0.00	1.00	1.00	1.00
Total	3.00	3.00	4.00	4.00	4.00

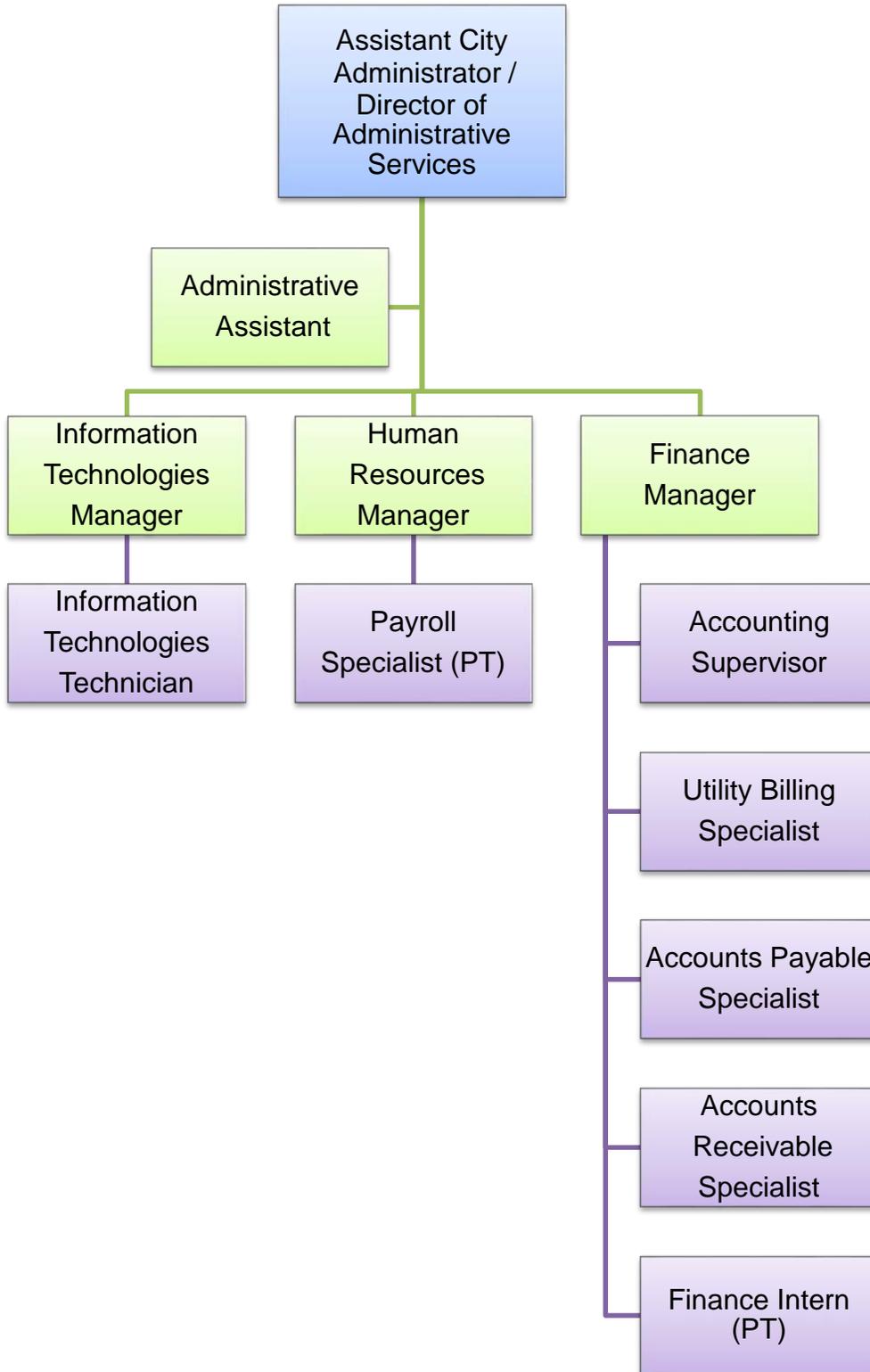
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
501	Wages - Regular	\$ 100,893	\$ 105,624	\$ 113,028	\$ 113,500	\$ 108,989
502	Wages - Part-Time/Seasonal	14,847	16,665	-	11,125	19,968
521	Group Insurance	21,594	24,587	28,974	26,300	26,700
522	Medicare	1,039	1,687	1,638	1,675	1,871
523	Social Security	7,162	6,830	6,487	6,870	7,525
524	IMRF	14,807	15,798	14,400	15,220	15,853
Total Personal Services		160,342	171,191	164,527	174,690	180,906
543	Legal Service	-	287	-	-	-
544	Medical Service	95	95	100	45	100
559	Other Professional Services	750	1,265	750	250	750
561	Postage	168	284	300	125	300
562	Telephone	851	1,400	1,200	1,450	1,600
563	Publishing	162	4,634	4,000	2,000	4,000
564	Printing	117	259	500	365	700
571	Dues	1,380	1,394	1,500	1,500	1,500
572	Travel	2,029	3,735	2,300	3,000	2,500
573	Training	3,604	1,334	2,500	1,500	3,500
575	Publications	15	45	100	100	100
592	General Insurance	-	-	-	45	-
596	Public Transportation	27,764	21,203	35,000	25,000	35,000
599	Other Contractual Services	-	-	16,500	15,000	3,500
Total Contractual Services		36,936	35,935	64,750	50,380	53,550
621	Office Supplies	1,371	1,877	1,400	1,400	1,400
622	Office Equipment	-	1,235	1,500	500	1,500
623	Office Furniture	204	-	-	30	-
624	Operating Supplies	156	277	250	860	250
626	Janitorial Supplies	7	-	-	-	-
627	Motor Fuel & Lubricants	155	80	220	200	220
632	Per copy Charges	386	443	550	500	550
641	Books	20	11	50	50	50
663	Computer Software	5	-	50	50	50
Total Commodities		2,304	3,923	4,020	3,590	4,020
917	Employee Awards	-	250	400	650	400
Total Other Expenditures		-	250	400	650	400
Total City Administrator's Office		\$ 199,581	\$ 211,298	\$ 233,697	\$ 229,310	\$ 238,876

Administrative Services Department



PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body and City management. Additionally, the Administrative division carries out all responsibilities relating to risk management. The Information Technologies division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination. The Finance division develops, implements and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources and Finance.

FY 2016 GOALS

Administration Division

Goal # 1 Complete a department Strategic Plan. During the previous fiscal year, each Division worked on their section of the Department Strategic Plan. During this fiscal year the plan will be completed and used as an annual budget development tool in conjunction with the priorities adopted by the City Council at the annual Strategic Planning Workshop.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: N/A

Information Technology Division

Goal # 1 Explore partnership with Waubensee Community College to expand Geneva Broadcast Network recordings of weekly board & commission meetings at City Hall.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal V: Optimize technology's effectiveness at delivery of public services.

Administrative Services

Goal # 2 Research viability of contracting for a study to explore commercial leasing opportunities for excess on Geneva's Fiber Optic Plant. Upon approval, study would determine requirements for self-sustaining operations, and if so, suggest leasing rates for dark fiber and managed services.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal H: Continue implementing technology upgrades in various core service areas of the City including: fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

Human Resources Division

Goal # 1 Develop a New Hire Orientation Program. The program would be conducted two to three times annually (based on need) where new employees would be educated on the organization as a whole, view any mandatory training (i.e. sexual harassment) and receive additional information regarding various benefits offered by the City.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Goal # 2 Evaluate recent pension law changes and their effect on City personnel policies and procedures and make recommendation to update said policies as needed.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Finance Division

Goal # 1 Implement Cash Receipting at Public Works and Police Departments.

Funding: Staff Time

Completion Date: 04/30/2016

Administrative Services

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal V: Optimize technology's effectiveness at delivery of public services.

Goal # 2 Investigate potential new revenue sources and make recommendations as to the feasibility of such.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Human Resources Division

Performance Measures	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sick Leave Hours Used per 1,000 Hours Worked	31.56	42.00	41.27	46.4	45.0
Number of Employee Grievances/Appeals per 100 Employees	0	0	<1	0	0
Number of Workers' Compensation Claims	18	23	27	15	20
Turnover Rate: Total	10.10%	0.68%	4.20%	10%	6%
Turnover Rate: Voluntary	7.40%	0.68%	2.10%	10%	5%
Turnover Rate: Involuntary	2.70%	0.00%	2.10%	0%	0%
Total Full-Time Staff per 1,000 Residents	6.84	6.60	6.65	6.65	6.65
Non Public-Safety Full-Time Staff per 1,000 Residents	3.73	3.53	3.58	3.58	3.58
Public-Safety Full-Time Staff per 1,000 Residents	3.11	3.07	3.07	3.07	3.07
Liability/Property Claims Processed	23	19	17	21	20
Average Number of Working Days to Complete External Recruitment	N/A	N/A	N/A	24.5	25
Total Number of Workdays Lost	5	185	64	89	45
Number of Employee Training Programs Initiated	N/A	N/A	N/A	8	N/A

Administrative Services

Finance Division

Performance Measures		FY 2012	FY 2013	FY 2014	FY 2015
Cycle 1	# of Utility Accounts	N/A	N/A	2,839	2,948
	Total Amount Billed			\$19,557,389	\$23,952,010
Cycle 2	# of Utility Accounts	N/A	N/A	3,580	3,711
	Total Amount Billed			\$7,790,762	\$8,237,505
Cycle 3	# of Utility Accounts	N/A	N/A	2,575	2,625
	Total Amount Billed			\$6,393,919	\$6,748,974
Cycle 4	# of Utility Accounts	N/A	N/A	2,081	2,173
	Total Amount Billed			\$9,163,118	\$11,770,368
Number of Utility Accounts – Adjustments Processed		1,382	1,561	1,667	6,871
Number of Utility Accounts – Penalty Assessed		3,999	4,216	5,281	5,489

N/A – Not Available

Administrative Services – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Assistant City Administrator/Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant Information Technologies Manager	1.00	1.00	1.00	1.00	1.00
Information Technologies Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Part-Time Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Accounts Payable Specialist	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Specialist	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00
Part-Time Finance Intern	0.00	0.00	0.00	1.00	1.00
Total	10.00	11.00	11.00	12.00	12.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Administration						
501	Wages - Regular	\$ 124,838	\$ 125,003	\$ 124,667	\$ 125,880	\$ 118,197
521	Group Insurance	17,218	17,675	20,334	18,800	18,255
522	Medicare	1,030	1,698	1,808	1,765	1,714
523	Social Security	7,772	7,263	7,731	7,540	7,328
524	IMRF	14,616	15,573	15,885	15,750	14,530
Total Personal Services		<u>165,474</u>	<u>167,213</u>	<u>170,425</u>	<u>169,735</u>	<u>160,024</u>
561	Postage	28	46	50	30	50
571	Dues	382	400	405	355	405
572	Travel	628	66	600	600	600
573	Training	796	370	700	730	750
575	Publications	-	45	50	-	-
Total Contractual Services		<u>1,834</u>	<u>927</u>	<u>1,805</u>	<u>1,715</u>	<u>1,805</u>
621	Office Supplies	438	412	500	350	500
622	Office Equipment	346	172	250	-	250
624	Operating Supplies	-	-	275	200	275
632	Per Copy Charges	551	603	400	400	400
Total Commodities		<u>1,334</u>	<u>1,187</u>	<u>1,425</u>	<u>950</u>	<u>1,425</u>
Total Administration		<u>168,641</u>	<u>169,327</u>	<u>173,655</u>	<u>172,400</u>	<u>163,254</u>
Information Technology						
501	Wages - Regular	\$ 27,961	\$ 34,523	\$ 35,076	\$ 34,230	\$ 35,197
503	Overtime	-	40	-	-	-
521	Group Insurance	5,914	6,818	8,111	7,770	8,862
522	Medicare	242	485	509	480	510
523	Social Security	1,818	2,072	2,176	2,040	2,183
524	IMRF	3,431	4,427	4,471	4,280	4,327
Total Personal Services		<u>39,364</u>	<u>48,365</u>	<u>50,343</u>	<u>48,800</u>	<u>51,079</u>
531	Maintenance Service	22,658	22,823	23,875	26,070	24,875
544	Medical Service	-	-	-	85	-
561	Postage	286	115	100	50	100
562	Telephone	4,839	5,520	5,000	5,160	5,000
563	Printing	30	-	-	145	-
565	Internet	6,366	2,753	2,680	2,680	2,680
573	Training	199	4,582	2,500	1,000	1,500
575	Publications	90	-	-	-	-
581	Utilities	112	144	180	180	180
595	Rentals	2,504	2,506	2,315	2,315	2,315
Total Contractual Services		<u>37,084</u>	<u>38,444</u>	<u>36,650</u>	<u>37,685</u>	<u>36,650</u>
601	Maintenance Supplies	2,327	301	500	500	500
621	Office Supplies	398	191	250	250	250

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
622	Office Equipment	8,346	507	500	1,000	500
624	Operating Supplies	18	18	-	-	-
625	Small Tools	35	-	-	-	-
632	Per Copy Charges	-	14	50	50	50
663	Computer Software	1,156	-	-	175	-
Total Commodities		12,280	1,031	1,300	1,975	1,300
Total Information Technology		88,728	87,839	88,293	88,460	89,029
Human Resources						
501	Wages - Regular	\$ 55,728	\$ 56,578	\$ 44,569	\$ 58,505	\$ 60,312
502	Wages - Part-Time/Seasonal	5,797	8,560	8,959	10,920	11,011
521	Group Insurance	4,144	3,984	3,510	4,155	4,328
522	Medicare	540	939	776	1,005	1,035
523	Social Security	4,131	4,015	3,319	4,285	4,422
524	IMRF	6,840	7,253	5,678	7,320	7,414
Total Personal Services		77,180	81,330	66,811	86,190	88,522
544	Medical Service	1,305	1,260	2,000	1,750	2,000
561	Postage	173	208	300	200	300
562	Telephone	689	-	185	-	-
563	Publishing	20	-	100	20	35
564	Printing	952	359	1,000	280	300
571	Dues	556	570	600	725	600
572	Travel	-	393	400	50	700
573	Training	1,851	2,505	3,500	1,500	3,750
Total Contractual Services		5,546	5,295	8,085	4,525	7,685
621	Office Supplies	819	806	1,000	1,000	1,250
622	Office Equipment	-	279	-	-	-
624	Operating Supplies	1,392	1,217	2,400	1,950	2,500
632	Per Copy Charges	732	1,146	850	850	900
Total Commodities		2,943	3,448	4,250	3,800	4,650
917	Employee Awards	650	1,097	1,200	775	1,200
Total Other Expenditures		650	1,097	1,200	775	1,200
Total Human Resources		86,319	91,170	80,346	95,290	102,057
Finance						
501	Wages - Regular	\$ 93,742	\$ 91,699	\$ 97,766	\$ 98,155	\$ 101,828
502	Wages - Part-Time/Seasonal	-	-	-	-	18,720
521	Group Insurance	19,217	17,584	20,268	18,470	19,323
522	Medicare	800	1,275	1,418	1,335	1,747
523	Social Security	5,999	5,451	6,061	5,795	7,473
524	IMRF	11,500	11,884	12,453	12,280	14,819

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Total Personal Services		131,257	127,892	137,966	136,035	163,910
531	Maintenance Service	509	-	-	-	-
541	Accounting & Auditing Service	14,326	11,977	11,860	12,080	13,015
544	Medical Service	-	95	-	85	100
547	Banking Service	4,559	7,521	9,050	9,400	9,415
561	Postage	1,451	1,806	1,875	1,845	1,875
562	Telephone	709	322	-	-	-
563	Publishing	-	250	-	-	-
564	Printing	1,715	3,535	4,000	4,430	4,500
571	Dues	1,000	1,890	1,790	1,800	1,800
572	Travel	-	-	-	290	300
573	Training	1,055	600	1,000	1,000	1,000
599	Other Contractual Services	-	-	16,500	35	-
Total Contractual Services		25,324	27,996	46,075	30,965	32,005
621	Office Supplies	2,155	1,740	2,500	2,500	2,500
622	Office Equipment	2,008	1,780	500	500	500
623	Office Furniture	350	-	-	-	-
632	Per Copy Charges	54	176	50	50	50
641	Books	388	196	250	250	250
Total Commodities		4,955	3,892	3,300	3,300	3,300
Total Finance		161,536	159,780	187,341	170,300	199,215
City-Wide Services						
531	Maintenance Service	\$ -	\$ -	\$ -	\$ 480	\$ 480
543	Legal Service	57,703	82,914	100,000	85,000	100,000
562	Telephone	3,899	3,944	5,020	5,020	5,020
581	Utilities	5,009	7,339	-	7,000	6,500
583	Garbage Disposal	-	1,400	2,000	-	2,000
591	Liability Insurance	1,313	-	-	-	-
592	General Insurance	112,305	95,787	185,000	96,000	194,250
595	Rentals	5,043	5,142	5,145	5,125	5,025
Total Contractual Services		185,272	196,526	297,165	198,625	313,275
621	Office Supplies	-	-	5,000	5,000	5,000
Total Commodities		-	-	5,000	5,000	5,000
916	Property Taxes	-	-	-	6,200	-
919	General Claims Expense	-	83,727	-	-	-
Total Other Expenditures		-	83,727	-	6,200	-
951.16	Transfers Out - Cultural Arts	5,000	-	-	-	-
951.17	Transfers Out - SPAC	5,000	5,000	5,000	5,000	5,000
951.18	Transfers Out - Beautification	5,000	-	5,000	5,000	5,000
951.36	Transfers Out - Tri-Com	322,620	-	-	-	-

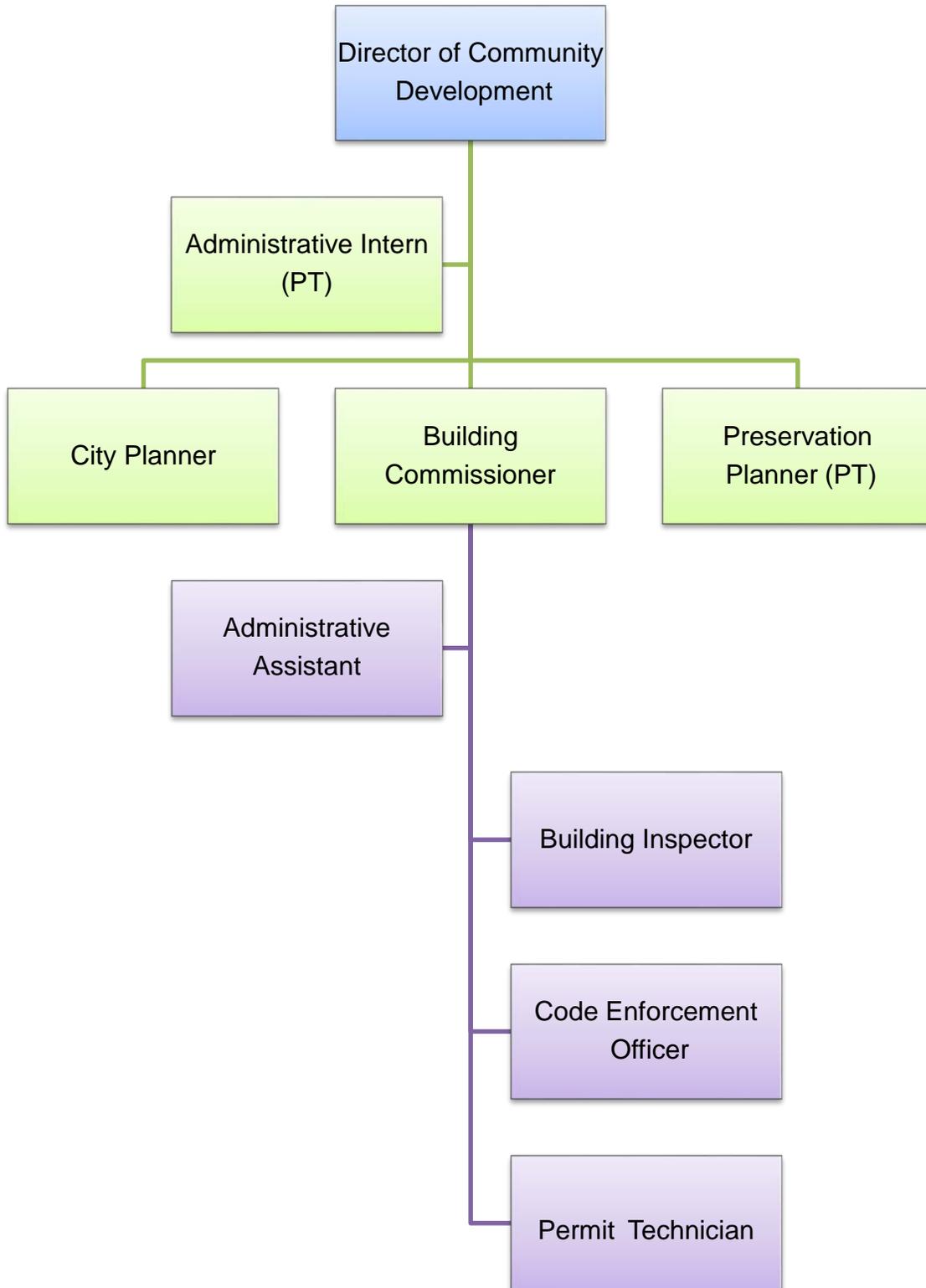
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
951.41	Transfers Out - General Capital Projects	251,582	758,314	1,147,455	561,200	25,930
951.42	Transfers Out - Infrastructure Capital Proj.	-	505,735	511,110	511,110	511,110
951.51	Transfers Out - SSA #1	90,000	90,000	90,000	90,000	90,000
Total Other Financing Uses		679,202	1,359,049	1,758,565	1,172,310	637,040
705.17	Principal - 2002A Bonds	101,750	-	-	-	-
705.22	Principal - 2006C Bonds	57,600	-	-	-	-
705.39	Principal - 2014 Capital Lease	-	-	-	-	125,900
710.17	Interest - 2002A Bonds	2,099	-	-	-	-
710.22	Interest - 2006C Bonds	2,304	-	-	-	-
710.39	Interest - 2014 Capital Loan	-	-	-	-	2,965
715	Paying Agent Fees	247	-	-	195	-
Total Debt Service		164,000	-	-	195	128,865
Total City-Wide Services		1,028,473	1,639,302	2,060,730	1,382,330	1,084,180
Total Administrative Services		\$ 1,533,697	\$ 2,147,419	\$ 2,590,365	\$ 1,908,780	\$ 1,637,735

Community Development Department



PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

Building Division

MISSION STATEMENT

The Building Division of the Community Development Department develops, maintains, and enforces plans, policies, codes, and ordinances that promote the public health, safety, and general welfare of citizens in the City while preserving property values. The Building Division provides professional building and zoning plan reviews, issues permits, interprets and applies city codes, performs inspections, and conducts code enforcement activities so that the City continues to be one of the most desirable communities in the State of Illinois to live, work, shop and raise a family.

FY 2016 GOALS

Goal # 1 Evaluate the current fee structure for all types of permitted work and related inspections and formulate a recommendation on any necessary modifications.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 2 Expand staff expertise within the division by having the Building Commissioner and Building Inspector complete 2 additional classes toward the national certification program associated with their positions.

Funding: General Operating \$1500

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 3 Review and evaluate the differences between the City's current adopted 2006 editions of the Residential Building Code and Property Maintenance Code, and the most recent 2015 editions of these codes. Formulate a recommendation to the City Council regarding possible adoption of the 2015 code editions, including local amendments where appropriate.

Community Development

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: N/A

Goal # 4 Maintain a high level of customer service. Building permit activity has increased over the past year and with the approval of the Prairie Ridge and Lincoln Square subdivisions, permit activity is expected to increase significantly over the next year. Staff will analyze how to make the permit review and inspection process as streamlined and efficient as possible to maintain a high level of customer service.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Planning Division

MISSION STATEMENT

To formulate, maintain and implement City plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protect property values and preserve the City's unique historic character.

FY 2016 GOALS

Goal # 1 Begin implementation of the regional recommendations contained within the adopted Homes for a Changing Region Plan (working with Batavia, North Aurora, St. Charles, Chicago Metropolitan Agency for Planning (CMAP), Metropolitan Planning Council, and Kane County Development Department). Focus on identified priorities of encouraging employer assisted housings and consideration of creating a community land trust.

- Employer Assisted Housing – Compile contact information for largest (100 plus employees) employers. Reach out to employers to gauge interest. Host an educational event for employers.
- Community Land Trust – Engage non-profits with capacity to host. Bring in an expert to discuss the process. Work with CMAP to research, investigate, and find funding opportunities to commission a feasibility study.

Funding: Staff Time and outside assistance from CMAP

Completion Date: 04/30/2016

Strategic Plan: Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goal # 2 Encourage higher density infill residential development in the core parts of Geneva.

Community Development

- Formulate amendments to the City's zoning regulations that encourage higher density residential development as envisioned in the adopted Geneva Downtown/Station Area Master Plan.
- Review and consider other related changes and upgrades to the city's zoning regulations pertaining to allowable uses, expansion of by-right development, bulk regulations, form-based coding, use of graphic illustrations, buffer screening, off-street parking, public open space/plazas, public art, and LEED certification.

Funding: Staff Time and assistance provided by the Chicago Regional Transportation Authority

Completion Date: 04/30/2016

Strategic Plan: Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goal # 3 Formulate amendments (working with the Geneva Park District and Geneva Community Unit School District 304) to the City's subdivision regulations related to the dedication of park lands and school sites, or payment of fees in lieu thereof.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 4 Explore regulations and resources that examine preservation and rehabilitation of historic properties.

- Update the city's architectural resources inventory data for all properties in the Geneva Historic District, and update the National Park Service certification for the district's listing on the National Register of Historic Places.
- Provide professional training for Commissioners, staff, and interested elected officials to review projects in accordance with expectations of the Certified Local Government program and the National Park Service Standards for Rehabilitation of Historic Properties.

Funding: Staff time and Commissioner Assistance and Mentoring Program grant

Completion: 04/30/2016

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character. Goal F: Explore regulations and resources that examine preservation and rehabilitation of historic properties.

Goal # 5 Working with the Economic Development Department, study and evaluate what factors may be contributing to the lack of development activity and completion of the East State Street Redevelopment Plan. Focus on development controls and approval processes to understand what challenges or barriers to redevelopment they present. Formulate recommendations for better utilization of the East State Street Tax Increment Finance District prior to its expiration in 2022.

Community Development

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 6 Maintain a high level of customer service. Historic Preservation Commission and Plan Commission activity has increased over the past year and is expected to increase again over the next year. Staff will analyze how to make each review process as streamlined and efficient as possible to maintain a high level of customer service. Staff will also look at opportunities to increase the transparency of the development review process.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 7 Formulate a Community Development Department Strategic Plan

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Community Development

Building Division

Performance Measures	FY 2014	FY 2015
Number of Zoning Board of Appeals Cases	N/A	9
Number of Permits Issued:		
Residential	N/A	1,152
Commercial	N/A	363
Industrial	N/A	2
Number of Inspections Completed	N/A	4,034
Number of Code Enforcement Contacts	N/A	843
Number of Code Enforcement Cases sent to Adjudication	N/A	16

Planning Division

Performance Measures	FY 2014	FY 2015
Number of Plan Commission Cases Reviewed	N/A	19
Number of Administrative Reviews of Historic Preservation Committee Cases	N/A	78
Number of Commission Reviews of Historic Preservation Committee Cases	N/A	31

N/A – Not Available

Community Development – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00
Preservation Planner	1.00	0.00	0.00	0.00	0.00
Part-Time Preservation Planner	0.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00
Building Commissioner	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.00	0.00	0.00	1.00	1.00
Total	8.00	8.00	8.00	9.00	9.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Building Division						
501	Wages - Regular	\$ 261,525	\$ 260,440	\$ 304,305	\$ 301,905	\$ 319,983
521	Group Insurance	48,865	51,037	79,567	70,225	78,184
522	Medicare	2,160	3,563	4,412	4,110	4,641
523	Social Security	16,041	15,235	18,867	17,565	19,838
524	IMRF	30,968	33,151	38,768	35,800	39,335
Total Personal Services		<u>359,559</u>	<u>363,426</u>	<u>445,919</u>	<u>429,605</u>	<u>461,981</u>
531	Maintenance Service	11,811	5,588	14,400	12,250	15,400
546	Janitorial Service	8,528	7,500	8,000	8,000	9,250
559	Other Professional Services	238	1,697	700	2,000	2,010
561	Postage	397	438	600	750	800
562	Telephone	2,998	3,461	3,720	3,400	3,600
563	Publishing	210	1,029	1,000	1,400	1,600
564	Printing	180	-	550	165	430
566	Recording Fees	-	5	250	300	600
571	Dues	650	560	1,340	1,200	1,300
572	Travel	407	1,589	1,500	1,500	1,500
573	Training	2,562	2,766	3,000	3,000	3,075
595	Rentals	2,005	3,000	3,660	3,300	3,360
599	Other Contractual Services	6,707	43,980	58,400	75,000	69,400
Total Contractual Services		<u>36,692</u>	<u>71,612</u>	<u>97,120</u>	<u>112,265</u>	<u>112,325</u>
601	Maintenance Supplies	2,349	780	7,950	4,555	7,200
621	Office Supplies	1,258	915	1,400	2,000	2,000
622	Office Equipment	3,604	1,669	350	350	350
623	Office Furniture	-	-	950	850	950
624	Operating Supplies	128	708	200	150	200
625	Small Tools	292	20	500	350	450
626	Janitorial Supplies	-	89	200	50	200
627	Motor Fuel & Lubricants	2,602	2,534	4,400	4,200	4,200
631	Clothing	474	613	850	850	850
632	Per Copy Charges	445	860	900	1,000	1,000
641	Books	678	433	700	450	700
Total Commodities		<u>11,830</u>	<u>8,621</u>	<u>18,400</u>	<u>14,805</u>	<u>18,100</u>
917	Employee Awards	-	-	-	-	50
Total Other Expenditures		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50</u>
Total Building Division		<u>408,082</u>	<u>443,659</u>	<u>561,439</u>	<u>556,675</u>	<u>592,456</u>
Planning Division						
501	Wages - Regular	\$ 142,750	\$ 146,504	\$ 149,242	\$ 185,000	\$ 116,610
502	Wages - Part-Time/Seasonal	44,359	47,476	45,082	46,205	65,829
503	Overtime	-	-	-	1,450	-

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

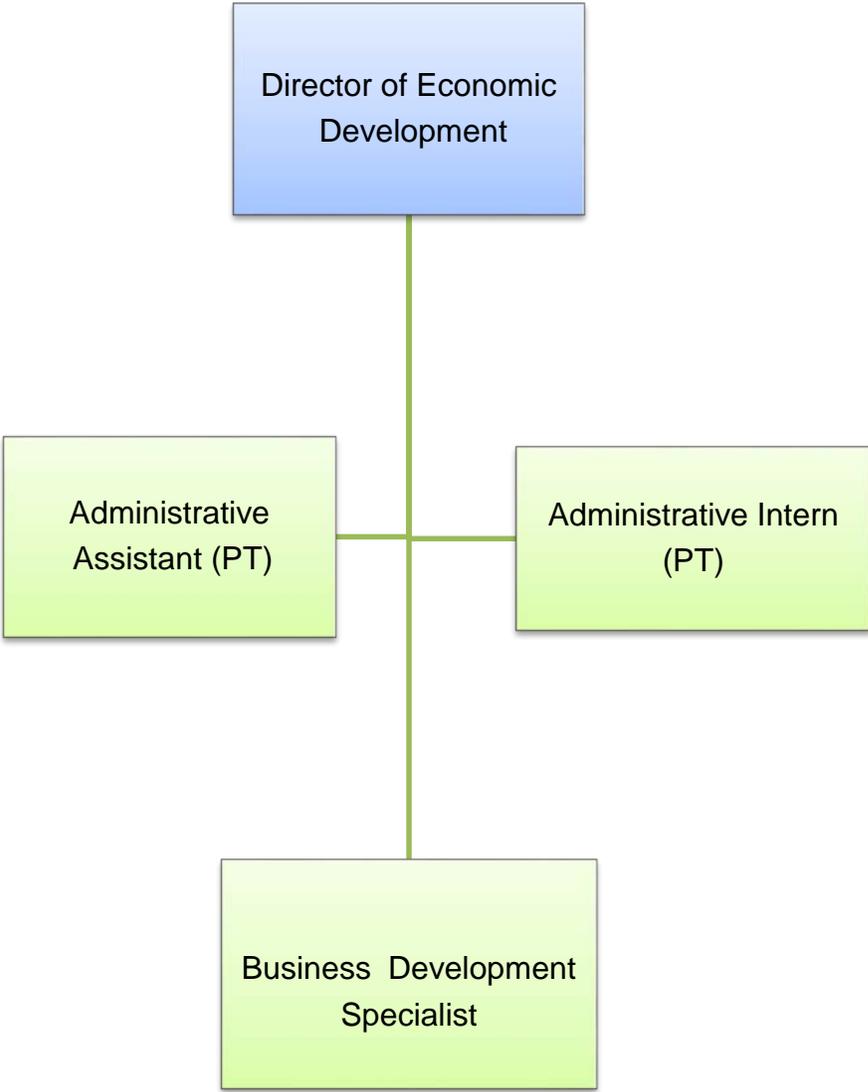
Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
521	Group Insurance	27,456	27,957	32,105	33,410	26,929
522	Medicare	1,622	2,685	2,818	2,970	2,645
523	Social Security	12,451	11,479	12,048	12,695	11,311
524	IMRF	22,158	23,085	24,754	26,525	22,427
Total Personal Services		<u>250,796</u>	<u>259,186</u>	<u>266,049</u>	<u>308,255</u>	<u>245,751</u>
544	Medical Service	95	-	-	-	85
559	Other Professional Services	7,177	8,045	8,500	8,500	8,500
561	Postage	126	112	200	400	1,025
562	Telephone	709	721	700	700	700
563	Publishing	1,567	2,946	3,000	3,320	3,320
564	Printing	2,956	95	1,000	750	1,000
566	Recording Fees	502	-	1,400	400	1,000
571	Dues	2,209	2,732	2,495	2,495	2,495
572	Travel	28	-	200	200	200
573	Training	1,810	30	250	3,000	11,310
599	Other Contractual Services	143	8,954	15,040	15,040	15,040
Total Contractual Services		<u>17,321</u>	<u>23,635</u>	<u>32,785</u>	<u>34,805</u>	<u>44,675</u>
621	Office Supplies	1,091	805	750	775	800
622	Office Equipment	-	172	-	120	-
623	Office Furniture	-	1,173	-	-	-
624	Operating Supplies	19	133	-	-	-
632	Per Copy Charges	1,018	1,013	750	1,000	900
641	Books	-	52	-	-	-
Total Commodities		<u>2,129</u>	<u>3,348</u>	<u>1,500</u>	<u>1,895</u>	<u>1,700</u>
913	Community Relations	55	191	450	300	450
Total Other Expenditures		<u>55</u>	<u>191</u>	<u>450</u>	<u>300</u>	<u>450</u>
Total Planning Division		<u>270,301</u>	<u>286,360</u>	<u>300,784</u>	<u>345,255</u>	<u>292,576</u>
Total Community Development		<u>\$ 678,383</u>	<u>\$ 730,019</u>	<u>\$ 862,223</u>	<u>\$ 901,930</u>	<u>\$ 885,032</u>

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Economic Development Department



PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development including tourism, with an emphasis on developing and implementing strategies and programs that will retain, expand and attract appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2016 GOALS

Goal # 1 Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Inn Restaurant property.

- Work to designate a Tax Increment Finance District (TIF 3) to encourage public and private investment within the redevelopment project area including the development of the former Geneva Bottling Works property, Geneva Dam project and the Mill Race Inn Restaurant property.

Funding: Staff time, TIF Capital Projects \$25,000

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 2 Explore use of incentives to promote economic development or private public partnerships.

- Facilitate a Tax Increment Financing District Eligibility Study (TIF 4) to further development goals included in the Southeast Subarea Plan.

Funding: Staff time

Completion Date: 1/31/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 3 Work with Geneva Community Development and Public Works Departments to continue to take a proactive role in the Settler's Hill development plans.

Funding: Staff time

Completion Date: 04/30/2016

Economic Development

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goal # 4 Work with the City Administrator, Community Development and Public Works Department to annex the Kane County Events Center.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 5 Evaluate existing and explore potential means for creating new funding measures and incentives to economic development in the City's downtown business district.

- Analyze public policy and potential incentives to encourage economic development improvements in the downtown area including establishments of Bed and Breakfast businesses, music venues and enhancements and facilities and amenities to service visitors.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 6 Work with Geneva Community Development and Public Works Departments to create new Welcome to Geneva signage.

Funding: Staff time, Infrastructure Capital \$50,000

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 7 Work to create a business retention outreach and customer satisfaction survey program to identify common needs, to inform future programming and to enhance the community's ability to attract new and maintain existing business and customers.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: N/A

Goal # 8 Evaluate all forms of advertising and marketing undertaken by the Department as well as by other community agencies to reduce redundancy and to enhance existing economic development and tourism goals and strategies.

Economic Development

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 9 Work with the Community Development Department to study and evaluate what factors may be contributing to the lack of development activity and completion of the East State Street Redevelopment Plan. Focus on development controls and approval processes to understand what challenges or barriers to redevelopment they present. Formulate recommendations for better utilization of the East State Street Tax Increment Finance District prior to its expiration in 2022.

Funding: Staff time

Completion Date: 04/30/2016

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Performance Measures	FY 2013	FY 2014	FY 2015
Number of Active Businesses	1,030	1,061	1,043
Number of New Businesses	75	80	79
Number of Sales Tax Payers	1,068	1,061	1,043
Total Equalized Assessed Value (EAV) of Tax Increment Financing (TIF) District #2	6,093,790	5,698,853	5,599,183 *
Number of Special Event Applications Processed	43	55	58

* – Estimated

Economic Development – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Director of Economic Development	1.00	1.00	1.00	1.00	1.00
Part-Time Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Business Development Specialist	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00

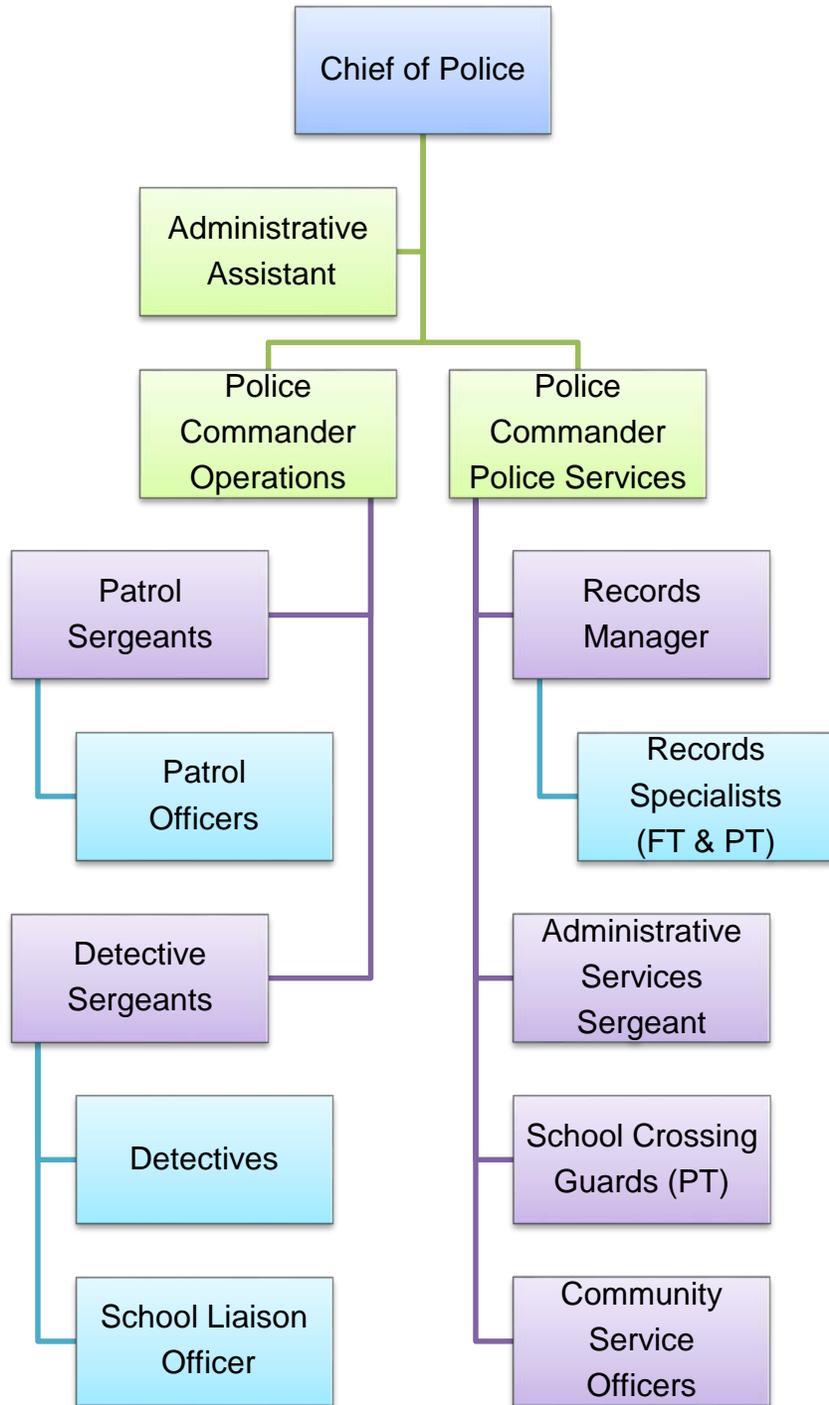
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
501	Wages - Regular	\$ 81,548	\$ 77,062	\$ 78,507	\$ 75,290	\$ 73,649
502	Wages - Part-Time/Seasonal	17,619	19,043	17,085	15,330	19,968
521	Group Insurance	19,545	18,527	21,014	18,740	19,485
522	Medicare	818	1,319	1,138	1,230	1,358
523	Social Security	6,386	5,640	4,866	5,255	5,804
524	IMRF	12,198	12,280	9,999	11,305	11,508
Total Personal Services		138,115	133,871	132,609	127,150	131,772
544	Medical Service	95	-	100	215	85
551	Advertising	17,763	4,625	12,000	12,000	12,000
552	Data Programming Service	2,088	2,850	3,000	1,000	1,000
559	Other Professional Services	-	-	-	135	2,000
561	Postage	1,296	2,004	1,200	550	1,200
562	Telephone	1,418	1,502	1,440	1,440	1,440
563	Publishing	89	-	900	240	250
564	Printing	1,025	1,475	2,040	2,000	2,040
571	Dues	2,520	2,664	2,540	2,540	2,245
572	Travel	438	813	765	785	765
573	Training	2,104	2,010	2,690	1,790	2,690
575	Publications	-	66	200	100	200
599	Other Contractual Services	23	4,473	-	2,525	2,525
Total Contractual Services		28,857	22,483	26,875	25,320	28,440
621	Office Supplies	954	1,118	900	900	900
622	Office Equipment	405	120	200	510	250
623	Office Furniture	435	-	400	400	400
624	Operating Supplies	288	-	700	350	450
632	Per Copy Charges	1,126	1,332	1,200	900	1,200
Total Commodities		3,208	2,570	3,400	3,060	3,200
913	Community Relations	1,535	1,521	2,230	2,230	2,480
917	Employee Awards	-	100	-	-	-
Total Other Expenditures		1,535	1,621	2,230	2,230	2,480
Total Economic Development		\$ 171,715	\$ 160,545	\$ 165,114	\$ 157,760	\$ 165,892

Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2016 GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Patrol Division

- Goal # 1** Create opportunities to educate young children (elementary age) in our community in positive and meaningful ways.
- Provide opportunities to meet and become familiar with a Geneva Police Officer.
 - Host programs such as, internet safety classes, Risk Watch, and presentations at schools and park district classes.
 - Promote positive interactions between children and police that educate kids while allowing them to see police as friendly, approachable, helpful role-models.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses. needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 2 Revitalize departmental efforts to provide meaningful and useful services to senior citizens within our community.

