



Building Division Use Only
Received by:
Date:

City of Geneva Tree Removal Permit Application

A tree removal permit is required prior to the removal of a live Class A or B tree located on private parcels of land that are more than 1.5 acres (65,340 square feet) in size, or parcels of land requiring review and approval of Tree Preservation Plans as set forth in Section 11-11-4 of the Geneva City Code, where and no on-site work requiring a building permit is involved. Non-class A or B trees can be removed without a permit.

Please Print or Type

Date: _____

Project Address: _____

Property Owner Information:

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Phone: _____

Property Owner's Email: _____

Completed Tree Removal Permit Applications shall be submitted to the Building Division located at 109 James Street. Contact the Building Division for questions at 630-262-0280.

The following documents shall be included with this application:

1. A written statement indicating the reasons for the removal of the tree(s). This statement should also include the species, diameter 4.5 feet above the ground and quality of each tree to be removed (if known).
2. A map of the parcel of land indicating the location of the tree(s) to be removed, generally a plat of survey is acceptable.
3. A tree preservation plan if the provisions set forth in Section 11-11-4 pertaining to formal review are applicable to the site.

Upon submittal of a complete tree removal permit, the City's Consulting Forester will inspect the tree(s) that are proposed for removal to determine if they are Class A or Class B trees. Tree removal permits will only be approved for the following reasons:

1. Safety Hazard: The tree poses a safety hazard to persons, property, or the community, which cannot be remedied by proper tree pruning techniques alone.
2. Diseased or Weakened Trees: The tree is substantially diseased or weakened by age, storm, fire, or other injury.
3. Observation of Good Forestry Practice: Removal of one or more specified trees is in accordance with good forestry practice, such as when the parcel of land will only support a certain number of healthy, preservable trees that is less than the number of existing preservable trees on the parcel.
4. All reasonable efforts have been undertaken in the land planning, architectural, and engineering design of the proposed building(s), development, or site improvements to minimize tree damage and/or removal, and the tree or trees must be removed to provide adequate space for the permitted construction.
5. Approved Tree Preservation Plan: Formal approval of a Site Plan, Preliminary Planned Unit Development Plan Approval, or Preliminary Subdivision Plat Approval.

Signed:

Property Owner

Date