- Host classes for seniors to educate them on ways to protect themselves against crime.
- Promote GPD's Senior Care Program.
- Have newly assigned GPD Senior Care Officer continue involvement in the Kane County Triad Program.
- Network and partner with other service agencies in the area to assist seniors at every available opportunity.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 3 Development of a departmental strategic plan that is complimentary to and supportive of the City's strategic plan. (This is a continuing goal from last year)

- Research and identify a strategic plan format that is most appropriate for this department.
- Identify stakeholders and conduct meetings to identify long-range goals and objectives.
- Develop final document.
- Present to City Council.
- Distribute to employees and post for public access.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Police Services Division

Goal # 1 Conduct a complete review and update of all parking related ordinances contained in Title 7 of the Geneva Municipal Code:

- Review all sections of Title 7 related to parking regulations for any identifiable omissions or inaccuracies currently in the code.
- Define the revisions that need to be made to the code.
- Ensure the code is updated as needed so current parking restrictions and regulations in town are reflected accurately within the City Code.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Performance Measures	FY 2011	FY 2012	FY 2013	FY 2014
Number of Calls for Service	9,776	10,346	10,786	10,663
Number of Traffic Stops	5,399	5,604	6,504	6,024
Number of Parking Tickets Issued	5,391	5,547	5,574	5,978
Number of Accident Reports	1,039	994	1,052	1,000
Number of DUI Tickets Issued	44	45	76	47
Number of Domestic Battery Cases	34	45	28	40

Police – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Chief of Police	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00
Police Officer	26.00	26.00	26.00	26.00	26.00
Community Service Officer/Evidence Technician	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Records Manager	1.00	1.00	1.00	1.00	1.00
Records Specialist	6.00	5.00	5.00	5.00	5.00
Part-Time Records Specialist	4.00	4.00	4.00	4.00	4.00
Part-Time Crossing Guard	8.00	8.00	8.00	7.00	7.00
Total	58.00	57.00	57.00	56.00	56.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 70 - Police

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Police Services						
501	Wages - Regular	\$ 3,031,794	\$ 3,189,631	\$ 3,145,961	\$ 3,344,155	\$ 3,246,582
503	Overtime	304,818	256,683	392,370	309,210	367,525
504	Stand-By	19,529	22,973	27,390	18,015	20,290
521	Group Insurance	488,761	508,439	595,127	540,345	587,921
522	Medicare	26,892	45,901	44,110	52,580	45,525
523	Social Security	17,212	-	-	-	-
524	IMRF	28	-	-	-	-
525	Police/Fire Pension	597,060	948,170	1,247,900	1,247,900	1,144,355
528	Unemployment Compensation	10,095	-	-	-	-
Total Personal Services		<u>4,496,189</u>	<u>4,971,796</u>	<u>5,452,858</u>	<u>5,512,205</u>	<u>5,412,198</u>
531	Maintenance Service	23,247	30,099	20,590	25,125	23,505
546	Janitorial Service	18,978	18,844	19,500	19,500	19,800
564	Printing	3,179	5,897	5,890	3,000	6,700
566	Recording Fees	10	-	-	-	-
571	Dues	1,315	1,157	2,130	2,130	2,190
572	Travel	1,779	2,136	2,610	2,100	2,400
573	Training	12,315	12,547	16,805	14,840	19,500
575	Publications	244	681	795	250	850
581	Utilities	-	-	5,550	-	-
595	Rentals	236	-	-	-	-
597	Tri-City Ambulance/Tri-Com	-	270,615	302,625	302,795	295,540
599	Other Contractual Services	2,395	-	-	-	-
Total Contractual Services		<u>63,698</u>	<u>341,976</u>	<u>376,495</u>	<u>369,740</u>	<u>370,485</u>
601	Maintenance Supplies	4,519	7,506	9,375	9,140	12,480
621	Office Supplies	68	4	-	-	-
622	Office Equipment	-	-	-	1,270	-
624	Operating Supplies	11,746	4,961	1,340	1,115	1,150
626	Janitorial Supplies	93	-	-	-	-
627	Motor Fuel & Lubricants	72,339	68,046	87,820	68,000	71,450
630	Ammunition	9,535	9,949	10,300	9,900	11,175
631	Clothing	26,457	20,224	20,210	20,210	22,330
641	Books	337	-	-	-	-
642	Periodicals	188	231	350	350	350
663	Computer Software	21	-	-	-	-
Total Commodities		<u>125,302</u>	<u>110,921</u>	<u>129,395</u>	<u>109,985</u>	<u>118,935</u>
Total Police Services		<u>4,685,190</u>	<u>5,424,694</u>	<u>5,958,748</u>	<u>5,991,930</u>	<u>5,901,618</u>

Records

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 70 - Police

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
501	Wages - Regular	\$ 435,578	\$ 431,900	\$ 422,953	\$ 445,035	\$ 430,282
502	Wages - Part-Time/Seasonal	-	-	-	-	7,640
503	Overtime	1,802	454	7,030	600	-
504	Stand-By	38	-	-	-	-
521	Group Insurance	77,673	87,936	100,661	80,245	81,301
522	Medicare	3,959	5,940	6,134	6,115	6,348
523	Social Security	28,762	25,397	26,225	26,155	27,151
524	IMRF	54,799	55,495	53,882	55,875	52,894
Total Personal Services		602,610	607,121	616,885	614,025	605,616
531	Maintenance Service	17,133	15,015	14,865	15,145	15,855
544	Medical Service	1,079	1,042	1,205	3,520	2,510
559	Other Professional Services	3,585	3,525	1,880	1,970	2,030
561	Postage	3,127	2,991	3,100	2,800	3,300
562	Telephone	16,306	17,339	19,320	18,000	19,320
571	Dues	-	-	-	115	-
572	Travel	63	-	-	-	-
573	Training	168	-	-	135	-
581	Utilities	78	74	80	80	80
591	Liability Insurance	35	-	-	-	-
592	General Insurance	70	-	-	-	-
595	Rentals	5,984	6,468	8,430	6,970	7,770
599	Other Contractual Services	2,080	10,956	18,325	18,000	19,185
Total Contractual Services		49,708	57,410	67,205	66,735	70,050
601	Maintenance Supplies	39	-	-	25	-
621	Office Supplies	9,446	9,398	11,370	10,610	10,545
622	Office Equipment	1,504	2,097	3,000	3,000	2,000
623	Office Furniture	350	440	1,400	1,000	2,350
624	Operating Supplies	5,073	7,776	8,305	6,600	8,005
631	Clothing	1,981	1,901	3,100	2,800	3,100
632	Per Copy Charges	2,904	3,472	3,000	3,000	3,200
663	Computer Software	777	72	1,925	-	1,575
Total Commodities		22,072	25,155	32,100	27,035	30,775
917	Employee Awards	945	2,091	2,250	2,000	2,120
Total Other Expenditures		945	2,091	2,250	2,000	2,120
Total Records		675,335	691,778	718,440	709,795	708,561

Community Service

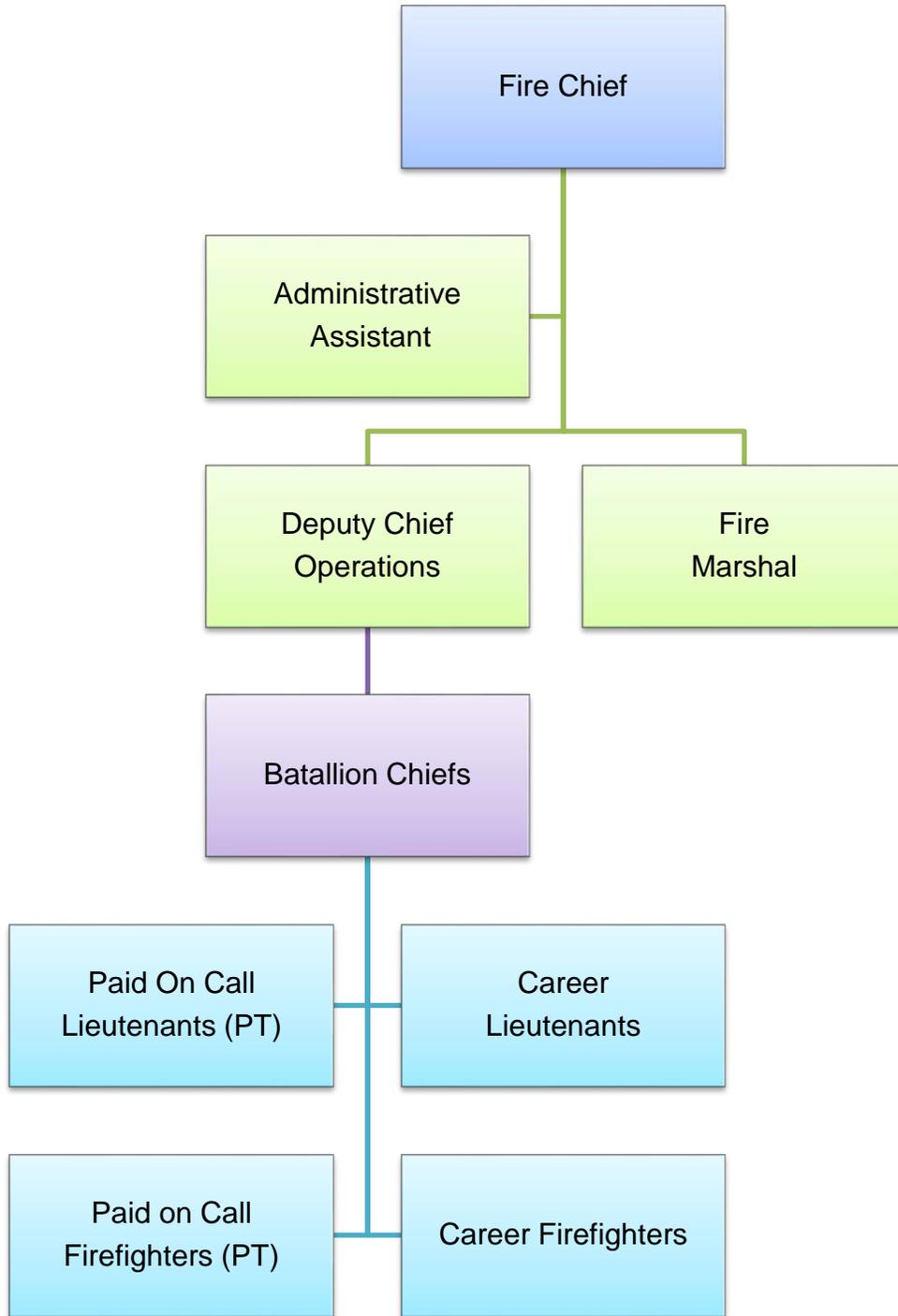
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 70 - Police

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
501	Wages - Regular	\$ 35,752	\$ 34,210	\$ 36,649	\$ 36,950	\$ 37,778
502	Wages - Part-Time/Seasonal	38,310	32,475	36,010	29,010	36,010
503	Overtime	894	461	2,320	30	-
504	Stand-By	76	-	-	60	-
521	Group Insurance	9,526	10,319	11,207	10,935	10,437
522	Medicare	723	944	531	930	548
523	Social Security	4,685	4,037	2,272	3,965	2,342
524	IMRF	4,619	4,441	4,668	4,625	4,644
Total Personal Services		94,584	86,888	93,657	86,505	91,759
559	Other Professional Services	375	-	-	-	-
599	Other Contractual Services	1,625	7,710	8,530	7,000	8,530
Total Contractual Services		2,000	7,710	8,530	7,000	8,530
631	Clothing	467	580	600	500	600
Total Commodities		467	580	600	500	600
Total Community Service		97,051	95,177	102,787	94,005	100,889
Total Police		\$ 5,457,576	\$ 6,211,649	\$ 6,779,975	\$ 6,795,730	\$ 6,711,068

Fire Department



PROGRAM DESCRIPTION

The Fire Department is responsible for providing various fire fighting and rescue services, fire prevention and fire inspections and investigation services to the community.

MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire & non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

FY 2016 GOALS

Goal # 1 Complete updates to the department Standard of Cover considering both fire and non-fire risks in the community and present recommendations for updated response performance objectives to the Committee of The Whole by June, 2015.

- The Standard of Cover document evaluates the level of fire and non-fire risk in the community, identifies the resources necessary to safely manage the risk, and sets performance objectives which state the level of service the department will provide to the community. The analysis is based on data obtained from a variety of sources that include the department records management system, city demographic data, city master planning documents to name but three. The recommendations will be presented to the COW for consideration and adoption in June.

Funding: Staff Time; General Operating Budget

Completion Date: 07/01/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal K: Work to maintain adequate staffing levels required to continue to provide all core services within service quality standards and expectations.

Accreditation Objective: 2B.5, 2C.5

Goal # 2 Plan and host two table top exercise for senior and junior city staff using the city Emergency Operations Plan.

- The Emergency Operations Plan is used as the master guide used by the staff in the event of a natural or human-induced disaster. Exercising its elements is critical to ensuring the staff is prepared in the event it has to be activated during an actual emergency. The Kane County Emergency Management Agency staff has offered to facilitate the sessions and provide their experience to assist with this work.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 5H.7

Goal # 3 Create a Fire Officer Development Matrix to identify professional development opportunities for new and current supervisory staff.

- With the recent changes in the command structure of the department it is appropriate that a pathway be identified for current and future supervisors for educational experiences that will develop the skills of the individual. This will likely be a mixture of internal and external opportunities that can be managed within the budget established by the City Council.

Funding: Staff Time

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 5B.3, 5D.3, 5E.5, 5F.3, 5E.3, 8A.1

Goal # 4 Support the Tri-City Ambulance initiative for obtaining accredited status for the program.

- The Tri-City Ambulance Board of Directors approved the recommendation of the three fire chiefs to pursue the accreditation of Tri-City Ambulance starting in FY 2015. The goal of this project is to conduct a top to bottom review of the now 25 year old program to ensure it remains contemporary in both field operations and administration. This is the first time in the history of the program that such a review has been done. Emergency medical treatment and transport field has always been one with frequent and rapid changes but, with the implementation of the Affordable Care Act, those changes are happening faster and come with an impact that has been very difficult to predict. The accreditation process is both timely and appropriate.

Funding: Staff Time

Completion Date: 4/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 2C.1, 2C.5, 2C.6, 5G.1 – 10

Fire

Performance Measures	FY 2011	FY 2012	FY 2013	FY 2014
Response Time (Minutes)	6.29	6.21	6.45	6.39
Call Volume:				
Fire % of total	3.6	4.6	3.1	2.9
EMS % of total	53.8	52.3	52.3	49.7
Other % of total	42.5	43.0	44.6	47.3
Number of Structure Fires	4	13	8	2
Number of Patient Transports	1,227	1,163	945	1,165
Number of training hours (75 attendees includes employees, POC, contractual)	7,535	8,566	11,649	13,385

Fire – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Fire Chief	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	2.00	2.00*	1.00
Fire Battalion Chief	0.00	0.00	0.00	3.00*	3.00
Fire Marshal	0.00	0.00	0.00	1.00*	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00
Firefighter	11.00	11.00	11.00	8.00*	8.00
Part-Time Paid-On-Call Firefighter	45.00	45.00	45.00	50.00	50.00
Total	66.00	66.00	66.00	72.00	71.00

*Fire Department Reorganization effective November 2014.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Command						
501	Wages - Regular	\$ 441,557	\$ 418,351	\$ 402,292	\$ 398,635	\$ 716,708
503	Overtime	-	-	-	345	-
521	Group Insurance	73,504	96,812	122,767	209,687	158,072
522	Medicare	1,346	1,985	2,160	2,070	8,384
523	Social Security	3,961	2,406	2,677	2,500	2,792
524	IMRF	6,882	5,403	5,501	5,470	5,535
Total Personal Services		<u>527,249</u>	<u>524,957</u>	<u>535,397</u>	<u>618,707</u>	<u>891,491</u>
531	Maintenance Service	5,925	7,641	8,900	7,500	8,015
544	Medical Service	95	-	-	-	-
559	Other Professional Services	788	252	-	35	500
561	Postage	305	483	565	400	565
562	Telephone	7,024	7,686	9,760	6,300	9,760
563	Publishing	109	173	-	-	-
564	Printing	305	309	350	75	350
571	Dues	3,940	4,695	4,280	3,955	4,400
572	Travel	421	503	500	500	4,500
573	Training	388	-	500	200	500
595	Rentals	2,445	2,575	2,650	2,650	2,660
597	Tri-City Ambulance/Tri-Com	267,899	320,333	330,370	330,370	317,645
598	Program Support	36,456	-	-	-	-
Total Contractual Services		<u>326,100</u>	<u>344,649</u>	<u>357,875</u>	<u>351,985</u>	<u>348,895</u>
601	Maintenance Supplies	212	-	1,000	400	1,000
621	Office Supplies	2,142	1,531	1,500	1,500	1,500
622	Office Equipment	77	327	150	610	150
624	Operating Supplies	1,074	712	1,200	1,000	1,200
631	Clothing	6,553	3,882	9,900	7,500	9,900
632	Per Copy Charges	1,054	1,464	1,300	1,500	1,500
Total Commodities		<u>11,111</u>	<u>7,916</u>	<u>15,050</u>	<u>12,510</u>	<u>15,250</u>
917	Employee Awards	25	1,501	1,200	560	1,200
Total Other Expenditures		<u>25</u>	<u>1,501</u>	<u>1,200</u>	<u>560</u>	<u>1,200</u>
Total Command		<u>864,485</u>	<u>879,023</u>	<u>909,522</u>	<u>983,762</u>	<u>1,256,836</u>
Fire Services						
501	Wages - Regular	\$ 1,539,483	\$ 1,546,127	\$ 1,559,356	\$ 1,688,995	\$ 1,272,076
503	Overtime	161,115	176,361	170,220	216,145	182,610
506	Wages - Meetings	6,641	4,385	4,850	5,800	5,330
513	POC Holiday	5,109	4,099	3,965	5,000	5,450
514	Overnight Duty	314,395	365,635	437,705	403,950	468,280
515	Still Alarms	30,976	35,868	40,455	36,000	44,425
516	Training	14,892	8,849	14,000	10,290	15,075

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
517	EMS Incentive/Training	21,000	-	-	-	-
521	Group Insurance	335,415	418,128	472,241	452,695	345,816
522	Medicare	17,425	30,176	22,607	33,060	18,443
523	Social Security	33,538	26,031	-	29,085	-
524	IMRF	99	-	-	-	-
525	Police/Fire Pension	270,900	255,435	345,865	345,865	355,690
Total Personal Services		2,750,988	2,871,094	3,071,264	3,226,885	2,713,195
542	Engineering Service	-	-	1,000	-	1,000
544	Medical Service	2,084	8,023	10,100	9,850	11,200
559	Other Professional Services	-	-	-	190	-
564	Printing	59	-	-	-	-
571	Dues	465	-	-	-	-
572	Travel	876	1,261	1,000	650	1,000
573	Training	5,174	5,337	18,900	5,980	18,000
599	Other Contractual Services	-	166	-	160	-
Total Contractual Services		8,658	14,786	31,000	16,830	31,200
622	Office Equipment	187	-	-	-	-
624	Operating Supplies	13,571	12,035	20,750	12,300	20,750
631	Clothing	3,944	8,179	14,500	16,360	14,500
641	Books	-	155	-	-	-
Total Commodities		17,702	20,368	35,250	28,660	35,250
Total Fire Services		2,777,347	2,906,249	3,137,514	3,272,375	2,779,645
Facility Maintenance						
531	Maintenance Service	\$ 31,647	\$ 17,624	\$ 23,000	\$ 12,965	\$ 30,305
562	Telephone	1,480	-	-	-	-
581	Utilities	19	-	-	-	-
595	Rentals	260	189	500	150	500
599	Other Contractual Services	794	1,295	700	1,335	1,000
Total Contractual Services		34,199	19,108	24,200	14,450	31,805
601	Maintenance Supplies	11,203	11,691	13,000	10,900	12,800
624	Operating Supplies	1,176	1,809	1,450	800	1,450
626	Janitorial Supplies	2,040	2,687	3,770	3,250	3,770
627	Motor Fuel & Lubricants	20,316	20,443	20,000	18,420	20,000
Total Commodities		34,735	36,630	38,220	33,370	38,020
Total Facility Maintenance		68,935	55,738	62,420	47,820	69,825
ESDA						
531	Maintenance Service	\$ 3,500	\$ 3,562	\$ -	\$ 5,000	\$ 5,250
559	Other Professional Services	8,638	13,000	18,445	10,000	18,445

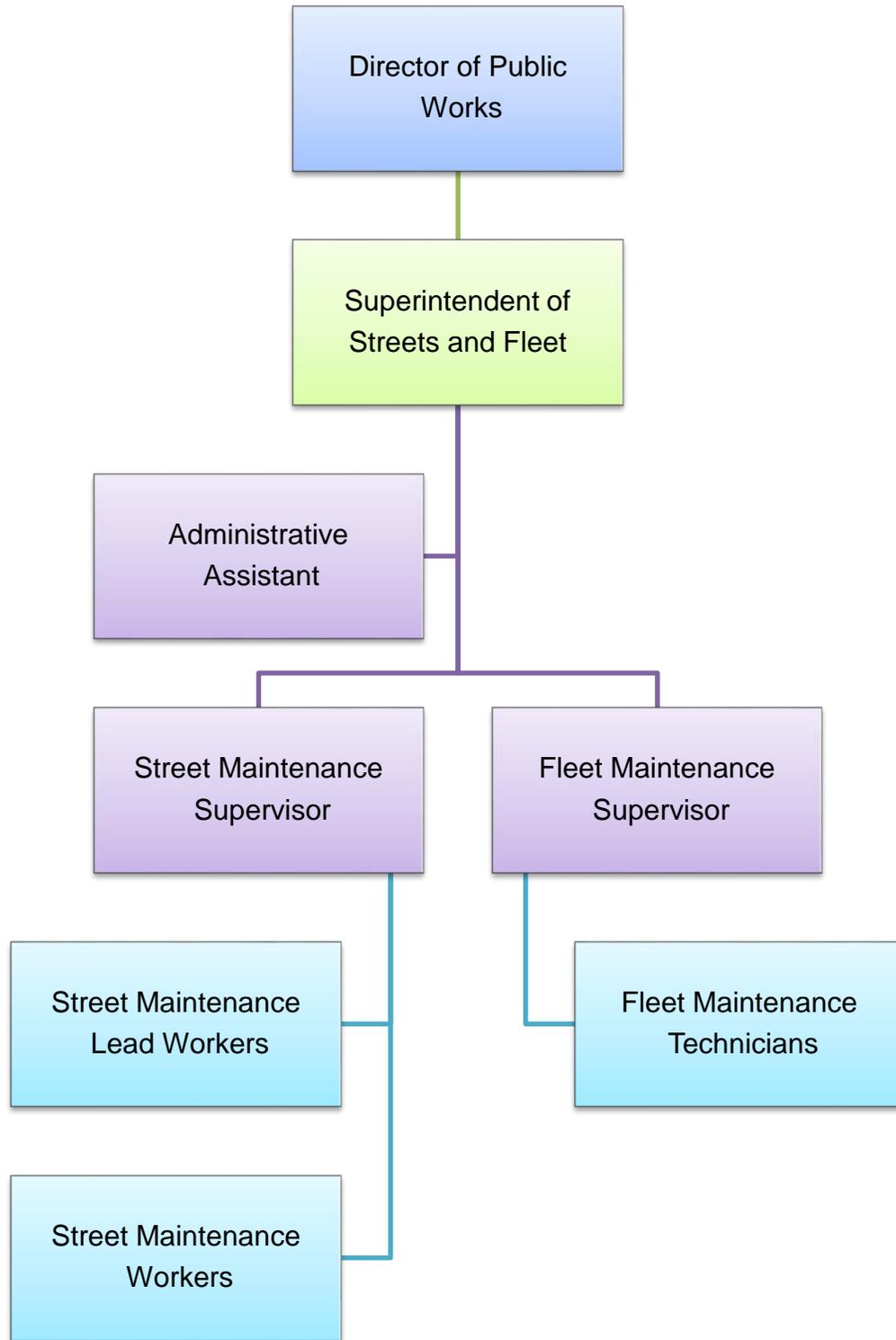
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
562	Telephone	3,606	3,778	6,200	3,900	5,000
564	Printing	-	-	100	-	100
573	Training	-	-	1,000	200	1,000
581	Utilities	6	-	660	-	-
Total Contractual Services		<u>15,751</u>	<u>20,340</u>	<u>26,405</u>	<u>19,100</u>	<u>29,795</u>
622	Office Equipment	551	-	-	60	-
624	Operating Supplies	-	167	750	100	750
627	Motor Fuel & Lubricants	446	147	300	170	300
631	Clothing	810	479	1,300	125	1,300
Total Commodities		<u>1,808</u>	<u>792</u>	<u>2,350</u>	<u>455</u>	<u>2,350</u>
Total ESDA		<u>17,558</u>	<u>21,132</u>	<u>28,755</u>	<u>19,555</u>	<u>32,145</u>
Total Fire		<u>\$ 3,728,325</u>	<u>\$ 3,862,142</u>	<u>\$ 4,138,211</u>	<u>\$ 4,323,512</u>	<u>\$ 4,138,451</u>

Public Works Department
Streets & Fleet Maintenance Division



PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2016 GOALS

Goal # 1 Continue implementing a pilot program for the planting of City parkways with low maintenance plantings:

- Work with landscape architect to determine appropriate plants.
- Install plants at SW corner of Franklin/2nd Streets.

Funding: Infrastructure Capital Projects Fund - \$25,000

Completion Date: 04/30/2016

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal H: Support and expand the City's beautification efforts including curb-side landscaping using the City's funds and other funding sources.

Goal # 2 Negotiate the Streets and Fleet Union Contract

Funding: NA

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high quality public services that serve and protect our residents and businesses.

Goal # 3 Continue the Emerald Ash Borer (EAB) replacement parkway tree planting program. With the addition of the 50/50 program, the number of trees that will be replaced is approximately 150 trees. A spring planting is anticipated.

Funding: General Operating \$80,000

Completion Date: Ongoing

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community

Public Works – Streets & Fleet Maintenance

values for policy and operations. Goal K: Evaluate and expand resources available for reforestation.

Goal # 4 Perform necessary repairs on downtown brick pavers.

Funding: Infrastructure Capital Projects Fund - \$25,000

Completion Date: 11/01/2015

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 5 Miscellaneous Streets & Fleet Goals:

- Continue to evaluate and possibly sell seldom used equipment or vehicles.

Funding: N/A

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high quality public services that serve and protect our residents and businesses.

Forestry Division

Performance Measures	FY 2012	FY 2013	FY 2014	FY 2015
Number of Emerald Ash Borer (EAB) Trees Removed	1,152	794	636	409
Total Number of Parkway Trees	10,676	10,126	9,761	9,532
Number of Parkway Trees Planted	177	244	271	180

Street Division

Performance Measures	FY 2012	FY 2013	FY 2014	FY 2015
Number of Snow Events	16	22	42	18
Salt Used (Tons)	1,257	1,975	3,704	2,070
Asphalt Patching (Tons)	57	188	280	250

Public Works – Streets & Fleet Maintenance

Fleet Division

Performance Measures	FY 2012	FY 2013	FY 2014	FY 2015
Number of Fleet Repairs Performed	2,718	3,016	3,275	3,200

Cemetery

Performance Measures	FY 2012	FY 2013	FY 2014	FY 2015
Number of Burials	44	32	40	49
Number of Plots Sold	50	23	54	40

Public Works – Streets & Fleet Maintenance – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Superintendent of Streets and Fleet	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Maintenance Lead Worker	4.00	4.00	4.00	4.00	4.00
Street Maintenance Worker	9.00	9.00	9.00	8.00	8.00
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Total	19.00	19.00	19.00	18.00	18.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
General Maintenance						
501	Wages - Regular	\$ 869,573	\$ 826,871	\$ 811,834	\$ 809,320	\$ 844,639
502	Wages - Part-Time/Seasonal	15,870	16,567	17,765	10,345	12,920
503	Overtime	39,755	145,590	84,265	84,265	88,495
504	Stand-By	40,930	53,912	70,870	70,870	72,650
521	Group Insurance	225,612	236,685	289,815	242,630	255,987
522	Medicare	8,455	14,492	11,771	13,345	12,247
523	Social Security	61,314	61,902	50,214	57,065	52,367
524	IMRF	115,867	131,291	103,416	112,845	103,829
Total Personal Services		<u>1,377,377</u>	<u>1,487,310</u>	<u>1,439,950</u>	<u>1,400,685</u>	<u>1,443,134</u>
531	Maintenance Service	40,736	54,506	65,580	65,580	66,380
544	Medical Service	1,938	1,108	1,200	1,200	1,230
546	Janitorial Service	1,361	1,785	2,000	2,000	2,000
559	Other Professional Services	341	1,455	2,000	2,000	3,000
561	Postage	427	449	500	500	500
562	Telephone	3,349	3,213	2,800	2,800	2,800
563	Publishing	112	441	100	100	100
564	Printing	166	153	400	460	400
571	Dues	1,364	1,238	1,000	1,000	1,100
572	Travel	562	544	750	750	750
573	Training	2,646	2,214	3,000	3,000	3,100
581	Utilities	3,757	4,707	20	-	-
582	Street Lighting	396	529	400	400	480
584	Landfill Charges	11,042	3,613	7,000	7,000	7,000
595	Rentals	1,101	1,423	3,520	4,520	4,570
599	Other Contractual Services	120	3,363	4,200	4,200	4,200
Total Contractual Services		<u>69,417</u>	<u>80,741</u>	<u>94,470</u>	<u>95,510</u>	<u>97,610</u>
601	Maintenance Supplies	8,945	7,578	33,100	31,600	33,600
621	Office Supplies	986	696	800	800	800
622	Office Equipment	320	1,707	1,200	1,200	500
623	Office Furniture	-	386	-	-	-
624	Operating Supplies	25,088	26,723	48,690	46,690	46,690
625	Small Tools	574	941	6,000	6,000	6,000
626	Janitorial Supplies	515	38	200	200	200
627	Motor Fuel & Lubricants	59,239	74,820	63,000	52,800	63,000
631	Clothing	496	7,403	6,400	6,500	6,500
632	Per Copy Charges	310	326	480	480	480
662	Film/Video	995	491	800	800	800
Total Commodities		<u>97,469</u>	<u>121,107</u>	<u>160,670</u>	<u>147,070</u>	<u>158,570</u>
910	Capitalized Assets	-	(505,735)	-	(511,110)	-
917	Employee Awards	-	700	1,000	1,000	1,000
Total Other Expenditures		<u>-</u>	<u>(505,035)</u>	<u>1,000</u>	<u>(510,110)</u>	<u>1,000</u>
Total General Maintenance		<u>1,544,263</u>	<u>1,184,123</u>	<u>1,696,090</u>	<u>1,133,155</u>	<u>1,700,314</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Snow Control						
531	Maintenance Service	\$ -	\$ -	\$ 35,060	\$ -	\$ -
559	Other Professional Services	815	1,674	1,700	1,700	1,800
595	Rentals	-	44	-	-	-
599	Other Contractual Services	-	275	-	-	-
Total Contractual Services		<u>815</u>	<u>1,993</u>	<u>36,760</u>	<u>1,700</u>	<u>1,800</u>
601	Maintenance Supplies	134,953	284,467	104,250	245,000	273,000
624	Operating Supplies	1,205	989	600	1,305	700
625	Small Tools	-	-	500	500	100
Total Commodities		<u>136,158</u>	<u>285,457</u>	<u>105,350</u>	<u>246,805</u>	<u>273,800</u>
Total Snow & Ice Control		<u>136,974</u>	<u>287,450</u>	<u>142,110</u>	<u>248,505</u>	<u>275,600</u>
Forestry						
531	Maintenance Service	\$ 16,406	\$ 47,527	\$ 55,000	\$ 55,000	\$ 2,000
559	Other Professional Services	13,376	1,930	5,000	5,000	5,000
564	Printing	227	456	500	500	500
587	Mosquito Abatement	44,150	44,150	48,300	45,500	60,000
595	Rentals	3,000	-	-	-	-
599	Other Contractual Services	14,775	-	-	-	-
Total Contractual Services		<u>91,935</u>	<u>94,063</u>	<u>108,800</u>	<u>106,000</u>	<u>67,500</u>
601	Maintenance Supplies	1,432	1,071	500	510	500
624	Operating Supplies	39,468	1,115	600	600	600
625	Small Tools	1,023	1,518	3,800	3,800	4,000
627	Motor Fuel & Lubricants	-	-	100	165	100
Total Commodities		<u>41,923</u>	<u>3,704</u>	<u>5,000</u>	<u>5,075</u>	<u>5,200</u>
Total Forestry		<u>133,857</u>	<u>97,768</u>	<u>113,800</u>	<u>111,075</u>	<u>72,700</u>
Total Streets & Walks		<u>\$ 1,815,094</u>	<u>\$ 1,569,341</u>	<u>\$ 1,952,000</u>	<u>\$ 1,492,735</u>	<u>\$ 2,048,614</u>

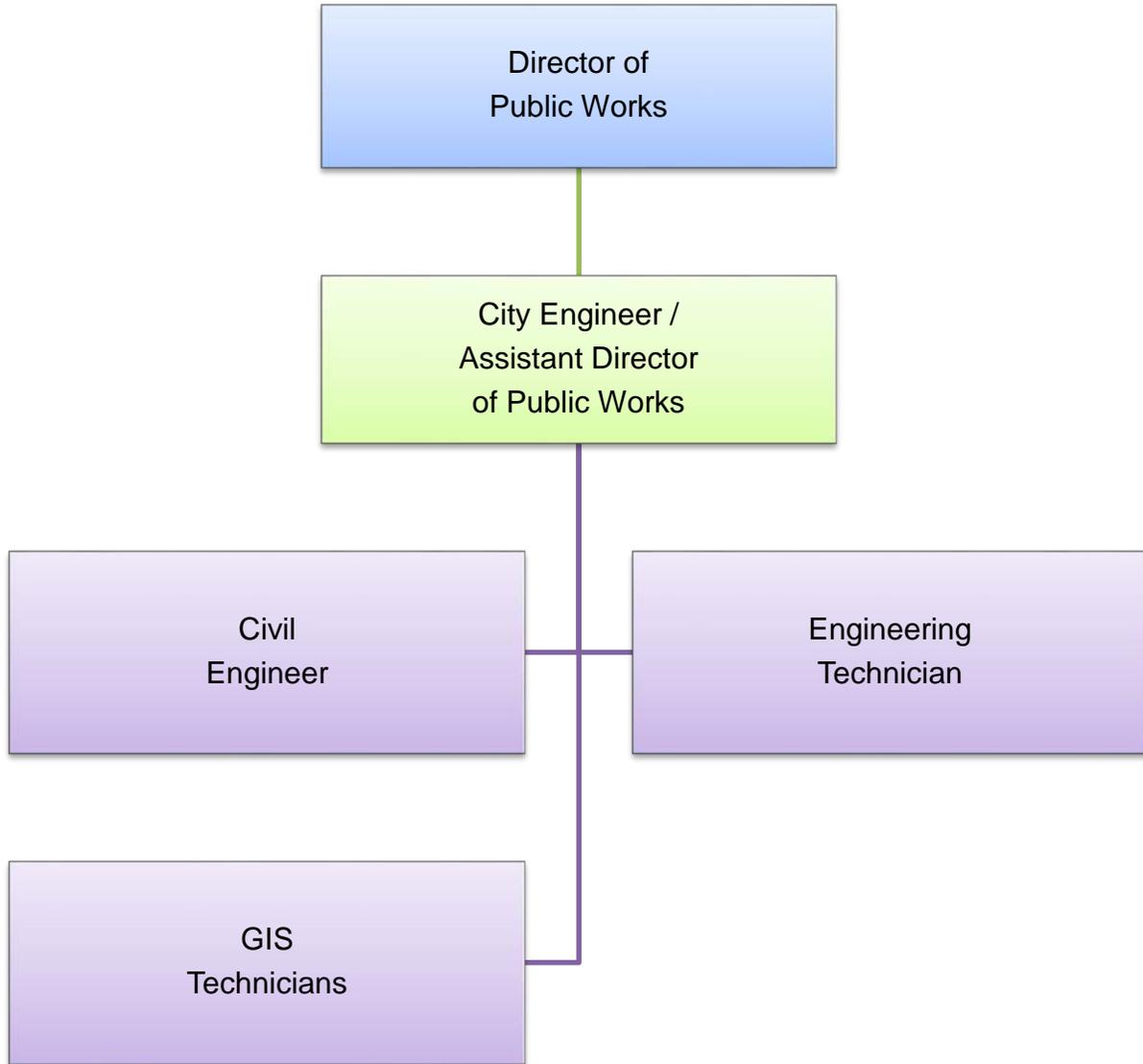
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Fleet Maintenance						
501	Wages - Regular	\$ 139,359	\$ 141,364	\$ 142,928	\$ 141,795	\$ 147,734
503	Overtime	230	1,901	11,910	575	1,205
521	Group Insurance	19,152	20,733	25,265	21,715	22,689
522	Medicare	1,223	2,041	2,073	2,025	2,141
523	Social Security	9,224	8,728	8,862	8,655	9,159
524	IMRF	17,132	18,366	18,207	17,775	18,161
Total Personal Services		<u>186,320</u>	<u>193,132</u>	<u>209,245</u>	<u>192,540</u>	<u>201,089</u>
531	Maintenance Service	65,155	80,623	53,500	71,500	71,700
571	Dues	1,580	539	550	550	550
573	Training	-	12	450	450	450
595	Rentals	1,578	1,206	1,400	1,400	1,600
599	Other Contractual Services	119	872	1,000	1,000	1,000
Total Contractual Services		<u>68,432</u>	<u>83,252</u>	<u>56,900</u>	<u>74,900</u>	<u>75,300</u>
601	Maintenance Supplies	62,686	66,053	62,000	77,010	78,000
622	Office Equipment	-	119	-	-	-
624	Operating Supplies	4,370	7,342	6,200	10,100	10,100
625	Small Tools	3,443	1,581	1,200	1,200	1,500
626	Janitorial Supplies	183	846	700	700	700
627	Motor Fuel & Lubricants	12,225	14,176	11,000	13,100	14,100
631	Clothing	5,135	125	-	250	250
632	Per Copy Charges	-	34	-	-	-
Total Commodities		<u>88,042</u>	<u>90,276</u>	<u>81,100</u>	<u>102,360</u>	<u>104,650</u>
Total Fleet Maintenance		<u>\$ 342,793</u>	<u>\$ 366,661</u>	<u>\$ 347,245</u>	<u>\$ 369,800</u>	<u>\$ 381,039</u>

Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The Engineering division maintains and oversees the City's land-based GIS and provides information systems support and back up. This division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2016 GOALS

Goal # 1 In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's public properties to continue to provide a high level of City services on a cost effective basis.

- Third Level of Commuter Parking Deck

In 2007, the city completed construction of a commuter parking deck located east of 3rd street just north of the railroad tracks. At the time, a third level was designed, but not constructed. This project is under construction with substantial completion granted on January 30, 2015 and the first two levels opened back up for public use. There are still minor items of work to be completed on the third floor that are temperature sensitive. The third level will be opened in the spring of 2015.

Funding: Construction – Commuter Parking Capital \$4,750,000 (Metra Grant)

Completion Date: Spring 2015

Strategic Plan: Vision 1: We honor and preserve our community heritage and character. Goal 1: Encourage beautification and improvement of public and private property. Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations. Goal 6: Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized.

Goal # 2 In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- Cooperate and assist with the IL Route 38 Grade Separation and Reconstruction project at Kautz Road

The Illinois Department of Transportation (IDOT) has plans to construct a grade separation project at Kautz Road and IL Route 38. This will result in construction of a tunnel allowing the railroad to pass under IL Route 38 without disruption to traffic flow. The project also involves moving the city of Geneva's utilities to allow for construction of the new roadway and railroad tunnel. There is also an opportunity to provide for landscaped medians. Staff has been working with IDOT to coordinate this work and will continue to do so throughout the construction process.

Funding: Construction – Electric Capital, Water Capital

Completion Date: Late Summer 2015

Strategic Plan: Vision 1: We honor and preserve our community heritage and character. Goal 1: Encourage beautification and improvement of public and private property. Vision 7: A variety of mobility options provide an efficient transportation system. Goal 2: Plan and Implement Transportation Improvements.

- East State Street Reconstruction Project

In 2010, IDOT approved the City's Phase 1 report for the reconstruction of East State Street. The next step is to complete Phase 2 or the design phase for this improvement. Last fiscal year, staff released a Request for Qualifications (RFQ) and assisted in securing the services of a professional design engineering firm to complete all Phase 2 engineering work. Bollinger, Lach, and Associates (BLA) was selected and approved by the City Council as the Phase 2 Engineering Consultant on Jan. 21, 2013. Soon after this approval, BLA began Phase 2 engineering. BLA is now working on final engineering plans for the various utilities and commencing the landscaping plans with their sub-consultant. This design work should be completed this fiscal year and staff will continue to oversee and manage this consultant's work and contract.

Funding: Design – Staff Time; Construction – TIF #2 Capital \$200,000; Infrastructure Capital Projects \$300,000

Completion Date: Design completed Winter 2015

Strategic Plan: Vision 7: A variety of mobility options provide an efficient transportation system. Goal 2: Plan and Implement Transportation Improvements.

Goal # 3 Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various projects:

- Kane County Department of Transportation Improvements

Kane County Department of Transportation (KDOT) has been working on one project within the City of Geneva corporate limits:

- Signal modifications on Randall Road

Staff has been and will continue to provide information and assistance to the planning, design and construction teams involved with this project. When this improvement requires relocation of city utilities, staff will assist other divisions as necessary to facilitate that work.

Funding: Staff Time

Completion Date: Varies

Strategic Plan: Vision 7: A variety of mobility options provide an efficient transportation system. Goal 2: Plan and Implement Transportation Improvements.

Goal # 4 Assist the Water and Wastewater Division with the design of Sanitary Sewer, Storm and Water Improvements within the City.

- Water Main Upgrades

Staff has selected a consultant to complete the necessary plans and specifications for a new 10" watermain along the west side of North First Street to replace an under-sized and aged 4" watermain that is experiencing poor pressure for the ~25 services, and firefighting challenges. Staff has met with the Park District to seek an easement from them to allow for this watermain construction outside of the State ROW and to minimize costs. Staff anticipates that this project will be constructed over this coming winter time frame to minimize disruption to the Park District programs.

Funding: Design – Staff time; Construction – Water Capital Estimated @ \$750,000

Completion Date: Winter 2015

Strategic Plan: Vision 5: Community needs and desires are effectively and efficiently balanced with available resources. Goal 3: Maintain and enhance high-quality city services.

Goal # 5 Support the Visions and Goals identified in the City's Strategic Plan by providing mapping and data services in conjunction with various departments and projects:

- In cooperation with the various City departments, Tri-Com, and the Fire Department, GIS staff will assess the city's existing address data base and address map; and coordinate any changes necessary to ensure agreement between the various departments.

The City's municipal code establishes the Building Commissioner as the person responsible for assigning addresses to properties. Over the years, some addresses have been placed by the property owners, which do not agree with the City's records for the property. This address discrepancy creates an issue for first responders in the event of an emergency, and for the City with our records. GIS staff will work with the various City departments, Fire Department, and Tri-Com to analyze the existing GIS maps and data bases to ensure agreement between all of the departments.

Funding: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5: Community needs and desires are effectively and efficiently balanced with available resources. Goal 3: Maintain and enhance high-quality city services.

Goal # 6 In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's public properties to continue to provide a high level of City services on a cost effective basis.

- 4th Street Parking Lot

Staff will evaluate the consultants that the City has an existing working relationship with to determine the best candidate for the preparation of the design drawings/specifications/permits necessary for the construction of this improvement. Staff anticipates that this project will be designed after the start of this fiscal year, and then bid this early summer with construction to be completed in the Fall of 2015. Staff will oversee the construction and complete the project management to mitigate costs.

Funding: Construction – Commuter Parking Capital (estimated) \$340,000

Completion Date: Fall 2015

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character of our downtown business district. Goal A: Construct a new permit parking lot or deck on 4th Street.

Goal # 7 In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- Various Engineering Phase 1 Studies – To position the City in a favorable position for future Federal/State funding options that require the completion of Phase 1 studies, Staff will be evaluating the consultants that the City has an existing working relationship with to determine the best candidate for the preparation of the Phase 1 studies for several potential capital projects. Subject to Council concurrence, staff is recommending the following Phase 1 studies:

1. *Route 31 Pedestrian Bridge* – this pedestrian bridge would connect the existing commuter lot at 601 South 1st Street to the 3rd Street commuter station area. With the foreseeable expansion of the U.P. railroad to a third set of tracks on the south side of the two existing tracks, the need to safely and expeditiously get commuters to the train station needs to be included in the planning/construction of the third set of tracks.

Funding: Phase 1 Study Infrastructure Capital Projects \$160,000 (estimated); construction cost \$1.7 million (estimated)

Completion Date: Phase 1 Study ~12 – 18 months; construction ~2 years

Public Works – Engineering

Strategic Plan: Vision 7: A variety of mobility options provide an efficient transportation system. Goals C & D: Enhance pedestrian safety and work with the UP Railroad to construct a pedestrian walkway over Route 31.

2. *Kautz Road/ IL Route 38 South Leg Extension* – this is the extension of the south leg of the signalized intersection into the undeveloped acreage referred to as the Southeast Industrial Park. The City envisions this acreage as a potential business park and the City is currently planning to expand our electrical services into this area in the near future. The City believes that the completion of the Phase 1 study for this intersection will encourage the potential business park development.

Funding: Phase 1 Study Infrastructure Capital Projects \$160,000 (estimated); construction cost \$10 million (estimated) including water, storm and sanitary sewer installation for extending Kautz Road south to Fabyan Parkway.

Completion Date: Phase 1 Study ~12 – 18 months; construction ~2 years

Strategic Plan: Vision 5: Manage City resources and assets to provide for capital investment. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park

3. *7th Street/West State Street Intersection* – this is the extension of the north leg of the signalized intersection into the potential “Marquette Development”. The City believes that the completion of the Phase 1 study will assist in pursuing external funding options and encourage the potential re-development in this immediate area.

Funding: Phase 1 Study Infrastructure Capital Projects \$120,000 (estimated); Construction cost \$2.6 million (estimated) including utility relocations.

Completion Date: Phase 1 Study ~12 – 18 months; construction ~1.5 years

Strategic Plan: Vision 5: Manage City resources and assets to provide for capital investment. Goal B: Facilitate the development of currently underutilized property
Vision 4: Promote and amplify community unity and diversity
Goal A: Encourage higher density in-fill in core parts of the City.

Performance Measures	FY 2013	FY 2014	FY 2015	FY 2016
Sidewalk Replaced/Repaired (Sq. Ft)	31,828	25,308	12,326	25,000
Curb Removed/Replaced (Sq. Ft)	14,978	9,425	5,320	10,600
Pavement Maintenance (Miles)	3.0	2.0	2.0	3.0
Roadway Resurfaced (Miles)	4.7	6.0	6.0	5.0
Number of Drainage & Utility Structures Improved	95	110	76	89

Public Works – Engineering – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Director of Public Works	1.00	1.00	1.00	1.00	1.00
City Engineer / Assistant Director of Public Works	1.00	1.00	1.00	1.00	1.00
Civil Engineer	2.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
GIS Technicians	2.00	2.00	2.00	2.00	2.00
Total	7.00	6.00	6.00	6.00	6.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Engineering						
501	Wages - Regular	\$ 206,011	\$ 200,372	\$ 198,791	\$ 197,350	\$ 194,883
521	Group Insurance	42,982	39,644	45,962	37,280	36,759
522	Medicare	1,779	2,817	2,883	2,745	2,827
523	Social Security	13,452	11,981	12,208	11,735	12,086
524	IMRF	25,685	25,978	25,331	24,680	23,963
Total Personal Services		289,908	280,791	285,175	273,790	270,518
531	Maintenance Service	5,076	1,175	5,000	5,000	5,000
542	Engineering Service	13,577	12,957	10,000	16,000	10,000
544	Medical Service	190	-	-	170	-
546	Janitorial Service	1,618	1,785	2,000	2,000	2,000
559	Other Professional Services	74	761	2,000	500	1,500
561	Postage	442	328	500	500	500
562	Telephone	3,328	3,390	4,000	4,000	4,000
563	Publishing	108	919	400	500	400
564	Printing	78	58	510	300	460
566	Recording Fees	555	144	400	300	400
571	Dues	1,027	574	715	715	715
572	Travel	181	1,092	600	1,000	1,000
573	Training	2,784	1,451	3,500	2,500	3,500
595	Rentals	587	654	630	630	630
599	Other Contractual Services	234	-	125	125	125
Total Contractual Services		29,859	25,288	30,380	34,240	30,230
601	Maintenance Supplies	134	60	5,000	2,500	5,000
621	Office Supplies	713	690	1,000	1,000	1,000
622	Office Equipment	829	573	1,800	1,800	1,800
624	Operating Supplies	1,958	1,073	3,305	1,500	3,305
626	Janitorial Supplies	-	28	-	30	-
627	Motor Fuel & Lubricants	2,543	2,102	4,000	3,000	4,000
631	Clothing	147	979	1,025	1,025	1,025
632	Per Copy Charge	360	360	200	250	200
641	Books	-	-	-	50	50
Total Commodities		6,683	5,865	16,330	11,155	16,380
917	Employee Awards	-	-	-	350	250
Total Other Expenditures		-	-	-	350	250
Total Engineering		326,450	311,945	331,885	319,535	317,378
GIS						
501	Wages - Regular	\$ -	\$ 3,553	\$ 9,704	\$ 9,960	\$ 10,068
521	Group Insurance	-	533	2,057	1,925	1,980
522	Medicare	-	48	141	140	146
523	Social Security	-	207	602	580	624
524	IMRF	-	445	1,236	1,245	1,238
Total Personal Services		-	4,786	13,740	13,850	14,056
531	Maintenance Service	-	4,619	3,850	3,850	250
544	Medical Service	-	-	-	-	100
559	Other Professional Services	-	-	-	-	1,000
563	Publishing	-	-	-	-	100

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

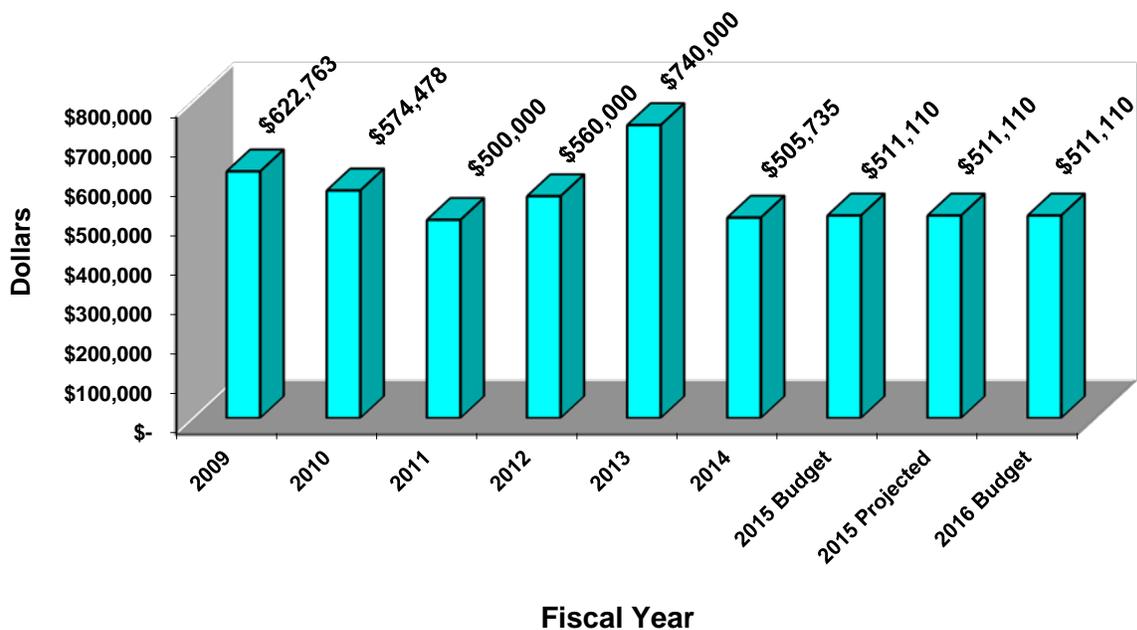
Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
564	Printing	-	42	50	50	50
571	Dues	-	100	-	-	-
572	Travel	-	152	175	50	175
573	Training	-	585	385	200	385
595	Rentals	-	1,156	750	750	750
599	Other Contractual Services	-	-	-	-	100
Total Contractual Services		-	6,654	5,210	4,900	2,910
601	Maintenance Supplies	-	36	50	50	50
621	Office Supplies	-	101	75	75	75
622	Office Equipment	-	-	-	145	-
625	Small Tools	-	-	-	-	2,000
663	Computer Software	-	422	-	-	-
Total Commodities		-	558	125	270	2,125
Total GIS		-	11,998	19,075	19,020	19,091
Storm Drainage						
501	Wages - Regular	\$ 26,996	\$ 27,642	\$ 25,765	\$ 25,765	\$ 25,471
503	Overtime	21	25	-	25	-
504	Stand-By	-	27	-	70	-
521	Group Insurance	5,778	5,994	7,425	6,425	6,731
522	Medicare	229	396	374	365	370
523	Social Security	1,699	1,692	1,598	1,575	1,579
524	IMRF	3,203	3,612	3,284	3,260	3,132
Total Personal Services		37,925	39,387	38,446	37,485	37,283
531	Maintenance Service	395	-	-	1,350	-
595	Rentals	-	3,350	-	-	-
Total Contractual Services		395	3,350	-	1,350	-
601	Maintenance Supplies	701	11,241	13,500	14,000	14,000
624	Operating Supplies	-	-	1,000	2,000	2,000
Total Commodities		701	11,241	14,500	16,000	16,000
914	State/Federal Permit Fees	1,000	1,500	1,500	500	500
Total Other Expenditures		1,000	1,500	1,500	500	500
Total Storm Drainage		40,021	55,478	54,446	55,335	53,783
Total Engineering & Storm Drainage		\$ 366,471	\$ 379,421	\$ 405,406	\$ 393,890	\$ 390,252

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MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

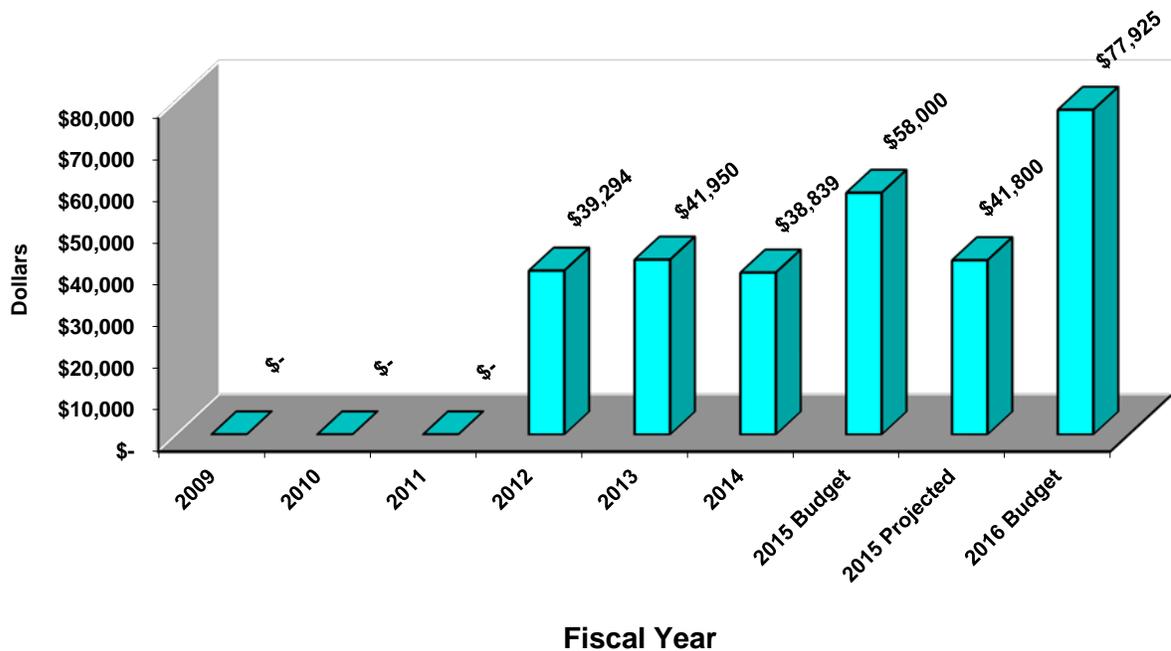
Fund 214 - Motor Fuel Tax Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
445	Motor Fuel Tax	\$ 518,551	\$ 530,664	\$ 510,510	\$ 542,825	\$ 510,510
Total Intergovernmental Revenues		<u>518,551</u>	<u>530,664</u>	<u>510,510</u>	<u>542,825</u>	<u>510,510</u>
481	Interest Income	622	349	600	600	600
489	Miscellaneous	95,109	95,109	-	190,220	-
Total Other Revenues		<u>95,731</u>	<u>95,458</u>	<u>600</u>	<u>190,820</u>	<u>600</u>
Total Revenues and Other Financing Sources		<u>\$ 614,282</u>	<u>\$ 626,122</u>	<u>\$ 511,110</u>	<u>\$ 733,645</u>	<u>\$ 511,110</u>
Expenditures and Other Financing Uses						
815	Improvements - Streets	740,000	-	-	-	-
Total Capital Outlay		<u>740,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
920	Reimbursed MFT Expenditures	-	505,735	-	511,110	-
Total Other Expenditures		<u>-</u>	<u>505,735</u>	<u>-</u>	<u>511,110</u>	<u>-</u>
951.10	Transfers Out - General Fund	-	-	511,110	-	511,110
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>511,110</u>	<u>-</u>	<u>511,110</u>
Total Expenditures and Other Financing Uses		<u>\$ 740,000</u>	<u>\$ 505,735</u>	<u>\$ 511,110</u>	<u>\$ 511,110</u>	<u>\$ 511,110</u>

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission Fund accounts for the promotion of cultural arts within the City. Special Events include an Annual Fund Raising Event, Steeple Walk, Shakespeare in the Park, Geneva Film Festival and RiverPark Concerts. Resources include special event fees. This fund was established in FY 2012.

Cultural Arts Commission Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

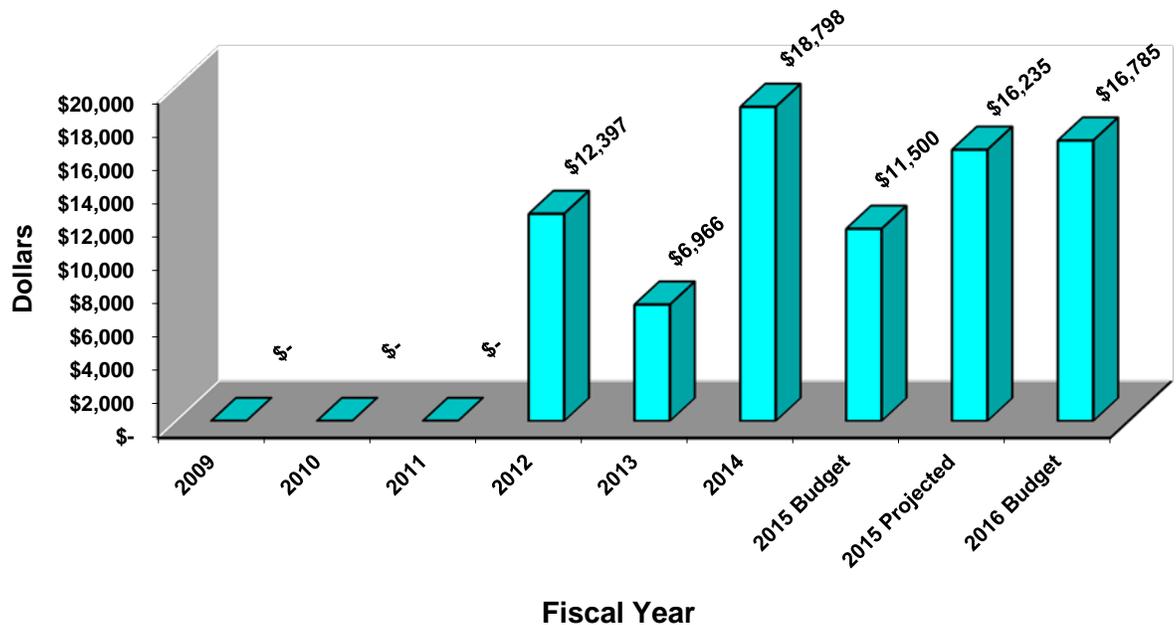
Fund 216 - Cultural Arts Commission Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ -	\$ 58	\$ 10	\$ 60	\$ 60
486	Donations	12,203	27,383	14,875	22,050	22,750
487	Special Event Fees	34,547	22,166	31,455	35,550	33,750
489	Miscellaneous	3,593	2,628	2,350	2,970	2,950
Total Other Revenue		<u>50,342</u>	<u>52,235</u>	<u>48,690</u>	<u>60,630</u>	<u>59,510</u>
491.10	Transfers In - General Fund	5,000	-	-	-	-
499	Reappropriation	-	-	9,310	-	18,415
Total Other Financing Sources		<u>5,000</u>	<u>-</u>	<u>9,310</u>	<u>-</u>	<u>18,415</u>
Total Revenues and Other Financing Sources		<u>\$ 55,342</u>	<u>\$ 52,235</u>	<u>\$ 58,000</u>	<u>\$ 60,630</u>	<u>\$ 77,925</u>
Expenditures and Other Financing Uses						
547	Banking Service	\$ 239	\$ 624	\$ 275	\$ 700	\$ 1,025
551	Advertising	1,044	300	1,000	1,000	1,550
559	Other Professional Services	1,381	12,590	11,025	10,425	7,925
561	Postage	463	254	960	960	1,200
564	Printing	3,779	1,356	3,550	3,000	6,450
571	Dues & Subscriptions	100	100	100	100	100
572	Travel & Meals	-	-	300	230	-
573	Training & Professional Development	-	105	100	35	1,100
595	Rentals	3,379	2,423	3,100	3,000	3,800
598	Program Support	8,057	6,090	4,400	1,000	29,100
599	Other Contractual Services	19,890	11,230	17,075	17,350	15,000
Total Contractual Services		<u>38,331</u>	<u>35,071</u>	<u>41,885</u>	<u>37,800</u>	<u>67,250</u>
621	Office Supplies	523	304	365	600	525
624	Operating Supplies	2,792	3,064	14,950	2,850	9,350
632	Per Copy Charges	-	-	-	-	-
663	Computer Software	188	-	-	-	-
Total Commodities		<u>3,504</u>	<u>3,368</u>	<u>15,315</u>	<u>3,450</u>	<u>9,875</u>
913	Community Relations	115	400	800	550	800
Total Other Expenditures		<u>115</u>	<u>400</u>	<u>800</u>	<u>550</u>	<u>800</u>
Total Expenditures and Other Financing Uses		<u>\$ 41,950</u>	<u>\$ 38,839</u>	<u>\$ 58,000</u>	<u>\$ 41,800</u>	<u>\$ 77,925</u>

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND

The Strategic Plan Advisory Committee Fund accounts for the implementation of the strategic planning goals approved by the City Council. Several sub-committees help to further the goals of SPAC. These include: the Natural Resources Committee, International Cultural Exchange Committee and Student Government. Resources include fundraising and a transfer from the General Fund. This fund was established in FY 2012.

SPAC Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

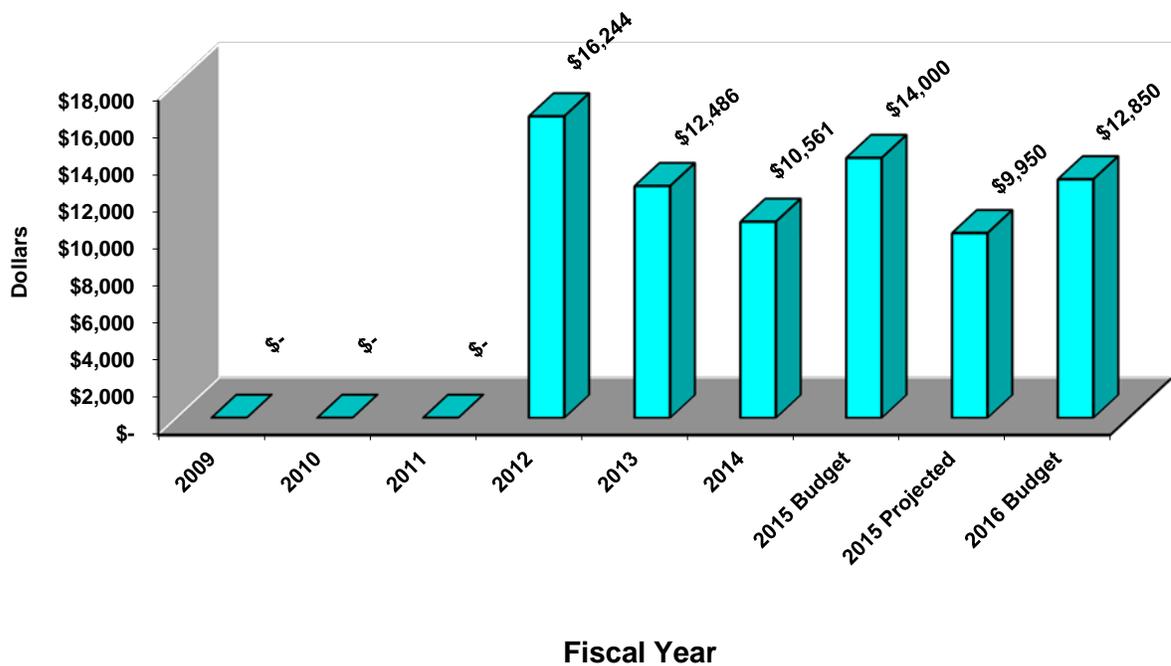
Fund 217 - SPAC Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
469	Sale of Materials	\$ 3,739	\$ 1,995	\$ 3,500	\$ 2,500	\$ 2,500
Total Service Charges		<u>3,739</u>	<u>1,995</u>	<u>3,500</u>	<u>2,500</u>	<u>2,500</u>
481	Interest Income	-	10	-	10	10
486	Donations	4,436	8,310	500	6,500	6,500
487	Special Event Fees	4,348	2,475	2,500	2,500	2,500
489	Miscellaneous Income	275	275	-	275	275
Total Other Revenues		<u>9,059</u>	<u>11,070</u>	<u>3,000</u>	<u>9,285</u>	<u>9,285</u>
491.10	Transfers In - General Fund	5,000	5,000	5,000	5,000	5,000
Total Other Financing Sources		<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Revenues and Other Financing Sources		<u>\$ 17,798</u>	<u>\$ 18,065</u>	<u>\$ 11,500</u>	<u>\$ 16,785</u>	<u>\$ 16,785</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ -	\$ -	\$ 150	\$ -	\$ 150
547	Banking Service	69	224	-	225	225
561	Postage	2	23	25	25	25
564	Printing	669	816	-	500	500
595	Rentals	365	665	-	700	800
599	Other Contractual Services	2,547	66	500	-	-
Total Contractual Services		<u>3,652</u>	<u>1,794</u>	<u>675</u>	<u>1,450</u>	<u>1,700</u>
601	Maintenance Supplies	31	-	50	-	-
621	Office Supplies	7	9	25	10	60
624	Operating Supplies	3,247	16,982	10,700	14,765	15,000
632	Per Copy Charges	29	13	50	10	25
Total Commodities		<u>3,314</u>	<u>17,004</u>	<u>10,825</u>	<u>14,785</u>	<u>15,085</u>
Total Expenditures and Other Financing Uses		<u>\$ 6,966</u>	<u>\$ 18,798</u>	<u>\$ 11,500</u>	<u>\$ 16,235</u>	<u>\$ 16,785</u>

BEAUTIFICATION FUND

The Beautification Fund accounts for the beautification of the downtown area through the purchase, planting and maintenance of flowers and plants. Resources include special event fees, firewood sales, donations and a transfer from the General Fund. This fund was established in FY 2012.

Beautification Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

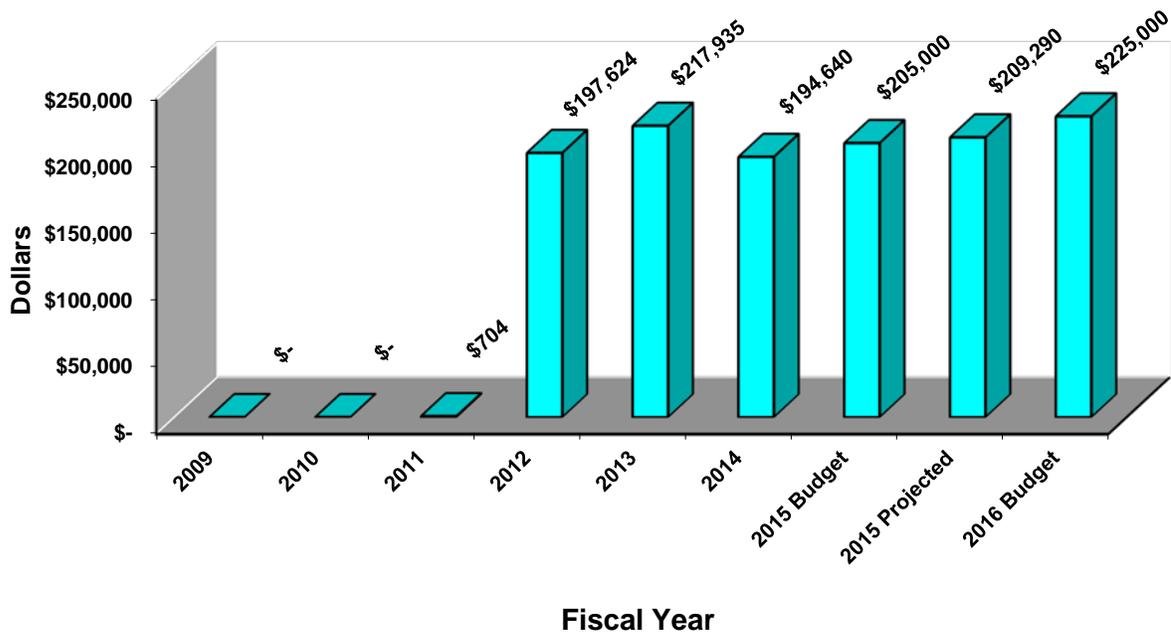
Fund 218 - Beautification Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
469	Sale of Materials	\$ 4,529	\$ 3,594	\$ 3,500	\$ 3,200	\$ -
Total Service Charges		<u>4,529</u>	<u>3,594</u>	<u>3,500</u>	<u>3,200</u>	<u>-</u>
481	Interest Income	-	48	50	50	50
486	Donations	8,054	6,919	5,300	5,650	5,300
Total Other Revenues		<u>8,054</u>	<u>6,967</u>	<u>5,350</u>	<u>5,700</u>	<u>5,350</u>
491.10	Transfers In - General Fund	5,000	-	5,000	5,000	5,000
499	Reappropriation	-	-	150	-	2,500
Total Other Financing Sources		<u>5,000</u>	<u>-</u>	<u>5,150</u>	<u>5,000</u>	<u>7,500</u>
Total Revenues and Other Financing Sources		<u>\$ 17,583</u>	<u>\$ 10,561</u>	<u>\$ 14,000</u>	<u>\$ 13,900</u>	<u>\$ 12,850</u>
Expenditures and Other Financing Uses						
561	Postage	\$ -	\$ -	\$ -	\$ 105	\$ 100
564	Printing	-	479	500	-	750
599	Other Contractual Services	1,375	1,560	1,500	1,760	-
Total Contractual Services		<u>1,375</u>	<u>2,039</u>	<u>2,000</u>	<u>1,865</u>	<u>850</u>
624	Operating Supplies	11,111	11,003	12,000	8,085	12,000
Total Commodities		<u>11,111</u>	<u>11,003</u>	<u>12,000</u>	<u>8,085</u>	<u>12,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 12,486</u>	<u>\$ 13,042</u>	<u>\$ 14,000</u>	<u>\$ 9,950</u>	<u>\$ 12,850</u>

TOURISM FUND

The Tourism Fund accounts for the marketing of the City as a tourist destination and provides support for the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts. This fund was established in FY 2012.

Tourism Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

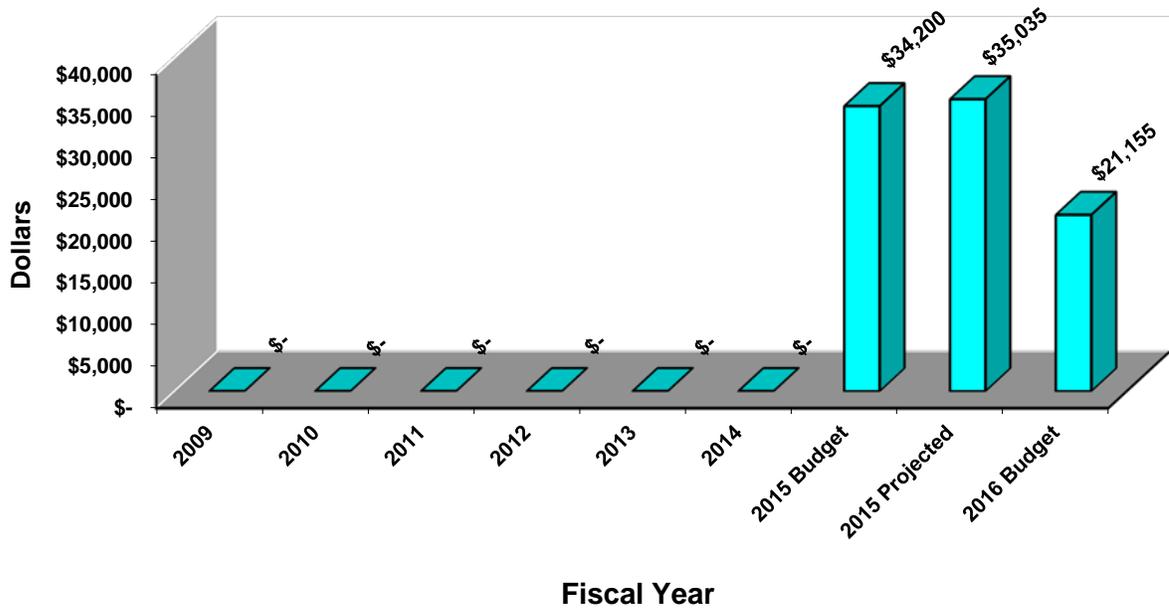
Fund 219 - Tourism Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
414	Hotel/Motel Tax	\$ 202,881	\$ 211,713	\$ 205,000	\$ 225,000	\$ 225,000
Total Taxes		<u>202,881</u>	<u>211,713</u>	<u>205,000</u>	<u>225,000</u>	<u>225,000</u>
485	Reimbursed Expenditures	-	-	-	700	-
Total Other Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 202,881</u>	<u>\$ 211,713</u>	<u>\$ 205,000</u>	<u>\$ 225,700</u>	<u>\$ 225,000</u>
Expenditures and Other Financing Uses						
502	Wages - Part-Time/Seasonal	\$ 22,994	\$ 24,778	\$ 26,063	\$ 20,890	\$ 20,722
521	Group Insurance	18	30	47	230	27
522	Medicare	205	352	378	245	300
523	Social Security	1,553	1,503	1,616	1,070	1,285
524	IMRF	-	-	-	45	-
Total Personal Services		<u>24,770</u>	<u>26,663</u>	<u>28,104</u>	<u>22,480</u>	<u>22,334</u>
551	Advertising	41,728	24,739	31,381	26,155	37,056
552	Data Programming Services	660	-	-	-	-
559	Other Professional Services	460	-	-	1,200	1,200
561	Postage	282	43	800	-	800
564	Printing	15,611	1,813	1,000	7,500	8,700
565	Internet	41	90	-	-	-
571	Dues & Subscriptions	2,841	5,151	5,350	5,350	5,350
572	Travel & Meals	246	284	2,000	250	600
573	Training & Professional Development	28	149	900	1,395	2,295
575	Publications	-	-	15	15	15
595	Rentals	200	-	-	-	-
598	Program Support	127,286	132,880	132,000	141,700	143,000
599	Other Contractual Services	2,942	2,115	2,600	2,595	2,800
Total Contractual Services		<u>192,325</u>	<u>167,265</u>	<u>176,046</u>	<u>186,160</u>	<u>201,816</u>
621	Office Supplies	345	194	300	150	300
624	Operating Supplies	107	56	50	-	50
632	Per Copy Charges	366	451	500	500	500
642	Periodicals	12	12	-	-	-
663	Computer Software	10	-	-	-	-
Total Commodities		<u>839</u>	<u>713</u>	<u>850</u>	<u>650</u>	<u>850</u>
Total Expenditures and Other Financing Uses		<u>\$ 217,935</u>	<u>\$ 194,640</u>	<u>\$ 205,000</u>	<u>\$ 209,290</u>	<u>\$ 225,000</u>

RESTRICTED POLICE FINES FUND

The Restricted Police Fines Fund accounts for restricted expenditures for the maintenance, use and benefit of the Police Department. The source of funds are DUI fines, drug forfeitures and court supervision fees. This fund was established in FY 2015.

Restricted Police Fines Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

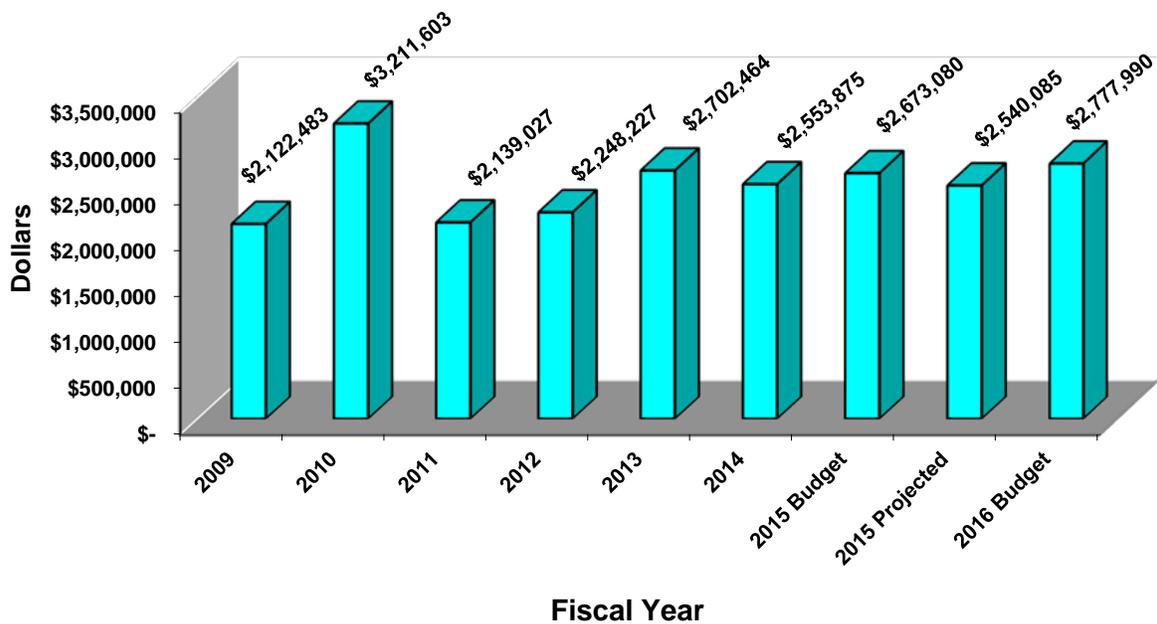
Fund 235 - Restricted Police Fines Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
457	Restricted Police Fines	\$ -	\$ -	\$ 34,200	\$ 44,200	\$ 14,200
Total Fines & Forfeits		-	-	34,200	44,200	14,200
499	Reappropriation	-	-	-	-	6,955
Total Other Financing Sources		-	-	-	-	6,955
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 34,200	\$ 44,200	\$ 21,155
Expenditures and Other Financing Uses						
502	Wages - Part-Time/Seasonal	\$ -	\$ -	\$ -	\$ 500	\$ -
503	Overtime	-	-	-	2,200	2,500
521	Group Insurance	-	-	-	40	-
522	Medicare	-	-	-	40	-
Total Personal Services		-	-	-	2,780	2,500
531	Maintenance Service	-	-	6,100	6,155	9,100
573	Training & Professional Development	-	-	750	750	205
Total Contractual Services		-	-	6,850	6,905	9,305
601	Maintenance Supplies	-	-	1,400	-	3,400
624	Operating Supplies	-	-	4,250	4,250	4,250
631	Clothing Allowance	-	-	1,700	-	1,700
Total Commodities		-	-	7,350	4,250	9,350
820	Machinery & Equipment	-	-	-	1,100	-
825	Vehicles	-	-	20,000	20,000	-
Total Capital Outlay		-	-	20,000	21,100	-
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ 34,200	\$ 35,035	\$ 21,155

TRI-COM FUND

The Tri-Com Fund accounts for the operations of a cooperative agreement involving the cities of Geneva, St. Charles and Batavia to provide emergency communication and dispatch. Financing is provided from 911 Revenue and contributions from the cooperative agencies.

Tri-Com Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 236 - Tri-Com

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
449	Wireless 911	\$ 856,583	\$ 811,050	\$ 744,000	\$ 760,030	\$ 900,000
Total Intergovernmental Revenues		<u>856,583</u>	<u>811,050</u>	<u>744,000</u>	<u>760,030</u>	<u>900,000</u>
467	Dispatch Services	1,277,292	1,759,635	1,866,120	1,867,120	1,870,640
Total Service Charges		<u>1,277,292</u>	<u>1,759,635</u>	<u>1,866,120</u>	<u>1,867,120</u>	<u>1,870,640</u>
473	Public Safety Fees	4,310	2,474	6,500	-	-
Total Service Fees		<u>4,310</u>	<u>2,474</u>	<u>6,500</u>	<u>-</u>	<u>-</u>
481	Interest Income	1,168	1,164	1,200	1,500	1,200
482	Rental Income	3,484	13,826	8,760	3,700	-
483	Insurance & Property Damage	-	4,053	-	379,470	-
485	Reimbursed Expenditures	51,230	540,647	46,500	50,000	6,150
489	Miscellaneous	50	50	-	100	-
Total Other Revenues		<u>55,931</u>	<u>559,740</u>	<u>56,460</u>	<u>434,770</u>	<u>7,350</u>
491.10	Transfers In - General Fund	322,620	-	-	-	-
Total Other Financing Sources		<u>322,620</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 2,516,736</u>	<u>\$ 3,132,900</u>	<u>\$ 2,673,080</u>	<u>\$ 3,061,920</u>	<u>\$ 2,777,990</u>
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 204,740	\$ 207,703	\$ 216,460	\$ 212,850	\$ 226,627
502	Wages - Part-Time/Seasonal	62,864	65,276	70,852	79,275	73,477
521	Group Insurance	32,017	32,547	37,413	32,765	36,610
522	Medicare	2,333	3,858	4,166	3,995	4,352
523	Social Security	17,589	16,498	17,815	17,695	18,490
524	IMRF	32,704	34,788	36,375	37,790	36,624
Total Personal Services		<u>352,247</u>	<u>360,670</u>	<u>383,081</u>	<u>384,370</u>	<u>396,180</u>
531	Maintenance Service	54	52	300	-	300
541	Accounting & Auditing Service	1,204	1,227	1,155	1,180	9,950
543	Legal Service	26,777	37,285	30,000	80,000	15,000
547	Banking Service	17	18	100	-	100
561	Postage	251	257	300	300	300
562	Telephone	476	721	720	720	720
563	Publishing	224	199	-	460	400
564	Printing	302	61	300	-	300
571	Dues	824	1,098	1,000	1,000	1,860
572	Travel	1,524	1,975	1,000	2,400	5,400
573	Training	1,822	2,544	2,000	2,000	2,000
591	Liability Insurance	20,981	22,712	24,010	24,480	25,595
595	Rentals	3,382	275	-	700	-
Total Contractual Services		<u>57,837</u>	<u>68,423</u>	<u>60,885</u>	<u>113,240</u>	<u>61,925</u>
622	Office Equipment	-	122	-	-	-
623	Office Furniture	849	-	500	-	500
627	Motor Fuel & Lubricants	2,275	2,041	2,300	2,000	2,000

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 236 - Tri-Com

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
631	Clothing	457	416	900	900	900
Total Commodities		<u>3,582</u>	<u>2,580</u>	<u>3,700</u>	<u>2,900</u>	<u>3,400</u>
Total Administration		<u>\$ 413,665</u>	<u>\$ 431,674</u>	<u>\$ 447,666</u>	<u>\$ 500,510</u>	<u>\$ 461,505</u>
501	Wages - Regular	\$ 1,114,878	\$ 1,123,893	\$ 1,195,794	\$ 1,176,310	\$ 1,222,305
503	Overtime	44,531	75,666	59,330	91,370	65,100
518	Training Premium Pay	4,574	5,557	5,810	5,005	7,205
519	TIC Premium Pay	7,129	6,766	11,605	6,640	10,795
521	Group Insurance	182,480	186,253	265,132	183,910	234,059
522	Medicare	9,812	16,814	17,340	17,405	17,725
523	Social Security	73,678	71,893	74,139	74,425	75,786
524	IMRF	139,867	155,432	152,334	157,870	150,256
528	Unemployment Compensation	10,632	3,387	-	805	-
Total Personal Services		<u>1,587,581</u>	<u>1,645,661</u>	<u>1,781,484</u>	<u>1,713,740</u>	<u>1,783,231</u>
531	Maintenance Service	119,584	144,974	107,392	111,000	126,820
542	Engineering Service	1,492	-	-	-	-
544	Medical Service	310	1,865	-	500	1,260
546	Janitorial Service	5,100	5,071	5,400	5,400	5,400
559	Other Professional Services	8,530	6,346	10,500	6,000	6,000
562	Telephone	102,788	137,528	125,000	130,000	132,000
563	Publishing	249	140	300	-	300
565	Internet	300	1,194	300	3,200	1,300
571	Dues & Subscriptions	483	458	700	700	980
572	Travel & Meals	2,142	2,652	1,200	1,200	2,550
573	Training & Professional Development	7,608	8,760	8,000	8,000	8,000
581	Utilities	22,165	33,454	33,138	30,000	36,195
583	Garbage Disposal	394	-	-	-	-
595	Rentals	9,954	9,547	10,000	9,500	6,500
599	Other Contractual Services	35,409	6,437	6,500	200	-
Total Contractual Services		<u>316,508</u>	<u>358,427</u>	<u>308,430</u>	<u>305,700</u>	<u>327,305</u>
601	Maintenance Supplies	299	366	500	325	2,500
621	Office Supplies	4,526	2,719	4,000	4,000	4,000
622	Office Equipment	150	394	-	110	-
623	Office Furniture	-	288	500	70	500
624	Operating Supplies	5,292	2,213	2,500	2,000	2,500
625	Small Tools	-	-	-	50	-
626	Janitorial Supplies	292	460	300	310	300
631	Clothing	4,049	4,075	4,350	4,100	4,250
662	Film/Video	250	-	-	-	-
663	Computer Software	8,800	4,901	5,000	5,170	5,000
Total Commodities		<u>23,659</u>	<u>15,416</u>	<u>17,150</u>	<u>16,135</u>	<u>19,050</u>
810	Buildings & Improvements	-	-	-	-	15,000
820	Machinery & Equipment	354,162	96,037	30,000	1,000	30,000
830	Office Furniture	500	3,396	1,600	-	500
835	Computer Equipment	6,039	2,614	15,000	3,000	15,000
Total Capital Outlay		<u>360,701</u>	<u>102,047</u>	<u>46,600</u>	<u>4,000</u>	<u>60,500</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

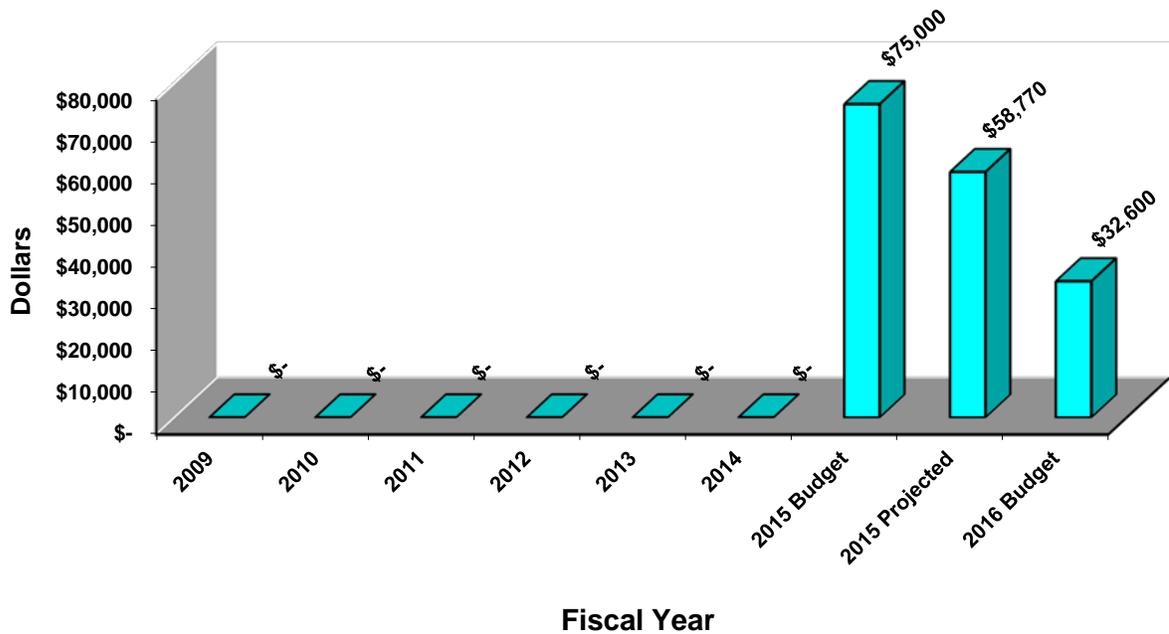
Fund 236 - Tri-Com

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
917	Employee Awards	350	650	1,000	-	1,000
Total Other Expenditures		<u>350</u>	<u>650</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>
999	Source of Reserves	-	-	70,750	-	125,399
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>70,750</u>	<u>-</u>	<u>125,399</u>
Total Operations		<u>\$ 2,288,799</u>	<u>\$ 2,122,201</u>	<u>\$ 2,225,414</u>	<u>\$ 2,039,575</u>	<u>\$ 2,316,485</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,702,464</u>	<u>\$ 2,553,875</u>	<u>\$ 2,673,080</u>	<u>\$ 2,540,085</u>	<u>\$ 2,777,990</u>

PEG FUND

The PEG (Public, Educational and Government-access television) Fund accounts for the financing and maintenance of television production equipment, computers, office furniture, etc. used for shows televised on public access cable TV channels. The source of revenue is the cable television franchise fee from cable TV companies that service the community. This fund was established in FY 2015.

PEG Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

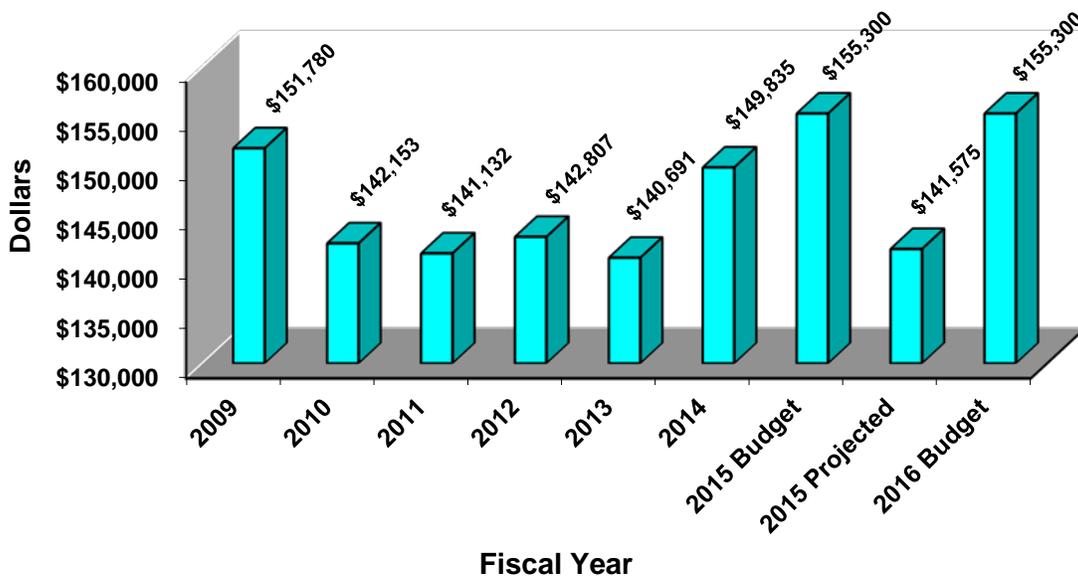
Fund 240 - PEG Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
471	General Government Fees	\$ -	\$ -	\$ 75,000	\$ 134,530	\$ 32,600
Total Fines & Forfeits		-	-	75,000	134,530	32,600
Total Revenues and Other Financing Sources		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,000</u>	<u>\$ 134,530</u>	<u>\$ 32,600</u>
Expenditures and Other Financing Uses						
622	Office Equipment	\$ -	\$ -	\$ -	\$ 220	\$ -
Total Commodities		-	-	-	220	-
810	Buildings & Improvements	-	-	40,000	33,500	10,000
820	Office Furniture	-	-	5,000	2,550	-
825	Computer Equipment	-	-	30,000	22,500	2,000
Total Capital Outlay		-	-	75,000	58,550	12,000
999	Source of Reserves	-	-	-	-	20,600
Total Other Financing Uses		-	-	-	-	20,600
Total Expenditures and Other Financing Uses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,000</u>	<u>\$ 58,770</u>	<u>\$ 32,600</u>

MENTAL HEALTH FUND

The Mental Health Fund provides funding to the City of Geneva Mental Health Board. Resources are provided by property taxes.

Mental Health Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

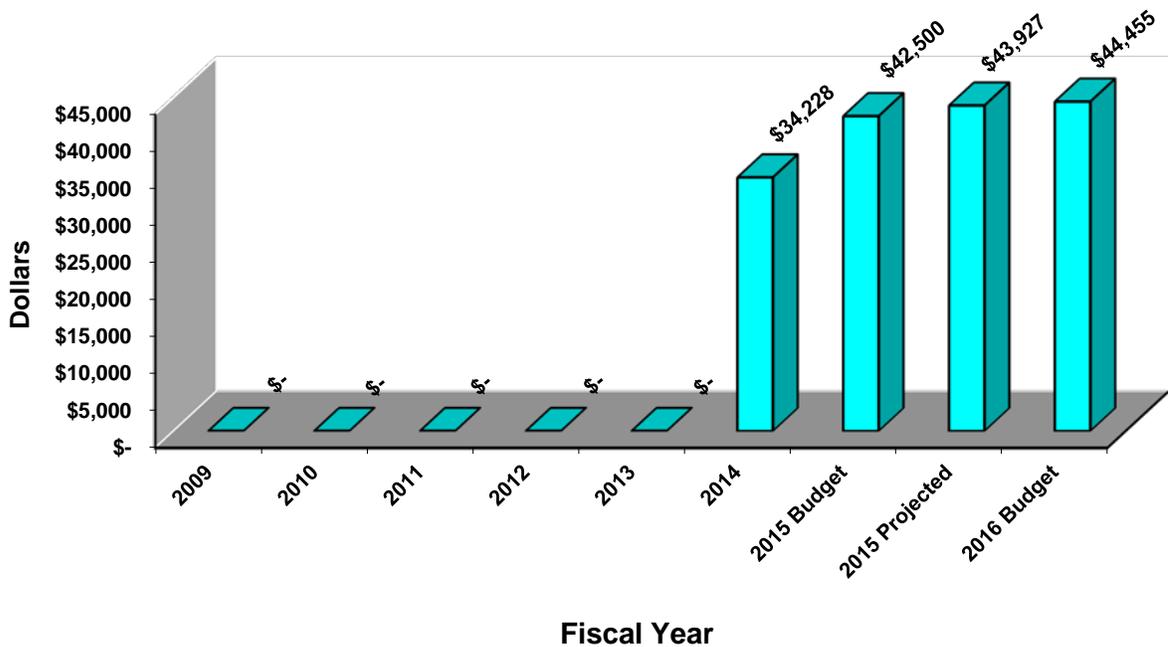
Fund 242 - Mental Health

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 154,491	\$ 154,623	\$ 155,000	\$ 154,709	\$ 155,000
Total Taxes		154,491	154,623	155,000	154,709	155,000
481	Interest Income	226	324	300	300	300
Total Other Revenues		226	324	300	300	300
Total Revenues and Other Financing Sources		\$ 154,716	\$ 154,947	\$ 155,300	\$ 155,009	\$ 155,300
Expenditures and Other Financing Uses						
559	Other Professional Services	\$ 1,136	\$ 1,778	\$ 2,400	\$ 1,800	\$ 2,400
561	Postage	-	8	20	-	-
571	Dues & Subscriptions	555	1,550	775	775	775
Total Contractual Services		1,691	3,335	3,195	2,575	3,175
915	Charitable Donations	139,000	146,500	139,000	139,000	139,000
Total Other Expenditures		139,000	146,500	139,000	139,000	139,000
999	Source of Reserves	-	-	13,105	-	13,125
Total Other Financing Uses		-	-	13,105	-	13,125
Total Expenditures and Other Financing Uses		\$ 140,691	\$ 149,835	\$ 155,300	\$ 141,575	\$ 155,300

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. The source of funds is the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies. This fund was established in FY 2014.

Foreign Fire Insurance Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2016

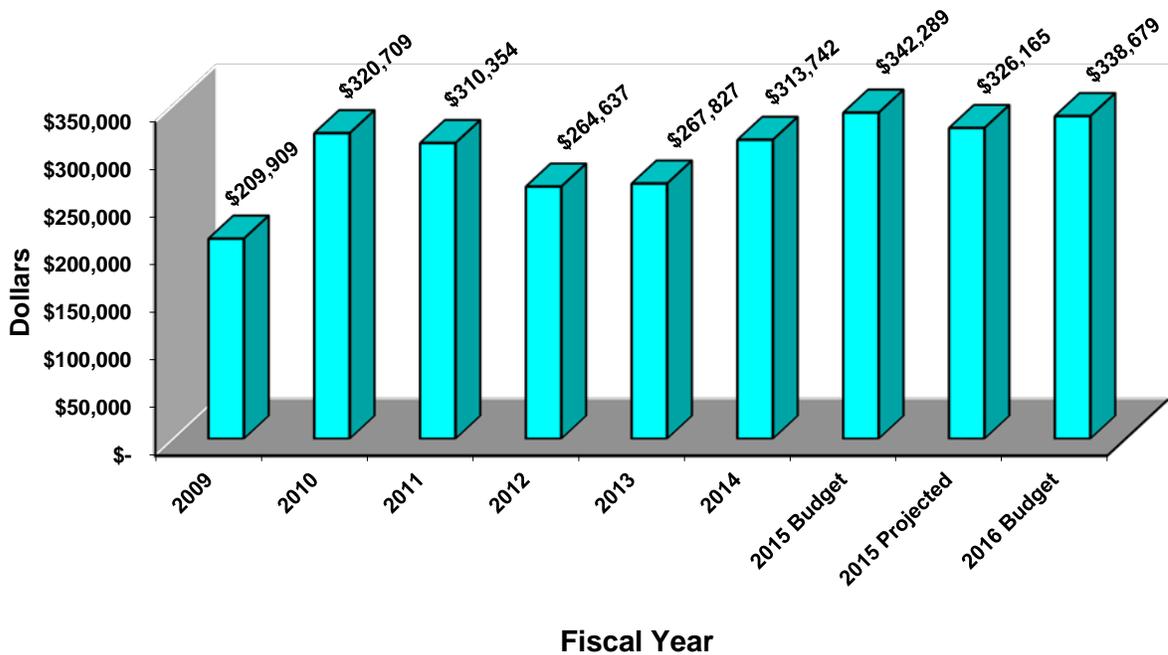
Fund 245 - Foreign Fire Insurance Board

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
411	Foreign Fire Insurance Tax	\$ -	\$ 40,462	\$ 42,500	\$ 40,819	\$ 42,000
Total Taxes		-	40,462	42,500	40,819	42,000
448	State/Local Grants	-	99	-	-	-
Total Other Revenues		-	99	-	-	-
473	Public Safety Fees	-	1,780	-	860	850
Total Other Revenues		-	1,780	-	860	850
481	Interest Income	-	6	-	5	5
485	Reimbursed Expenditures	-	1,249	-	1,850	1,500
489	Miscellaneous	-	186	-	20	100
Total Other Revenues		-	1,441	-	1,875	1,605
Total Revenues and Other Financing Sources		\$ -	\$ 43,782	\$ 42,500	\$ 43,554	\$ 44,455
Expenditures and Other Financing Uses						
542	Engineering Service	\$ -	\$ -	\$ -	\$ 1,550	\$ -
561	Banking Service	-	-	-	515	500
571	Dues & Subscriptions	-	-	-	215	250
572	Travel & Meals	-	99	-	-	-
573	Training & Professional Development	-	1,160	-	2,500	4,500
592	General Insurance	-	90	-	100	125
599	Other Contractual Services	-	2,076	-	-	-
Total Contractual Services		-	3,426	-	4,880	5,375
601	Maintenance Supplies	-	407	-	3,250	3,700
622	Office Equipment	-	110	-	210	250
623	Office Furniture	-	4,314	-	-	-
624	Operating Supplies	-	5,776	42,500	20,177	20,000
631	Clothing	-	1,177	-	13,000	3,200
Total Commodities		-	11,784	42,500	36,637	27,150
810	Buildings & Improvements	-	-	-	860	-
820	Machinery & Equipment	-	17,743	-	500	10,630
Total Capital Outlay		-	17,743	-	1,360	10,630
917	Employee Awards	-	1,275	-	1,050	1,300
Total Other Expenditures		-	1,275	-	1,050	1,300
Total Expenditures and Other Financing Uses		\$ -	\$ 34,228	\$ 42,500	\$ 43,927	\$ 44,455

SPECIAL SERVICE AREA #1 FUND

The Special Service Area #1 Fund accounts for the financing of maintenance, parking control and capital improvement activities within Special Service Area #1 located in the downtown historic district of the City and the repayment of SSA bonds. Resources include special service area property taxes, property leases and transfers from the General Fund.

Special Service Area #1 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 251 - SSA #1

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 207,588	\$ 206,818	\$ 207,735	\$ 203,924	\$ 207,795
Total Taxes		207,588	206,818	207,735	203,924	207,795
481	Interest Income	219	285	250	250	250
482	Rental Income	1,000	1,000	1,000	1,000	1,000
Total Other Revenues		1,219	1,285	1,250	1,250	1,250
491.10	Transfers In - General Fund	90,000	90,000	90,000	90,000	90,000
499	Reappropriation	-	-	43,304	-	39,634
Total Other Financing Sources		90,000	90,000	133,304	90,000	129,634
Total Revenues and Other Financing Sources		\$ 298,808	\$ 298,103	\$ 342,289	\$ 295,174	\$ 338,679
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 68,243	\$ 19,531	\$ 20,942	\$ 21,115	\$ 21,587
503	Overtime	412	264	-	15	-
504	Stand-By	-	-	-	35	-
521	Group Insurance	12,620	5,158	6,033	5,400	5,582
522	Medicare	210	192	304	300	313
523	Social Security	4,754	820	1,299	1,240	1,338
524	IMRF	8,359	1,940	2,669	2,665	2,654
Total Personal Services		94,598	27,904	31,247	30,770	31,474
552	Data Programming Service	150	-	-	-	-
561	Postage	0	40	1,000	500	1,000
564	Printing	2,329	2,370	4,500	2,400	4,500
Total Contractual Services		2,479	2,410	5,500	2,900	5,500
631	Clothing	-	-	150	150	150
Total Commodities		-	-	150	150	150
825	Vehicles	-	6,580	-	-	-
Total Capital Outlay		-	6,580	-	-	-
Total Community Service		\$ 97,077	\$ 36,894	\$ 36,897	\$ 33,820	\$ 37,124
501	Wages - Regular	\$ 59,612	\$ 126,496	\$ 129,439	\$ 127,025	\$ 133,739
503	Overtime	129	358	-	500	-
521	Group Insurance	12,626	29,230	35,427	27,450	25,336
522	Medicare	830	1,843	1,877	1,780	1,939
523	Social Security	3,550	7,803	7,920	7,510	8,174
524	IMRF	7,324	16,723	16,489	15,850	16,440
Total Personal Services		84,072	182,452	191,152	180,115	185,628

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

Fund 251 - SSA #1

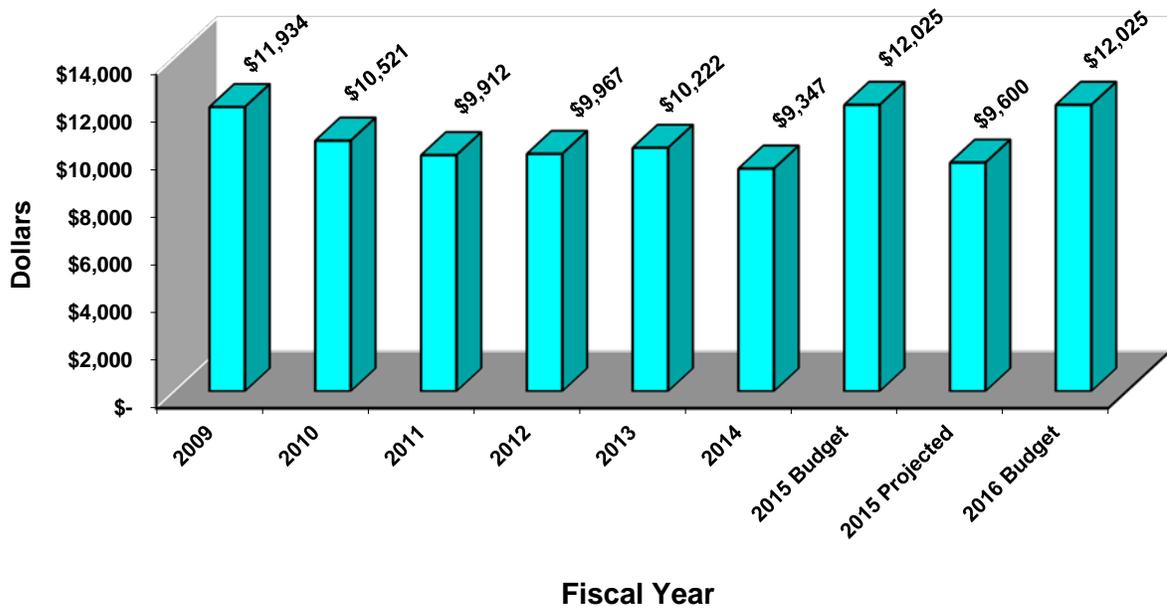
Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
531	Maintenance Service	14,441	26,143	37,000	37,000	38,200
543	Legal Service	-	-	500	500	500
561	Postage	-	-	-	10	-
563	Publishing	-	-	900	900	-
566	Recording Fees	-	33	50	60	50
595	Rentals	15,572	8,659	17,100	16,770	18,620
Total Contractual Services		<u>30,013</u>	<u>34,834</u>	<u>55,550</u>	<u>55,240</u>	<u>57,370</u>
601	Maintenance Supplies	21,528	17,378	12,755	12,755	14,255
624	Operating Supplies	4,597	11,253	14,200	12,500	12,502
625	Small Tools	106	322	1,000	1,000	1,000
627	Motor Fuel & Lubricants	18	-	-	-	-
Total Commodities		<u>26,250</u>	<u>28,953</u>	<u>27,955</u>	<u>26,255</u>	<u>27,757</u>
Total Streets		<u>\$ 140,334</u>	<u>\$ 246,239</u>	<u>\$ 274,657</u>	<u>\$ 261,610</u>	<u>\$ 270,755</u>
705.14	Principal - 2001 SSA Bonds	17,000	18,000	19,000	19,000	20,000
710.14	Interest - 2001 SSA Bonds	13,416	12,609	11,735	11,735	10,800
Total Debt Service		<u>30,416</u>	<u>30,609</u>	<u>30,735</u>	<u>30,735</u>	<u>30,800</u>
Total Expenditures and Other Financing Uses		<u>\$ 267,827</u>	<u>\$ 313,742</u>	<u>\$ 342,289</u>	<u>\$ 326,165</u>	<u>\$ 338,679</u>

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SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of landscape maintenance in SSA #4 located in the Randall Square subdivision. Resources are provided by special service area property taxes.

Special Service Area #4 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

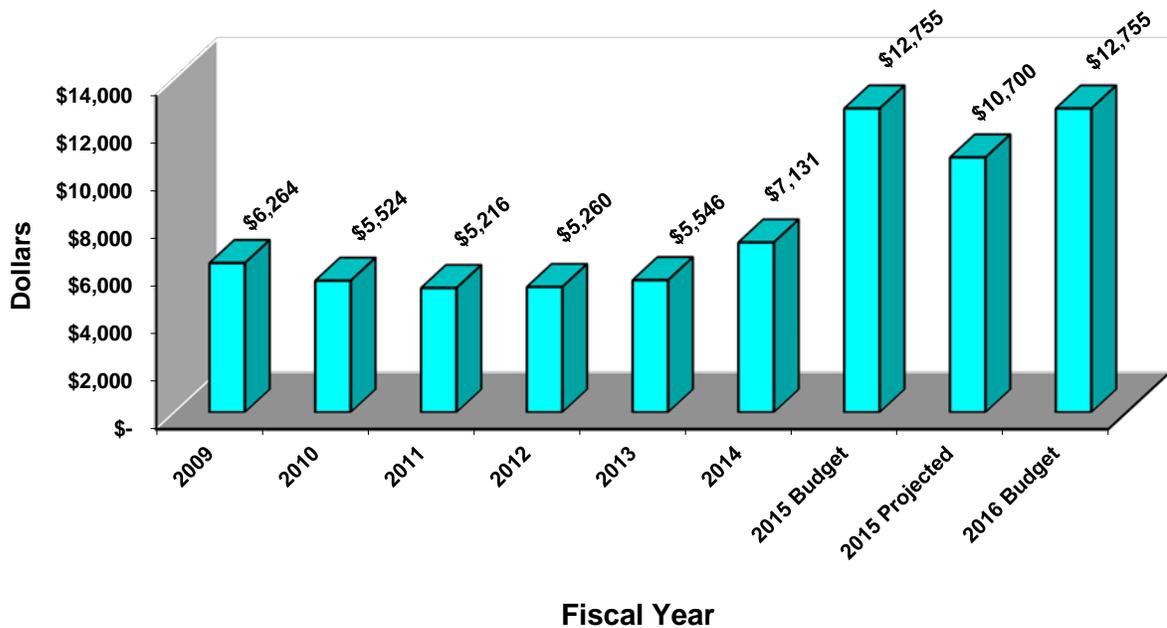
Fund 254 - SSA #4 (Randall Square)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 11,947	\$ 11,947	\$ 11,950	\$ 11,949	\$ 11,950
Total Taxes		<u>11,947</u>	<u>11,947</u>	<u>11,950</u>	<u>11,949</u>	<u>11,950</u>
481	Interest Income	68	103	75	75	75
Total Other Revenues		<u>68</u>	<u>103</u>	<u>75</u>	<u>75</u>	<u>75</u>
Total Revenues and Other Financing Sources		<u>\$ 12,016</u>	<u>\$ 12,051</u>	<u>\$ 12,025</u>	<u>\$ 12,024</u>	<u>\$ 12,025</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 10,222	\$ 9,347	\$ 12,025	\$ 9,600	\$ 12,025
Total Contractual Services		<u>10,222</u>	<u>9,347</u>	<u>12,025</u>	<u>9,600</u>	<u>12,025</u>
Total Expenditures and Other Financing Uses		<u>\$ 10,222</u>	<u>\$ 9,347</u>	<u>\$ 12,025</u>	<u>\$ 9,600</u>	<u>\$ 12,025</u>

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of landscape maintenance in SSA #5 located in the Williamsburg subdivision. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

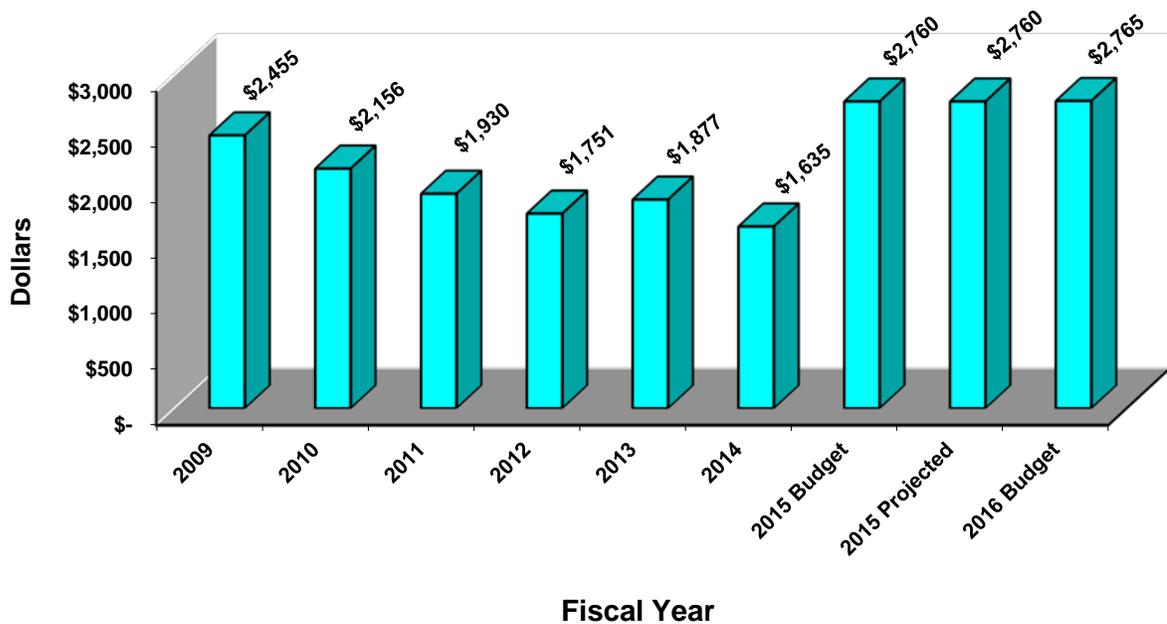
Fund 255 - SSA #5 (Williamsburg)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 7,744	\$ 7,748	\$ 8,130	\$ 8,128	\$ 8,495
Total Taxes		<u>7,744</u>	<u>7,748</u>	<u>8,130</u>	<u>8,128</u>	<u>8,495</u>
481	Interest Income	7	20	15	20	20
Total Other Revenues		<u>7</u>	<u>20</u>	<u>15</u>	<u>20</u>	<u>20</u>
499	Reappropriation	-	-	4,610	-	4,240
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>4,610</u>	<u>-</u>	<u>4,240</u>
Total Revenues and Other Financing Sources		<u><u>\$ 7,751</u></u>	<u><u>\$ 7,768</u></u>	<u><u>\$ 12,755</u></u>	<u><u>\$ 8,148</u></u>	<u><u>\$ 12,755</u></u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 5,546	\$ 7,131	\$ 12,755	\$ 10,700	\$ 12,755
Total Contractual Services		<u>5,546</u>	<u>7,131</u>	<u>12,755</u>	<u>10,700</u>	<u>12,755</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 5,546</u></u>	<u><u>\$ 7,131</u></u>	<u><u>\$ 12,755</u></u>	<u><u>\$ 10,700</u></u>	<u><u>\$ 12,755</u></u>

SPECIAL SERVICE AREA #7 FUND

The Special Service Area #7 Fund accounts for the financing of landscape maintenance in SSA #7 located in the Blackberry subdivision. Resources are provided by special service area property taxes.

Special Service Area #7 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

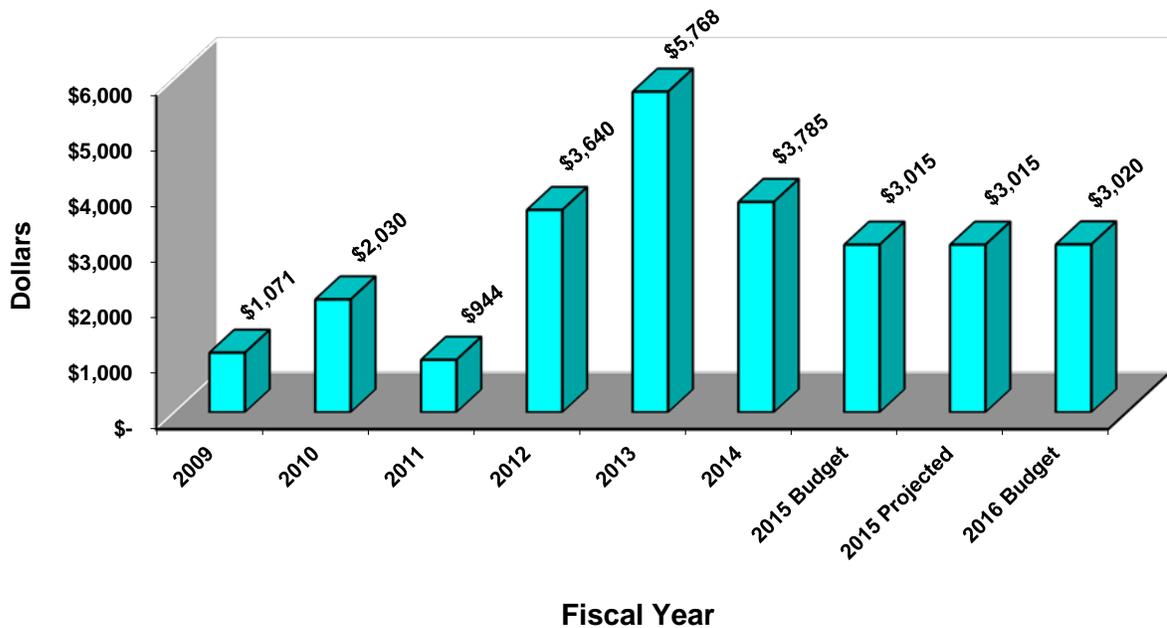
Fund 257 - SSA #7 (Blackberry)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 2,749	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750
Total Taxes		<u>2,749</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>
481	Interest Income	4	10	10	15	15
Total Other Revenues		<u>4</u>	<u>10</u>	<u>10</u>	<u>15</u>	<u>15</u>
Total Revenues and Other Financing Sources		<u>\$ 2,753</u>	<u>\$ 2,760</u>	<u>\$ 2,760</u>	<u>\$ 2,765</u>	<u>\$ 2,765</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 1,877	\$ 1,635	\$ 2,760	\$ 2,760	\$ 2,765
Total Contractual Services		<u>1,877</u>	<u>1,635</u>	<u>2,760</u>	<u>2,760</u>	<u>2,765</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,877</u>	<u>\$ 1,635</u>	<u>\$ 2,760</u>	<u>\$ 2,760</u>	<u>\$ 2,765</u>

SPECIAL SERVICE AREA #9 FUND

The Special Service Area #9 Fund accounts for the financing of landscape maintenance in SSA #9 located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.

Special Service Area #9 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

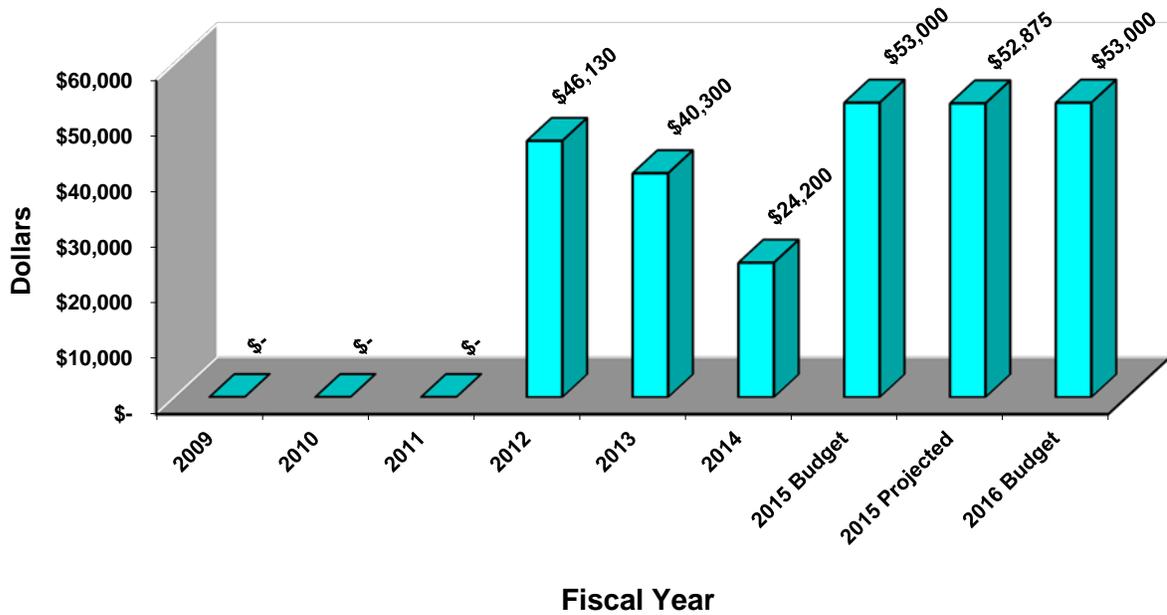
Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 2,995	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Taxes		<u>2,995</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
481	Interest Income	7	20	15	20	20
Total Other Revenues		<u>7</u>	<u>20</u>	<u>15</u>	<u>20</u>	<u>20</u>
Total Revenues and Other Financing Sources		<u>\$ 3,002</u>	<u>\$ 3,020</u>	<u>\$ 3,015</u>	<u>\$ 3,020</u>	<u>\$ 3,020</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 5,768	\$ 3,785	\$ 3,015	\$ 3,015	\$ 3,020
Total Contractual Services		<u>5,768</u>	<u>3,785</u>	<u>3,015</u>	<u>3,015</u>	<u>3,020</u>
Total Expenditures and Other Financing Uses		<u>\$ 5,768</u>	<u>\$ 3,785</u>	<u>\$ 3,015</u>	<u>\$ 3,015</u>	<u>\$ 3,020</u>

SPECIAL SERVICE AREA #11 FUND

The Special Service Area #11 Fund accounts for the financing of detention pond maintenance in SSA #11 located in the Eagle Brook subdivision. Resources are provided by special service area property taxes. The levy for SSA #11 began in FY 2012.

Special Service Area #11 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

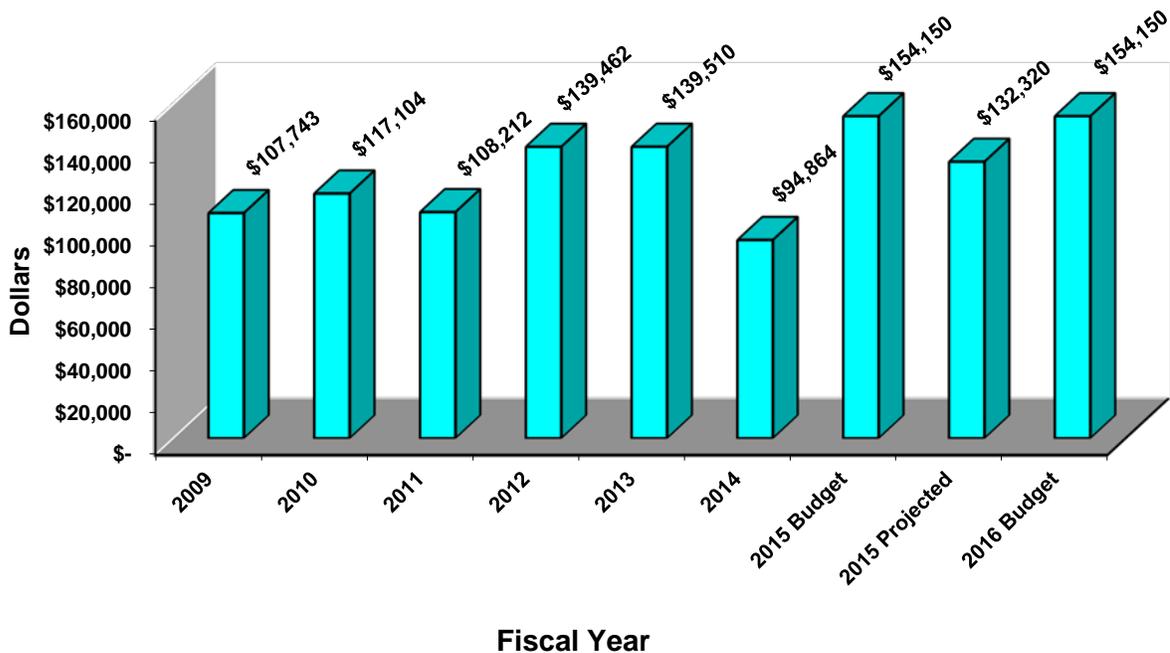
Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 52,279	\$ 52,948	\$ 53,000	\$ 52,875	\$ 53,000
Total Taxes		<u>52,279</u>	<u>52,948</u>	<u>53,000</u>	<u>52,875</u>	<u>53,000</u>
Total Revenues and Other Financing Sources		<u>\$ 52,279</u>	<u>\$ 52,948</u>	<u>\$ 53,000</u>	<u>\$ 52,875</u>	<u>\$ 53,000</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 40,300	\$ 24,200	\$ 53,000	\$ 52,875	\$ 53,000
Total Contractual Services		<u>40,300</u>	<u>24,200</u>	<u>53,000</u>	<u>52,875</u>	<u>53,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 40,300</u>	<u>\$ 24,200</u>	<u>\$ 53,000</u>	<u>\$ 52,875</u>	<u>\$ 53,000</u>

SPECIAL SERVICE AREA #16 FUND

The Special Service Area #16 Fund accounts for the financing of maintenance and landscaping activities within SSA #16 located in the Fisher Farms subdivision of the City. Resources include special service area property taxes.

Special Service Area #16 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2016

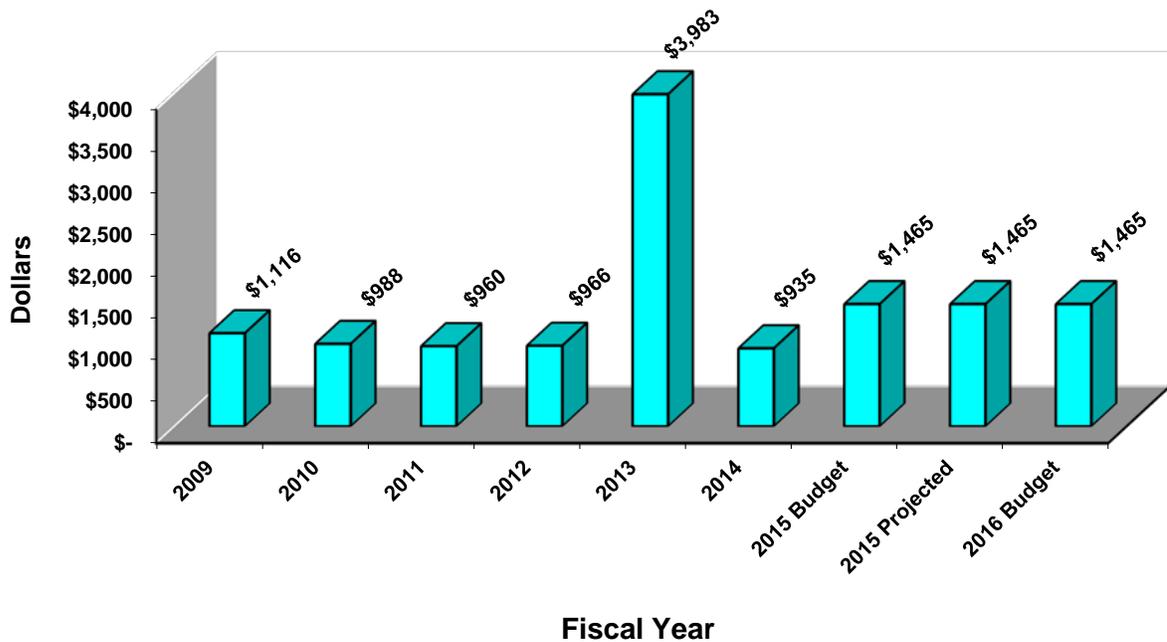
Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 136,572	\$ 153,887	\$ 154,000	\$ 153,935	\$ 154,000
Total Taxes		136,572	153,887	154,000	153,935	154,000
481	Interest Income	97	54	150	150	150
Total Other Revenues		97	54	150	150	150
Total Revenues and Other Financing Sources		\$ 136,669	\$ 153,942	\$ 154,150	\$ 154,085	\$ 154,150
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 110,225	\$ 80,102	\$ 94,400	\$ 99,535	\$ 94,400
559	Other Professional Services	9,160	2,748	11,000	15,585	11,000
581	Utilities	9,213	10,369	10,000	17,200	10,000
587	Mosquito Abatement	9,996	-	-	-	-
599	Other Contractual Services	-	1,645	21,500	-	21,500
Total Contractual Services		138,594	94,864	136,900	132,320	136,900
601	Maintenance Supplies	916	-	-	-	-
Total Contractual Services		916	-	-	-	-
999	Source of Reserves	-	-	17,250	-	17,250
Total Other Financing Uses		-	-	17,250	-	17,250
Total Expenditures and Other Financing Uses		\$ 139,510	\$ 94,864	\$ 154,150	\$ 132,320	\$ 154,150

SPECIAL SERVICE AREA #18 FUND

The Special Service Area #18 Fund accounts for the financing of landscape maintenance in SSA #18 located in the Wildwood subdivision. Resources are provided by special service area property taxes.

Special Service Area #18 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

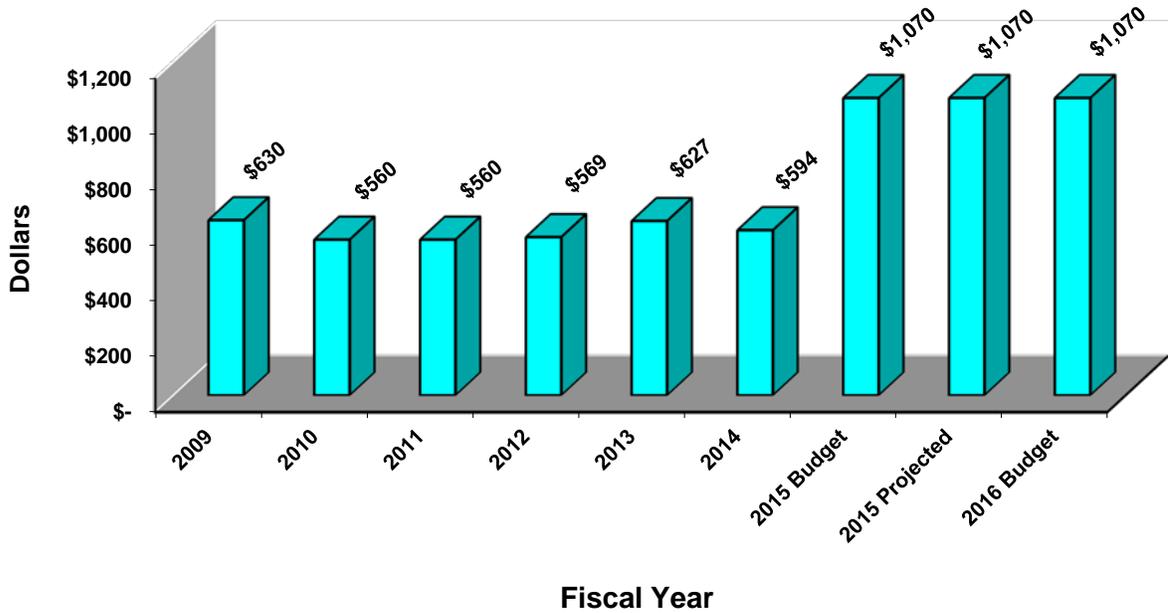
Fund 268 - SSA #18 (Wildwood)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,454	\$ 1,460	\$ 1,460	\$ 1,460	\$ 1,460
Total Taxes		<u>1,454</u>	<u>1,460</u>	<u>1,460</u>	<u>1,460</u>	<u>1,460</u>
481	Interest Income	2	6	5	5	5
Total Other Revenues		<u>2</u>	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Revenues and Other Financing Sources		<u>\$ 1,456</u>	<u>\$ 1,466</u>	<u>\$ 1,465</u>	<u>\$ 1,465</u>	<u>\$ 1,465</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 3,983	\$ 935	\$ 1,465	\$ 1,465	\$ 1,465
Total Contractual Services		<u>3,983</u>	<u>935</u>	<u>1,465</u>	<u>1,465</u>	<u>1,465</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,983</u>	<u>\$ 935</u>	<u>\$ 1,465</u>	<u>\$ 1,465</u>	<u>\$ 1,465</u>

SPECIAL SERVICE AREA #23 FUND

The Special Service Area #23 Fund accounts for the financing of landscape maintenance in SSA #23 located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.

Special Service Area #23 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

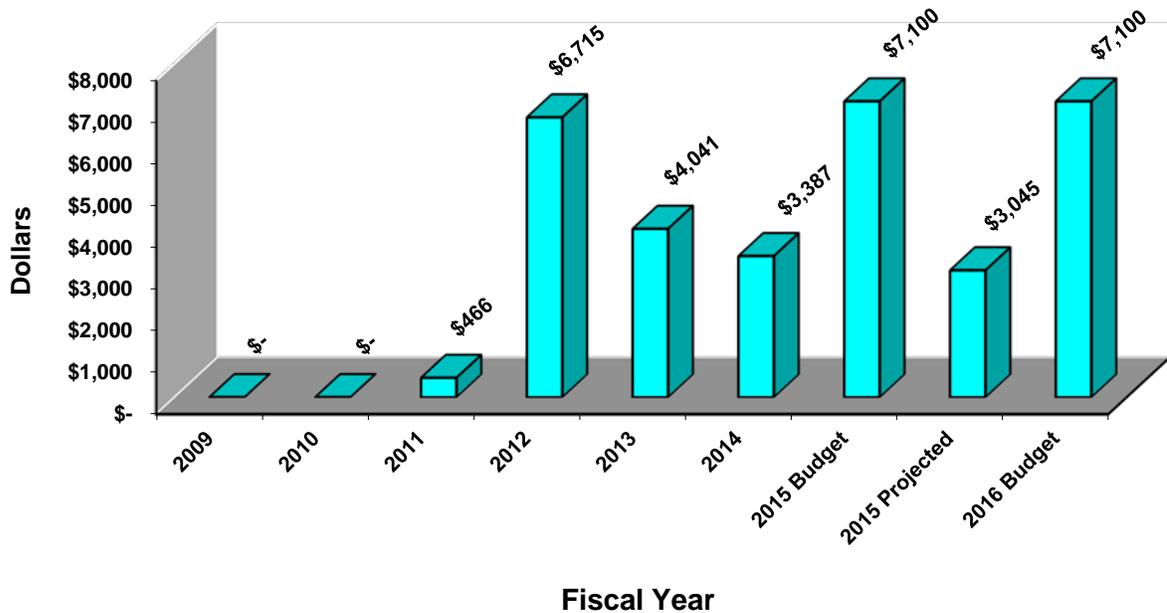
Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,058	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060
Total Taxes		<u>1,058</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>
481	Interest Income	3	8	10	10	10
Total Other Revenues		<u>3</u>	<u>8</u>	<u>10</u>	<u>10</u>	<u>10</u>
Total Revenues and Other Financing Sources		<u>\$ 1,061</u>	<u>\$ 1,068</u>	<u>\$ 1,070</u>	<u>\$ 1,070</u>	<u>\$ 1,070</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 627	\$ 594	\$ 1,070	\$ 1,070	\$ 1,070
Total Contractual Services		<u>627</u>	<u>594</u>	<u>1,070</u>	<u>1,070</u>	<u>1,070</u>
Total Expenditures and Other Financing Uses		<u>\$ 627</u>	<u>\$ 594</u>	<u>\$ 1,070</u>	<u>\$ 1,070</u>	<u>\$ 1,070</u>

SPECIAL SERVICE AREA #26 FUND

The Special Service Area #26 Fund accounts for the financing of landscape maintenance in SSA #26 located in the Westhaven subdivision. Resources are provided by special service area property taxes. SSA #26 was established in FY 2011.

Special Service Area #26 Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

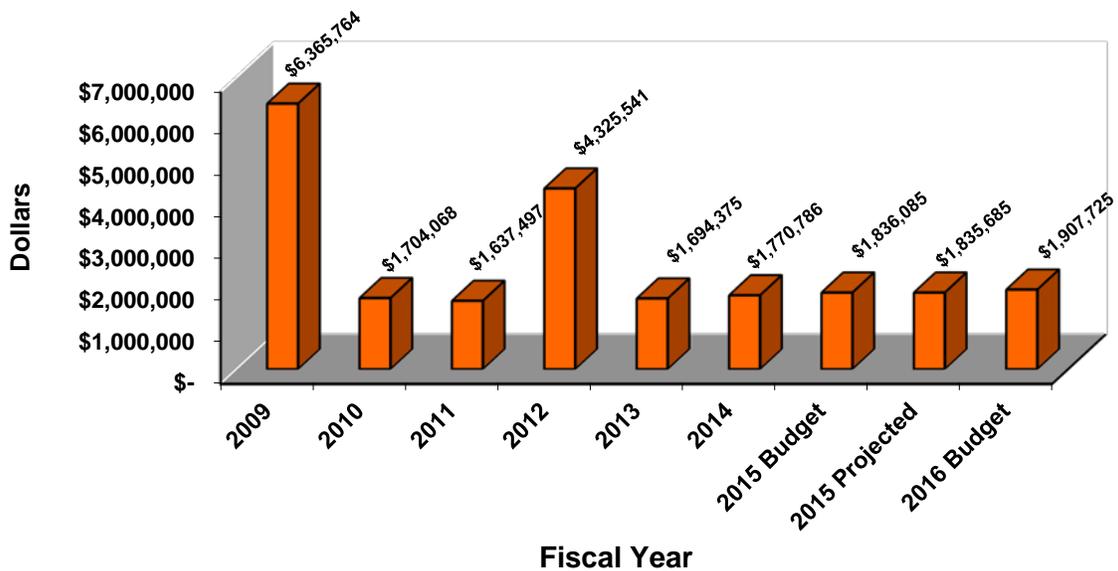
Fund 276 - SSA #26 (Westhaven)

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 7,096	\$ 7,092	\$ 7,100	\$ 7,100	\$ 7,100
Total Taxes		<u>7,096</u>	<u>7,092</u>	<u>7,100</u>	<u>7,100</u>	<u>7,100</u>
Total Revenues and Other Financing Sources		<u>\$ 7,096</u>	<u>\$ 7,092</u>	<u>\$ 7,100</u>	<u>\$ 7,100</u>	<u>\$ 7,100</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 4,041	\$ 3,387	\$ 3,825	\$ 3,045	\$ 3,825
Total Contractual Services		<u>4,041</u>	<u>3,387</u>	<u>3,825</u>	<u>3,045</u>	<u>3,825</u>
999	Source of Reserves	-	-	3,275	-	3,275
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>3,275</u>	<u>-</u>	<u>3,275</u>
Total Expenditures and Other Financing Uses		<u>\$ 4,041</u>	<u>\$ 3,387</u>	<u>\$ 7,100</u>	<u>\$ 3,045</u>	<u>\$ 7,100</u>

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 1999, 2006B, 2008A, 2011, 2012B, 2013 and 2014 general obligation bonds. Financing is provided by property tax revenues.

Debt Service Fund Expenditures



2009 - 2014: Actual Expenditures

The 2008A General Obligation Refunding Bonds were issued in FY 2009 to refund various other general obligation bonds. The 2012A General Obligation Refunding Bonds were issued in FY 2012 to partially refund the 1999 bonds and fully refund the 2002 bonds.

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2016

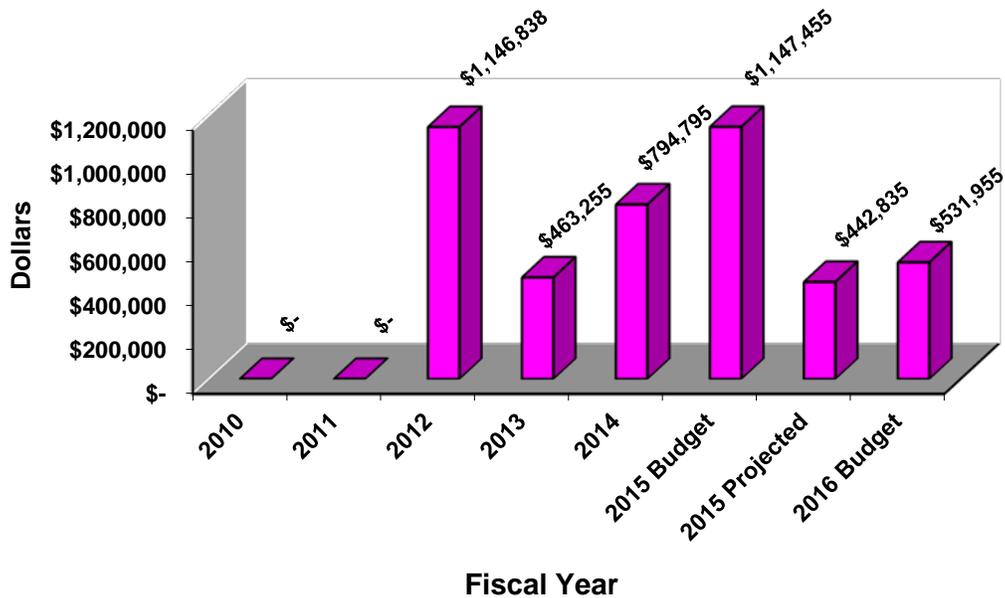
Fund 301 - Debt Service Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,678,567	\$ 1,736,696	\$ 1,789,035	\$ 1,803,530	\$ 1,897,725
Total Taxes		<u>1,678,567</u>	<u>1,736,696</u>	<u>1,789,035</u>	<u>1,803,530</u>	<u>1,897,725</u>
472	Community Development Fees	-	532	-	6,000	5,000
Total Other Revenues		<u>-</u>	<u>532</u>	<u>-</u>	<u>6,000</u>	<u>5,000</u>
481	Interest Income	2,378	2,346	5,000	5,000	5,000
489	Miscellaneous	685	-	-	-	-
Total Other Revenues		<u>3,063</u>	<u>2,346</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
499	Reappropriation	-	-	42,050	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>42,050</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,681,630</u>	<u>\$ 1,739,573</u>	<u>\$ 1,836,085</u>	<u>\$ 1,814,530</u>	<u>\$ 1,907,725</u>
Expenditures and Other Financing Uses						
705.12	Principal 1999 GO Bonds	635,000	465,000	330,000	330,000	-
705.21	Principal 2006B Bonds	5,000	10,000	270,000	270,000	765,000
705.30	Principal 2008A GO Bonds	250,000	505,000	725,000	725,000	775,000
705.35	Principal 2012A Bonds	290,000	320,000	95,000	95,000	-
710.12	Interest 1999 GO Bonds	88,825	47,550	17,325	17,325	-
710.21	Interest 2006B Bonds	214,625	214,425	214,425	214,025	211,025
710.30	Interest 2008A GO Bonds	157,394	148,956	131,285	131,285	105,000
710.35	Interest 2012A Bonds	51,587	57,800	51,400	51,400	50,000
715	Paying Agent Fees	1,945	2,055	1,650	1,650	1,700
Total Debt Service		<u>1,694,375</u>	<u>1,770,786</u>	<u>1,836,085</u>	<u>1,835,685</u>	<u>1,907,725</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,694,375</u>	<u>\$ 1,770,786</u>	<u>\$ 1,836,085</u>	<u>\$ 1,835,685</u>	<u>\$ 1,907,725</u>

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and grant revenues.

General Capital Projects Fund Expenditures



2010 - 2014: Actual Expenditures

The General Capital Projects Fund was established in FY 2011 to account for miscellaneous capital expenditures including land acquisition, vehicle replacement and other equipment and improvements.

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2016

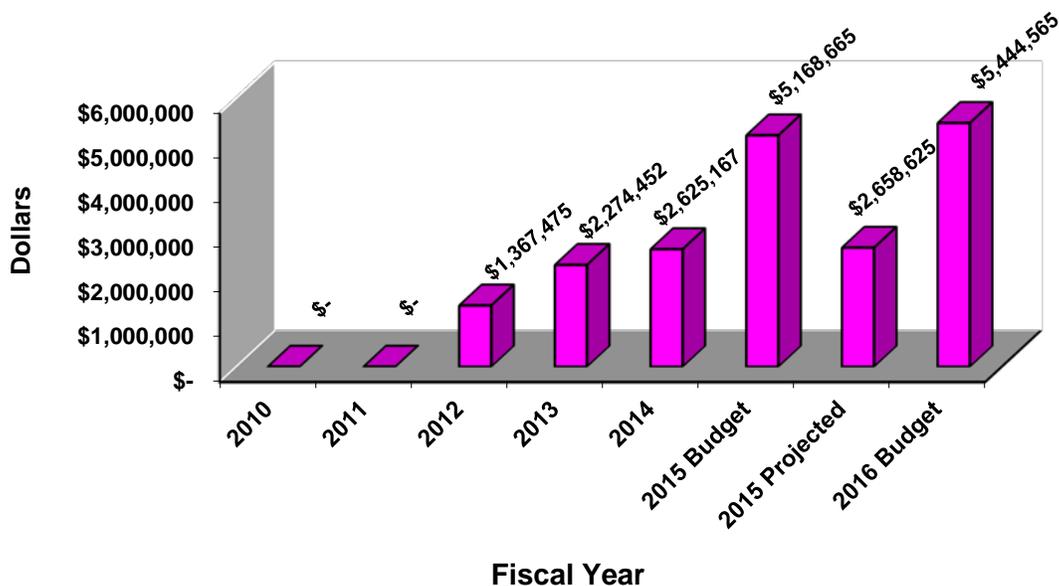
Fund 410 - General Capital Projects

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
447	Federal Grants	\$ -	\$ -	\$ -	\$ 1,565	\$ -
448	State/Local Grants	27,174	-	-	-	-
Total Intergovernmental Revenues		27,174	-	-	1,565	-
457	Restricted Police Fines	-	10,000	-	-	-
Total Fines & Forfeits		-	10,000	-	-	-
471	General Government Fees	-	11,147	-	-	-
Total Service Fees		-	11,147	-	-	-
4-10	Interest Income	-	-	-	10	-
483	Insurance & Property Damage	15,206	15,334	-	-	-
485	Reimbursed Expenditures	150,000	-	-	8,070	-
Total Other Revenues		165,206	15,334	-	8,080	-
491.10	Transfers In - General Fund	251,582	758,314	1,147,455	561,200	25,930
493.40	Certificates of Participation	-	-	-	378,025	-
499	Reappropriation	-	-	-	-	506,025
Total Other Financing Sources		251,582	758,314	1,147,455	939,225	531,955
Total Revenues and Other Financing Sources		\$ 443,962	\$ 794,795	\$ 1,147,455	\$ 948,870	\$ 531,955
Expenditures and Other Financing Uses						
805	Land	\$ -	\$ 289,742	\$ 327,710	\$ -	\$ -
810	Buildings & Improvements	63,177	45,660	43,700	14,355	-
815.05	Impr Other Than Buildings	58,435	36,819	28,000	25,615	-
820	Machinery & Equipment	287,334	168,705	158,405	138,880	18,330
825	Vehicles	31,526	195,333	453,610	169,655	506,025
830	Office Furniture	-	-	1,000	990	-
835	Computer Equipment	22,784	58,537	135,030	93,340	7,600
Total Capital Outlay		463,255	794,795	1,147,455	442,835	531,955
Total Expenditures and Other Financing Uses		\$ 463,255	\$ 794,795	\$ 1,147,455	\$ 442,835	\$ 531,955

INFRASTRUCTURE CAPITAL PROJECTS FUND

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non Home-Rule Sales Tax instituted in 2007 and Federal, State and Local Grants.

Infrastructure Capital Projects Fund Expenditures



2010 - 2014: Actual Expenditures

The Infrastructure Capital Projects Fund was established in FY 2012 to account for infrastructure capital improvements throughout the City. These improvements were previously accounted for in the General Fund.

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2016

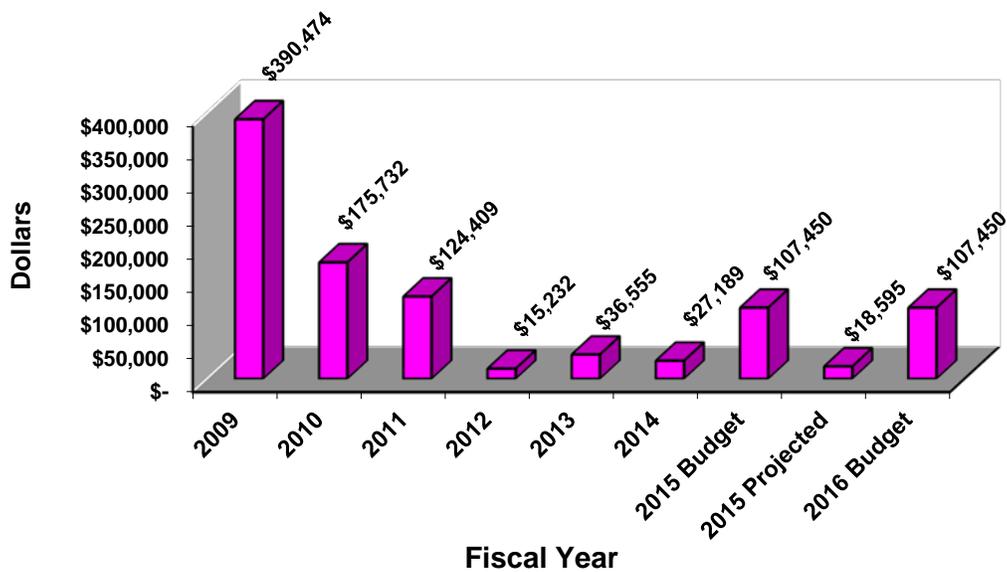
Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
441	Non-HR Sales Tax	\$ 2,120,509	\$ 2,100,179	\$ 2,202,455	\$ 2,095,680	\$ 2,202,455
448	State/Local Grants	-	91,849	1,425,000	-	1,200,000
Total Intergovernmental Revenues		<u>2,120,509</u>	<u>2,192,028</u>	<u>3,627,455</u>	<u>2,095,680</u>	<u>3,402,455</u>
471.10	50/50 Tree Program	28,860	6,450	25,000	25,000	25,000
Total Service Fees		<u>28,860</u>	<u>6,450</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
481	Interest Income	71	977	100	1,000	1,000
485	Reimbursed Expenditures	4,238	-	5,000	16,140	5,000
486	Donations	-	-	1,000,000	-	1,000,000
489	Miscellaneous	-	350	-	-	-
Total Other Revenues		<u>4,310</u>	<u>1,327</u>	<u>1,005,100</u>	<u>17,140</u>	<u>1,006,000</u>
491.10	Transfers In - General Fund	-	505,735	511,110	511,110	511,110
499	Reappropriation	-	-	-	-	500,000
Total Other Financing Sources		<u>-</u>	<u>505,735</u>	<u>511,110</u>	<u>511,110</u>	<u>1,011,110</u>
Total Revenues and Other Financing Sources		<u>\$ 2,153,678</u>	<u>\$ 2,705,539</u>	<u>\$ 5,168,665</u>	<u>\$ 2,648,930</u>	<u>\$ 5,444,565</u>
Expenditures and Other Financing Uses						
815.05	Impr Other Than Buildings	\$ 75,150	\$ 172,314	\$ 1,521,000	\$ 300,000	\$ 1,772,000
815.10	Improvements - Streets	1,921,740	2,451,350	3,430,000	1,970,805	3,289,565
815.15	Improvements - Storm Sewers	-	1,503	-	-	30,000
815.20	Improvements - Bridges/Culverts	-	-	-	52,820	-
815.40	Improvements - Parking Lots	277,562	-	217,665	335,000	353,000
Total Capital Outlay		<u>2,274,452</u>	<u>2,625,167</u>	<u>5,168,665</u>	<u>2,658,625</u>	<u>5,444,565</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,274,452</u>	<u>\$ 2,625,167</u>	<u>\$ 5,168,665</u>	<u>\$ 2,658,625</u>	<u>\$ 5,444,565</u>

PRAIRIE GREEN CAPITAL PROJECTS FUND

The Prairie Green Capital Projects Fund accounts for capital improvements within the Prairie Green wetlands area. Resources are provided by grant revenues and farm lease revenue.

Prairie Green Capital Projects Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2016

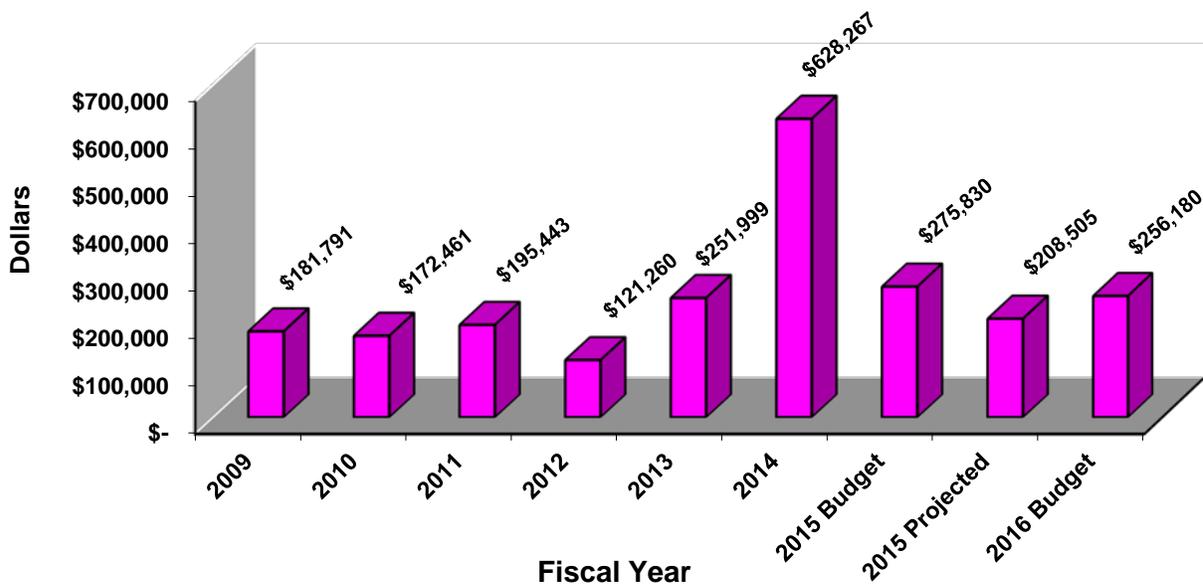
Fund 420 - Prairie Green

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ 73	\$ 229	\$ 200	\$ 200	\$ 200
482	Rental Income	99,130	103,420	107,250	105,000	107,250
Total Other Revenues		<u>99,203</u>	<u>103,649</u>	<u>107,450</u>	<u>105,200</u>	<u>107,450</u>
Total Revenues and Other Financing Sources		<u>\$ 99,203</u>	<u>\$ 103,649</u>	<u>\$ 107,450</u>	<u>\$ 105,200</u>	<u>\$ 107,450</u>
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ -	\$ -	\$ -	\$ -	\$ 7,826
521	Group Insurance	-	-	-	-	1,686
522	Medicare	-	-	-	-	114
523	Social Security	-	-	-	-	486
524	IMRF	-	-	-	-	964
Total Personal Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,076</u>
599	Other Contractual Services	-	-	10,000	10,000	10,000
Total Contractual Services		<u>-</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
916	Property Taxes	4,760	5,629	6,500	6,595	7,255
Total Other Expenditures		<u>4,760</u>	<u>5,629</u>	<u>6,500</u>	<u>6,595</u>	<u>7,255</u>
999	Source of Reserves	-	-	65,950	-	54,119
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>65,950</u>	<u>-</u>	<u>54,119</u>
815.05	Impr Other Than Buildings	31,795	21,560	25,000	2,000	25,000
Total Capital Outlay		<u>31,795</u>	<u>21,560</u>	<u>25,000</u>	<u>2,000</u>	<u>25,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 36,555</u>	<u>\$ 27,189</u>	<u>\$ 107,450</u>	<u>\$ 18,595</u>	<u>\$ 107,450</u>

TAX INCREMENT FINANCE DISTRICT #2 CAPITAL PROJECTS FUND

The Tax Increment Finance (TIF) District #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF #2 Capital Projects Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

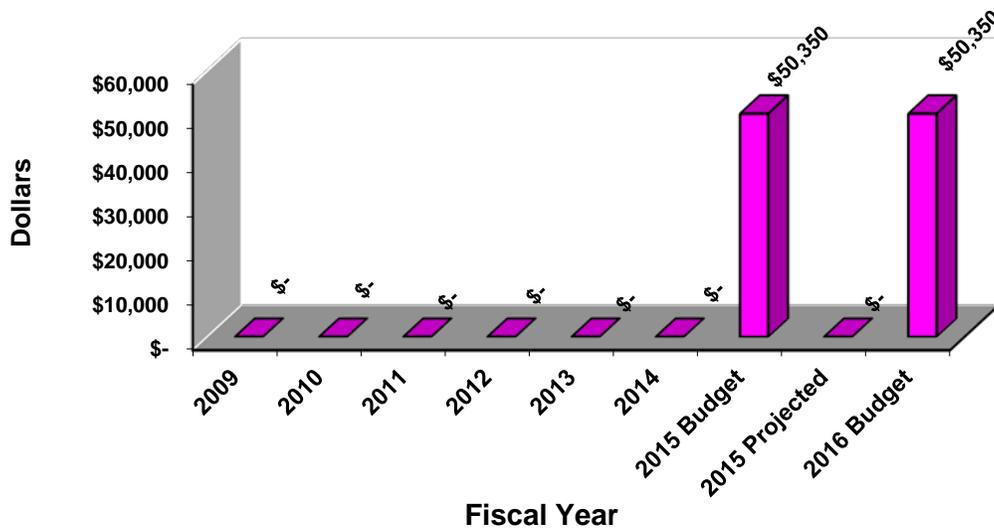
Fund 425 - TIF #2

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 269,552	\$ 273,330	\$ 273,330	\$ 253,680	\$ 253,680
Total Taxes		<u>269,552</u>	<u>273,330</u>	<u>273,330</u>	<u>253,680</u>	<u>253,680</u>
481	Interest Income	2,895	2,333	2,500	2,500	2,500
Total Other Revenues		<u>2,895</u>	<u>2,333</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Revenues and Other Financing Sources		<u>\$ 272,447</u>	<u>\$ 275,663</u>	<u>\$ 275,830</u>	<u>\$ 256,180</u>	<u>\$ 256,180</u>
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 42,291	\$ 59,709	\$ 58,640	\$ 61,250	\$ 47,372
521	Group Insurance	6,177	7,535	8,101	8,200	9,097
522	Medicare	368	800	852	1,025	687
523	Social Security	2,764	3,265	3,437	3,510	2,821
524	IMRF	5,186	7,282	7,492	7,700	5,832
Total Personal Services		<u>56,786</u>	<u>78,591</u>	<u>78,522</u>	<u>81,685</u>	<u>65,809</u>
541	Accounting & Auditing Service	-	-	1,700	1,700	1,800
543	Legal Service	780	1,465	1,000	3,000	3,000
551	Advertising	1,900	595	5,000	-	5,000
559	Other Professional Services	3,435	1,141	2,000	-	2,000
563	Publishing	-	725	800	815	800
564	Printing	2,000	763	500	-	500
571	Dues & Subscriptions	375	650	775	775	775
573	Training & Professional Development	350	350	400	-	425
581	Utilities	919	-	-	-	-
Total Contractual Services		<u>9,759</u>	<u>5,689</u>	<u>12,175</u>	<u>6,290</u>	<u>14,300</u>
705.24	Principal 2006 TIF Bonds	49,679	51,914	54,250	54,250	56,695
710.24	Interest 2006 TIF Bonds	12,224	9,994	7,700	7,660	5,250
Total Debt Service		<u>61,903</u>	<u>61,909</u>	<u>61,950</u>	<u>61,910</u>	<u>61,945</u>
916	Property Taxes	-	5,654	6,000	710	-
Total Other Expenditures		<u>-</u>	<u>5,654</u>	<u>6,000</u>	<u>710</u>	<u>-</u>
999	Source of Reserves	-	-	24,183	-	49,126
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>24,183</u>	<u>-</u>	<u>49,126</u>
805	Land	85,718	26,335	20,000	-	20,000
815.05	Impr Other Than Buildings	-	-	20,000	-	45,000
815.10	Improvements - Streets	37,833	450,090	53,000	57,910	-
Total Capital Outlay		<u>123,552</u>	<u>476,425</u>	<u>93,000</u>	<u>57,910</u>	<u>65,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 251,999</u>	<u>\$ 628,267</u>	<u>\$ 275,830</u>	<u>\$ 208,505</u>	<u>\$ 256,180</u>

CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and in the future transfers from the General Fund. This fund was established in FY 2012.

Capital Equipment Fund Expenditures



2009 - 2014: Actual Expenditures

The FY 2016 budget amount is to recognize the revenue earned as a “Source of Reserves” in the fund to be used for future capital purchases.

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2016

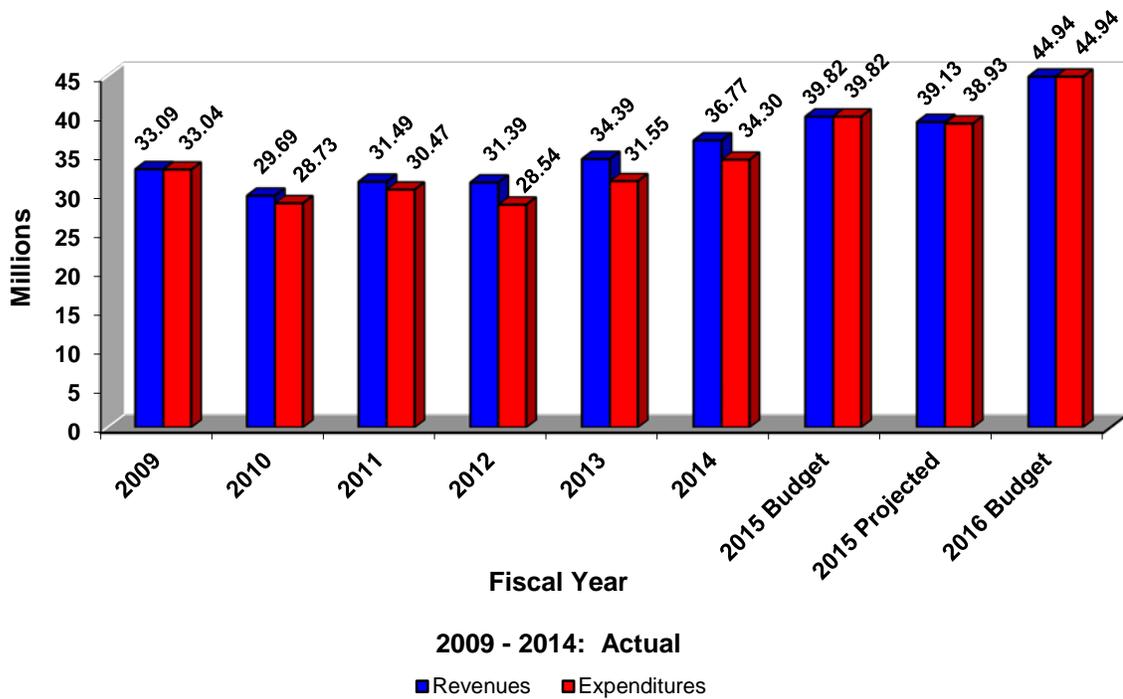
Fund 430 - Capital Equipment

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ 130	\$ 324	\$ 350	\$ 350	\$ 350
484	Sale of Capital Assets	103,155	9,027	50,000	55,610	50,000
Total Other Revenues		<u>103,285</u>	<u>9,351</u>	<u>50,350</u>	<u>55,960</u>	<u>50,350</u>
Total Revenues and Other Financing Sources		<u>\$ 103,285</u>	<u>\$ 9,351</u>	<u>\$ 50,350</u>	<u>\$ 55,960</u>	<u>\$ 50,350</u>
Expenditures and Other Financing Uses						
999	Source of Reserves	\$ -	\$ -	\$ 50,350	\$ -	\$ 50,350
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>50,350</u>	<u>-</u>	<u>50,350</u>
Total Expenditures and Other Financing Uses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,350</u>	<u>\$ -</u>	<u>\$ 50,350</u>

ELECTRIC FUND

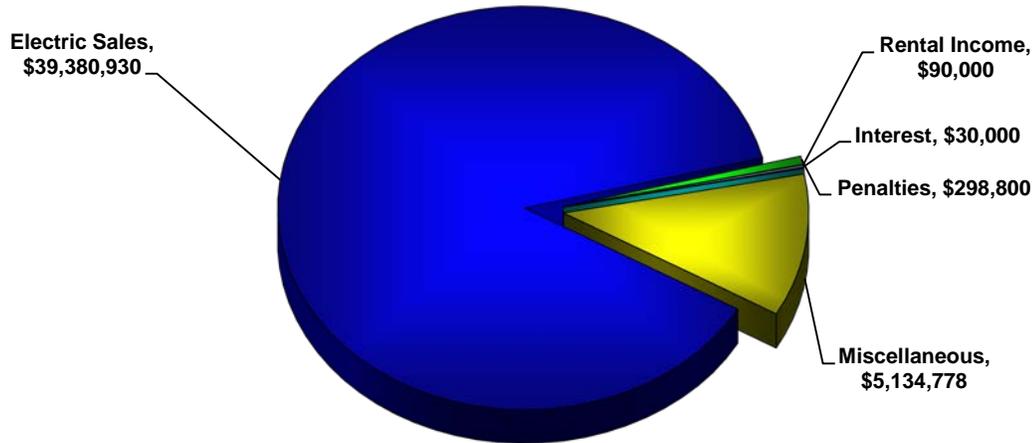
The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Electric Fund Revenues and Expenditures



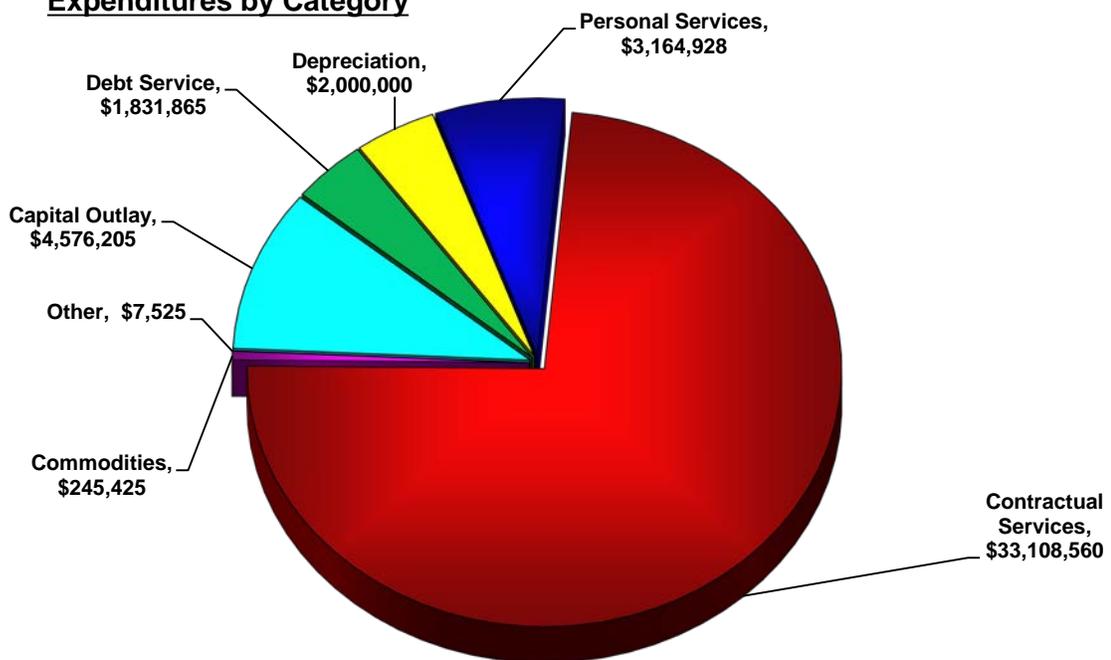
ELECTRIC FUND

Revenues by Category



Electric sales account for 88% of the revenues in the Electric Fund.

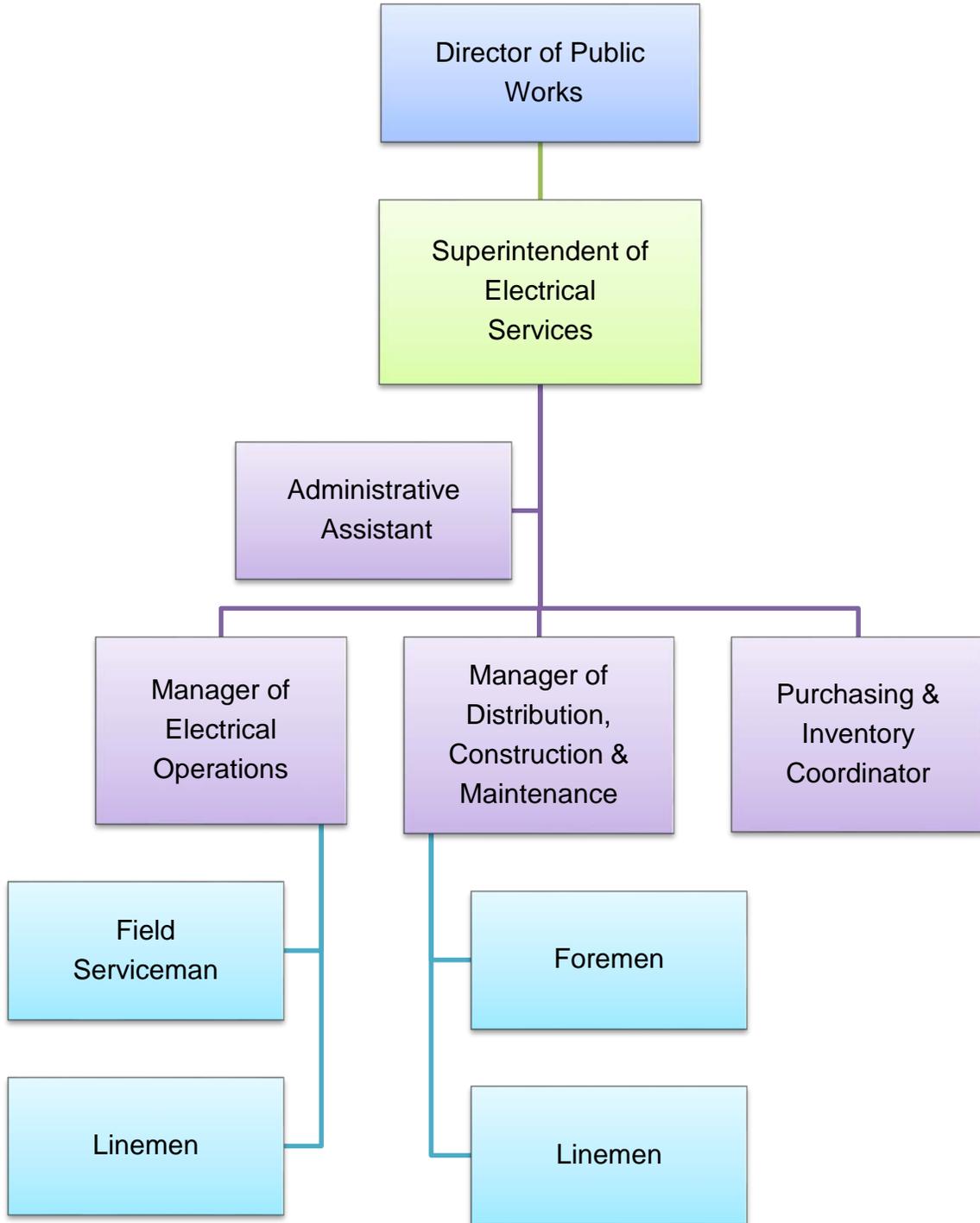
Expenditures by Category



Contractual Services, the largest expenditure category includes purchased power which accounts for \$33,108,560 of the total. Personal Services account for 7.0% of expenditures.

Public Works Department

Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates.

FY 2016 GOALS

Goal # 1 Implement year eleven of Cable Replacement Program. Year eleven will consist of three projects. The first project will be the continuation of the overhead wire replacement on Stevens St, James St and the ComEd right-of-way from Rt. 25 to East Side Drive. The second project will be the replacement of underground facilities on Executive Place. The final project will be the replacement of underground facilities in the PET Subdivision (E. State, Glengarry and Commerce Drive).

Funding: Overhead Wire Replacement: \$198,000

Completion Date: 05/29/2015

Funding: Underground Cable Replacement – Executive Place: \$179,000

Completion Date: 11/20/2015

Funding: Underground Cable Replacement – PET Subdivision: \$803,000

Completion Date: 11/20/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

Goal # 2 This goal is upgrading half of the East Side Drive (ESD) - Substation Relays and the common Remote Terminal Unit (RTU), to enhance the safety and reliability of the distribution system. ESD substation is two substations in one, however, some of the equipment is common to both. This will require that engineering be completed for the entire station but construction will be phased over two years.

Funding: Electric Capital \$429,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Establish and adopt a capital funding plan in the next 24

Public Works – Electric

months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

Goal # 3 Southeast Industrial Park Property Acquisition:

- Work with city staff, property owner(s)/developer(s), legal and land consultants to secure a substation site, easements for an electrical feed to the site, construction easements, and right-of-way to access the site so that site engineering and substation design engineering can move forward.

Funding: Electric Capital \$50,000

Completion Date: 11/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park.

Goal # 4 Southeast Industrial Park Substation Site Development:

- Secure an architect and engineering design firm to initiate substation site design, develop equipment specifications for long lead time items, begin work with ComEd to design feed to site, and purchase substation transformers.
 - Work with ComEd on electric feed to new substation (\$60,000)
 - Hire consultant and initiate substation design & engineering (\$250,000)
 - Purchase transformers for substation (\$1,300,000)

Funding: Electric Capital \$1,610,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park.

Goal # 5 Green Initiative - LED Lighting at Public Works

- Continue converting inside and outside lighting at Public Works to LED lighting

Funding: \$5,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Continue implementing technology upgrades in various core service areas of the City including: fiber optics for redundancy; enhance present

Public Works – Electric

GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

The Electric Fund is divided into 9 divisions:

Division 20 – Administration: The administration and supervision division that includes professional services, communications, professional development and the purchase of power for distribution.

Division 25 – Operation & Maintenance: The operation and maintenance of the distribution overhead and underground lines, structures, transformers and street lights.

Division 27 – Substations: The operation and maintenance of the substation buildings, structures, station equipment, transformers and SCADA system.

Division 30 – Customer Accounting: The meter reading, customer information system, billing and collection functions.

Division 35 – Electric Generation: The operation and maintenance of the Geneva Generation Facility (GGF), a 30 MW power generating facility, consisting of five Caterpillar natural gas engines and controls, buildings, station equipment, transformers and radiators.

Division 45 – Fiber Optics: The maintenance of the Geneva fiber optic system. This fiber system is the communication system of the City of Geneva, Geneva School District, Kane County Government and Geneva electric distribution system.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 90 – Debt Service: The annual principal and interest payments of the outstanding debt.

Division 95 – Capital Outlay: The construction and replacement of distribution overhead and underground lines, structures, transformers, street lights, substations, generation equipment, vehicles, equipment and computers.

Public Works – Electric

Performance Measures	FY 2014	FY 2015	FY 2016
Average Number of Service Interruptions *	0.44	0.21	<1
Average Length of Outage (Minutes)	39.15	15.74	<40
Average Number of Days to Repair Street Lights	13.8	4.9	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	938	776	792

* – This number represents the electric system's reliability i.e. average number of times in a 12 month period, each customer will experience interruption in electric service.

Public Works – Electric – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Superintendent of Electrical Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	0.00	0.00	0.00	0.00
Manager of Electrical Operations	1.00	1.00	1.00	1.00	1.00
Manager of Distribution, Construction & Maintenance	1.00	1.00	1.00	1.00	1.00
Field Serviceman	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00
Lineman	7.00	7.00	7.00	6.00	6.00
Total	15.00	14.00	14.00	13.00	13.00

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
455	Penalties	\$ 254,029	\$ 265,615	\$ 230,000	\$ 295,000	\$ 298,800
Total Fines & Forefeits		254,029	265,615	230,000	295,000	298,800
461	Electric Sales	33,740,797	35,795,785	36,419,100	38,507,290	39,380,930
465	Connection Fees	-	-	-	450	-
468	New Service Installation	201,333	95,166	100,000	160,000	200,000
Total Service Charges		33,942,130	35,890,951	36,519,100	38,667,740	39,580,930
479	Disconnection/Reconnection Fees	502	-	500	-	500
Total Service Fees		502	-	500	-	500
481	Interest Income	13,416	12,216	30,000	30,000	30,000
482	Rental Income	57,739	35,476	90,000	89,010	90,000
483	Insurance & Property Damage	3,415	56,796	-	20,590	-
484	Sale of Capital Assets	11,053	8,911	10,000	20,655	10,000
485	Reimbursed Expenditures	70,819	7,043	17,000	6,000	17,000
486	Donations	-	485,367	-	-	-
489	Miscellaneous	38,466	10,415	35,000	3,270	35,000
Total Other Revenues		194,908	616,224	182,000	169,525	182,000
499	Reappropriation	-	-	2,889,091	-	4,872,278
Total Other Financing Sources		-	-	2,889,091	-	4,872,278
Total Revenues and Other Financing Sources		\$ 34,391,569	\$ 36,772,790	\$ 39,820,691	\$ 39,132,265	\$ 44,934,508
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 1,738,348	\$ 1,782,262	\$ 1,797,400	\$ 1,786,380	\$ 2,000,517
502	Wages - Part-Time/Seasonal	88,848	87,598	91,514	82,790	86,961
503	Overtime	42,455	40,808	202,350	30,435	201,470
504	Stand-By	93,445	94,267	111,095	98,735	112,875
521	Group Insurance	288,885	305,832	356,532	306,640	357,864
522	Medicare	16,654	27,177	26,782	27,790	29,668
523	Social Security	125,424	115,296	113,697	118,070	126,115
524	IMRF	227,155	236,899	229,873	236,415	246,304
527	Car Allowance	6,382	6,874	7,088	1,095	3,154
Total Personal Services		2,627,596	2,697,012	2,936,331	2,688,350	3,164,928
531	Maintenance Service	357,700	347,969	476,558	387,389	493,150
541	Accounting & Auditing Service	17,157	17,488	16,875	16,925	16,810
542	Engineering Service	75	-	3,375	-	-
543	Legal Service	6,934	5,591	30,875	15,000	30,875
544	Medical Service	513	503	1,100	600	1,100
546	Janitorial Service	2,906	3,465	4,000	3,700	4,000
547	Banking Service	40,298	70,081	84,825	86,000	88,225
550	Collection Service	1,341	927	2,500	500	2,500
552	Data Programming Service	-	3,600	-	-	-
559	Other Professional Services	16,662	35,527	40,550	25,975	45,800
561	Postage	20,964	26,340	27,705	27,426	30,125
562	Telephone	26,147	30,080	30,770	31,800	33,840

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
563	Publishing	1,281	1,101	1,000	255	1,000
564	Printing	17,367	12,951	14,875	12,880	12,955
565	Internet	193	2,513	2,340	1,600	2,340
566	Recording Fees	100	276	400	100	400
571	Dues & Subscriptions	24,876	25,154	27,375	26,300	28,560
572	Travel & Meals	1,921	560	5,455	3,200	13,415
573	Training & Professional Development	7,906	2,951	11,435	8,700	17,425
581	Utilities	502,886	445,898	647,635	497,200	650,200
583	Garbage Disposal	-	-	-	150	200
584	Landfill Charges	1,148	3,613	4,550	2,500	4,550
585	Electric Purchases	25,146,152	27,532,090	27,812,300	31,307,600	31,255,800
592	General Insurance	194,868	198,348	248,265	222,445	223,560
595	Rentals	16,949	20,035	24,795	26,070	26,870
599	Other Contractual Services	43,224	65,994	130,860	60,500	124,860
Total Contractual Services		26,449,569	28,853,053	29,650,418	32,764,815	33,108,560
601	Maintenance Supplies	61,466	73,582	107,670	89,774	106,090
621	Office Supplies	4,309	3,266	6,480	6,480	8,340
622	Office Equipment	405	1,778	1,000	6,755	1,000
622	Office Furniture	-	444	-	-	1,000
624	Operating Supplies	15,580	15,994	29,345	35,600	32,200
625	Small Tools	5,079	4,100	4,680	4,680	4,680
626	Janitorial Supplies	432	331	200	330	1,100
627	Motor Fuel & Lubricants	60,958	35,134	73,920	40,800	76,125
631	Clothing	5,757	6,132	14,555	10,000	12,525
632	Per Copy Charges	650	555	400	585	400
641	Books	338	143	275	275	345
642	Periodicals	86	-	-	-	-
662	Film/Video	995	465	1,000	1,000	1,000
663	Computer Software	6,363	446	620	400	620
Total Commodities		162,419	142,368	240,145	196,679	245,425
705.18	Principal 2003 Bonds	-	830,000	-	-	-
705.23	Principal 2006D Bonds	-	480,000	510,000	510,000	-
705.26	Principal 2007 Bonds	-	240,000	60,000	60,000	-
705.34	Principal 2011 Bonds	-	120,000	520,000	520,000	1,170,000
705.37	Principal 2013 Bonds	-	-	505,000	505,000	130,000
705.38	Principal 2014 Bonds	-	-	-	-	225,000
710.17	Interest 2002A Bonds	434	-	-	-	-
710.18	Interest 2003 Bonds	123,345	46,423	-	-	-
710.22	Interest 2006C Bonds	1,802	-	-	-	-
710.23	Interest 2006D Bonds	59,015	40,033	25,500	25,500	-
710.26	Interest 2007 Bonds	86,327	82,666	75,400	74,200	-
710.34	Interest 2011 Bonds	243,605	228,390	233,540	233,540	219,140
710.37	Interest 2013 Bonds	-	11,346	22,264	22,265	21,220
710.38	Interest 2014 Bonds	-	-	-	-	63,805
715	Paying Agent Fees	2,315	1,923	2,250	2,400	2,700
720	Bond Issue Costs	17,491	53,921	5,200	57,635	-
910	Capitalized Assets	-	(1,670,000)	-	(1,595,000)	-
Total Debt Service		534,333	464,701	1,959,154	415,540	1,831,865
810	Buildings & Improvements	4,804	10,778	15,000	15,000	20,000

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
815.05	Improvements Other Than Buildings	168,976	73,175	207,500	50,000	207,500
815.25	Electric System	1,858,321	1,473,892	2,452,585	500,000	3,922,620
820	Machinery & Equipment	81,336	96,874	21,500	22,950	47,835
825	Vehicles	109,377	153,042	324,965	261,000	375,000
835	Computer Equipment	13,995	6,731	6,018	6,000	3,250
910	Capitalized Assets	(2,179,511)	(1,464,061)	-	-	-
Total Capital Outlay		<u>57,298</u>	<u>350,430</u>	<u>3,027,568</u>	<u>854,950</u>	<u>4,576,205</u>
911	Depreciation	1,715,190	1,789,036	2,000,000	2,000,000	2,000,000
914	State/Federal Permits	5,444	5,444	6,875	5,514	6,875
917	Employee Awards	-	200	-	750	450
918	Easements	220	130	200	100	200
Total Other Expenditures		<u>1,720,854</u>	<u>1,794,810</u>	<u>2,007,075</u>	<u>2,006,364</u>	<u>2,007,525</u>
Total Expenditures and Other Financing Uses		<u>\$ 31,552,068</u>	<u>\$ 34,302,375</u>	<u>\$ 39,820,691</u>	<u>\$ 38,926,698</u>	<u>\$ 44,934,508</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2016

620 - Electric Fund

Division	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
20	Administration	\$ 25,846,962	\$ 28,272,328	\$ 28,716,178	\$ 32,001,820	\$ 32,140,414
25	Operation & Maintenance	2,367,615	2,341,103	2,716,589	2,424,270	2,981,314
27	Substations	185	33,296	43,615	51,724	43,715
30	Customer Accounting	119,917	124,793	143,475	129,696	140,410
35	Electric Generation	876,529	800,860	1,095,995	888,964	1,099,355
40	New Service	13,967	38,859	-	42,350	-
45	Fiber Optics	20,049	9,567	20,205	19,904	20,000
73	GIS	22	77,401	97,912	97,480	101,230
90	Debt Service & Depreciation	2,249,523	2,253,737	3,959,154	2,415,540	3,831,865
95	Capital Outlay	57,298	350,430	3,027,568	854,950	4,576,205
Total Electric Fund		\$ 31,552,068	\$ 34,302,375	\$ 39,820,691	\$ 38,926,698	\$ 44,934,508

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Division 20 - Administration						
501	Wages - Regular	\$ 394,893	\$ 397,046	\$ 407,716	\$ 360,870	\$ 413,067
521	Group Insurance	56,793	54,225	65,396	43,805	56,719
522	Medicare	3,476	5,657	6,015	5,025	6,035
523	Social Security	25,797	24,013	25,412	21,425	25,761
524	IMRF	49,670	51,766	52,841	44,000	51,163
527	Car Allowance	6,382	6,874	7,088	1,095	3,154
Total Personal Services		<u>537,011</u>	<u>539,581</u>	<u>564,468</u>	<u>476,220</u>	<u>555,899</u>
531	Maintenance Service	863	3,623	4,225	4,295	4,325
541	Accounting & Auditing Service	17,157	17,488	16,875	16,925	16,810
542	Engineering Service	75	-	3,375	-	-
543	Legal Service	6,934	5,444	30,875	15,000	30,875
547	Banking Service	40,298	70,081	84,825	86,000	88,225
559	Other Professional Services	12,828	29,134	32,700	18,000	32,700
561	Postage	2,520	1,247	3,105	1,450	3,105
562	Telephone	24,483	25,732	26,160	27,000	28,440
563	Publishing	1,281	1,101	1,000	255	1,000
564	Printing	353	464	630	555	630
565	Internet	193	2,513	2,340	1,600	2,340
566	Recording Fees	100	276	400	100	400
571	Dues	24,696	24,969	26,875	26,000	28,060
572	Travel	1,901	540	4,955	3,000	6,800
573	Training	3,059	1,032	4,000	4,000	6,450
585	Electric Purchases	25,146,152	27,532,090	27,812,300	31,307,600	31,255,800
592	General Insurance	14,810	-	19,515	45	-
595	Rentals	2,479	1,192	1,255	1,255	1,255
599	Other Contractual Services	3,420	9,695	67,600	3,500	67,600
Total Contractual Services		<u>25,303,602</u>	<u>27,726,620</u>	<u>28,143,010</u>	<u>31,516,580</u>	<u>31,574,815</u>
601	Maintenance Supplies	15	-	-	-	-
621	Office Supplies	4,309	3,165	6,480	6,480	6,480
622	Office Equipment	405	1,774	1,000	1,000	1,000
623	Office Furniture	-	444	-	-	1,000
624	Operating Supplies	-	5	-	500	-
627	Motor Fuel & Lubricants	47	30	-	-	-
632	Per Copy Charges	650	555	400	540	400
642	Periodicals	86	-	-	-	-
663	Computer Software	617	25	620	400	620
Total Commodities		<u>6,130</u>	<u>5,997</u>	<u>8,500</u>	<u>8,920</u>	<u>9,500</u>
918	Easements	220	130	200	100	200
Total Other Expenditures		<u>220</u>	<u>130</u>	<u>200</u>	<u>100</u>	<u>200</u>
Total Administration		<u>\$ 25,846,962</u>	<u>\$ 28,272,328</u>	<u>\$ 28,716,178</u>	<u>\$ 32,001,820</u>	<u>\$ 32,140,414</u>
Division 25 - Operation & Maintenance						

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
501	Wages - Regular	\$ 1,282,663	\$ 1,265,001	\$ 1,331,045	\$ 1,305,750	\$ 1,526,745
502	Wages - Part-Time/Seasonal	45,162	42,165	42,629	40,165	42,606
503	Overtime	41,036	38,148	195,345	29,035	194,345
504	Stand-By	93,445	94,267	111,095	98,735	112,875
521	Group Insurance	227,921	241,204	280,696	251,115	291,122
522	Medicare	12,176	19,135	19,917	20,500	22,753
523	Social Security	92,678	81,082	84,649	87,050	96,590
524	IMRF	169,772	169,383	169,563	177,670	187,678
Total Personal Services		1,964,854	1,950,384	2,234,939	2,010,020	2,474,714
531	Maintenance Service	168,975	144,432	203,980	168,965	205,645
543	Legal Service	-	148	-	-	-
544	Medical Service	513	503	1,100	600	1,100
546	Janitorial Service	2,906	3,465	4,000	3,700	4,000
559	Other Professional Services	3,834	6,318	7,600	5,600	7,600
564	Printing	40	-	-	-	-
571	Dues	180	185	500	300	500
572	Travel	20	20	500	200	6,615
573	Training	4,846	1,720	3,735	2,700	8,925
581	Utilities	24,883	32,314	4,575	5,440	7,140
584	Landfill Charges	1,148	3,613	4,550	2,500	4,550
592	General Insurance	69,960	91,408	91,450	93,840	95,000
595	Rentals	3,528	3,324	3,205	3,800	4,440
599	Other Contractual Services	9,779	2,213	5,400	2,500	5,400
Total Contractual Services		290,612	289,663	330,595	290,145	350,915
601	Maintenance Supplies	50,191	50,146	65,225	51,300	66,005
622	Office Equipment	-	4	-	-	-
624	Operating Supplies	15,242	15,986	23,400	29,155	26,255
625	Small Tools	5,079	4,068	4,180	4,180	4,180
626	Janitorial Supplies	432	331	100	200	500
627	Motor Fuel & Lubricants	28,369	23,582	42,320	27,200	44,425
631	Clothing	5,757	6,132	14,555	10,000	12,525
632	Per Copy Charges	-	-	-	45	-
641	Books	338	143	275	275	345
662	Film/Video	995	465	1,000	1,000	1,000
663	Computer Software	5,747	-	-	-	-
Total Commodities		112,149	100,856	151,055	123,355	155,235
917	Employee Awards	-	200	-	750	450
Total Other Expenditures		-	200	-	750	450
Total Operation & Maintenance		\$ 2,367,615	\$ 2,341,103	\$ 2,716,589	\$ 2,424,270	\$ 2,981,314
Division 27 - Substations						
531	Maintenance Service	\$ -	\$ 19,440	\$ 20,000	\$ 20,460	\$ 20,000
595	Rentals	-	242	-	-	-
599	Other Contractual Services	-	926	4,500	9,500	4,500

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Total Contractual Services		-	20,608	24,500	29,960	24,500
601	Maintenance Supplies	185	10,788	17,415	18,064	17,415
626	Janitorial Supplies	-	-	100	100	100
627	Motor Fuel & Lubricants	-	1,900	1,600	3,600	1,700
Total Commodities		185	12,688	19,115	21,764	19,215
Total Substations		\$ 185	\$ 33,296	\$ 43,615	\$ 51,724	\$ 43,715
Division 30 - Customer Accounting						
502	Wages - Part-Time/Seasonal	\$ 43,685	\$ 45,433	\$ 48,885	\$ 42,625	\$ 44,355
521	Group Insurance	552	971	-	895	-
522	Medicare	368	659	-	620	-
523	Social Security	2,972	2,817	-	2,645	-
Total Personal Services		47,577	49,880	48,885	46,785	44,355
531	Maintenance Service	25,271	29,077	31,750	31,355	41,455
550	Collection Service	1,341	927	2,500	500	2,500
552	Data Programming Service	-	3,600	-	-	-
561	Postage	18,444	25,092	24,600	25,976	27,020
564	Printing	16,974	12,444	14,200	12,280	12,280
592	General Insurance	6,553	-	8,740	-	-
595	Rentals	3,756	3,756	12,800	12,800	12,800
Total Contractual Services		72,340	74,897	94,590	82,911	96,055
601	Maintenance Supplies	-	17	-	-	-
Total Commodities		-	17	-	-	-
Total Customer Accounting		\$ 119,917	\$ 124,793	\$ 143,475	\$ 129,696	\$ 140,410
Division 35 - Electric Generation						
501	Wages - Regular	\$ 50,824	\$ 39,822	\$ -	\$ 26,430	\$ -
503	Overtime	161	344	7,005	1,100	7,125
521	Group Insurance	3,125	812	-	500	-
522	Medicare	511	573	-	335	-
523	Social Security	3,247	2,452	-	1,425	-
524	IMRF	6,298	5,183	-	3,015	-
Total Personal Services		64,166	49,187	7,005	32,805	7,125
531	Maintenance Service	147,721	145,073	193,660	143,525	197,160
559	Other Professional Services	-	75	250	2,375	4,500
562	Telephone	1,665	4,348	4,610	4,800	5,400
581	Utilities	478,003	413,583	643,060	491,760	643,060
583	Garbage Disposal	-	-	-	150	200
592	General Insurance	103,545	106,940	128,560	128,560	128,560
595	Rentals	2,630	840	1,500	1,500	1,500
599	Other Contractual Services	30,026	53,160	53,360	45,000	47,360

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Total Contractual Services		763,589	724,020	1,025,000	817,670	1,027,740
601	Maintenance Supplies	10,450	12,553	20,670	16,500	20,670
624	Operating Supplies	338	2	5,945	5,945	5,945
625	Small Tools	-	32	500	500	500
626	Janitorial Supplies	-	-	-	30	500
627	Motor Fuel & Lubricants	32,542	9,622	30,000	10,000	30,000
Total Commodities		43,330	22,210	57,115	32,975	57,615
914	State/Federal Permit Fees	5,444	5,444	6,875	5,514	6,875
Total Other Expenditures		5,444	5,444	6,875	5,514	6,875
Total Electric Generation		\$ 876,529	\$ 800,860	\$ 1,095,995	\$ 888,964	\$ 1,099,355
Division 40 - New Service						
501	Wages - Regular	\$ 9,969	\$ 29,585	\$ -	\$ 34,440	\$ -
503	Overtime	1,258	2,315	-	300	-
521	Group Insurance	494	485	-	725	-
522	Medicare	117	452	-	490	-
523	Social Security	712	1,935	-	2,030	-
524	IMRF	1,417	4,086	-	4,365	-
Total Personal Services		13,967	38,859	-	42,350	-
Total New Service		\$ 13,967	\$ 38,859	\$ -	\$ 42,350	\$ -
Division 45 - Fiber Optics						
523	Social Security	\$ (1)	\$ -	\$ -	\$ -	\$ -
524	IMRF	(0)	-	-	-	-
Total Personal Services		(1)	-	-	-	-
531	Maintenance Service	14,869	-	14,870	9,264	14,870
595	Rentals	4,556	9,526	4,835	4,980	5,130
Total Contractual Services		19,425	9,526	19,705	14,244	20,000
601	Maintenance Supplies	625	41	500	50	-
622	Office Equipment	-	-	-	5,610	-
Total Commodities		625	41	500	5,660	-
Total Fiber Optics		\$ 20,049	\$ 9,567	\$ 20,205	\$ 19,904	\$ 20,000
Division 73 - GIS						
501	Wages - Regular	\$ -	\$ 50,808	\$ 58,639	\$ 58,890	\$ 60,705
521	Group Insurance	-	8,135	10,440	9,600	10,023
522	Medicare	4	701	850	820	880
523	Social Security	18	2,997	3,636	3,495	3,764
524	IMRF	-	6,481	7,469	7,365	7,463

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Total Personal Services		22	69,122	81,034	80,170	82,835
531	Maintenance Service	-	6,323	8,073	9,525	9,695
559	Other Professional Services	-	-	-	-	1,000
564	Printing	-	42	45	45	45
573	Training	-	200	3,700	2,000	2,050
595	Rentals	-	1,156	1,200	1,735	1,745
Total Contractual Services		-	7,721	13,018	13,305	14,535
601	Maintenance Supplies	-	36	3,860	3,860	2,000
621	Office Supplies	-	101	-	-	1,860
622	Office Equipment	-	-	-	145	-
625	Small Tools	-	-	-	-	-
663	Computer Software	-	422	-	-	-
Total Commodities		-	558	3,860	4,005	3,860
Total GIS		\$ 22	\$ 77,401	\$ 97,912	\$ 97,480	\$ 101,230
Division 90 - Debt Service & Depreciation						
705.18	Principal - 2003 Bonds	\$ -	\$ 830,000	\$ -	\$ -	\$ -
705.23	Principal - 2006D Bonds	-	480,000	510,000	510,000	-
705.26	Principal - 2007 Bonds	-	240,000	60,000	60,000	-
705.34	Principal - 2011 Bonds	-	120,000	520,000	520,000	1,170,000
705.37	Principal - 2013 Bonds	-	-	505,000	505,000	130,000
705.38	Principal - 2014 Bonds	-	-	-	-	225,000
710.17	Interest - 2002A Bonds	434	-	-	-	-
710.18	Interest - 2003 Bonds	123,345	46,423	-	-	-
710.22	Interest - 2006C Bonds	1,802	-	-	-	-
710.23	Interest - 2006D Bonds	59,015	40,033	25,500	25,500	-
710.26	Interest - 2007 Bonds	86,327	82,666	75,400	74,200	-
710.34	Interest - 2011 Bonds	243,605	228,390	233,540	233,540	219,140
710.37	Interest - 2013 Bonds	-	11,346	22,264	22,265	21,220
710.38	Interest - 2014 Bonds	-	-	-	-	63,805
715	Paying Agent Fees	2,315	1,923	2,250	2,400	2,700
720	Bond Issue Costs	17,491	53,921	5,200	57,635	-
910	Capitalized Assets	-	(1,670,000)	-	(1,595,000)	-
Total Debt Service		534,333	464,701	1,959,154	415,540	1,831,865
911	Depreciation	1,715,190	1,789,036	2,000,000	2,000,000	2,000,000
Total Other Expenditures		1,715,190	1,789,036	2,000,000	2,000,000	2,000,000
Total Debt Service & Depreciation		\$ 2,249,523	\$ 2,253,737	\$ 3,959,154	\$ 2,415,540	\$ 3,831,865
Division 95 - Capital Outlay						
810	Buildings & Improvements	\$ 4,804	\$ 10,778	\$ 15,000	\$ 15,000	\$ 20,000
815.05	Improvements Other than Buildings	168,976	73,175	207,500	50,000	207,500
815.25	Improvements - Electric System	1,858,321	1,473,892	2,452,585	500,000	3,922,620

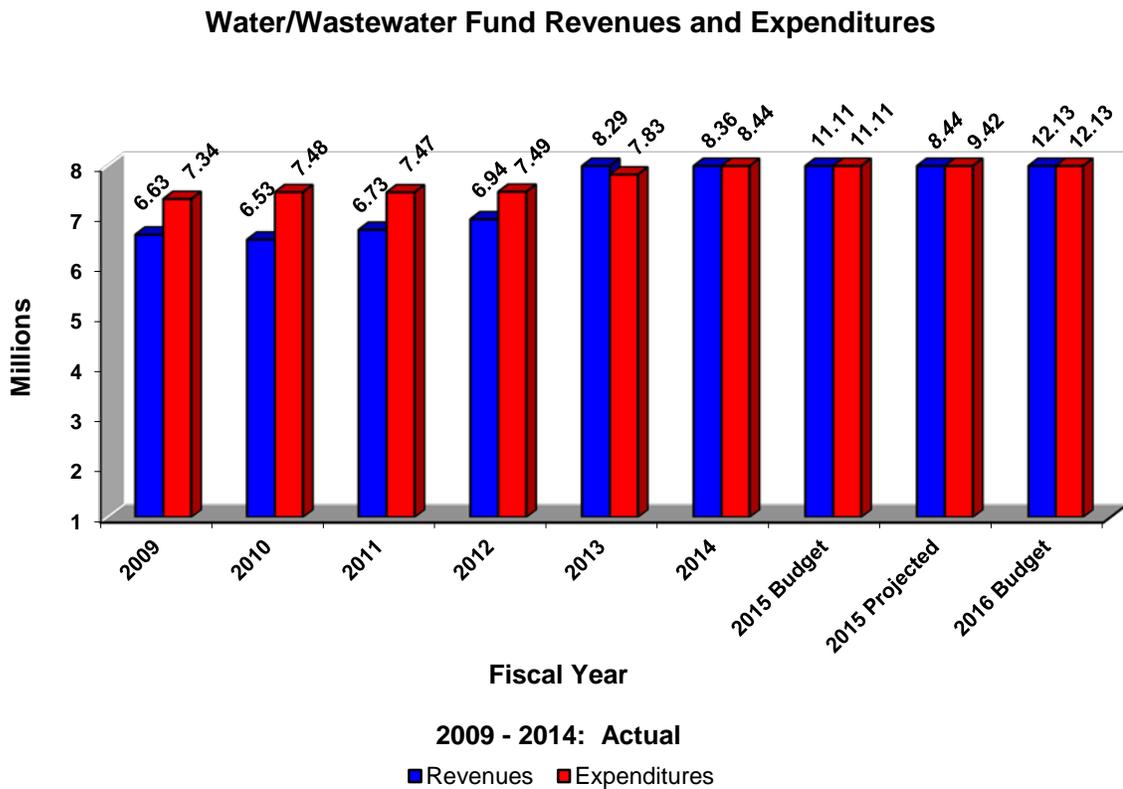
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2016

Fund 620 - Electric Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
820	Machinery & Equipment	81,336	96,874	21,500	22,950	47,835
825	Vehicles	109,377	153,042	324,965	261,000	375,000
835	Computer Equipment	13,995	6,731	6,018	6,000	3,250
910	Capitalized Assets	(2,179,511)	(1,464,061)	-	-	-
Total Capital Outlay		<u>57,298</u>	<u>350,430</u>	<u>3,027,568</u>	<u>854,950</u>	<u>4,576,205</u>
Total Capital Outlay		<u>\$ 57,298</u>	<u>\$ 350,430</u>	<u>\$ 3,027,568</u>	<u>\$ 854,950</u>	<u>\$ 4,576,205</u>
Total Electric Fund		<u>\$ 31,552,068</u>	<u>\$ 34,302,375</u>	<u>\$ 39,820,691</u>	<u>\$ 38,926,698</u>	<u>\$ 44,934,508</u>

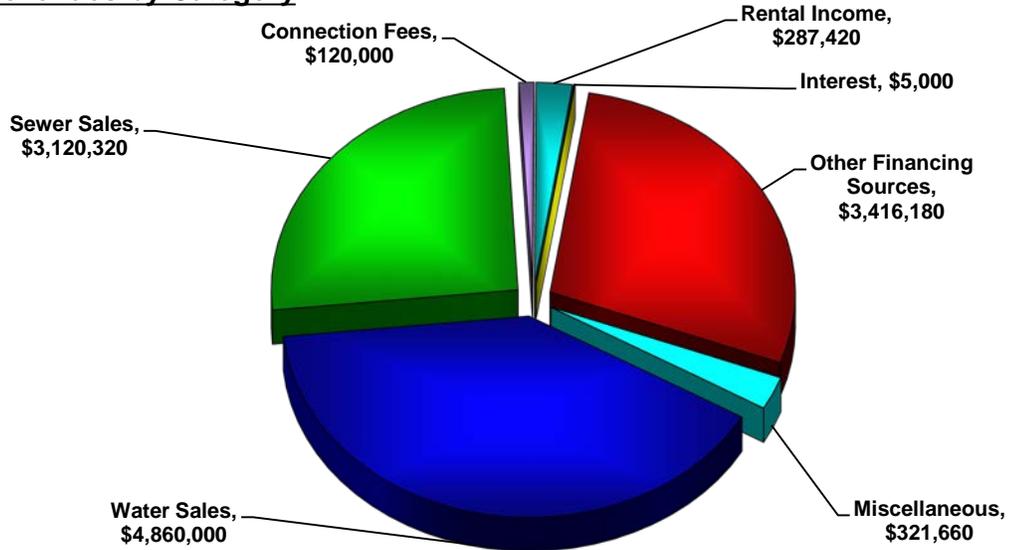
WATER/WASTEWATER FUND

The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.



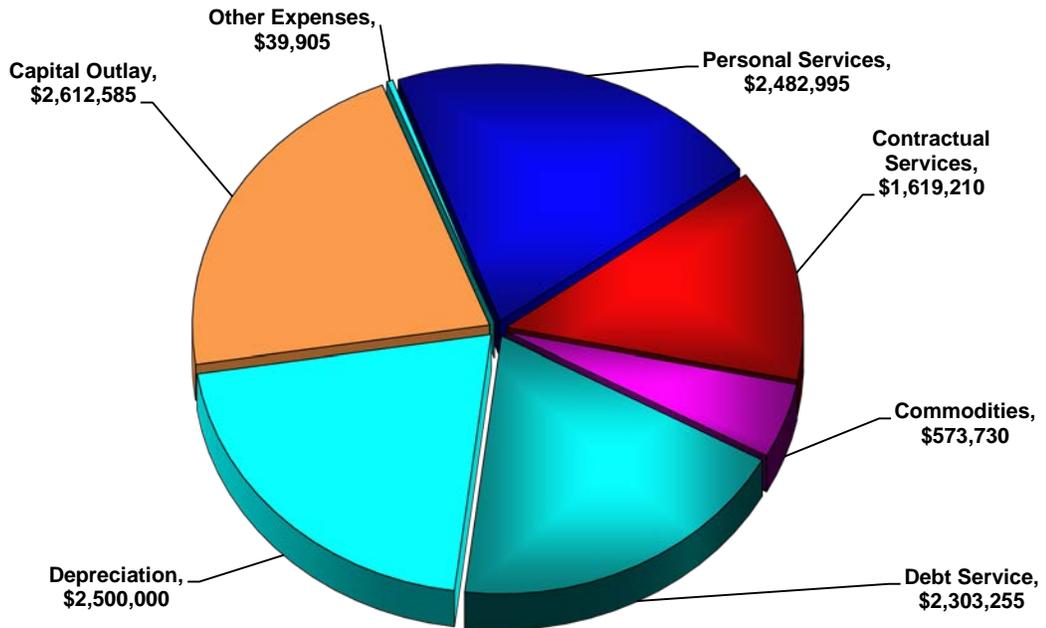
WATER/WASTEWATER FUND

Revenues by Category



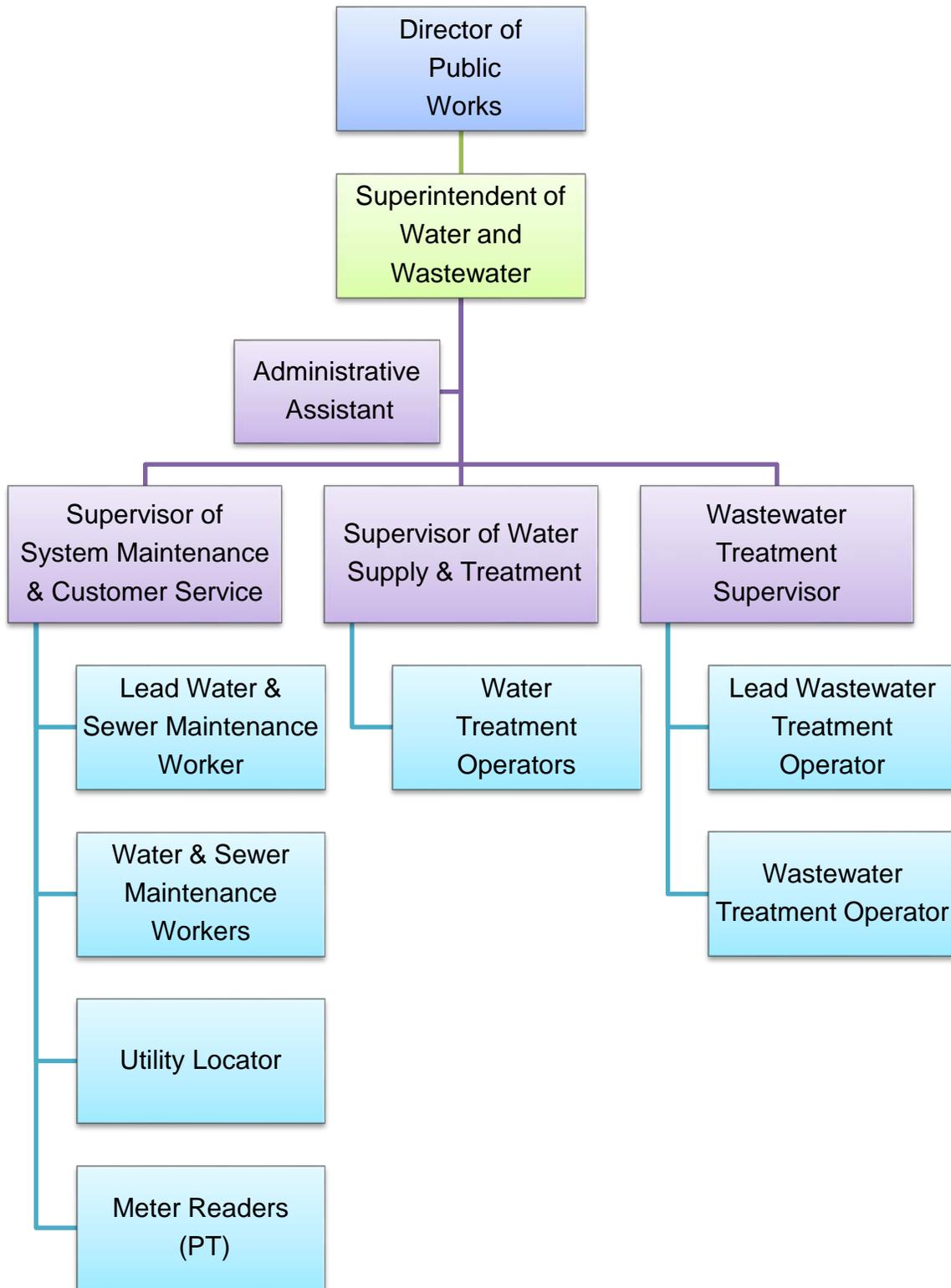
Water and Sewer sales account for 66% of the revenues in the Water/Wastewater Fund.

Expenditures by Category



Personal Services accounts for 20% of expenditures and Debt Service accounts for 19% of expenditures.

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2016 GOALS

Goal # 1 Water Main Replacement. Staff proposes to replace 2,500 feet of 4 inch water main on N. First Street from Stevens Street to the St. Charles border with a 10 inch water main. The new water main will improve fire flow, improve water quality and reliability.

Funding: Water Capital \$750,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 2 Water System Modeling. Staff proposes to hire a consultant to perform water system modeling for the High Pressure System. The High Pressure System controls the water pressure east of East Side Drive. The purpose of this modeling is to make sure the current system can handle the development of the South East Industrial Park or if improvements need to be made.

Funding: Water Capital \$420,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal C: Develop the necessary infrastructure for a South East Industrial Park.

Goal # 3 Sanitary Sewer Rehabilitation. Staff proposes to continue the annual investment in sanitary sewer rehabilitation to reduce sanitary sewer overflows as a result of infiltration/inflow, tree roots, and deteriorated pipes. Televising and smoke testing will be used to identify problem areas. Sanitary sewer lining, grouting and/or dig and replace methods will be used to correct problem sewers.

Funding: Sewer Capital \$250,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal

Public Works – Water/Wastewater

I: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 4 Wastewater Facility Plan Upgrades. Staff will proceed with Facility Plan Upgrades recommended by CDM Smith to improve the aeration system and reduce phosphorus levels to comply with NPDES Permit requirements. FY 2015-16 will focus on hiring an engineer to design the improvements, formally bid and award the project, and prepare for construction.

Funding: Water Capital \$700,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Finalize the utility's facility plan and necessary upgrades /improvements to comply with mandates.

Goal # 5 Implement year four of the water meter replacement program with radio read Encoder Receiver Transmitters (ERTs) to allow for fixed base meter reading.

Funding: Water Capital \$200,000

Completion Date: 04/30/2016

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal V: Optimize technology's effectiveness at delivery of public services.

The Water/Wastewater Fund is divided into 9 divisions:

Division 60 – Water Production: The maintenance and supply of shallow and deep well water which is transmitted to the Water Treatment facility to be used in the production of potable water for the City of Geneva.

Division 65 – Water Distribution: Responsible for the repair, maintenance and construction of 150 miles of water distribution piping and components. The primary responsibility of staff is to respond to water main breaks and provide preventive maintenance.

Division 70 – Water Treatment: Responsible for the treatment of potable water to the City of Geneva. The water is treated using reverse osmosis membrane filtration. The primary responsibility of staff is to comply with the Illinois Environment Protection Agency drinking water standards as well as providing the necessary supply of water for firefighting.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 75 – Wastewater Treatment: Responsible for the biological treatment of residential, commercial and industrial wastewater of the City of Geneva. Approximately 1.4 billion gallons are treated annually, generating approximately 2,500 cubic yards of biosolids. The primary

Public Works – Water/Wastewater

responsibility of staff is to comply with the Illinois Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit.

Division 80 – Wastewater Collection: Responsible for the repair, maintenance and construction of 120 miles of sanitary sewer collection piping and structures. The primary responsibility of staff is to provide preventive maintenance of the sanitary sewer system to avoid system backups.

Division 85 – Industrial Wastewater: Responsible for administering the United States Environmental Protection Agency (USEPA) regulated Industrial Pretreatment Program. The Program requires control measures by both the industrial customer and the City of Geneva for the protection of the wastewater plant, employees and the Fox River.

Division 90 – Debt Service & Depreciation: The annual principal and interest payments of the outstanding debt and the annual depreciation expense.

Division 95 – Capital Outlay: The construction and replacement of water lines, sewer lines, storm sewer lines, water treatment facility and wastewater treatment facility improvements, vehicles, equipment and computers.

Performance Measures	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Number of Electronic Read Transmitter (ERT) Meters Installed	37	386	772	693	733
Number of ERT Leak Letters sent to Customers	N/A	N/A	N/A	18	46
Number of Work Orders Completed	452	492	513	2,212	1,225
Number of Water Main Breaks Repaired	30	26	59	34	32
Number of Fire Hydrants Flushed	1,863	1,863	1,863	1,863	1,863
Length of Water Mains Replaced (Ft)	2,000	1,300	4,169	3,650	2,625
Length of Sanitary Sewers Lined/Replaced (Ft)	1,717	0	1,710	6,400	300
Snow Plowing (Hrs)	1,030	180	229	836	346.5

N/A – Not Available

Public Works – Water/Wastewater – Personnel Summary

Position Title	FY 2012	FY 2013	FY 2014	FY 2015	Current Authorized
Superintendent of Water/Wastewater	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Supervisor of System Maintenance & Customer Service	1.00	1.00	1.00	1.00	1.00
Supervisor of Water Supply & Treatment	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Water & Sewer Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Water Treatment Operator	2.00	2.00	2.00	2.00	2.00
Water Meter Technician	0.00	0.00	0.00	0.00	0.00
Lead Wastewater Treatment Operator	1.00	1.00	1.00	1.00	1.00
Lab Coordinator	0.00	0.00	0.00	0.00	1.00
Wastewater Treatment Operator	3.00	3.00	3.00	3.00	2.00
Utility Locator	1.00	1.00	1.00	1.00	1.00
Meter Reader	3.00	3.00	3.00	3.00	2.00
Total	20.00	20.00	20.00	20.00	19.00

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
455	Penalties	\$ -	\$ 56,084	\$ 120,000	\$ 100,000	\$ 120,000
458	Industrial Wastewater Surcharge	-	124,652	140,000	130,000	130,000
Total Fines & Forfeits		-	180,736	260,000	230,000	250,000
462	Water Sales	4,780,980	4,618,390	4,935,000	4,757,590	4,860,000
463	Sewer Sales	2,965,858	2,873,515	3,010,000	2,910,000	3,120,320
465	Connection Fees	181,300	111,400	50,000	140,000	120,000
466	Meter Sales	11,394	21,028	6,000	20,000	20,000
Total Service Charges		7,939,531	7,624,332	8,001,000	7,827,590	8,120,320
475	Private Fire Service	18,720	32,670	33,570	33,660	33,660
476	Lawn Permit Fees	550	550	600	600	1,000
479	Disconnection/Reconnection Fees	-	-	-	800	1,000
Total Service Fees		19,270	33,220	34,170	35,060	35,660
481	Interest Income	2,457	3,536	5,000	7,000	6,100
482	Rental Income	296,439	276,676	270,775	282,010	287,420
483	Insurance & Property Damage	1,079	647	-	20,415	-
484	Sale of Capital Assets	5,950	1,663	-	10,000	-
485	Reimbursed Expenditures	468	194	-	14,480	-
486	Donations	-	225,066	-	-	-
489	Miscellaneous	29,186	18,351	16,000	16,000	16,000
Total Other Revenues		335,579	526,132	291,775	349,905	309,520
499	Reappropriation	-	-	2,522,122	-	3,416,180
Total Other Financing Sources		-	-	2,522,122	-	3,416,180
Total Revenues and Other Financing Sources		\$ 8,294,380	\$ 8,364,420	\$ 11,109,067	\$ 8,442,555	\$ 12,131,680
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 1,556,046	\$ 1,543,378	\$ 1,501,390	\$ 1,535,825	\$ 1,559,977
502	Wages - Part-Time/Seasonal	93,758	89,613	89,518	85,890	76,526
503	Overtime	67,874	59,035	76,035	56,745	93,450
504	Stand-By	91,710	94,262	154,760	96,625	107,927
521	Group Insurance	306,633	297,810	345,309	359,174	328,267
522	Medicare	15,359	24,733	22,477	25,015	23,169
523	Social Security	114,819	105,194	95,287	106,395	98,435
524	IMRF	205,799	213,818	192,041	211,485	192,134
527	Car Allowance	5,948	6,096	6,220	3,820	3,110
Total Personal Services		2,457,947	2,433,940	2,483,037	2,480,974	2,482,995
531	Maintenance Service	128,135	239,320	177,240	236,165	188,830
541	Accounting & Auditing Service	3,612	3,682	4,770	4,800	4,690
542	Engineering Service	392	2,968	885	4,930	885
543	Legal Service	150	300	1,910	2,665	1,910
544	Medical Service	1,532	1,617	1,700	2,000	2,100
546	Janitorial Service	2,815	3,465	3,700	3,700	3,775
547	Banking Service	9,121	15,924	19,235	19,400	20,010
550	Collection Service	810	890	2,400	2,400	2,400

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
552	Data Programming Service	478	113	615	115	115
559	Other Professional Services	29,261	48,321	44,795	47,695	48,800
561	Postage	19,079	25,235	25,280	26,100	27,340
562	Telephone	12,983	13,533	13,995	13,995	14,385
563	Publishing	242	102	260	250	250
564	Printing	19,651	13,462	15,065	14,165	13,995
565	Internet	193	2,513	2,330	2,330	2,330
571	Dues & Subscriptions	1,344	1,205	1,025	1,135	1,100
572	Travel & Meals	1,456	677	3,000	3,000	3,000
573	Training & Professional Development	5,095	3,012	15,800	13,655	14,150
575	Publications	86	-	200	100	100
581	Utilities	744,986	825,561	776,060	845,430	857,980
583	Garbage Disposal	-	795	300	495	800
584	Landfill Charges	31,232	40,312	41,000	37,700	41,000
586	Sewer Charges	19,667	20,740	16,320	23,960	25,000
592	General Insurance	110,774	96,310	115,500	102,000	115,375
595	Rentals	8,990	9,087	19,475	20,380	18,950
599	Other Contractual Services	2,819	940	940	1,000	209,940
Total Contractual Services		1,154,904	1,370,081	1,303,800	1,429,565	1,619,210
601	Maintenance Supplies	82,457	112,470	97,980	122,880	98,080
621	Office Supplies	4,715	4,073	6,550	6,750	6,550
622	Office Equipment	1,211	1,031	1,100	2,195	1,100
623	Office Furniture	-	1,157	-	-	-
624	Operating Supplies	451,873	405,932	409,075	413,605	410,350
625	Small Tools	2,534	2,929	3,385	3,200	3,385
626	Janitorial Supplies	1,322	1,249	1,590	1,755	1,790
627	Motor Fuel & Lubricants	39,148	36,987	39,020	35,665	40,265
631	Clothing	5,986	6,221	6,995	7,250	7,175
632	Per Copy Charges	650	842	900	900	900
641	Books	-	59	-	-	-
662	Film/Video	995	465	935	1,380	935
663	Computer Software	6,363	446	5,200	4,065	3,200
Total Commodities		597,255	573,862	572,730	599,645	573,730
705.15	Principal 2001 IEPA Loan (L17-0986)	-	289,204	297,000	297,000	304,690
705.19	Principal 2004 IEPA Loan (L17-1854)	-	277,389	284,600	284,565	291,925
705.27	Principal 2007 IEPA Loan (L17-2330)	-	149,327	153,100	153,100	156,935
705.28	Principal 2008A IEPA Loan (L17-2851)	-	388,928	398,750	398,750	408,745
705.29	Principal 2008B IEPA Loan (L17-2104)	-	445,067	456,270	456,270	467,745
705.36	Principal 2012B Bonds	-	20,000	20,000	20,000	20,000
710.15	Interest 2001 IEPA Loan (L17-0986)	65,924	58,339	53,000	53,000	44,705
710.19	Interest 2004 IEPA Loan (L17-1854)	86,865	80,049	76,000	75,815	68,455
710.22	Interest 2006C Bonds	1,911	-	-	-	-
710.27	Interest 2007 IEPA Loan (L17-2330)	62,021	58,321	56,500	56,500	52,170
710.28	Interest 2008A IEPA Loan (L17-2851)	177,320	168,185	162,500	162,500	152,325
710.29	Interest 2008B IEPA Loan (L17-2104)	196,778	185,401	178,000	178,000	166,385
710.36	Interest 2012B Bonds	171,451	169,312	168,500	168,500	168,725
715	Paying Agent Fees	1,295	1,255	450	450	450
720	Bond Issue Costs	543	-	365	-	-
910	Capitalized Assets	-	(1,569,914)	-	(1,609,685)	-
Total Debt Service		764,108	720,862	2,305,035	694,765	2,303,255

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
810	Buildings & Improvements	5,734	10,778	15,000	13,500	35,000
815.05	Improvements Other than Buildings Improve	158,450	463,585	80,000	105,000	80,000
815.30	Water System	181,144	845,952	1,228,150	1,101,480	1,259,000
815.35	Sewer System	135,689	314,077	358,000	229,140	1,104,850
820	Machinery & Equipment	143,340	186,946	74,000	71,745	114,235
825	Vehicles	24,132	14,408	123,000	123,000	15,000
835	Computer Equipment	6,245	8,831	28,750	29,770	4,500
910	Capitalized Assets	(166,383)	(892,940)	-	-	-
Total Capital Outlay		<u>488,351</u>	<u>951,637</u>	<u>1,906,900</u>	<u>1,673,635</u>	<u>2,612,585</u>
911	Depreciation	2,332,465	2,342,516	2,500,000	2,500,000	2,500,000
912	Bad Debt	-	-	3,565	-	-
914	State/Federal Permits	33,350	43,948	34,000	39,120	39,480
917	Employee Awards	-	50	-	850	425
Total Other Expenditures		<u>2,365,815</u>	<u>2,386,514</u>	<u>2,537,565</u>	<u>2,539,970</u>	<u>2,539,905</u>
Total Expenditures and Other Financing Uses		<u>\$ 7,828,379</u>	<u>\$ 8,436,895</u>	<u>\$ 11,109,067</u>	<u>\$ 9,418,554</u>	<u>\$ 12,131,680</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2016

630 - Water/Wastewater Fund

Division	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
60	Water Production	\$ 294,483	\$ 374,350	\$ 303,865	\$ 330,870	\$ 335,660
65	Water Distribution	1,207,549	1,182,836	1,142,571	1,104,625	1,344,907
70	Water Treatment	1,046,916	1,063,485	1,063,697	1,207,319	1,121,016
73	GIS	28	93,112	101,767	101,735	105,822
75	Wastewater Treatment	816,586	868,160	925,657	924,540	925,691
80	Wastewater Collection	776,780	741,656	754,565	776,225	774,689
85	Industrial Wastewater	101,113	98,282	105,010	104,840	108,055
90	Debt Service & Depreciation	3,096,573	3,063,378	4,805,035	3,194,765	4,803,255
95	Capital Outlay	488,351	951,637	1,906,900	1,673,635	2,612,585
Total Water/Wastewater Fund		\$ 7,828,379	\$ 8,436,895	\$ 11,109,067	\$ 9,418,554	\$ 12,131,680

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
Division 60 - Water Production						
531	Maintenance Service	\$ 10,310	\$ 67,431	\$ 12,390	\$ 12,390	\$ 12,190
544	Medical Service	85	-	-	-	-
552	Data Programming Service	239	113	115	115	115
564	Printing	712	-	-	-	-
573	Training	96	-	-	-	-
581	Utilities	280,579	304,854	288,205	315,000	320,000
Total Contractual Services		<u>292,020</u>	<u>372,397</u>	<u>300,710</u>	<u>327,505</u>	<u>332,305</u>
601	Maintenance Supplies	2,304	1,954	3,055	3,255	3,255
624	Operating Supplies	158	-	100	110	100
Total Commodities		<u>2,462</u>	<u>1,954</u>	<u>3,155</u>	<u>3,365</u>	<u>3,355</u>
Total Water Production		<u>\$ 294,483</u>	<u>\$ 374,350</u>	<u>\$ 303,865</u>	<u>\$ 330,870</u>	<u>\$ 335,660</u>
Division 65 - Water Distribution						
501	Wages - Regular	\$ 595,139	\$ 568,836	\$ 504,427	\$ 500,000	\$ 521,882
502	Wages - Part-Time/Seasonal	51,745	50,779	46,699	49,275	38,263
503	Overtime	28,762	25,506	27,830	19,000	34,775
504	Stand-By	19,900	19,549	28,035	22,500	17,990
521	Group Insurance	112,624	111,047	135,488	109,850	117,701
522	Medicare	5,567	8,842	7,667	8,200	7,842
523	Social Security	42,102	37,528	32,374	34,775	33,216
524	IMRF	73,577	74,273	64,648	67,150	64,338
527	Car Allowance	2,974	3,048	3,110	1,910	1,555
Total Personal Services		<u>932,390</u>	<u>899,408</u>	<u>850,278</u>	<u>812,660</u>	<u>837,562</u>
531	Maintenance Service	26,472	32,750	29,585	36,200	33,480
541	Accounting & Auditing Service	1,806	1,841	2,385	2,400	2,345
542	Engineering Service	-	-	320	4,000	320
543	Legal Service	150	300	850	1,600	850
544	Medical Service	958	1,057	800	1,000	1,000
546	Janitorial Service	1,408	1,732	1,860	1,860	1,885
547	Banking Service	5,902	10,271	12,440	12,500	12,945
550	Collection Service	405	445	1,200	1,200	1,200
559	Other Professional Services	4,633	5,730	6,700	6,800	6,800
561	Postage	9,676	13,171	13,020	13,430	14,170
562	Telephone	8,317	8,490	8,665	8,665	8,370
563	Publishing	178	82	260	250	250
564	Printing	10,521	7,284	8,020	7,220	7,050
565	Internet	97	1,257	1,165	1,165	1,165
571	Dues	797	657	375	450	375
572	Travel	810	656	1,000	1,000	1,000
573	Training	1,331	2,040	4,600	4,600	4,600
575	Publications	86	-	200	100	100
581	Utilities	3,757	4,707	3,825	4,500	6,980
584	Landfill Charges	1,148	4,026	4,000	4,000	4,000
592	General Insurance	69,960	50,989	65,373	47,000	65,375
595	Rentals	5,338	3,485	7,705	8,175	7,705

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
599	Other Contractual Services	120	170	170	230	209,170
Total Contractual Services		<u>153,869</u>	<u>151,140</u>	<u>174,518</u>	<u>168,345</u>	<u>391,135</u>
601	Maintenance Supplies	53,072	68,355	57,700	60,700	56,500
621	Office Supplies	3,177	1,820	2,000	2,000	2,000
622	Office Equipment	469	499	500	500	500
623	Office Furniture	-	1,157	-	-	-
624	Operating Supplies	44,944	42,356	36,515	40,430	37,490
625	Small Tools	1,083	2,088	1,600	1,800	1,600
626	Janitorial Supplies	484	312	540	540	540
627	Motor Fuel & Lubricants	12,678	13,032	12,300	12,720	13,320
631	Clothing	1,852	1,870	2,270	2,500	2,450
632	Per Copy Charges	325	493	450	450	450
662	Film/Video	332	233	335	615	335
663	Computer Software	2,873	25	-	65	-
Total Commodities		<u>121,290</u>	<u>132,238</u>	<u>114,210</u>	<u>122,320</u>	<u>115,185</u>
912	Bad Debt	-	-	3,565	-	-
914	State/Federal Permit Fees	-	-	-	600	600
917	Employee Awards	-	50	-	700	425
Total Other Expenditures		<u>-</u>	<u>50</u>	<u>3,565</u>	<u>1,300</u>	<u>1,025</u>
Total Water Distribution		<u>\$ 1,207,549</u>	<u>\$ 1,182,836</u>	<u>\$ 1,142,571</u>	<u>\$ 1,104,625</u>	<u>\$ 1,344,907</u>
Division 70 - Water Treatment						
501	Wages - Regular	\$ 243,722	\$ 235,818	\$ 238,349	\$ 247,035	\$ 249,815
503	Overtime	15,806	14,326	19,205	14,950	23,030
504	Stand-By	38,169	38,334	46,585	38,700	43,167
521	Group Insurance	46,923	48,134	59,019	111,764	53,279
522	Medicare	2,585	4,099	3,456	4,280	3,622
523	Social Security	19,533	17,527	14,778	18,290	15,488
524	IMRF	36,543	37,231	30,365	37,910	30,710
Total Personal Services		<u>403,282</u>	<u>395,469</u>	<u>411,757</u>	<u>472,929</u>	<u>419,111</u>
531	Maintenance Service	40,374	43,275	47,600	76,750	48,090
544	Medical Service	65	110	300	300	300
559	Other Professional Services	6,091	10,185	7,200	10,000	10,000
562	Telephone	344	721	720	720	720
564	Printing	270	162	300	300	300
571	Dues	154	363	450	450	450
572	Travel	377	-	1,500	1,500	1,500
573	Training	743	612	2,500	2,500	2,500
581	Utilities	273,004	306,268	282,600	325,000	328,000
583	Garbage Disposal	-	501	-	495	500
595	Rentals	42	98	-	35	-
599	Other Contractual Services	720	720	720	720	720
Total Contractual Services		<u>322,184</u>	<u>363,015</u>	<u>343,890</u>	<u>418,770</u>	<u>393,080</u>
601	Maintenance Supplies	5,868	13,370	6,550	17,150	7,550
621	Office Supplies	210	365	500	700	500

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
622	Office Equipment	450	133	-	1,020	250
624	Operating Supplies	305,655	280,839	288,000	287,500	288,000
625	Small Tools	937	565	1,000	500	1,000
626	Janitorial Supplies	157	234	300	400	500
627	Motor Fuel & Lubricants	6,406	8,244	9,225	7,050	8,550
631	Clothing	1,150	1,249	1,275	1,300	1,275
663	Computer Software	617	-	1,200	-	1,200
Total Commodities		321,449	305,001	308,050	315,620	308,825
Total Water Treatment		\$ 1,046,916	\$ 1,063,485	\$ 1,063,697	\$ 1,207,319	\$ 1,121,016
Division 73 - GIS						
501	Wages - Regular	\$ -	\$ 63,511	\$ 61,735	\$ 62,500	\$ 63,961
521	Group Insurance	-	10,176	11,759	10,880	11,301
522	Medicare	5	875	895	865	927
523	Social Security	23	3,741	3,828	3,685	3,965
524	IMRF	-	8,090	7,865	7,870	7,863
Total Personal Services		28	86,393	86,082	85,800	88,017
531	Maintenance Service	-	4,763	6,095	8,490	9,105
559	Other Professional Services	-	-	-	-	1,000
564	Printing	-	42	45	45	45
573	Training	-	200	3,700	1,555	2,050
595	Rentals	-	1,156	1,735	1,735	1,745
Total Contractual Services		-	6,161	11,575	11,825	13,945
601	Maintenance Supplies	-	36	2,000	2,000	2,000
621	Office Supplies	-	101	1,860	1,860	1,860
622	Office Equipment	-	-	250	250	-
625	Small Tools	-	-	-	-	-
663	Computer Software	-	422	-	-	-
Total Commodities		-	558	4,110	4,110	3,860
Total GIS		\$ 28	\$ 93,112	\$ 101,767	\$ 101,735	\$ 105,822
Division 75 - Wastewater Treatment						
501	Wages - Regular	\$ 235,637	\$ 232,576	\$ 251,626	\$ 253,755	\$ 261,348
503	Overtime	23,154	18,588	29,000	21,630	35,645
504	Stand-By	27,757	29,157	72,575	30,215	35,975
521	Group Insurance	55,298	50,260	55,511	53,470	57,527
522	Medicare	2,506	3,975	3,648	4,315	3,789
523	Social Security	18,694	16,995	15,600	18,460	16,204
524	IMRF	35,170	36,182	32,052	38,225	32,128
Total Personal Services		398,216	387,733	460,012	420,070	442,616
531	Maintenance Service	25,267	49,466	51,200	72,780	54,200
544	Medical Service	424	55	500	500	500
552	Data Programming Service	239	-	500	-	-
559	Other Professional Services	4,241	15,635	19,400	19,400	19,400

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
561	Postage	6	16	-	-	-
562	Telephone	2,148	2,644	2,760	2,760	3,420
563	Publishing	-	20	-	-	-
564	Printing	173	-	200	200	200
571	Dues	140	60	75	110	150
572	Travel	-	21	-	-	-
573	Training	1,058	160	1,500	1,500	1,500
581	Utilities	187,647	209,732	201,430	200,930	203,000
583	Garbage Disposal	-	294	300	-	300
584	Landfill Charges	30,084	36,286	37,000	33,700	37,000
586	Sewer Charges	19,667	20,740	16,320	23,960	25,000
595	Rentals	1,489	1,916	3,335	3,735	2,800
599	Other Contractual Services	1,780	-	-	-	-
Total Contractual Services		274,361	337,044	334,520	359,575	347,470
601	Maintenance Supplies	9,007	19,049	13,900	21,500	14,500
621	Office Supplies	761	1,506	850	850	850
622	Office Equipment	240	(210)	250	250	250
624	Operating Supplies	90,943	75,243	74,200	75,000	74,500
625	Small Tools	458	48	500	500	500
626	Janitorial Supplies	681	651	750	750	750
627	Motor Fuel & Lubricants	3,561	1,037	100	800	800
631	Clothing	1,803	2,052	2,225	2,225	2,225
641	Books	-	59	-	-	-
662	Film/Video	332	-	350	350	350
663	Computer Software	2,873	-	4,000	4,000	2,000
Total Commodities		110,660	99,435	97,125	106,225	96,725
914	State/Federal Permits	33,350	43,948	34,000	38,520	38,880
917	Employee Awards	-	-	-	150	-
Total Other Expenditures		33,350	43,948	34,000	38,670	38,880
Total Wastewater Treatment		\$ 816,586	\$ 868,160	\$ 925,657	\$ 924,540	\$ 925,691
Division 80 - Wastewater Collection						
501	Wages - Regular	\$ 425,615	\$ 387,440	\$ 385,323	\$ 412,050	\$ 400,712
502	Wages - Part-Time/Seasonal	42,013	38,834	42,819	36,615	38,263
503	Overtime	9	589	-	1,105	-
504	Stand-By	5,582	7,084	7,565	5,210	10,795
521	Group Insurance	79,515	66,372	70,531	60,855	74,934
522	Medicare	4,202	6,157	5,940	6,500	6,086
523	Social Security	30,795	26,046	24,990	27,530	25,702
524	IMRF	53,588	50,886	49,475	52,755	49,442
527	Car Allowance	2,974	3,048	3,110	1,910	1,555
Total Personal Services		644,294	586,456	589,753	604,530	607,489
531	Maintenance Service	25,022	41,636	29,930	29,115	31,325
541	Accounting & Auditing Service	1,806	1,841	2,385	2,400	2,345
542	Engineering Service	312	-	485	850	485
543	Legal Service	-	-	560	565	560

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
544	Medical Service	-	395	100	200	300
546	Janitorial Service	1,408	1,733	1,840	1,840	1,890
547	Banking Service	3,219	5,652	6,795	6,900	7,065
550	Collection Service	405	445	1,200	1,200	1,200
559	Other Professional Services	1,282	6,554	1,495	1,495	1,600
561	Postage	9,398	12,049	12,260	12,670	13,170
562	Telephone	2,173	1,678	1,850	1,850	1,875
563	Publishing	64	-	-	-	-
564	Printing	7,975	5,973	6,500	6,400	6,400
565	Internet	97	1,257	1,165	1,165	1,165
571	Dues	252	125	125	125	125
572	Travel	268	-	500	500	500
573	Training	1,739	-	3,200	3,200	3,200
592	General Insurance	40,814	45,321	50,127	55,000	50,000
595	Rentals	2,121	2,432	6,700	6,700	6,700
599	Other Contractual Services	-	50	50	50	50
Total Contractual Services		98,355	127,141	127,267	132,225	129,955
601	Maintenance Supplies	11,981	9,706	14,400	17,900	13,900
621	Office Supplies	516	282	1,100	1,100	1,100
622	Office Equipment	52	609	100	175	100
624	Operating Supplies	3,689	1,161	3,060	3,365	3,060
625	Small Tools	55	229	285	400	285
626	Janitorial Supplies	-	52	-	65	-
627	Motor Fuel & Lubricants	16,207	14,389	16,900	14,600	17,100
631	Clothing	976	1,049	1,000	1,000	1,000
632	Per Copy Charges	325	349	450	450	450
662	Film/Video	332	233	250	415	250
Total Commodities		34,132	28,058	37,545	39,470	37,245
Total Wastewater Collection		\$ 776,780	\$ 741,656	\$ 754,565	\$ 776,225	\$ 774,689
Division 85 - Industrial Wastewater						
501	Wages - Regular	\$ 55,934	\$ 55,199	\$ 59,930	\$ 60,485	\$ 62,259
503	Overtime	142	26	-	60	-
504	Stand-By	302	139	-	-	-
521	Group Insurance	12,274	11,819	13,001	12,355	13,525
522	Medicare	492	785	871	855	903
523	Social Security	3,672	3,356	3,717	3,655	3,860
524	IMRF	6,921	7,156	7,636	7,575	7,653
Total Personal Services		79,737	78,481	85,155	84,985	88,200
531	Maintenance Service	691	-	440	440	440
542	Engineering Service	80	2,968	80	80	80
543	Legal Service	-	-	500	500	500
559	Other Professional Services	13,015	10,217	10,000	10,000	10,000
573	Training	130	-	300	300	300
599	Other Contractual Services	200	-	-	-	-
Total Contractual Services		14,114	13,184	11,320	11,320	11,320

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2016

Fund 630 - Water/Wastewater Fund

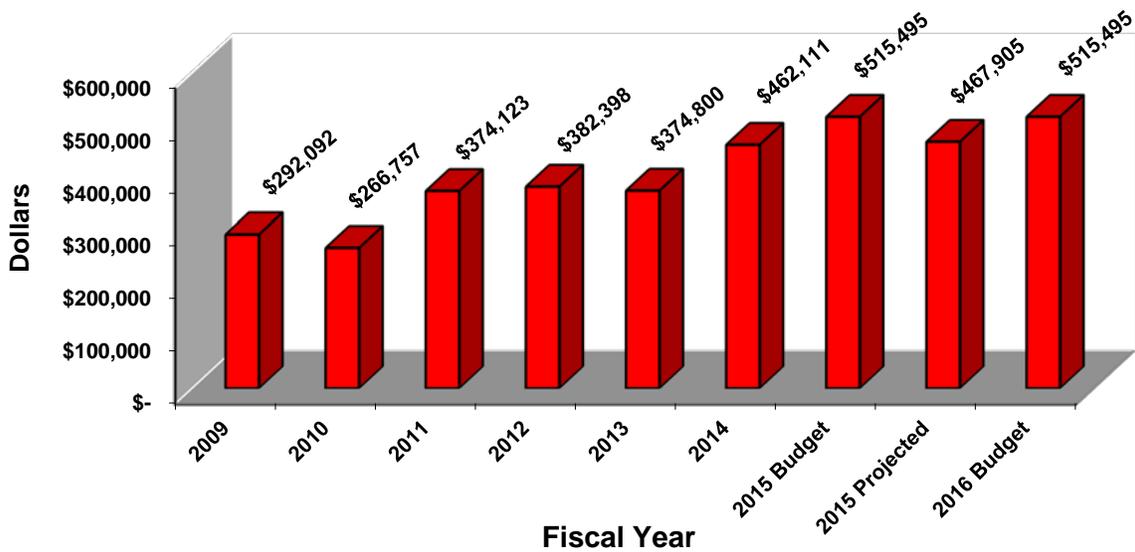
Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Expenditures						
601	Maintenance Supplies	226	-	375	375	375
621	Office Supplies	52	-	240	240	240
624	Operating Supplies	6,483	6,333	7,200	7,200	7,200
627	Motor Fuel & Lubricants	296	284	495	495	495
631	Clothing	205	-	225	225	225
Total Commodities		7,262	6,617	8,535	8,535	8,535
Total Industrial Wastewater		\$ 101,113	\$ 98,282	\$ 105,010	\$ 104,840	\$ 108,055
Division 90 - Debt Service & Depreciation						
705.15	Principal - 2001 IEPA Loan	\$ -	\$ 289,204	\$ 297,000	\$ 297,000	\$ 304,690
705.19	Principal - 2004 IEPA Loan	-	277,389	284,600	284,565	291,925
705.27	Principal - 2007 IEPA Loan	-	149,327	153,100	153,100	156,935
705.28	Principal - 2008A IEPA Loan	-	388,928	398,750	398,750	408,745
705.29	Principal - 2008B IEPA Loan	-	445,067	456,270	456,270	467,745
705.36	Principal - 2012B Bonds	-	20,000	20,000	20,000	20,000
710.15	Interest - 2001 IEPA Loan	65,924	58,339	53,000	53,000	44,705
710.19	Interest - 2004 IEPA Loan	86,865	80,049	76,000	75,815	68,455
710.22	Interest - 2006C Bonds	1,911	-	-	-	-
710.27	Interest - 2007 IEPA Loan	62,021	58,321	56,500	56,500	52,170
710.28	Interest - 2008A IEPA Loan	177,320	168,185	162,500	162,500	152,325
710.29	Interest - 2008B IEPA Loan	196,778	185,401	178,000	178,000	166,385
710.36	Interest - 2012B Bonds	171,451	169,312	168,500	168,500	168,725
715	Paying Agent Fees	1,295	1,255	450	450	450
720	Bond Issue Costs	543	-	365	-	-
910	Capitalized Assets	-	(1,569,914)	-	(1,609,685)	-
Total Debt Service		764,108	720,862	2,305,035	694,765	2,303,255
911	Depreciation	2,332,465	2,342,516	2,500,000	2,500,000	2,500,000
Total Other Expenditures		2,332,465	2,342,516	2,500,000	2,500,000	2,500,000
Total Debt Service & Depreciation		\$ 3,096,573	\$ 3,063,378	\$ 4,805,035	\$ 3,194,765	\$ 4,803,255
Division 95 - Capital Outlay						
810	Buildings & Improvements	\$ 5,734	\$ 10,778	\$ 15,000	\$ 13,500	\$ 35,000
815.05	Improvements - Other than Buildings	158,450	463,585	80,000	105,000	80,000
815.30	Improvements - Water System	181,144	845,952	1,228,150	1,101,480	1,259,000
815.35	Improvements - Sewer System	135,689	314,077	358,000	229,140	1,104,850
820	Machinery & Equipment	143,340	186,946	74,000	71,745	114,235
825	Vehicles	24,132	14,408	123,000	123,000	15,000
835	Computer Equipment	6,245	8,831	28,750	29,770	4,500
910	Capitalized Assets	(166,383)	(892,940)	-	-	-
Total Capital Outlay		488,351	951,637	1,906,900	1,673,635	2,612,585
Total Capital Outlay		\$ 488,351	\$ 951,637	\$ 1,906,900	\$ 1,673,635	\$ 2,612,585
Total Water/Wastewater Fund		\$ 7,828,379	\$ 8,436,895	\$ 11,109,067	\$ 9,418,554	\$ 12,131,680

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REFUSE FUND

The Refuse Fund accounts for the Leaf Pick Up and Brush Pick Up programs that are under long-term contracts and City-wide street sweeping. Financing is provided from monthly charges billed to customers on their utility bill.

Refuse Fund Expenditures



2009 - 2014: Actual Expenditures

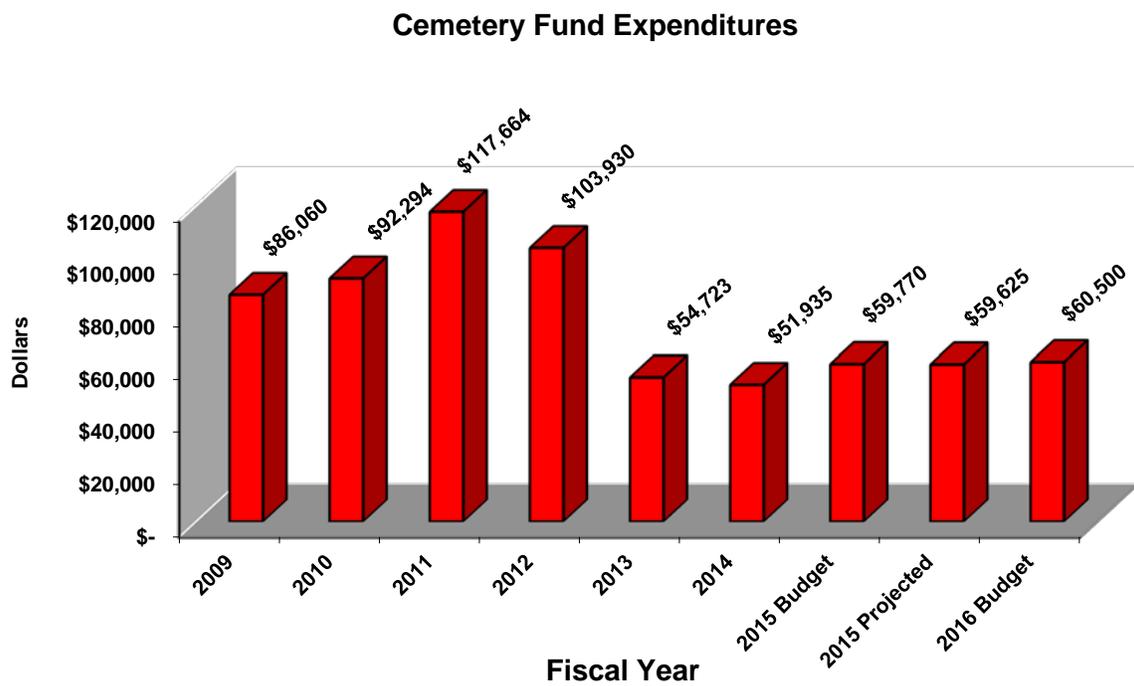
CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 643 - Refuse Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
464	Refuse Charges	\$ 357,184	\$ 469,575	\$ 477,495	\$ 477,495	\$ 477,495
Total Service Charges		357,184	469,575	477,495	477,495	477,495
484	Sale of Capital Assets	(30,815)	-	-	-	-
489	Miscellaneous	19,216	23,124	38,000	38,000	38,000
Total Other Revenues		(11,599)	23,124	38,000	38,000	38,000
Total Revenues and Other Financing Sources		\$ 345,585	\$ 492,699	\$ 515,495	\$ 515,495	\$ 515,495
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 28,681	\$ 29,014	\$ 29,429	\$ 29,230	\$ 21,020
521	Group Insurance	5,901	5,765	6,522	4,540	4,283
522	Medicare	1,060	384	427	410	306
523	Social Security	862	1,565	1,719	1,645	1,184
524	IMRF	3,406	3,599	3,746	3,655	2,582
Total Personal Services		39,910	40,327	41,843	39,480	29,375
550	Collection Service	34	37	100	25	100
552	Data Programming Service	20	113	120	-	120
561	Postage	744	1,169	1,260	1,040	1,085
563	Publishing	84	-	-	-	-
564	Printing	2,158	5,801	4,040	3,480	3,500
583	Garbage Disposal	331,850	414,613	438,600	423,880	472,320
Total Contractual Services		334,891	421,733	444,120	428,425	477,125
601	Maintenance Supplies	-	1	-	-	-
624	Operating Supplies	-	50	5,000	-	5,000
Total Commodities		-	51	5,000	-	5,000
911	Depreciation	-	-	5,060	-	-
Total Other Expenditures		-	-	5,060	-	-
999	Source of Reserves	-	-	19,472	-	3,995
Total Other Financing Uses		-	-	19,472	-	3,995
Total Expenditures and Other Financing Uses		\$ 374,800	\$ 462,111	\$ 515,495	\$ 467,905	\$ 515,495

CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries. Financing is provided from the sale of plots, grave openings and interest earnings.



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

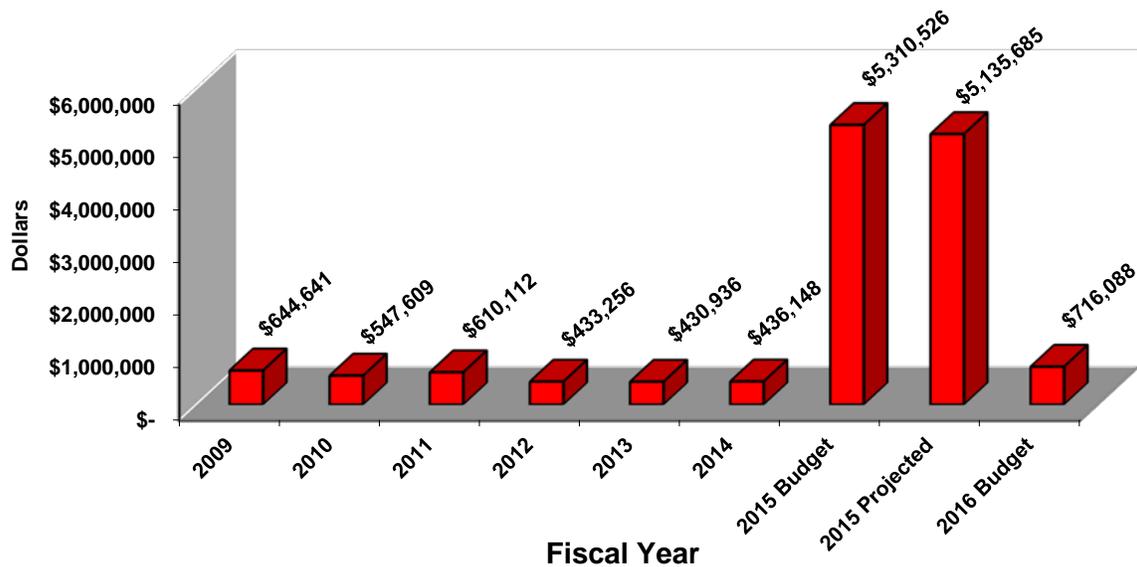
Fund 659 - Cemetery Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
474	Grave Opening Fees	\$ 28,050	\$ 24,700	\$ 33,150	\$ 33,150	\$ 33,150
Total Service Fees		28,050	24,700	33,150	33,150	33,150
481	Interest Income	2,293	6,262	2,500	2,500	3,750
488	Cemetery Lot Sales	21,600	46,800	23,600	30,000	23,600
489	Miscellaneous	535	-	520	-	-
Total Other Revenues		24,428	53,062	26,620	32,500	27,350
Total Revenues and Other Financing Sources		\$ 52,478	\$ 77,762	\$ 59,770	\$ 65,650	\$ 60,500
Expenditures and Other Financing Uses						
521	Group Insurance	\$ 68	\$ -	\$ -	\$ -	\$ -
Total Personal Services		68	-	-	-	-
531	Maintenance Service	25,760	26,078	25,850	25,850	26,400
543	Legal Service	-	-	200	225	200
547	Banking Service	84	71	120	-	-
559	Other Professional Services	18,600	17,450	24,000	24,000	24,200
562	Telephone	187	-	-	-	-
563	Publishing	-	50	50	-	50
581	Utilities	1,429	1,483	1,350	1,350	1,350
595	Rentals	-	76	100	100	200
599	Other Contractual Services	520	-	-	-	-
Total Contractual Services		46,579	45,206	51,670	51,525	52,400
601	Maintenance Supplies	922	375	500	500	500
622	Office Equipment	-	-	300	300	-
624	Operating Supplies	-	221	300	300	300
626	Janitorial Supplies	28	27	-	-	-
Total Commodities		950	624	1,100	1,100	800
911	Depreciation	6,826	6,105	7,000	7,000	7,000
914	State/Federal Permits	300	-	-	-	300
Total Other Expenditures		7,126	6,105	7,000	7,000	7,300
Total Expenditures and Other Financing Uses		\$ 54,723	\$ 51,935	\$ 59,770	\$ 59,625	\$ 60,500

COMMUTER PARKING FUND

The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales.

Commuter Parking Fund Expenditures



2009 - 2014: Actual Expenditures

The FY 2015 actual expenditures include the construction of the 3rd deck to the parking garage. Funding for the construction was provided by a grant from Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 660 - Commuter Parking Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
448	State/Local Grants	\$ -	\$ -	\$ 4,750,000	\$ 4,680,000	\$ 70,000
Total Intergovernmental Revenues		-	-	4,750,000	4,680,000	70,000
477	Parking Lot Fees	437,464	446,749	360,840	397,000	621,078
Total Service Fees		437,464	446,749	360,840	397,000	621,078
481	Interest Income	306	188	600	600	600
484	Sale of Capital Assets	-	-	-	7,500	-
489	Miscellaneous	50	-	50	-	-
Total Other Revenues		356	188	650	8,100	600
499	Reappropriation	-	-	199,036	-	24,410
Total Other Financing Uses		-	-	199,036	-	24,410
Total Revenues and Other Financing Sources		\$ 437,820	\$ 446,936	\$ 5,310,526	\$ 5,085,100	\$ 716,088
Expenditures and Other Financing Uses						
Division 73 - Community Service						
501	Wages - Regular	\$ 29,916	\$ 43,946	\$ 47,120	\$ 47,505	\$ 48,571
503	Overtime	163	593	-	35	-
504	Stand-By	-	-	-	75	-
521	Group Insurance	7,187	11,606	13,575	12,135	12,556
522	Medicare	388	608	683	650	704
523	Social Security	1,786	2,599	2,921	2,780	3,012
524	IMRF	3,715	5,710	6,002	5,950	5,971
Total Personal Services		43,155	65,061	70,301	69,130	70,814
552	Data Programming Service	150	-	-	-	-
561	Postage	2	319	100	1,100	1,100
562	Telephone	40	-	100	-	-
564	Printing	3,095	3,345	3,500	3,500	-
Total Contractual Services		3,287	3,664	3,700	4,600	1,100
Total Community Service		\$ 46,442	\$ 68,725	\$ 74,001	\$ 73,730	\$ 71,914
Division 90 - Public Works						
501	Wages - Regular	\$ 51,753	\$ 30,887	\$ 31,091	\$ 35,145	\$ 20,713
521	Group Insurance	8,018	4,042	4,583	4,185	3,541
522	Medicare	260	420	451	495	300
523	Social Security	3,008	1,718	1,822	1,920	1,165
524	IMRF	5,546	3,822	3,958	4,405	2,545
Total Personal Services		68,584	40,889	41,905	46,150	28,264
531	Maintenance Service	15,976	23,589	25,100	25,100	25,100

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 660 - Commuter Parking Fund

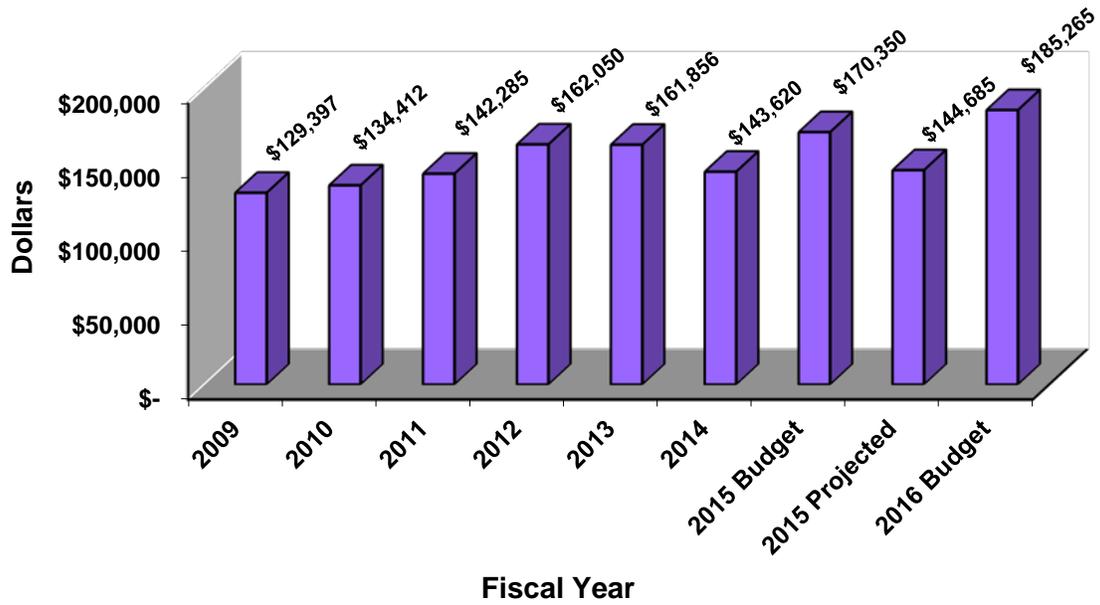
Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
541	Accounting & Auditing Service	301	307	245	265	5,745
543	Legal Service	-	-	-	450	-
561	Postage	-	28	-	100	-
562	Telephone	533	691	540	540	540
563	Publishing	682	660	1,000	1,400	-
581	Utilities	18,078	19,747	18,300	18,450	18,600
595	Rentals	42,550	46,280	45,100	56,100	47,150
599	Other Contractual Services	360	815	400	400	400
Total Contractual Services		<u>78,480</u>	<u>92,117</u>	<u>90,685</u>	<u>102,805</u>	<u>97,535</u>
601	Maintenance Supplies	1,066	1,593	1,500	1,500	1,500
624	Operating Supplies	52	378	500	500	500
Total Commodities		<u>1,118</u>	<u>1,971</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
825	Vehicles	-	6,580	-	-	-
815.40	Parking Lots	7,242	9,090	4,750,000	4,680,000	70,000
910	Capitalized Assets	(7,242)	(15,670)	-	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>4,750,000</u>	<u>4,680,000</u>	<u>70,000</u>
911	Depreciation	182,862	183,191	185,000	185,000	280,000
Total Other Expenditures		<u>182,862</u>	<u>183,191</u>	<u>185,000</u>	<u>185,000</u>	<u>280,000</u>
Total Public Works		<u>\$ 331,045</u>	<u>\$ 318,168</u>	<u>\$ 5,069,590</u>	<u>\$ 5,015,955</u>	<u>\$ 477,799</u>
Division 44 - Finance						
705.31	Principal 2008 Refunding Bonds	\$ -	\$ 100,000	\$ 120,000	\$ 120,000	\$ 125,000
710.31	Interest 2008 Refunding Bonds	52,518	49,255	46,000	46,000	41,375
720	Bond Issue Costs	931	-	935	-	-
910	Capitalized Assets	-	(100,000)	-	(120,000)	-
Total Debt Service		<u>53,449</u>	<u>49,255</u>	<u>166,935</u>	<u>46,000</u>	<u>166,375</u>
Total Finance		<u>\$ 53,449</u>	<u>\$ 49,255</u>	<u>\$ 166,935</u>	<u>\$ 46,000</u>	<u>\$ 166,375</u>
Total Expenditures and Other Financing Uses		<u>\$ 430,936</u>	<u>\$ 436,148</u>	<u>\$ 5,310,526</u>	<u>\$ 5,135,685</u>	<u>\$ 716,088</u>

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GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions.

Group Dental Insurance Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2016

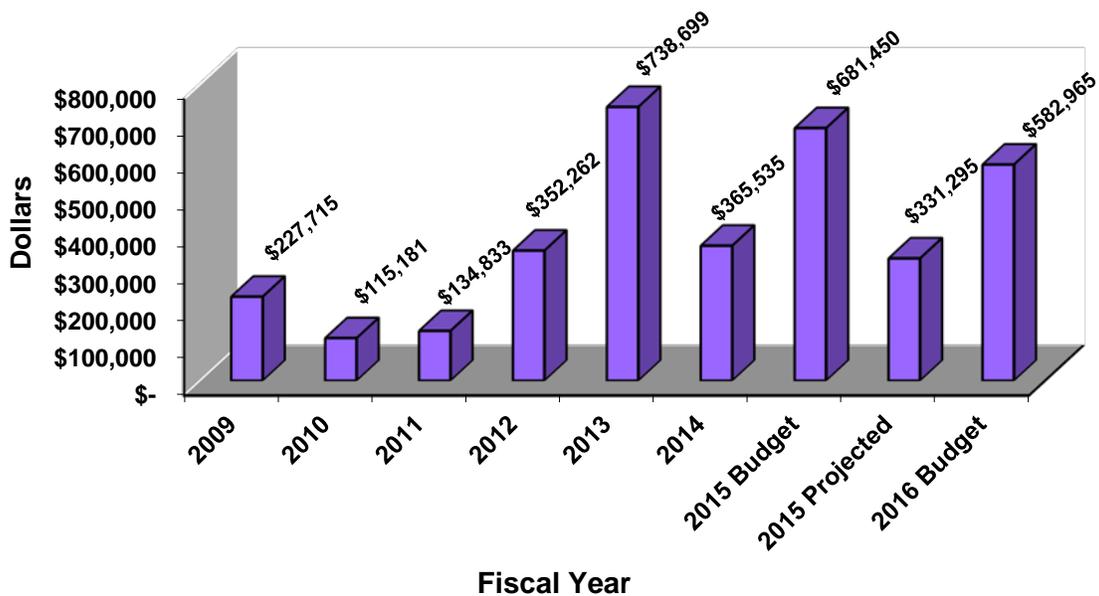
Fund 710 - Group Dental Insurance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
478	Insurance Premiums	\$ 156,621	\$ 158,624	\$ 170,250	\$ 169,500	\$ 185,265
Total Service Fees		<u>156,621</u>	<u>158,624</u>	<u>170,250</u>	<u>169,500</u>	<u>185,265</u>
481	Interest Income	0	-	100	-	-
Total Other Revenues		<u>0</u>	<u>-</u>	<u>100</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 156,621</u>	<u>\$ 158,624</u>	<u>\$ 170,350</u>	<u>\$ 169,500</u>	<u>\$ 185,265</u>
 Expenditures and Other Financing Uses						
549	Claims Administration	\$ 8,602	\$ 9,361	\$ 9,725	\$ 9,520	\$ 9,725
594	Dental Claims	153,254	134,259	160,625	135,165	175,540
Total Contractual Services		<u>161,856</u>	<u>143,620</u>	<u>170,350</u>	<u>144,685</u>	<u>185,265</u>
Total Expenditures and Other Financing Uses		<u>\$ 161,856</u>	<u>\$ 143,620</u>	<u>\$ 170,350</u>	<u>\$ 144,685</u>	<u>\$ 185,265</u>

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$500,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions.

Workers' Compensation Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2016

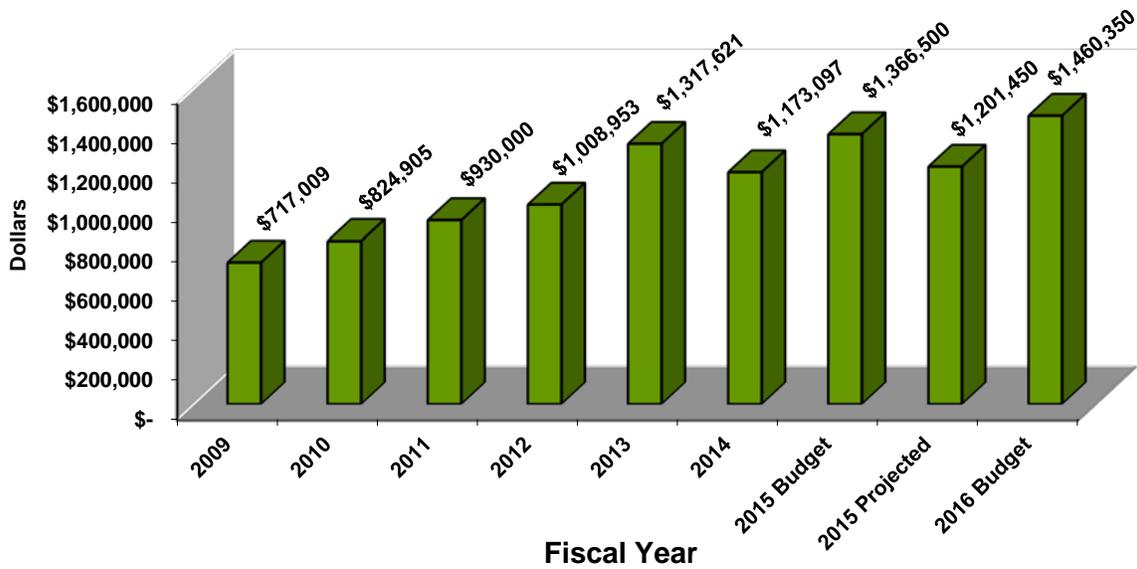
Fund 715 - Workers Compensation

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
478	Insurance Premiums	\$ 270,233	\$ 432,705	\$ 675,000	\$ 485,745	\$ 581,965
Total Service Fees		<u>270,233</u>	<u>432,705</u>	<u>675,000</u>	<u>485,745</u>	<u>581,965</u>
481	Interest Income	1,000	683	1,000	-	1,000
483	Insurance & Property Damage	-	-	-	240	-
484	Miscellaneous Income	-	1,816	-	270	-
Total Other Revenues		<u>1,000</u>	<u>2,499</u>	<u>1,000</u>	<u>510</u>	<u>1,000</u>
499	Reappropriation	-	-	5,450	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>5,450</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 271,234</u>	<u>\$ 435,204</u>	<u>\$ 681,450</u>	<u>\$ 486,255</u>	<u>\$ 582,965</u>
Expenditures and Other Financing Uses						
547	Banking Service	\$ 5	\$ -	\$ -	\$ -	\$ -
549	Claims Administration	12,074	14,084	11,700	10,825	11,700
573	Training & Professional Development	106	-	2,500	2,500	1,800
592	General Insurance	47,076	54,789	57,250	70,985	80,000
593	Workers Compensation Claims	679,437	296,662	610,000	246,985	489,465
Total Operating		<u>738,699</u>	<u>365,535</u>	<u>681,450</u>	<u>331,295</u>	<u>582,965</u>
Total Expenditures and Other Financing Uses		<u>\$ 738,699</u>	<u>\$ 365,535</u>	<u>\$ 681,450</u>	<u>\$ 331,295</u>	<u>\$ 582,965</u>

POLICE PENSION FUND

The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.

Police Pension Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

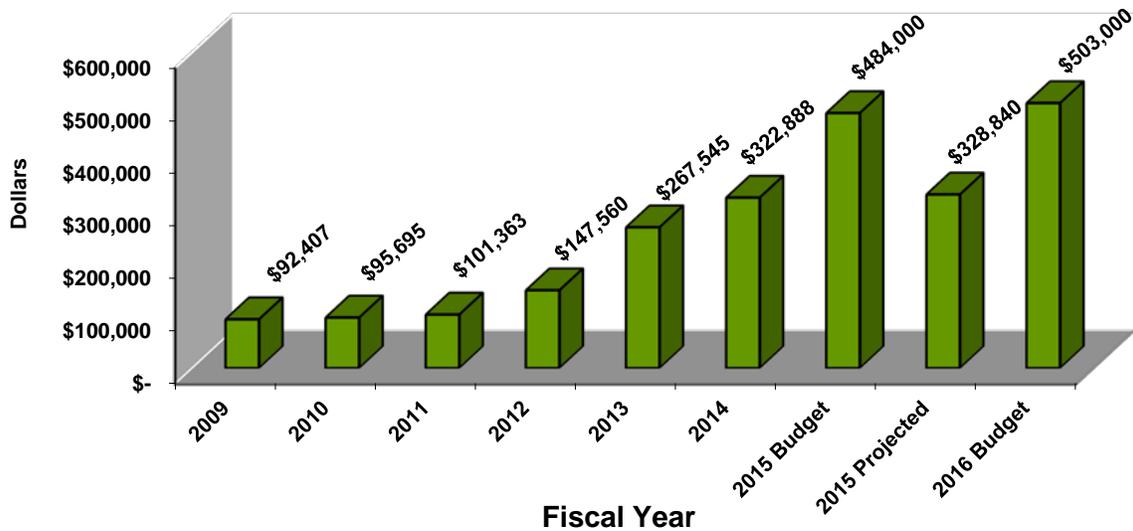
Fund 801 - Police Pension

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
480	Pension Contributions	\$ 887,141	\$ 1,325,174	\$ 1,412,330	\$ 1,557,900	\$ 1,454,355
481	Interest Income	991,653	1,290,247	900,000	1,150,000	750,000
Total Other Revenues		<u>1,878,794</u>	<u>2,615,422</u>	<u>2,312,330</u>	<u>2,707,900</u>	<u>2,204,355</u>
Total Revenues and Other Financing Sources		<u>\$ 1,878,794</u>	<u>\$ 2,615,422</u>	<u>\$ 2,312,330</u>	<u>\$ 2,707,900</u>	<u>\$ 2,204,355</u>
Expenditures and Other Financing Uses						
525	Police/Fire Pension	\$ 975,748	\$ 1,061,673	\$ 1,250,000	\$ 1,100,000	\$ 1,320,000
526	Pension Refunds	230,019	-	-	-	-
Total Personal Services		<u>1,205,767</u>	<u>1,061,673</u>	<u>1,250,000</u>	<u>1,100,000</u>	<u>1,320,000</u>
541	Accounting & Auditing Service	17,505	15,335	19,500	20,000	25,000
543	Legal Service	4,786	5,681	6,000	-	6,000
544	Medical Service	9,813	3,960	10,000	-	10,000
547	Banking Service	237	443	250	600	600
548	Financial Service	72,543	78,923	72,000	72,000	88,000
571	Dues & Subscriptions	517	258	750	750	750
573	Training & Professional Development	565	885	2,000	2,000	2,000
591	Liability Insurance	2,903	2,978	3,000	3,025	4,000
599	Other Contractual Services	2,987	2,961	3,000	3,075	4,000
Total Contractual Services		<u>111,854</u>	<u>111,424</u>	<u>116,500</u>	<u>101,450</u>	<u>140,350</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,317,621</u>	<u>\$ 1,173,097</u>	<u>\$ 1,366,500</u>	<u>\$ 1,201,450</u>	<u>\$ 1,460,350</u>

FIREFIGHTERS' PENSION FUND

The Firefighters Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.

Firefighters Pension Fund Expenditures



2009 - 2014: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2016

Fund 802 - Fire Pension

Account	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2014-2015 Projected	2015-2016 Request
Revenues and Other Financing Sources						
480	Pension Contributions	\$ 437,725	\$ 433,594	\$ 521,480	\$ 521,480	\$ 531,305
481	Interest Income	627,664	711,976	700,000	700,000	700,000
Total Other Revenues		<u>1,065,389</u>	<u>1,145,570</u>	<u>1,221,480</u>	<u>1,221,480</u>	<u>1,231,305</u>
Total Revenues and Other Financing Sources		<u>\$ 1,065,389</u>	<u>\$ 1,145,570</u>	<u>\$ 1,221,480</u>	<u>\$ 1,221,480</u>	<u>\$ 1,231,305</u>
Expenditures and Other Financing Uses						
525	Police/Fire Pension	\$ 249,084	\$ 289,112	\$ 450,000	\$ 260,335	\$ 432,000
Total Personal Services		<u>249,084</u>	<u>289,112</u>	<u>450,000</u>	<u>260,335</u>	<u>432,000</u>
541	Accounting & Auditing Service	9,405	9,765	9,500	9,500	10,500
543	Legal Service	-	720	750	750	750
544	Medical Service	-	-	500	500	500
547	Banking Service	580	330	500	500	500
548	Financial Service	3,805	18,335	15,000	50,000	50,000
572	Dues & Subscriptions	-	-	750	750	750
573	Training & Professional Development	605	405	2,000	2,000	2,000
591	Liability Insurance	2,017	2,069	2,500	2,190	3,000
599	Other Contractual Services	2,049	2,152	2,500	2,315	3,000
Total Contractual Services		<u>18,461</u>	<u>33,777</u>	<u>34,000</u>	<u>68,505</u>	<u>71,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 267,545</u>	<u>\$ 322,888</u>	<u>\$ 484,000</u>	<u>\$ 328,840</u>	<u>\$ 503,000</u>

Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

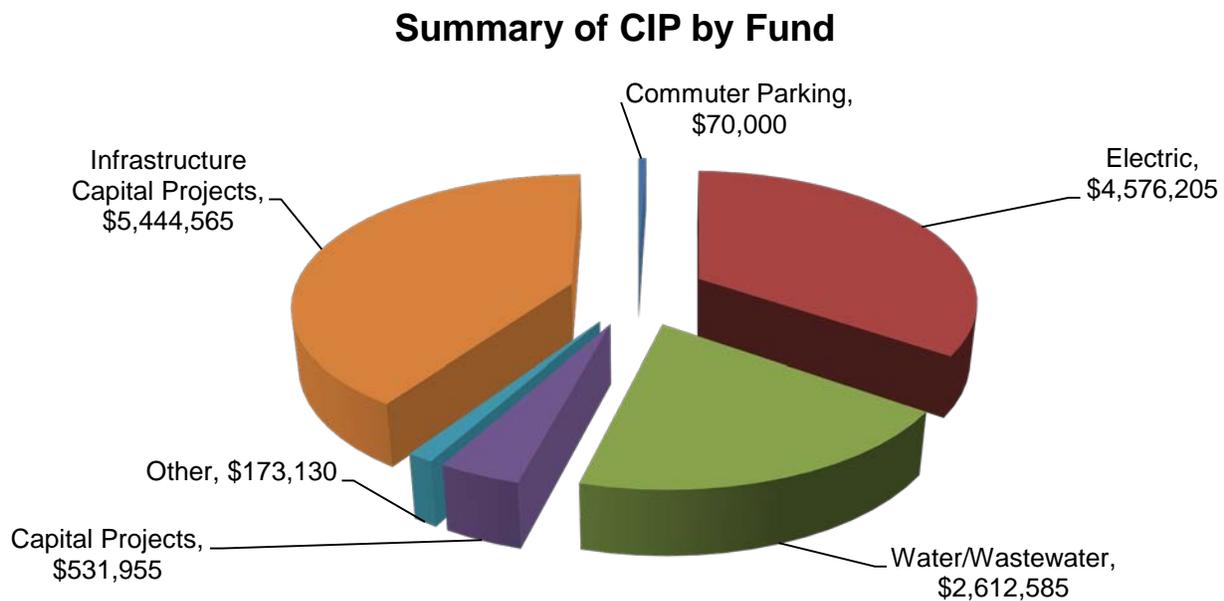
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities and major equipment purchases.

For the coming fiscal year (FY 2016) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses and development plans, to name a few.

The total Capital Improvement Program for this fiscal year is \$13,408,440. The following is a breakdown of the \$13.4 million:



Capital Improvement Program

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

236 – Tri-Com Fund

Revenues are provided by dispatch fees charged to member government agencies, 911 Revenues and reimbursements from Kane County.

240 – PEG

Revenues are provided by the PEG fees received from the cable TV companies that service the community.

240 – Foreign Fire Insurance Board

Revenues are provided by the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General fund. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

415 – Infrastructure Capital Projects Fund

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state and local grants.

420 – Prairie Green Fund

Revenues are provided by leasing of the farm.

425 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district.

620 - Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

Capital Improvement Program

660 – Commuter Parking Fund

Revenues are provided by daily and monthly parking permit sales and, in the case of the project budgeted for FY 2016, grant funding.

Table I
City of Geneva
FY 2016 Capital Improvement Program by Fund

Fund	Account	Description	FY 2016 Cost
236	Tri-Com		
	810	Building Repairs	\$15,000
	820	Building Security Equipment	500
	820	Misc Equipment Replacement	3,000
	820	New Radio Equipment	500
	820	Radio Equipment Replacement	22,000
	820	UPS Power Supply	4,000
	830	Replacement Dispatch Chairs	500
	835	Replacement Computer Hardware	15,000
			\$60,500
			0.45%
240	PEG		
	810	80" TV	\$4,000
	810	Green Screen Kit	1,000
	810	City Council Chambers Upgrades	5,000
	835	Computer	2,000
			\$12,000
			0.09%
245	Foreign Fire Insurance Board		
	820	Fire Equipment	\$10,630
			\$10,630
			0.08%
410	General Capital Projects		
	820	Arc Flash Evaluation & PPE Acquisition	10,000
	820	Fuel Dispenser Upgrades	8,330
	825	FD-209 Fire Pumper	506,025
	835	Computer Replacements	7,600
			\$531,955
			3.97%
415	Infrastructure Capital Projects		
	815.05	3rd Street Directional Kiosks	\$30,000
	815.05	City Hall Gardens	10,000
	815.05	Curb and Sidewalks	50,000
	815.05	Downtown Pavilion	1,000,000
	815.05	7th Street Extension Engineering	120,000
	815.05	Kautz Road Intersection Engineering	160,000
	815.05	Joshel Plaza Maintenance	5,000
	815.05	Route 31 Pedestrian Bridge Engineering	160,000
	815.05	Streetscape & Median Maintenance	25,000
	815.05	Tree Replacements	80,000
	815.05	Welcome Signage	50,000
	815.05	Contractual Tree Removal	42,000
	815.05	Contractual Tree Trimming	40,000
	815.10	East State Street Streetscape	1,200,000
	815.10	Annual Crack Sealing Program	40,000
	815.10	Street Program	2,049,565
	815.15	Green Meadow Lane Storm Sewer	30,000
	815.40	4th Street Parking Lot	340,000
	815.40	Hi-Hat, Garden Club & Fulton Parking Lot Sealcoating	13,000
			\$5,444,565

Table I
City of Geneva
FY 2016 Capital Improvement Program by Fund

Fund	Account	Description	FY 2016 Cost
			40.61%
420	Prairie Green		
	815.05	Wetland Drainage Improvements	\$25,000
			\$25,000
			0.19%
425	TIF #2		
	805	ROW Purchase (Aggregate Cost)	\$20,000
	815.05	TIF Expansion	20,000
	815.05	TIF #3	25,000
			\$65,000
			0.48%
620	Electric		
	810	Public Works Building Improvements	\$15,000
	810	Green Initiative - LED Lighting at Public Works Building	5,000
	815.05	Community Betterment Projects	7,500
	815.05	Miscellaneous Development	200,000
	815.25	Geneva Generating Facility (GGF) Improvements	180,000
	815.25	Line Supplies Inventory	341,585
	815.25	Meter Replacement Program	95,035
	815.25	Underground/Overhead Cable Replacement	1,180,000
	815.25	New Southeast Side Substation	1,660,000
	815.25	East Side Drive Substation Relays & RTU	429,000
	815.25	East Side Drive Substation Driveway	10,000
	815.25	Redundant Fiber to EOC	27,000
	820	Arc Flash Evaluation & PPE Acquisition	20,000
	820	PW Equipment	2,500
	820	Small Equipment Replacement	17,000
	820	Fuel Dispenser Upgrades	8,335
	825	G-141 Back Yard Machine	160,000
	825	G-16 Locator Truck (1/2)	15,000
	825	G-7 Large Bucket Truck	200,000
	835	Computer Replacements	3,250
			\$4,576,205
			34.13%
630	Water/Wastewater		
	810	Public Works Building Improvements	\$15,000
	810	WTP Chemical Room Flooring	20,000
	815.05	Facility Plan Update	70,000
	815.05	Overhead Sewer Grant Program	10,000
	815.30	Fire Hydrant Painting	10,000
	815.30	Fire Hydrant Replacement	17,000
	815.30	Membranes for Water Treatment Facility	146,500
	815.30	Valve Replacement	10,000
	815.30	Water Main Replacement	750,000
	815.30	Water Meter Replacement Program	200,000
	815.30	Water Meters - New Construction	20,000
	815.30	Well #6 Rehabilitation	50,000
	815.30	Pressure Filter Anthracite	8,000
	815.30	Washwater Pump Repair	7,500
	815.30	High Pressure Zone Water System Modeling	40,000

Table I
City of Geneva
FY 2016 Capital Improvement Program by Fund

Fund	Account	Description	FY 2016 Cost
	815.35	WWTP Centrifuge Polymer System	25,000
	815.35	WWTP Centrifuge Repair	50,000
	815.35	WWTP Facility Upgrades	700,000
	815.35	WWTP Raw Pump Maintenance	25,000
	815.35	WWTP SCADA Upgrades	20,350
	815.35	Western Avenue Lift Station Pump Rehab	27,000
	815.35	Western Avenue Lift Station Transfer Switch	7,500
	815.35	Sanitary Sewer Rehabilitation Program	250,000
	820	Arc Flash Evaluation & PPE Acquisition	20,000
	820	Fuel Dispenser Upgrades	8,335
	820	AED for WWTP	1,500
	820	Aries Televising Software	16,000
	820	Chemical Feed Pumps	5,000
	820	Life Preservers	4,400
	820	Microscope	4,000
	820	Trench Trailer	5,000
	820	Well & Lift Station Radios	40,000
	820	WWTP UV Interface	10,000
	825	G-16 Locator Truck (1/2)	15,000
	835	Computer Replacements	4,500
			\$2,612,585
			19.48%
660	Commuter Parking		
	815.40	Parking Deck Addition - Third Level	\$70,000
			\$70,000
			0.52%
Grand Total			\$13,408,440

Table II
City of Geneva
FY 2016 Capital Improvement Program by Category

Fund	Account	Description	FY 2016 Cost
Land			
425	805	Right of Way (ROW) Purchase (Aggregate Cost)	\$20,000
			<u>\$20,000</u>
			0.15%
Buildings & Improvements			
236	810	Building Repairs	\$15,000
240	810	80" TV	4,000
240	810	Green Screen Kit	1,000
240	810	City Council Chambers Upgrades	5,000
620	810	Public Works Building Improvements	15,000
620	810	Green Initiative - LED Lighting at Public Works Building	5,000
630	810	Public Works Building Improvements	15,000
630	810	WTP Chemical Room Flooring	20,000
			<u>\$80,000</u>
			0.60%
Improvements Other Than Buildings - Other			
415	815.05	3rd Street Directional Kiosks	\$30,000
415	815.05	City Hall Gardens	10,000
415	815.05	Curb and Sidewalks	50,000
415	815.05	Downtown Pavilion	1,000,000
415	815.05	7th Street Extension Engineering	120,000
415	815.05	Kautz Road Intersection Engineering	160,000
415	815.05	Joshel Plaza Maintenance	5,000
415	815.05	Route 31 Pedestrian Bridge Engineering	160,000
415	815.05	Streetscape & Median Maintenance	25,000
415	815.05	Tree Replacements	80,000
415	815.05	Welcome Signage	50,000
415	815.05	Contractual Tree Removal	42,000
415	815.05	Contractual Tree Trimming	40,000
420	815.05	Wetland Drainage Improvements	25,000
425	815.05	TIF Expansion	20,000
425	815.05	TIF #3	25,000
620	815.05	Community Betterment Projects	7,500
620	815.05	Miscellaneous Development	200,000
630	815.05	Facility Plan Update	70,000
630	815.05	Overhead Sewer Grant Program	10,000
			<u>\$2,129,500</u>
			15.88%
Improvements Other Than Buildings - Streets			
415	815.10	East State Street Streetscape	\$1,200,000
415	815.10	Annual Crack Sealing Program	40,000
415	815.10	Street Program	2,049,565
			<u>\$3,289,565</u>
			24.53%
Improvements Other Than Buildings - Storm Sewers			
415	815.15	Green Meadow Lane Storm Sewer	30,000
			<u>\$30,000</u>
			0.22%
Improvements Other Than Buildings - Electric System			
620	815.25	Geneva Generating Facility (GGF) Improvements	180,000
620	815.25	Line Supplies Inventory	341,585
620	815.25	Meter Replacement Program	95,035
620	815.25	Underground/Overhead Cable Replacement	1,180,000

Table II
City of Geneva
FY 2016 Capital Improvement Program by Category

Fund	Account	Description	FY 2016 Cost
620	815.25	New Southeast Side Substation	1,660,000
620	815.25	East Side Drive Substation Relays & RTU	429,000
620	815.25	East Side Drive Substation Driveway	10,000
620	815.25	Redundant Fiber to EOC	27,000
			\$3,922,620
			29.25%
Improvements Other Than Buildings - Water System			
630	815.30	Fire Hydrant Painting	10,000
630	815.30	Fire Hydrant Replacement	17,000
630	815.30	Membranes for Water Treatment Facility	146,500
630	815.30	Valve Replacement	10,000
630	815.30	Water Main Replacement	750,000
630	815.30	Water Meter Replacement Program	200,000
630	815.30	Water Meters - New Construction	20,000
630	815.30	Well #6 Rehabilitation	50,000
630	815.30	Pressure Filter Anthracite	8,000
630	815.30	Washwater Pump Repair	7,500
630	815.30	High Pressure Zone Water System Modeling	40,000
			\$1,259,000
			9.39%
Improvements Other Than Buildings - Sewer System			
630	815.35	WWTP Centrifuge Polymer System	\$25,000
630	815.35	WWTP Centrifuge Repair	50,000
630	815.35	WWTP Facility Upgrades	700,000
630	815.35	WWTP Raw Pump Maintenance	25,000
630	815.35	WWTP SCADA Upgrades	20,350
630	815.35	Western Avenue Lift Station Pump Rehab	27,000
630	815.35	Western Avenue Lift Station Transfer Switch	7,500
630	815.35	Sanitary Sewer Rehabilitation Program	250,000
			\$1,104,850
			8.24%
Improvements Other Than Buildings - Parking Lots			
415	815.40	4th Street Parking Lot	\$340,000
415	815.40	Hi-Hat, Garden Club & Fulton Parking Lot Sealcoating	13,000
660	815.40	Parking Deck Addition - Third Level	70,000
			\$423,000
			3.15%
Machinery & Equipment			
236	820	Building Security Equipment	500
236	820	Misc Equipment Replacement	3,000
236	820	New Radio Equipment	500
236	820	Radio Equipment Replacement	22,000
236	820	UPS Power Supply	4,000
245	820	Fire Equipment	\$10,630
410	820	Arc Flash Evaluation & PPE Acquisition	10,000
410	820	Fuel Dispenser Upgrades	8,330
620	820	Arc Flash Evaluation & PPE Acquisition	20,000
620	820	PW Equipment	2,500
620	820	Small Equipment Replacement	17,000
620	820	Fuel Dispenser Upgrades	8,335
630	820	Arc Flash Evaluation & PPE Acquisition	20,000
630	820	Fuel Dispenser Upgrades	8,335
630	820	AED for WWTP	1,500
630	820	Aries Televising Software	16,000

Table II
City of Geneva
FY 2016 Capital Improvement Program by Category

Fund	Account	Description	FY 2016 Cost
630	820	Chemical Feed Pumps	5,000
630	820	Life Preservers	4,400
630	820	Microscope	4,000
630	820	Trench Trailer	5,000
630	820	Well & Lift Station Radios	40,000
630	820	WWTP UV Interface	10,000
			\$221,030
			1.65%
Vehicles			
410	825	FD-209 Fire Pumper	\$506,025
620	825	G-141 Back Yard Machine	160,000
620	825	G-16 Locator Truck (1/2)	15,000
620	825	G-7 Large Bucket Truck	200,000
630	825	G-16 Locator Truck (1/2)	15,000
			\$896,025
			6.68%
Office Furniture			
236	830	Replacement Dispatch Chairs	\$500
			\$500
			0.00%
Computer Equipment			
236	835	Replacement Computer Hardware	\$15,000
240	835	Computer	2,000
410	835	Computer Replacements	7,600
620	835	Computer Replacements	3,250
630	835	Computer Replacements	4,500
			\$32,350
			0.24%
Grand Total			\$13,408,440

General Capital Projects Fund



Fire Engine FD-204

The current Engine 204 was purchased in 1984 and is used as a reserve unit.

- Government Function General Government
- Total Project Cost \$506,025
- Operating Impact \$5,000-20,000 annual savings in maintenance costs. Parts for the old unit are scarce.
- Funding Source GF & Certificates of Participation
- Projected Year of Completion: 2015

Arc Flash Evaluation & PPE Acquisition

OSHA and the IDOL have required that all electric equipment be labeled with the Incident Energy potential and the Arc Flash clothing rating required when work is to be performed.

- Government Function General Government
- Total Project Cost \$10,000
- Operating Impact Unknown at this time. The evaluation may show that more protective gear needs to be purchased in the future.
- Funding Source GF
- Projected Year of Completion: 2015

Fuel Dispenser Upgrades

The State Fire Marshal is requiring modifications to the shear valves for the fuel dispenser at Public Works and must be completed by June 2015.

- Government Function General Government
- Total Project Cost \$8,330
- Operating Impact None.
- Funding Source GF
- Projected Year of Completion: 2015

Infrastructure Capital Projects Fund



3rd Street Directional Kiosks

3 directional kiosks are to be placed at three locations along or proximate to Third Street. The kiosks will include a map of downtown streets/landmarks/businesses and other community and event information.

- Government Function General Government
- Total Project Cost \$30,000
- Operating Impact None.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

7th Street Extension Engineering

Completing the Phase 1 engineering study will assist the City to pursue external funding to expand this to a full four way intersection.

- Government Function Public Works
- Total Project Cost \$120,000
- Operating Impact Unknown at this time, but there will be an increase in street lights, traffic signal & road maintenance and snow removal.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

City Hall Gardens

Continuing project to enhance the grounds at City Hall.

- Government Function General Government
- Total Project Cost \$10,000
- Operating Impact Slight decrease in mowing costs due to the shrinking of the size of the lawn area at City Hall.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Downtown Pavilion

A 250' x 60' shelter built to span both sides of a parking drive aisle the length of the middle two aisles of a downtown parking lot for an outdoor market.

- Government Function Economic Development
- Total Project Cost \$1,000,000
- Operating Impact \$12,000 for annual maintenance.

- Funding Source ICPF – Donation
- Projected Year of Completion: 2016

Kautz Road Intersection Engineering

A phase 1 study to provide a south leg of the signalized intersection of IL Route 38 and Kautz Rd into the undeveloped acreage on the south side of Route 38 to encourage development.

- Government Function Highways and Streets
- Total Project Cost \$160,000
- Operating Impact None. If the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

Route 31 Pedestrian Bridge Engineering

A phase 1 study to construct a pedestrian bridge connecting the existing commuter lot at 601 S 1st St to the commuter parking garage to provide a safe passage for commuters.

- Government Function Highways and Streets
- Total Project Cost \$160,000
- Operating Impact None. If the bridge is built there will be annual costs for sidewalk maintenance, lighting and snow removal.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

Welcome Signage

The "Welcome to Geneva" signs are almost 25 years old and rapidly deteriorating and only 6 of the original 13 signs remain in place.

- Government Function Economic Development
- Total Project Cost \$50,000
- Operating Impact None.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

East State Street Streetscape

The City is anticipating receipt of a grant from IDOT to enhance East State Street from the curb to the parkway and the crosswalks. This project is budgeted every year until the grant is received.

- Government Function Highways and Streets
- Total Project Cost \$1,200,000
- Operating Impact None.

- Funding Source ICPF – Grant
- Projected Year of Completion: Unknown

Annual Street Improvement Program

This year's annual street resurfacing program focuses on 25 streets that require resurfacing. The actual number of streets resurfaced will depend on the bid results.

- Government Function Highways and Streets
- Total Project Cost \$2,049,565
- Operating Impact Unknown decrease. The resurfacing reduces ongoing maintenance in the first few years of resurfacing.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

Green Meadow Lane Storm Sewer

Lining of the storm sewer in the backyards of homes on Green Meadow Lane due to severe root intrusion.

- Government Function Public Works
- Total Project Cost \$30,000
- Operating Impact \$4,500 decrease

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

4th Street Parking Lot

Construction of a parking lot on land recently purchased by the City. This lot would provide parking for commuters and shoppers and be the site of the pavilion.

- Government Function General Government
- Total Project Cost \$340,000
- Operating Impact \$2,000 increase, with increases every five – seven years for parking lot resurfacing.

- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Prairie Green Fund

Prairie Green Drainage Improvements

Continuing project to improve the wetlands at the City owned Prairie Green land. The wetlands could provide a source of income for the City if sold as wetland bank credits.

- Government Function General Government
- Total Project Cost \$25,000
- Operating Impact None.

- Funding Source Prairie Green – Farm Lease Revenue
- Projected Year of Completion: 2015

TIF #2 Fund

ROW Purchases

Funds are set aside for the purchase of right of way within the boundaries of the TIF on East State Street for future improvements.

- Government Function Economic Development
- Total Project Cost \$20,000
- Operating Impact None.

- Funding Source TIF #2 – TIF Increment
- Projected Year of Completion: 2015

TIF #3

Funds are set aside for the creation of TIF #3 around the area of Route 38 (East State St) and Route 25 (Bennett St). Funds will be reimbursed after the creation of the new TIF.

- Government Function Economic Development
- Total Project Cost \$25,000
- Operating Impact None.

- Funding Source TIF #2 – TIF Increment
- Projected Year of Completion: 2015

Electric Fund

Green Initiatives

Transition to LED lighting at the Public Works building.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact Decrease in light bulb replacement costs.

- Funding Source Electric
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Community Betterment Projects

Funds spent for Geneva festivals and other civic projects that enhance the quality of life in Geneva.

- Government Function Electric
- Total Project Cost \$7,500
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015

Miscellaneous Development

Planned small development projects around the City that require electrical service.

- Government Function Electric
- Total Project Cost \$200,000
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015

East Side Drive Relays & RTU

Update the relays and common RTU at the East Side Drive (ESD) Substation to enhance the safety and reliability of the distribution system.

- Government Function Electric
- Total Project Cost \$429,000
- Operating Impact Decrease in maintenance and repairs and fewer/shorter power outages.

- Funding Source Electric
- Projected Year of Completion: 2015

Meter Replacements

The replacement of older and nonfunctioning meters with radio read meters.

- Government Function Electric
- Total Project Cost \$95,035
- Operating Impact Potential increase in revenue (estimated to be \$10,000) due to more accurate meter readings.

- Funding Source Electric
- Projected Year of Completion: 2015-2016

FY 2016 Capital Improvement Program – Detail by Project

Geneva Generation Facility (GGF) Equipment

The annual purchase of generation supplies need for replacement/repair of the Geneva Generation Facility.

- Government Function Electric
- Total Project Cost \$180,000
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015

Line Supplies

The annual purchase of line supplies needed for replacement/repair of the system, including Line Equipment, Wire & Cable, Metering, Street Lights, Switches and Transformers.

- Government Function Electric
- Total Project Cost \$341,585
- Operating Impact Unknown decrease due to fewer power outages and maintenance.

- Funding Source Electric
- Projected Year of Completion: 2015

Underground/Overhead Cable Replacement

The replacement of overhead feeder circuits for reliability in three areas of the City and the replacement of old underground cable, transformers and equipment on the east side.

- Government Function Electric
- Total Project Cost \$1,180,000
- Operating Impact Unknown decrease due to fewer power outages and maintenance.

- Funding Source Electric
- Projected Year of Completion: 2015

Southeast Development Substation

Work with city staff, property owner(s)/developer(s), legal and land consultants to secure a substation site, easements for an electrical feed to the site, construction easements, and right-of-way to access the site so that site engineering and substation design engineering can move forward. Secure an architect and engineering design firm to initiate substation site design, develop equipment specifications for long lead time items, begin work with ComEd to design feed to site, and purchase substation transformers.

- Government Function Electric
- Total Project Cost \$1,660,000
- Operating Impact There are positive and negative unknown impacts to future budgets. Once development takes place, electric revenues will increase and there will be ongoing maintenance costs.

- Funding Source Electric
- Projected Year of Completion: 2016/2017

FY 2016 Capital Improvement Program – Detail by Project

East Side Drive Substation Driveway

Remove and replace the asphalt driveway at the East Side Drive Substation.

- Government Function Electric
- Total Project Cost \$10,000
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015

Redundant Fiber Optic Communications to Emergency Operations Center (EOC)

Perform fiber optic path engineering, update infrastructure drawings, create a splicing plan and contract out splicing work to tie in the Kane County redundant fiber optic circuit between Fire Station 1 (site of the EOC) and the Kane County Public Safety Building.

- Government Function Electric
- Total Project Cost \$27,000
- Operating Impact None – public safety project.

- Funding Source Electric
- Projected Year of Completion: 2015

Small Equipment Replacement

Unanticipated replacement of small equipment.

- Government Function Electric
- Total Project Cost \$17,000
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015

Arc Flash Evaluation & PPE Acquisition

OSHA and the IDOL have required that all electric equipment be labeled with the Incident Energy potential and the Arc Flash clothing rating required when work is to be performed.

- Government Function Electric
- Total Project Cost \$20,000
- Operating Impact Unknown at this time. The evaluation may show that more protective gear needs to be purchased in the future.

- Funding Source Electric
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Fuel Dispenser Upgrades

The State Fire Marshal is requiring modifications to the shear valves for the fuel dispenser at Public Works and must be completed by June 2015.

- Government Function Electric
- Total Project Cost \$8,335
- Operating Impact None.

- Funding Source Electric
- Projected Year of Completion: 2015



Vehicle G-141 Pittman Pole Digger

Replacement of the 1997 Pittman Pole Digger a rear lot pole digger and equipment setting machine.

- Government Function Electric
- Total Project Cost \$160,000
- Operating Impact \$5,000 decrease.

- Funding Source Electric
- Projected Year of Completion: 2015

Vehicle G-16 Utility Locator Pickup Truck

Replacement of the 2004 Ford Pickup Truck used daily to perform JULIE locates for Electric, Water and Sewer. (Split 50:50 with Water/Wastewater)

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact \$3,000 decrease.

- Funding Source Electric
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Vehicle G-7 Bucket Truck

Replacement of the 1998 International Bucket Truck used for rebuilding and maintaining the high voltage equipment at the tops of the Electric poles.

- Government Function Electric
- Total Project Cost \$200,000
- Operating Impact \$10,000 decrease.

- Funding Source Electric
- Projected Year of Completion: 2015

Water/Wastewater Fund



Water Treatment Plant (WTP) Chemical Room Flooring

Replacement of the existing painted chemical room floor with a 2 part epoxy chemical and slip resistant floor. The existing painted floor is peeling up due to the corrosive environment.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None. Safety only.

- Funding Source Water
- Projected Year of Completion: 2015

Overhead Sewer Grant Program

This program will pay for 50% (up to \$3,000) for a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Fire Hydrant Replacement

The replacement of older hard to operate fire hydrants. During hydrant flushing operations staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$17,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

High Pressure Zone Water System Modeling

Staff proposes to hire a consultant to perform water system modeling for the high pressure system. The high pressure system controls water pressure east of East Side Drive. The purpose of this modeling is to make sure the current system can handle the development of the South East Industrial Park or if improvements need to be made.

- Government Function Water
- Total Project Cost \$40,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Membranes for the Water Treatment Plant

Replacement of 282 RO membrane filters in Skid #2. These membranes have a life span of 5-7 years and Skid #2 is currently going on 8 years of service. These membranes are currently producing water with a conductivity of 40+ (2.33+ grains of hardness). New membranes produce water with a conductivity around 9 (.52 grains of hardness). The higher conductivity results in the membranes reduced ability to reject (remove) minerals, radium, etc.

- Government Function Water
- Total Project Cost \$146,500
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Filter Media for the Water Treatment Plant

Replacement of the filter anthracite media that has been lost due to filter backwashes over time. The anthracite media is required for correct pressure filter operation to remove iron and manganese from the raw water.

- Government Function Water
- Total Project Cost \$8,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Valve Replacement

Replacement of older hard to operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Washwater Pump Repair

The wash water basin pump needs to be pulled and repaired. The pump is currently in a seal fail alarm which indicates that moisture has gotten into the top of the motor where the wires connect.

- Government Function Water
- Total Project Cost \$7,500
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Route 31 Water Main Replacement

Replace the water main on N. 1st Street from Stevens St. to the St. Charles border. The existing 4" water main was installed in the early 1900's and no longer provides adequate fire flow and reliability to the area.

- Government Function Water
- Total Project Cost \$750,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Water Meter Replacements

Replace approximately 900 older and nonfunctioning water meters with radio read meters for accurate billing.

- Government Function Water
- Total Project Cost \$200,000
- Operating Impact \$4,000 decrease.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Water Meters for New Construction

When new construction occurs the Water Department will purchase the meter. Reimbursement for the water meter is then processed through the permit process and is credited to the Water Fund.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015



Well #6 Rehabilitation

Rehabilitate Well #6 located at Kaneville and Randall Road. Well #6 is a deep well and was last serviced in 2007. Historically staff is noticing problems with deep and shallow well pump and motors in the 7-10 year range.

- Government Function Water
- Total Project Cost \$50,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Sanitary Sewer Rehabilitation

Rehabilitate sanitary sewers by lining or replacing sections that are structurally deficient. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$250,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Western Avenue Lift Station Pump Rehabilitation

Repair pump #4 and perform preventative maintenance to pump #1 at the Western Avenue Lift Station. Pump #4 is currently out of service.

- Government Function Wastewater
- Total Project Cost \$27,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Western Avenue Lift Station Transfer Switch

Replace the transfer switch at the Western Avenue Lift Station. The switch is used to transfer power from city power to emergency generator. The current switch is 27 years old and is no longer reliable.

- Government Function Wastewater
- Total Project Cost \$7,500
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Wastewater Treatment Plant (WWTP) Centrifuge Polymer System

Replace the polymer feed system to the centrifuge. The system is 10 years old and is no longer reliable.

- Government Function Wastewater
- Total Project Cost \$25,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

WWTP Centrifuge Repair

Send in the dewatering centrifuge for heavy duty maintenance recommended by the manufacturer after 10,000 hours. This is one of two centrifuges used at the Wastewater Plant to produce biosolids.

- Government Function Wastewater
- Total Project Cost \$50,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

WWTP Upgrade

Proceed with the Facility Plan Upgrades recommended by CDM Smith to improve the aeration system and reduce phosphorus levels to comply with NPDES Permit Requirements. FY 2016 will focus on hiring an engineer to design the improvements, formally bid and award the project, and prepare for construction.

- Government Function Wastewater
- Total Project Cost \$700,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

WWTP Raw Pump Maintenance

Perform maintenance on Raw Pumps #4 & #5 at the Wastewater Treatment Plant. The pumps were last serviced in 2010 and staff is noticing overheating and control failures with the pumps.

- Government Function Wastewater
- Total Project Cost \$25,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

WWTP SCADA Upgrade

New SCADA software is required to be able to run on Windows 7.

- Government Function Wastewater
- Total Project Cost \$20,350
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Arc Flash Evaluation & PPE Acquisition

OSHA and the IDOL have required that all electric equipment be labeled with the Incident Energy potential and the Arc Flash clothing rating required when work is to be performed.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact Unknown at this time. The evaluation may show that more protective gear needs to be purchased in the future.
- Funding Source Water
- Projected Year of Completion: 2015

Aries Sewer Televising Software

Purchase new Aries Televising software. The current software is not compatible with Windows 7 that is on the new laptop. The software is used in coordination with the camera to make reports when field staff is televising sanitary and storm sewers.

- Government Function Wastewater
- Total Project Cost \$16,000
- Operating Impact None.
- Funding Source Water
- Projected Year of Completion: 2015

Chemical Feed Pumps

Replace (3) bleach feed pumps that are unreliable and have become air/gas locked on several occasions which in turn stops the feed of bleach to the water system and/or requires the pumps to have the air physically bled out of them.

- Government Function Water
- Total Project Cost \$5,000
- Operating Impact None.
- Funding Source Water
- Projected Year of Completion: 2015

Fuel Dispenser Upgrades

The State Fire Marshal is requiring modifications to the shear valves for the fuel dispenser at Public Works and must be completed by June 2015.

- Government Function Water
- Total Project Cost \$8,335
- Operating Impact None.
- Funding Source Water
- Projected Year of Completion: 2015

FY 2016 Capital Improvement Program – Detail by Project

Trench Trailer

Replacement of the 15 year old trench trailer which is used to hold all trench safety material.

- Government Function Water
- Total Project Cost \$5,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Well and Lift Station Radios

Replacement of the radios at the lift stations and wells. The radios are not compliant with the FCC narrow band requirements and staff is noticing an increased number of communication failures.

- Government Function Water/Wastewater
- Total Project Cost \$40,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

WWTP UV Interface

Replacement of the UV interface which provides onsite controls for the UV system. The current interface is in poor condition and does not allow operators to make adjustments to the system. The UV system is used to disinfect the final effluent going to the Fox River and required under the NPDES permit to be in operation from May through October.

- Government Function Wastewater
- Total Project Cost \$10,000
- Operating Impact None.

- Funding Source Water
- Projected Year of Completion: 2015

Vehicle G-16 Utility Locator Pickup Truck

Replacement of the 2004 Ford Pickup Truck used daily to perform JULIE locates for Electric, Water and Sewer. (Split 50:50 with Water/Wastewater)

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact \$3,000 decrease.

- Funding Source Water
- Projected Year of Completion: 2015

Commuter Parking Fund



3rd Deck of the Commuter Parking Garage

These are the final payments for the addition of the 3rd Deck to the Commuter Parking Garage for work performed after May 1.

- Government Function General Government
- Total Project Cost \$70,000
- Operating Impact None.

- Funding Source Commuter Lot – METRA Grant
- Projected Year of Completion: 2015

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RESOLUTION NO. 2015-30

A RESOLUTION
APPROVING THE CITY OF
GENEVA
FISCAL YEAR 2015-16 BUDGET

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2015-2016 Annual Budget for Public Hearing to be held on April 6, 2015; and

WHEREAS, notice of said Public Hearing was published in the Geneva Republican on March 19, 2015 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2015-2016 Budget document has been on file at City Hall, the Geneva Public Library and the City's website for public inspection from March 27, 2015 to the present date; and

WHEREAS, the Public Hearing on the FY 2015-2016 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on April 6, 2015.

NOW, THEREFORE BE IT RESOLVED that the FY 2015-2016 Budget for the City of Geneva in the form and substance as attached hereto as Exhibit "B" is approved in the total amount of Ninety Two Million, Three Hundred Forty Five Thousand, Three Hundred Eighty Dollars (\$92,345,380) in Revenues and Ninety Million, Five Hundred Eighty Nine Thousand, Six Hundred Seventy Dollars (\$90,589,670) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2015-16 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 6th day of April, 2015.

AYES: 10 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 10



City Clerk

Full-Time Employee Census - Actual

<u>General Fund</u>	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
City Administrator's Office	7	7	2	2	2	2	2	3	3	3
Administrative Services	6	6	11	10	9	10	10	10	10	10
Community Development	8.75	7.75	7.75	7.75	7.5	7	6	6	7	7
Economic Development	2.25	2.25	2.25	2.25	2.5	2	2	2	2	2
Police	48	48	48	46	46	46	45	45	45	45
Fire	22	22	22	22	22	21	21	21	21	21
Public Works	29	28	28	26	26	26	25	25	24	24
<u>Enterprise Funds</u>										
Cemetery	1	1	1	1	1	1	0	0	0	0
Electric	17	17	17	17	16	15	14	14	14	14
Water/Wastewater	15	17	17	18	17	17	17	17	17	17
Total	156	156	156	152	149	147	142	143	143	143

Note: Census does not include employees of Tri-Com Central Dispatch as they are not employees of the City.

Summary of Employees by Position - Authorized

<u>Elected Official</u>	<u>Elected Official by Position</u>
City Clerk	1
City Treasurer	1
Mayor & Alderman	11
Total Number Elected Officials	13

<u>Full-Time Position</u>	<u>Employees by Position</u>
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Assistant	7
Assistant City Administrator/Director of Administrative Services	1
Building Commissioner	1
Building Inspector	1
Business Development Specialist	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Enforcement Officer	1
Communications Coordinator	1
Community Service Officer	1
CSO/Evidence Technician	1
Deputy Fire Chief	2
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Engineering Technician	1
Executive Assistant	1
Finance Manager	1
Fire Chief	1
Fire Lieutenant	6
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2
GIS Technician	2
Human Resources Manager	1
Information Technologies Analyst	1

Summary of Employees by Position - Authorized

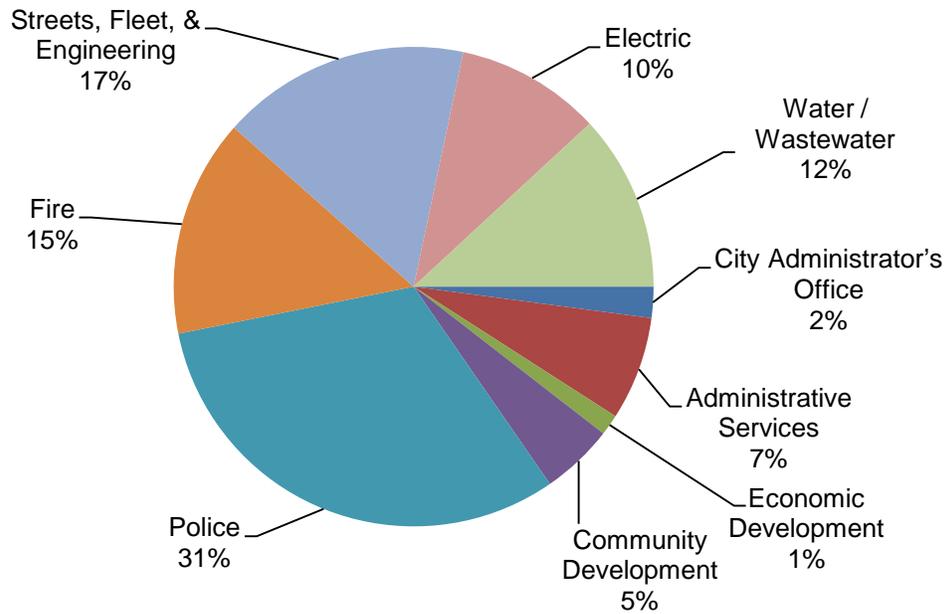
Information Technologies Manager	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Police Commander	2
Permit Technician	1
Police Officer	26
Police Records Specialist	5
Police Sergeant	7
Purchasing and Inventory Coordinator	1
Records Manager	1
Supervisor System Maintenance and Customer Service	1
Supervisor Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	1
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
Total Number of Full-Time Employees	143

<u>Part-Time Position</u>	<u>Employees by Position</u>
Administrative Assistant	2
Administrative Intern	3
Historic Preservation Planner	1
Meter Reader	2
Payroll Specialist	1
Police Records Specialist	4
Crossing Guard	8
Paid-on-Call Firefighter	50
Total Number of Part-Time Employees	71

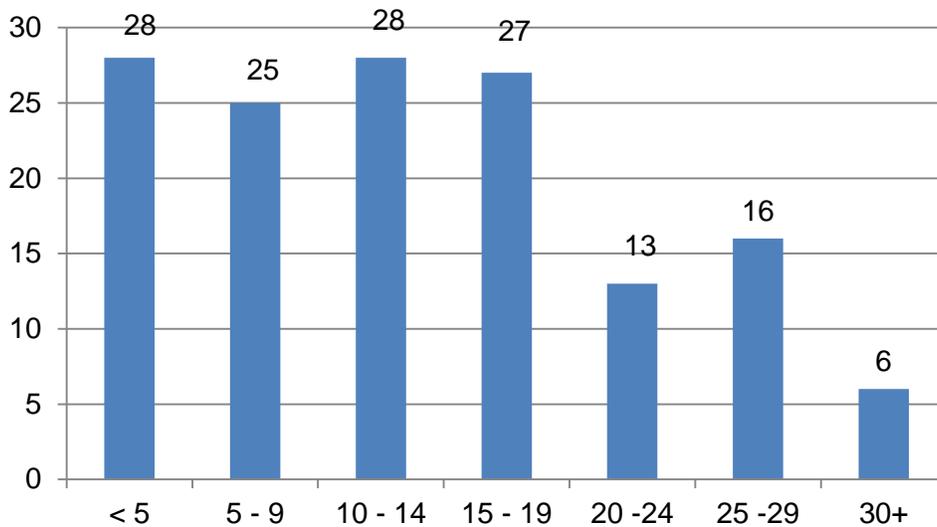
NOTE: Positions do not include those from Tri-Com Central Dispatch as they are not employees of the City.

Full-Time Employee Census

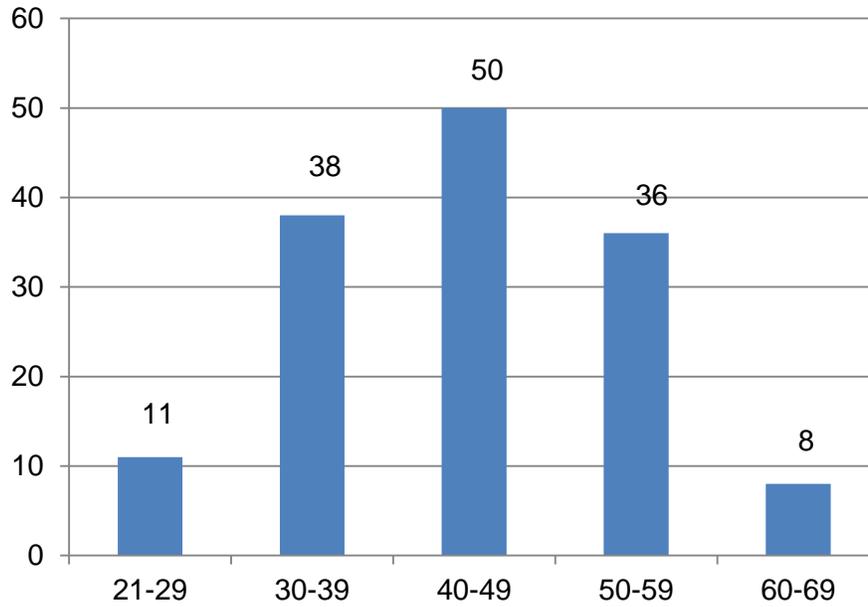
**FY 2016 Authorized Full-Time Staffing by Department/Divison
Percent of Total**



Years of Service - Current Full-Time Employees



Age of Current Full-Time Employees

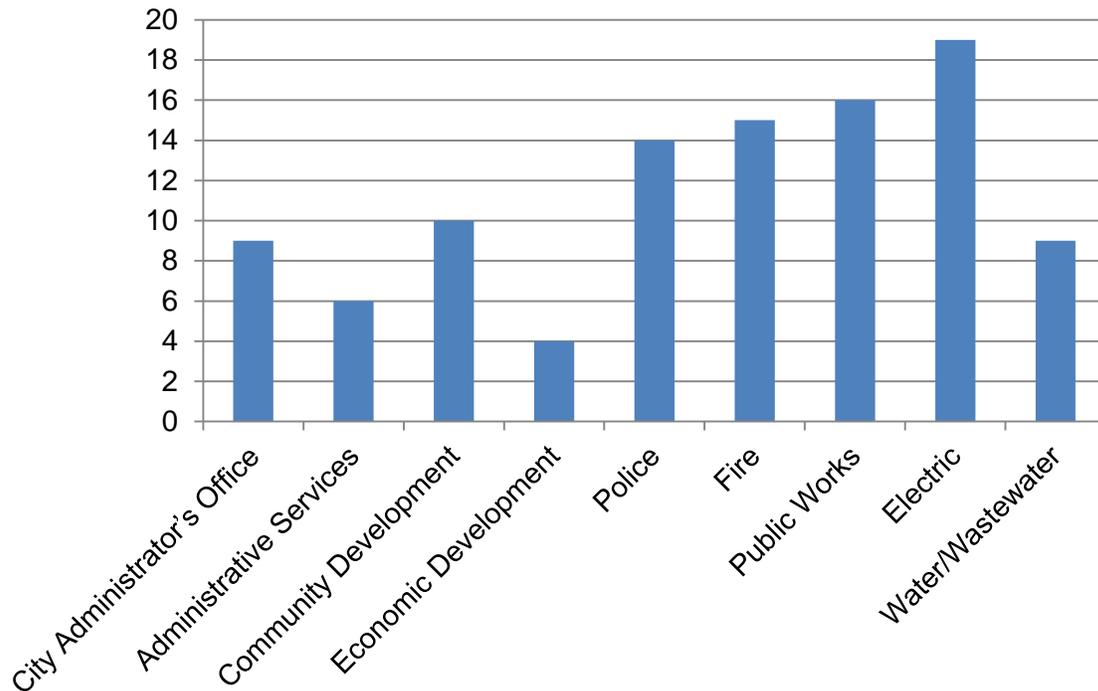


Employee Census

Average Years of Service of Current Full-Time Employees – By Fund

<u>General Fund</u>	<u># Employees</u>	<u>Total Years of Service</u>	<u>Average Years per Employee</u>
City Administrator's Office	3	26	9
Administrative Services	10	60	6
Community Development	7	71	10
Economic Development	2	7	4
Police	45	620	14
Fire	21	314	15
Public Works	24	386	16
<u>Enterprise Funds</u>			
Electric	14	262	19
Water/Wastewater	17	158	9
Average All Full-Time Employees	143	1904	13

Average Years of Service by Department



Classification and Compensation Plan FY 2016

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2016 non-union employees whose pay rate is below the midpoint of the salary range who “meet” or “exceed” performance standards are eligible for a market adjustment of 1% and a merit increase of up to 1.5% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for a 1% merit increase. Those employees who exceed the standards of their respective position will be eligible for a 1.5% merit increase. Employees whose pay rate is at midpoint or above the salary range are eligible for a market adjustment of 1% and a merit increase of up to .5% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for the market adjustment only. Those employees who exceed the standards of their respective position will be eligible for the market adjustment and a merit increase of .5%. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment (based on performance). Those employees who meet the standards of their respective positions will be eligible for a 1% lump sum bonus. Those who exceed the standards of their respective positions will be eligible for a 1.5% lump sum. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$129,562 \$62.2894	\$156,996 \$75.4788	\$184,430 \$88.6683
42	Chief of Police Fire Chief Director of Public Works	\$100,244 \$48.1942	\$121,472 \$58.4000	\$142,699 \$68.6053
41	Assistant City Administrator / Dir. of Admin. Services Director of Community Development Director of Economic Development	\$93,225 \$44.8197	\$112,956 \$54.3058	\$132,688 \$63.7923
39	Superintendent of Electrical Services Tri-Com Director Deputy Fire Chief Police Commander	\$87,265 \$41.9543	\$105,747 \$50.8399	\$124,228 \$59.7250

Classification and Compensation Plan FY 2016

38	City Engineer/Assistant Director of Public Works Finance Manager Fire Battalion Chief	\$85,302 \$41.0106	\$103,359 \$49.6918	\$121,416 \$58.3731
37	Fire Marshal Human Resources Manager Manager of Electric Operations Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater	\$79,066 \$38.0125	\$95,821 \$46.0678	\$112,576 \$54.1231
36	Building Commissioner Information Technology Manager Tri-Com Deputy Director	\$74,666 \$35.8971	\$90,497 \$43.5082	\$106,327 \$51.1188
35	Civil Engineer Project Engineer	\$68,446 \$32.9067	\$82,938 \$39.8740	\$97,433 \$46.8428
34	Business Development Specialist City Planner Historic Planner	\$63,415 \$30.4880	\$76,841 \$36.9428	\$90,267 \$43.3976
33	Accounting Supervisor GIS Coordinator Tri-Com Training Coordinator	\$57,508 \$27.6481	\$69,689 \$33.5043	\$81,870 \$39.3606
31	Administrative Analyst Code Enforcement Officer CAD Sys Administrator (Tri-Com) Computer Technician (Tri-Com) IT Technician Records Manager	\$55,739 \$26.7976	\$67,544 \$32.4731	\$79,350 \$38.1490
30	Building Inspector Engineering Technician GIS Technician	\$54,505 \$26.2043	\$66,040 \$31.7500	\$77,576 \$37.2962
29	Executive Assistant Communications Coordinator	\$48,681 \$23.4043	\$58,987 \$28.3591	\$69,294 \$33.3144
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$42,838 \$20.5952	\$51,921 \$24.9620	\$61,004 \$29.3288

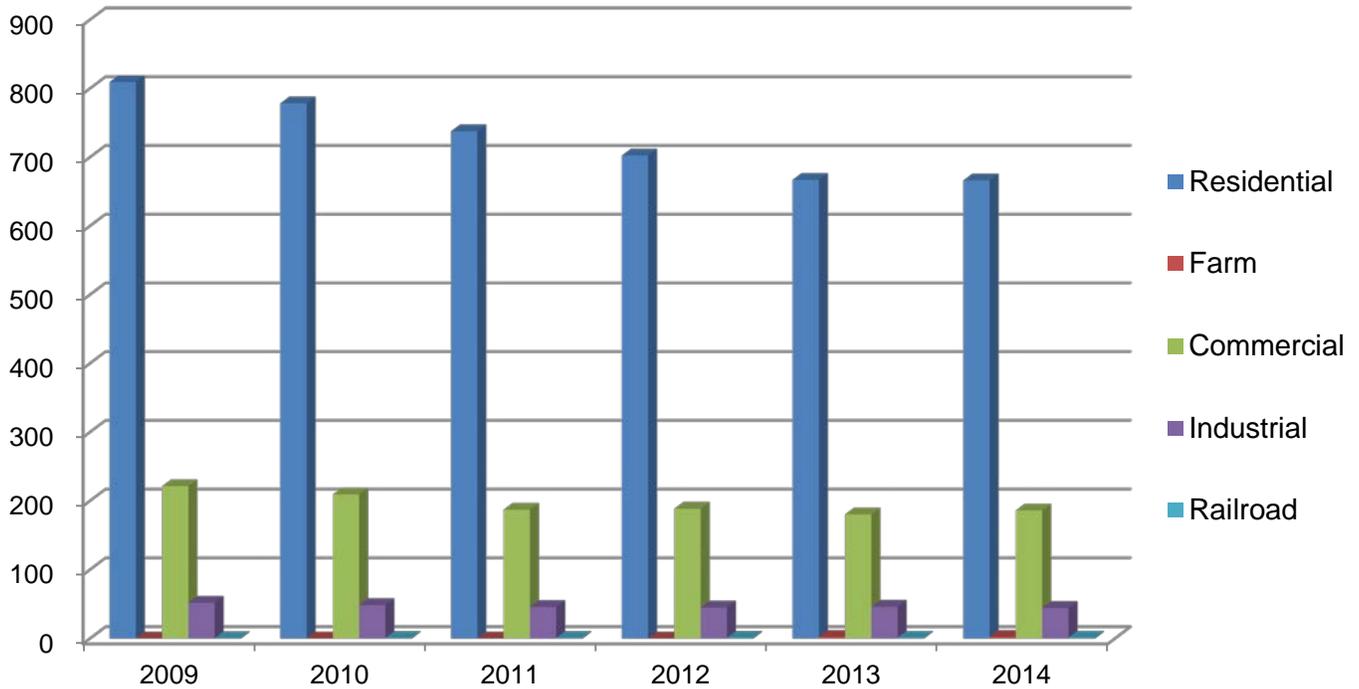
Classification and Compensation Plan FY 2016

GRADE	LABOR - TRADES			
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$67,210 \$32.3125	\$81,169 \$39.0236	\$95,672 \$45.9962
131	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$64,950 \$31.2260	\$78,707 \$37.8399	\$92,463 \$44.4534
130	Lead Wastewater Treatment Plant Operator	\$55,434 \$26.6510	\$67,180 \$32.2981	\$78,925 \$37.9447
129	Lead Water/Sewer Maintenance Worker	\$53,799 \$25.8649	\$65,207 \$31.3493	\$76,616 \$36.8344
128	Water Treatment Operator	\$53,330 \$25.6394	\$64,618 \$31.0663	\$75,908 \$36.4942
127	Wastewater Treatment Operator Water Sewer Maintenance Worker Utility Locator	\$47,979 \$23.0668	\$58,144 \$27.9538	\$68,307 \$32.8399
126	Water Meter Service Technician	\$44,203 \$21.2514	\$53,550 \$25.7452	\$62,899 \$30.2399
GRADE	PUBLIC SAFETY	Minimum	Midpoint	Maximum
236	Police Sergeant	\$85,868 \$41.2827	\$95,702 \$46.0106	\$105,534 \$50.7375
228	CSO / Evidence Technician	\$43,108 \$20.7250	\$52,226 \$25.1087	\$61,345 \$29.4928
226	Community Service Officer	\$40,236 \$19.3442	\$48,760 \$23.4423	\$57,282 \$27.5394

City Equalized Assessed Valuations

Property Class	Levy Years					
	2009	2010	2011	2012	2013	2014
Residential	809,352,036	778,329,312	737,753,764	702,448,048	667,035,145	666,227,302
Farm	135,634	141,754	84,650	90,947	2,408,489	2,422,086
Commercial	221,392,825	209,350,259	187,145,172	188,598,425	180,377,219	186,130,959
Industrial	52,037,302	48,648,943	45,898,853	45,099,838	46,200,397	44,411,334
Railroad	690,393	863,636	917,812	1,038,505	1,283,337	1,403,751
Total	1,083,608,190	1,037,333,904	971,800,251	937,275,763	897,304,587	900,595,432

City Equalized Assessed Valuations



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt (As of April 17, 2015)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	141,268,694	71.92%	\$101,600,444
Community College District No. 516	74,140,000	11.43% (2)	8,474,202
Total Schools			\$110,074,646
Others:			
Kane County	47,510,000	7.83%	\$3,720,033
Kane County Forest Preserve District	168,865,866	7.83%	13,222,197
Geneva Township	0	77.85%	0
Geneva Park District	15,960,000	67.09%	10,707,564
Geneva Library District	0	69.09%	0
Special Service Area No. 1	210,000	100.00%	210,000
Special Service Area No. 22	0	100.00%	0
Total Others			\$27,859,794
Total Schools and Other Overlapping Bonded Debt			\$137,934,440

Source: Kane County Clerk via SPEER Financial, Inc.

(1) Overlapping debt percentages based on 2014 EAV, the most current available.

(2) Percent based on 2014 EAV for Kane County and 2013 EAV for DeKalb, Kendall, LaSalle and Will Counties, the most current available.

Statement of Bonded and Certificate Indebtedness

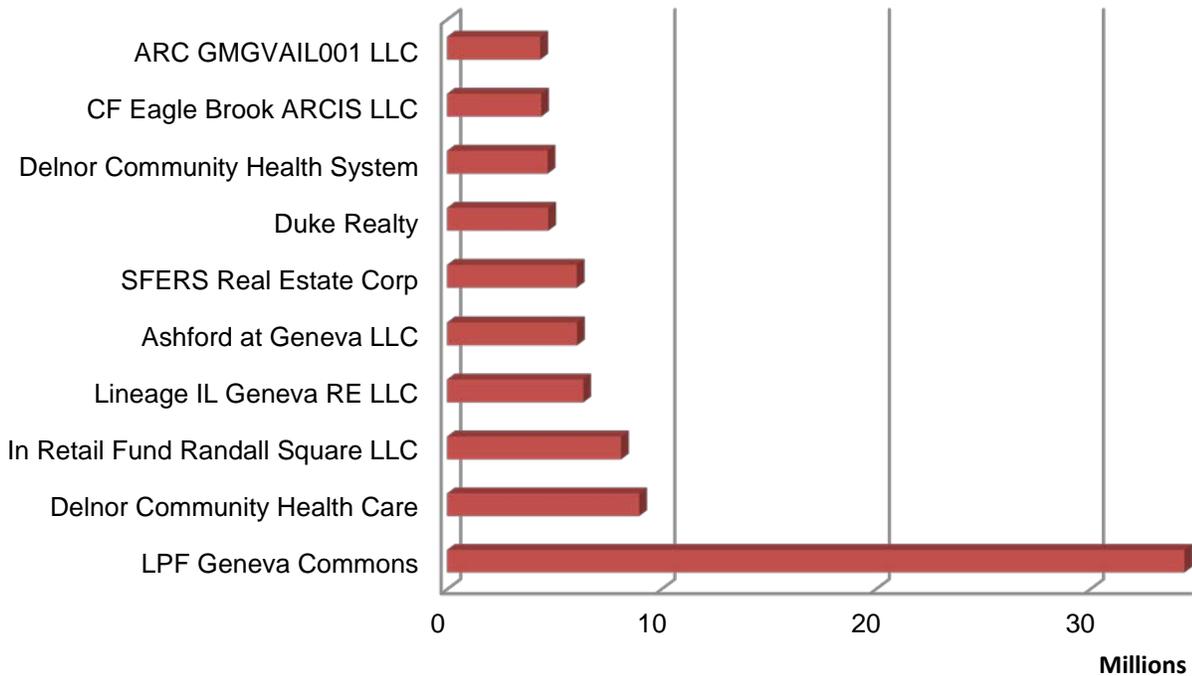
	Amount Applicable	Ratio To		Per Capita (2010 Census Pop 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2014	\$900,595,432	100.00%	33.33%	\$41,897.90
Estimated Actual Value, 2014	\$2,701,786,296	300.00%	100.00%	\$125,693.71
Direct Bonded Debt	\$26,060,000	2.89%	0.96%	\$1,212.37
Less: Self Supporting	(17,195,000)	-1.91%	-0.64%	(799.95)
Net Direct Bonded Debt	\$8,865,000	0.98%	0.33%	\$412.42
Overlapping Bonded Debt:				
Schools	\$110,074,646	12.22%	4.07%	\$5,120.94
All Others	27,859,794	3.09%	1.03%	1,296.11
Total Overlapping Bonded Debt	\$137,934,440	15.32%	5.11%	\$6,417.05
Total Net Direct and Overlapping Bonded Debt	\$146,799,440	16.30%	5.43%	\$6,829.47

Source: Kane County Clerk via SPEER Financial, Inc.

Principal Taxpayers (April 6, 2015)

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons	Retail Outlet	34,392,190	3.82%
Delnor Community Health Care Foundation	Health Care	8,963,957	1.00%
In Retail Fund Randall Square	Real Property	8,115,177	0.90%
Lineage IL Geneva RE LLC	Cold Food Storage	6,358,177	0.71%
Ashford at Geneva	Real Property	6,063,014	0.67%
SFERS Real Estate Corp	Real Estate	6,051,168	0.67%
Duke Realty	Industrial	4,718,912	0.52%
Delnor Community Health System	Health Care	4,687,897	0.52%
CF Eagle Brook ARCIS LLC	Golf Course	4,388,966	0.49%
ARC GMGVAIL001 LLC	Industrial	4,346,308	0.48%
TOTALS		88,085,766	9.78%

Principal Taxpayers



Source: Kane County Clerk

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Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Glossary of Terms

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Glossary of Terms

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Glossary of Terms

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is

Glossary of Terms

assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Glossary of Terms

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

Geneva Emergency Management Agency (GEMA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Glossary of Terms

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b)

Glossary of Terms

expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Glossary of Terms

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for

Glossary of Terms

this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

- ACH** – Automated Clearing House
- AED** – Automated External Defibrillator
- ALS** – Advanced Life Support
- APWA** – American Public Works Association
- ARC** – Annual Required Contribution
- BAN** – Bond Anticipation Note
- CA** – City Administrator
- CAC** – Cultural Arts Commission
- CAD** – Computer Aided Design
- CAFR** – Comprehensive Annual Financial Report
- CFAI** – Commission on Fire Accreditation
- CIP** – Capital Improvements Program
- CMAP** – Chicago Metropolitan Agency for Planning
- COW** – Committee of the Whole
- CPI** – Consumer Price Index
- CRS** – Community Rating System
- CSO** – Community Service Officer
- DVP** – Delivery-versus-payment
- EAP** – Employee Assistance Program
- EAV** – Equalized Assessed Valuation
- EDD** – Economic Development Department
- EMS** – Emergency Medical Services
- EOC** – Emergency Operations Center
- ERT** – Electronic Read Transmitter
- ESDA** – Emergency Services Disaster Agency
- FCC** – Federal Communications Commission

Commonly Used Acronyms

- FDIC** – Federal Deposit Insurance Corporation
- FICA** – Federal Insurance Contributions Act
- FOIA** – Freedom of Information Act
- FTE** – Full-Time Equivalent
- FY** – Fiscal Year
- GAAP** – Generally Accepted Accounting Principles
- GASB** – Governmental Accounting Standards Board
- GBN** – Geneva Broadcast Network
- GBP** – Geneva Business Park
- GFOA** – Government Finance Officers Association
- GGF** – Geneva Generation Facility
- GIS** – Geographic Information System
- GPD** – Geneva Police Department
- HHW** – Household Hazardous Waste
- HPC** – Historic Preservation Committee
- IDOL** – Illinois Department of Labor
- IDOT** – Illinois Department of Transportation
- IEPA** – Illinois Environmental Protection Agency
- IMRF** – Illinois Municipal Retirement Fund
- IT** – Information Technologies
- J.U.L.I.E.** – Joint Utility Location Information & Excavation System
- KDOT** – Kane County Department of Transportation
- LAFO** – Local Agency Functional Overlay
- LEED** – Leadership in Energy and Environmental Design
- LOIS** – Location One Information System
- MABAS** – Mutual Aid Box Alarm System

Commonly Used Acronyms

METRA – Metropolitan Rail

MFT – Motor Fuel Tax

MPC – Metropolitan Council

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety & Health Administration

PEG – Public, Educational, Government-access

POC – Paid on Call

PPE – Personal Protective Equipment

PT – Part Time

PW – Public Works

RFQ – Request for Qualifications

RFP – Request for Proposal

RO – Reverse Osmosis

ROW – Right of Way

RTA – Regional Transportation Authority

RTU – Remote Terminal Unit

SCADA – Supervisory Control and Data Acquisition

SEC – Securities & Exchange Commission

SEMP – Southeast Master Plan

SIPC – Securities Investors Protection Corporation

SKCTA – Southern Kane County Training Association

SPAC – Strategic Plan Advisory Committee

SPCC – Spill Prevention and Countermeasure Plan

SSA – Special Service Area

TIF – Tax Increment Financing

Commonly Used Acronyms

UPRR – Union Pacific Railroad

USEPA – United States Environmental Protection Agency

WWTP – Wastewater Treatment Plant

WTF – Water Treatment Facility